

Online Grant Application

GENERAL INFORMATION

Timeline

Grant Applications Open: September 15, 2023

Grant Applications Close: October 31. 2023

Grant Awards Announced: Spring 2024

FUNDING OVERVIEW

The County General Fund provides support and services to the citizens of Clatsop County, consistent with Clatsop County Mission of “Neighbor to neighbor, serving Clatsop County with integrity, honesty, and respect.”

In the fiscal year 2023-2024, a total of \$30,000.00 in General Fund dollars have been allocated to fund contributions to not-for-profit organizations in Clatsop County with a focus on developmental disabilities, mental health, alcohol and drug prevention/treatment, and addressing our homelessness crisis. One-time funding requests of a minimum of \$5,000.00 may be made.

Lesser amounts will be considered if an organization demonstrates that it can make an impact with less funds.

CONTRACTING AUTHORITY

Clatsop County’s Human Services Advisory Council (HSAC) is an advisory to and appointed by the Clatsop County Board of County Commissioners. They are responsible for planning, implementing, coordinating and evaluating the network of contracted services funded through this process. Successful applicants will contract with the County for disbursement of funds and delivery of services to the community.

Revenues for these services are allocated by the Clatsop County Board of Commissioners. All contracts may be terminated by Clatsop County at any time and without any cause upon ten (10) days written notice to the contractor. In addition, Clatsop County may, in its sole discretion, unilaterally terminate or adjust any provisions of the contract to ensure quality performance of the contract (contractor's duties).

Upon completion of the contract period the contract shall terminate and the contractor shall have no right to renewal or expectation thereof. Any decision by Clatsop County to renew an otherwise terminated contract for additional or extended period shall be in the sole and unfettered discretion of Clatsop County.

The County reserves the right to reject any or all proposals and to not allocate any portion of the funds offered through this process.

The applicant must be willing to enter into a Contract with Clatsop County. Upon finalization of this process, accepted proposals and any negotiated goals, measurable outcomes or other modifications will become part of the contract.

REQUIREMENTS

Applicants must agree to attend a minimum of one Clatsop County HSAC meeting to present the services provided after receiving the grant funds, report those outcomes in written form before the contract ends, and allow site visits to ensure fidelity from Clatsop County HSAC members and/or the Board of County Commissioners.

Reporting is the responsibility of the applicant agency and will be submitted to the Clatsop County HSAC staff Liaison. The liaison will reach out via email or phone regarding reporting deadlines. The applicant agency is also responsible for the data collection from all collaborative partners.

CLATSOP COUNTY PRIORITIES & STRATEGIC PLAN

In May of 2023, the Clatsop County's Board of Commissioners updated the [Strategic Plan](#) with their FY 23-24 priorities. This coordinated effort allows for the County to identify local priorities and outline its course of action. This plan confirms the County's foundation for action (vision, the mission, and guiding values), assesses the current situation, establishes priorities and outlines projected actions.

REVIEW OF PROPOSALS

Proposals will be reviewed by the HSAC sub-committee (a smaller group of nominated council members) who will evaluate proposals based on the criteria stated below and then make a recommendation to HSAC as a whole. The entire council will then take their agreed upon recommendations to the Board of County Commissioners for final approval.

Conflict of interest is dealt with according to Clatsop County guidelines, which state that any HSAC member must declare a conflict to determine whether they may vote on that particular issue.

All proposals must comply with all applicable federal, state, and local statutes and rules.

Each application will be reviewed according to the criteria outlined below.

AWARDING CRITERIA

Requirements:

The County's goal in making contributions to non-profit organizations in Clatsop County is to provide funding for programs that target those priorities around developmental disabilities, mental health, alcohol and drug prevention/treatment, and addressing our homelessness crisis. In making contributions to these organizations, the County requires programs to meet the following criteria:

- Application is complete, including an attached budget (see template below), and submitted via webform by the advertised deadline. Copy of application is provided below for preparation purposes only. All applications must be submitted via webform.
- Organization is a non-profit and operates within Clatsop County.
- Follows a mission that is consistent with County priorities, specifically the goals of the current Clatsop County Strategic Plan and the Human Services Advisory Council's tasked areas of interest, which are services for developmental disabilities, mental health, alcohol drug prevention/treatment, and homelessness (see Priorities for Funding to Outside Agencies on page 3).

Additional Criteria:

Organizations should clearly state any of the following applicable factors so they can be taken into consideration. Clatsop County HSAC will give preference to the programs meeting the

following criteria:

- Program provides services that are available to county residents, of diverse backgrounds and geographic areas throughout the county.
- Organization works collaboratively with other organizations and actively seeks and receives significant portions of their funding from organizations other than the county.
- Addresses a need that is currently not being addressed by other organizations.
- Serves the largest number of those most in need socially or economically.
- Organization demonstrates the impact these funds will have and their ability to effectively operate and achieve the focused goal of the program being proposed with the funds that would be provided.
- If the organization has received funds previously through Clatsop County and how those funds were utilized.

Projects NOT Eligible for Funding:

Organizations/fiscal sponsors who will NOT be considered:

- Political Organizations
- For-Profit Businesses
- County Departments/Divisions

Project funds shall not be used for:

- Capital construction
- Capital expenditures
- Operational expenses

FOCUS AREA

Clatsop County Strategic Plan 2021, Priorities for fiscal year 2023-2024 with a focus on Human Services Advisory Council areas of interest as outlined in their By-Laws.

Human Services By-Laws, Article III, Section 1

The Human Services Advisory Council shall be made up of three areas of interest; each addressing a specific area of service as follows:

- **Developmental Disabilities**—addressing the needs of and services for people with developmental disabilities and Intellectual/Developmental Disabilities and Autism Spectrum Disorder.
- **Mental Health** – addressing prevention, intervention and treatment of individuals with mental health issues or other programs related to behavioral health by statute (ORS 430.630 (7)) (See attached Appendix A)
- **Alcohol and Drug** will constitute the Local Alcohol and Drug Advisory Committee (LAPDC) as required by statute (ORS 430.290, ORS 430.342 and 430.350) in Clatsop County.

Clatsop County Strategic Plan 2021, Priorities for fiscal year 2023-2024

Applicable priorities:

- **Homelessness Initiatives/Actions**
- **Behavioral Health Crisis Stabilization Plan**

Supporting Documents

HSAC Application (for preparation purposes) 244.52 KB

HSAC Budget Summary Template 147.03 KB