



CLATSOP COUNTY BOARD OF COMMISSIONERS

"Neighbor to neighbor, serving Clatsop County with integrity, honesty and respect"

Scott Lee, Dist. 1 – Chairman
Sarah Nebeker, Dist. 2 – Vice-Chairperson
Lisa Clement, Dist. 3
Kathleen Sullivan, Dist. 4
Lianne Thompson, Dist. 5
commissioners@co.clatsop.or.us

800 Exchange, Suite 410
Astoria, OR 97103
Phone (503) 325-1000
Fax (503) 325-8325

www.co.clatsop.or.us

Regular Meeting

March 14, 2018

Judge Guy Boyington Building, 857 Commercial, Astoria

Regular Meeting: 6:00pm

The Board of Commissioners, as the Governing Body of Clatsop County, all County Service Districts for which this body so acts, and as the Clatsop County Local Contract Review Board, is now meeting in Regular Session.

- 1. FLAG SALUTE**
- 2. ROLL CALL**
- 3. AGENDA APPROVAL**
- 4. BUSINESS FROM THE PUBLIC** - *This is an opportunity for anyone to give a 3 minute presentation about any item on the agenda (except public hearings) OR any topic of county concern that is not on the agenda. People wishing to speak during Business From The Public must fill out and sign a Public Comment Sign-in Card.*
- 5. CONSENT CALENDAR**
 - a. Human Service Advisory Council Appointments{Page 1}
 - b. MOU with Sunset Empire Amateur Radio Club{Page 9}
 - c. Purchase of Work Boat{Page 15}
 - d. Board of Commissioners Regular Meeting Minutes 2-14-18{Page 31}
- 6. BUSINESS AGENDA**
 - a. Budget Committee Appointments.....{Page 37}
 - b. Placing a Jail Bond before the voters{Page 53}
- 7. COMMISSIONERS' REPORTS**
- 8. COUNTY MANAGER'S REPORT**
- 9. ADJOURNMENT**

Complete copies of the current Board of Commissioners meeting agenda packets can be viewed at:
Astoria Public Library - Seaside Public Library - Board of Commissioners Office

Agenda packets also available online at www.co.clatsop.or.us

This meeting is accessible to persons with disabilities. Please call 325-1000 if you require special accommodations to participate in this meeting.

**Board of Commissioners
Clatsop County**

AGENDA ITEM SUMMARY

February 27th, 2018

Issue/Agenda Title: Human Services Advisory Council Membership Recommendations

Category: Consent Calendar

Prepared By: Erin Jones

Presented By: Erin Jones

Issue before the Commission: Re-appointment of Human Services Advisory Council membership.

Informational Summary: The Human Services Advisory Council is appointed by the Board of County Commissioners to address developmental disabilities, mental health, and addiction services needs in the county. The Human Services Advisory Council recommends, by unanimous vote, Linda Crandell and Marian Derlet be re-appointed to membership by the Board of County Commissioners, serving two-year terms ending February 29, 2020.

Fiscal Impact: none

Options to Consider:

1. Re-appoint Linda Crandell, and Marian Derlet to the Human Services Advisory Council
2. Select from this group one or more members to re-appoint and request additional applicants to remaining positions
3. Choose not to appoint membership and direct staff to submit additional applicants

Staff Recommendation: Option #1

Recommended Motion: *"I move to re-appoint Linda Crandell and Marian Derlet to the Human Services Advisory Council for the terms ending February 29, 2020."*

COMMITTEE, BOARD OR COMMISSION APPLICATION CLATSOP COUNTY	
Date: <u>May 30, 2008</u>	
Name: <u>Marian, Tyson</u> Address: <u>375 Bristol St.</u> <u>Astoria, OR 97103</u>	
Street Address: <u>same</u>	Email: <u>ntyson@clatsopcc.edu</u>
Home Telephone: <u>(503) 325-1250</u>	Other Telephone: <u>(503) 791-1904</u> (work - cell phone)
Current Occupation: <u>College Instructor</u>	
Years Resident of County: <u>10</u>	
Prior Criminal Convictions (omit minor traffic violations): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, Explain: (Attach additional pages if needed)	
Committee, Board of Commission Applied for:	
1. <u>Human Services Advisory Committee</u>	
2. _____	
3. _____	
Background (Relevant education, training, experience, etc.):	
<u>For the past 10 years, I have worked with</u> <u>students at Clatsop Community College in the</u> <u>areas of developmental education, GED preparation,</u> <u>ELL, and Spanish.</u> <u>I have a B.A. in Spanish from George Fox U,</u> <u>and an M.A. in language instruction from</u> <u>Portland State University</u>	



Describe your interest in serving on this Board, Committee or Commission:

I am interested in serving on the Human Services Advisory Committee to assist with increasing access to services and/or information for persons with developmental disabilities, with health issues of the brain, and/or with drug or alcohol addictions. Although we are in a period of extremely tight public resources, we are in a period of ever expanding brain research dealing with developmental/learning issues and research on genetic and environmental influences on addiction and treatment.

The majority of students in my GED or developmental classes have struggled or are struggling with one of these challenges. Many are stuck in generational patterns of behavior, unaware of options for change. I would like to volunteer for this committee to address the problems that entrap my students and so many others in Clatsop County.

Marian Tupper
Signature

Return Form To: County Administrator's Office
Attn: Valerie Craford
800 Exchange, Ste 410
Astoria, OR 97103
Fax: 325-8325

ch:CAWPS\IFORMS\COMMITTEE\PL

COMMITTEE, BOARD OR COMMISSION APPLICATION
CLATSOP COUNTY

Date: April 13, 2015

Linda Crandell

Name

2354 Royal View Dr.

Mailing Address

Seaside, OR 97138

City

Street Address: 35173 Willette Lane, Astoria OR 97103

Email: lindacrandell@msn.com

804-214-9050

Home Telephone: Other Telephone:

☐ work ☒ cell phone)

Current Occupation: Retired

Years Resident of County:

Do you live within the city limits: ☐ Yes ☒ No

In which Commission District do you reside: ☐ 1 ☐ 2 ☒ 3 ☐ 4 ☐ 5

Committee, Board of Commission Applied for:

1. Human Services Advisory Council

2.

3.

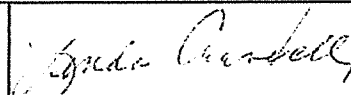
Background (Relevant education, training, experience, etc.):
See attached resume

Please complete other side →

Describe your interest in serving on this Board, Committee or Commission:

Volunteering in our community is the best way to leverage out precious resources by utilizing the experiences and talents of the residents. I have many years of experience and training in working with community organizations and governmental advisory boards. I just resigned my position as the Chairman of the Westmoreland County Social Services Board of Directors after serving on it for 8 years. As an administrative board we believed that the county's citizens should be able to lead the very best lives they possibly can. Areas of service included: adult, child employment, family, and financial assistance.

While I am a new resident of Oregon, I can bring to the board new ideas and new perspectives while at the same time meeting the challenges of working within the framework dictated by those in Salem as well as the local County Commissioners.



Signature

Return Form To: County Manager's Office
800 Exchange St., Ste. 410
Astoria, OR 97103
Fax: 325-8325
email: commissioners@co.clatsop.or.us

Linda Crandell		
2354 Royal View Drive, Seaside OR 97138		
804-214-9050		
LindaCrandell@msn.com		
Summary	<p>Innovative problem solver who is able to look at challenges from many different aspects. Able to identify trouble areas and bring potential solutions to resolve dilemmas. Lateral thinker who interacts in a professional manner with citizens, community groups as well as elected and appointed officials—local and state. Ability to work with the Town Attorney to implement federal, state and local regulation. Tenacious with tasks exhibiting persistence to them even though the task may not be straightforward. Strong strategic thinker and team builder.</p>	
Skills	<ul style="list-style-type: none"> . Communications and Networking . Negotiator . Leadership . Team Builder and Team Player . Creative and Analytical Thinker . Logical Problem Solver . Research and Writing . Energetic and Motivated . Detail Oriented 	
Municipal Experience	Colonial Beach Town Council	2002-2008
	<p>Member of the Colonial Beach Town Council</p> <p><i>Chairman of the Administration and Finance Committee</i></p> <p><i>Chairman of the Public Works Committee</i></p> <p><i>Chairman of the Ways and Means Committee</i></p>	2006 - 2008

Experience	<ul style="list-style-type: none"> • JTI-Innovations, LLC – Managing Partner • Westmoreland Board of Social Services • Virginia Board of Conservation and Recreation • Congressman Wittman Advisory Committee on Small Business • Director Colonial Beach Foundation • Colonial Beach Town Council • Virginia 2008 Outdoor Plan TAC • Neck Tech, a Broadband Initiative • Colonial Beach Emergency Committee • Maryland Transportation Authority Focus Group • Westmoreland State Park Master Plan • VML General Law Policy Committee • VML Legislative Committee • Member of the Virginia Board Public Beaches • Colonial Beach Redevelopment and Housing Authority • Westmoreland News Reporter and Photographer 	2009-Present 2007-2015 2003-2010 2008-2015 2008-2010 2002-2008 2006 2005-2008 2004-2008 2006-2015 2004 2006-2008 2007-2008 2002-2003 2001-2002
Workshops/Graduate Classes	<ul style="list-style-type: none"> • Sorenson Institute, Political Leaders Program 2005 • Chesapeake Bay Foundation Watershed Experience • National Geographic, Geography and Man • Guidance and Counseling • Multicultural environment • Working with the Special Needs Student • Electronic Legal Research 	
Education	B.A. in Mathematics and Education University of Denver, Denver, CO	1973

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

March 14, 2018

Issue/Agenda Title: Memorandum of Understanding between Sunset Empire Amateur Radio Club (SEARC) and Clatsop County Emergency Management.

Category: Business Agenda

Prepared By: Vincent Aarts

Presented By: Tiffany Brown

Issue before the Commission: Authorize the Chair to sign a Memorandum of Understanding between Sunset Empire Amateur Radio Club (SEARC) and Clatsop County Emergency Management.

Informational Summary: During an emergency incident, the reliance of communications infrastructure is sometimes tested beyond the capabilities of the system. This occurred during the 2007 Great Coastal Gale when Public Safety Answering Point (911) service was interrupted by disruptions to telephone exchanges and infrastructure in Clatsop County. At that point, amateur radio volunteers stepped in to help distribute emergency communications traffic locally to first response agencies and regionally to state partners in Salem.

Since 2007, Clatsop County Emergency Management has worked alongside the amateur radio community to produce one of the most robust auxiliary communications systems in the state. Local amateur radio volunteers and organizations have committed tremendous personal resources by way of time, money and expertise to build a critical network of radio repeaters and stations across the county. The system is part of the county's communications infrastructure and is a critical asset during incident response since it allows for the planned utilization of amateur frequencies in the advent of loss to primary communications system(s). Auxiliary communications also allows for a direct link to state and regional officials when other means of communications are impossible.

The purpose of the Memorandum of Understanding (MOU) is to establish a formal working arrangement between SEARC and Clatsop County Emergency Management. Sunset Empire Amateur Radio Club is the owner of the Columbia Pacific Amateur Radio Network, a group of linked amateur radio repeaters, that can provide the auxiliary communications already described. This MOU will define roles and responsibilities connected with maintaining and utilizing this equipment as well as mutual support between the two entities as they seek to further develop this critical capability.

Fiscal Impact: Authorization of this MOU has no fiscal impact.

Options to Consider:

1. Authorize the Chair to sign the Memorandum of Understanding.
2. Reject the request to sign the Memorandum of Understanding.

Staff Recommendation: Option #1

Recommended Motion: *"I move to approve the Memorandum of Understanding between Sunset Empire Amateur Radio Club (SEARC) and Clatsop County Emergency Management and authorize the Chair to sign."*

Attachment List:

A. Memorandum of Understanding between Sunset Empire Amateur Radio Club (SEARC) and Clatsop County Emergency Management

MEMORANDUM OF UNDERSTANDING

BETWEEN

Sunset Empire Amateur Radio Club (SEARC) and Clatsop County Emergency Management

FOREWORD

The Sunset Empire Amateur Radio Club (SEARC) and the Clatsop County Emergency Management share the common bond of emergency communications in the public interest.

SEARC is a local 501 (c) (3) tax exempt non-profit service organization comprised of local radio amateurs whose common goals include the management, design, maintenance and operation of radio repeater communications facilities for the purpose of providing Emergency Communications for the benefit of the coastal communities of Clatsop County.

The members of SEARC recognize a primary responsibility of the Amateur Radio Service, as established by Part 97 of the Federal Communications Commission's regulations, is the rendering of public service communication for the public, particularly in times of emergency, when normal communications are not available.

Since its inception SEARC has taken the lead in establishing a reliable amateur radio repeater system to serve Clatsop County. Through these efforts, SEARC continues to build, maintain and operate the Columbia Pacific Amateur Radio Network, a group of linked amateur radio repeaters, to provide reliable emergency radio communications in the event of a disaster or emergency situation.

The Clatsop County Emergency Management Division activates the County Emergency Operations Center to coordinate and facilitate emergency response and recovery in Clatsop County. Day-to-day operations include whole community planning, public outreach/education and facilitation for various emergency management committees such as the County Emergency Preparedness Committee (EPREP), Local Emergency Planning Committee (LEPC), and Community Emergency Response Teams (CERT). The division also coordinates and facilitates emergency training with fire departments, police, volunteers, public works, medical and other emergency response agencies.

I. Purpose

The purpose of this document is to state the terms of a mutual agreement between SEARC and the Clatsop County Emergency Management. This agreement will serve as

a flexible framework that defines the working relationship between our two organizations.

II. Definitions

A **disaster** is either a natural or man-made occurrence that causes human suffering or human needs that the victims cannot alleviate without assistance and which rapidly depletes the resources of the responding agencies involved.

A **communications emergency** is an event where normal wire line and/or radio communications have been disrupted by a natural or man-made incident.

The terms may be applied interchangeably within this document.

III. Method of Cooperation

In order for the emergency communications resources belonging to SEARC, owner of the Columbia Pacific Amateur Radio Network, to be properly coordinated and utilized to the fullest advantage during disasters, SEARC and The Clatsop County Emergency Management agree to the following:

A. SEARC welcomes the cooperation of the Clatsop County Emergency Management to assist in planning Amateur Radio emergency communications projects as it pertains to our joint interests in providing comprehensive emergency communications during times of duress.

B. When a disaster occurs requiring the use of amateur radio communications facilities, SEARC agrees to provide the service of its repeater system(s) to the Clatsop County Emergency Management. This assistance may include, but is not limited to the following:

1. The alerting and mobilization of Amateur Radio volunteer emergency communications personnel in accordance with a prearranged plan.
2. The establishment and maintenance of fixed, mobile, and portable station emergency communication facilities for local radio coverage and point-to-point contact between public safety officials and locations, as required.
3. Maintenance of the continuity of communications for the duration of the emergency period or until normal communications channels are substantially restored.

C. The Clatsop County Emergency Management agrees to supply SEARC with lists of its leadership and emergency contacts on an annual basis. SEARC agrees to supply The Clatsop County Emergency Management with pertinent information and points of contact from its organization, on an annual basis.

D. Each organization will distribute copies of this Memorandum of Understanding (MOU) throughout the leadership of their respective organizations.

IV. Implementation of Shared Communications Equipment

In order for SEARC and The Clatsop County Emergency Management to work together to provide the highest level of emergency communications, there may be times that it is advantageous for one or both organizations to install equipment in the others facilities. Therefore, certain protocols must be invoked, including, but not limited to:

1. The installation of any equipment belonging to SEARC in a County owned facility must be approved in writing by an appropriate representative of the County Emergency Management Office prior to the installation.
2. All equipment belonging to SEARC located in a County owned facility must be clearly marked with a SEARC (W7BU, the Club Call Sign) asset tag.
3. Equipment owned by SEARC installed in any County Facility will be maintained and regularly serviced (as needed) by authorized SEARC members.
4. If a piece of equipment owned by SEARC and installed in a County facility fails, whether under warranty or not, it shall be repaired or replaced as deemed appropriate by SEARC.
5. Any equipment owned by SEARC that is located on County property or in a County owned facility that is damaged, destroyed, stolen, or otherwise becomes unusable for any reason, shall be replaced by SEARC at the earliest opportunity if deemed prudent to do so by both parties. SEARC further agrees to release the County from any financial or legal obligations or indemnification as a result of any such loss.
6. Any County owned equipment located in a SEARC owned or managed site that is damaged, destroyed, stolen, or otherwise becomes unusable for any reason shall be replaced by the County at the earliest opportunity if deemed prudent by both parties to do so. The County further agrees to release SEARC from any financial or legal obligations or indemnification as a result of any such loss.
7. Equipment owned by Clatsop County and installed in SEARC owned facilities must be clearly marked as County Property.
8. Clatsop County Emergency Management authorizes SEARC to install, maintain, operate, configure, and otherwise utilize any piece of equipment provided to SEARC by the County within its normal scope of operation.
9. If a County owned piece of equipment fails, whether under warranty or not, the equipment will be returned promptly to the County for repair or replacement, as deemed appropriate by the County.

10. An annual inventory of all equipment belonging to Clatsop County located in any SEARC facility will be provided to the County or as requested, whichever is appropriate.
11. An annual inventory of all equipment belonging to SEARC located at any County facility will be provided to SEARC.

V. Remediation and Termination

In the event of dispute over any area of this MOU, a suitable and appropriate representative of both organizations will endeavor to meet at the earliest possible opportunity to work out an amicable and equitable resolution to the issue.

If either party wishes to terminate this MOU in its entirety, it is necessary to inform the other organizations designated point of contact (See Section III, para 3) in writing of their intention to withdraw from this agreement no less than ninety (90) days from the date of the receipt of the letter.

In the event of the termination of this MOU both organizations will negotiate the dispensation of any equipment located in the other organizations facilities.

VI. Conclusion

This agreement is in force as of the date indicated below, and shall remain in effect unless terminated by written notification from either party to the other.

Signed unto this _____ day of _____, 20__

By _____

By _____
Sunset Empire Amateur Radio Club
Dana A. Gandy, President
Representing the Board of Directors
And General Membership

**Board of Commissioners
Clatsop County**

AGENDA ITEM SUMMARY

March 14, 2018

Issue/Agenda Title: Purchase of Work Boat

Category: Consent Calendar

Prepared By: Ted McLean, Assistant Public Works Director

Presented By: Ted McLean, Assistant Public Works Director

Issue before the Commission: Approve the purchase of 2018 Work Boat

Informational Summary: Clatsop County Public Works Department has budgeted a total of \$490,000.00 for the purchase of equipment in the FY17/18. The work boat purchase was budgeted at \$40,000.00 of the total fund budget.

The new boat will be an 18' Aluminum wide body work boat/ landing craft. It will be capable of carrying the work crew along with their tools and equipment. It can also be used by other departments for transporting people, ATV equipment and supplies.

It will replace the existing 12' boat used for bridge maintenance and construction which is undersized and worn beyond repair.

The purchase price is \$47,860.00

Bids:

Fields Fabrication Corp. DBA Tuff Boats: \$47,860.00

Defiant Boat Works LLC: No Bid

Richard North: No Bid

WCT Marine & Construction Inc. \$87,000.00

Fiscal Impact: The project will be paid from the Roads Equipment Replacement Fund. The extra \$7,860.00 will be covered through cost savings on our other equipment purchases, not to exceed our total budget amount of \$490,000.00.

Options to Consider:

1. Approve the purchase of the 2018 Work Boat
2. Look for other boat options
3. Postpone for another year

Staff Recommendation: Option #1

Recommended Motion: *"I move to purchase the 2018 Work Boat from Fields Fabrication Corp. DBA Tuff Boats and declare surplus # X618 12' Aluminum Boat with Trailer.*

Attachment List:

- A. Boat Specs and Bids



CLATSOP COUNTY 1
100 Olney Ave.
Astoria, Oregon 97103
(503) 325-8631

Informal Request for Competitive Quotes
Work Boat/Landing Craft

January 1, 2018

The County is seeking quotes for new Work Boat/Landing Craft.

Return quotes to Clatsop County Public Works, 1100 Olney Avenue, Astoria, Oregon, no later than January 16, 2018 at 2:00 PM.

Clatsop County is seeking competitive quotes for the following project:

Aluminum Work Boat/Landing Craft

Scope of Work Minimum Requirements:

Vessel shall be constructed of new marine grade materials designed for operation in shallow rivers, bays, Columbia estuary and Pacific Ocean and lakes.

All edges and surfaces that may come in contact with the hands or feet shall be smooth or rounded.

Hull Requirements:

18' Work Boat/ Landing Craft

V bottom square bow 10 deg

Bow Landing Craft opening width with cable winch 49 + " Bow
to have lowered framing for pushing

1/4" 5086 alloy bottom 84" wide

3/16" 5086 alloy sides 30" height

3/16" 5052 alloy sealed self-bailing deck

3/16" 5052 alloy bulkheads

4- 2"x3" 6061 hull stiffener stakes

Inset motor on transom to protect outboard

Swim Step with ladder

Tow post with framing off stern for tow line
2" sch 40 6061 aluminum half pipe guard on gunwale
4 -10" weld on cleats
Center console with light mast

Propulsion:

90 HP 4 Cycle Outboard with stainless steel propeller, fuel injection, saltwater protection, tilt trim, hydraulic steering, alarm protection (overheating, low oil, battery), heavy duty water fuel separator, 89 octane fuel (regular unleaded) and 10% ethanol blend. Equip with corresponding controls, gauges and cables. 2- portable 6 gal fuel tanks.

Electrical:

Electrical system shall be 12 volt, negative ground, 90 amp marine battery (GEL or AGM).
Battery shall be secured inside the transom and easily accessible.

Navigation lights

Waterproof fuse switch panel

Horn

Work Lights

Spot/search light

Console lights

Trailer:

Galvanized 4000Lb trailer with brakes

Alternate designs will be considered that meet the minimum requirements or better.

CONTRACTOR SHALL:

Contractor must meet all United States Coast Guard (USCG) and National Marine Manufacturers (NMMA) standards See highlighted notes below

Recognized as Manufacturer/Vendor (by the Oregon State Marine Board) of heavy-duty aluminum water craft who has been in business continuously for a minimum of 12 months prior to the bid opening date Provide References

Provide pictures of boats of this design that you have manufactured

Provide Drawings of proposed design

Specification of Motor, Controls and Trailer

Provide Product Warranty's: Boat, Motor, Controls, and Trailer

Complete project before May 31, 2018

Clatsop County will be the sole judge in determining award of the contract and reserves the right to reject all proposals. The County shall award the contract to the offeror whose quote or proposal will best serve the interests of the contracting agency, taking into account price as well as considerations including, but not limited to, experience,

expertise, product functionality, suitability for a particular purpose and contractor responsibility under ORS279B.110.

Contact: Ted McLean, Assistant Public Works Director, 503-325-8631

Attached: Boat Design

Quotation Sheet
Work Boat Landing Craft

Lump Sum: \$47,860

Company Name:

Fields Fabrication Corporation
DBA TUFF BOAT

Address:

11138 UPPER PRESTON RD SE
ISSAQUAH WA 98027

Mailing:

P.O. BOX 492
PRESTON WA 98050

Phone: 425-222-5905

Signature:



Edward O. Fields



Fields Fabrication Corporation
P.O. Box 492
Preston, WA 98050

TUFF BOAT®

Toll Free: 1-877-583-8833
Outside the US: 1-425-222-5905

Commercial use Aluminum Boats

Web Address: www.tuffboat.com and www.aluminumboats.com

Email: sales@tuffboat.com

**December 8, 2018
Clatsop County Oregon**

2018 TUFF BOAT WBV 18 C

Commercial use aluminum work boat
V bottom square bow center console

Hull:

1/4" 5086 alloy bottom 84" wide; beam 96"-104"
3/16" 5086 alloy sides 30" height
3/16" 5052 alloy welded self-bailing main deck
3/16" 5052 alloy bulkheads transom bow and gunwale decks
4 2" x 3" 6061 Hull stiffener strakes
All keel chine and transom seams welded continuous inside and out

Standard features:

Floor grip non-skid surface on all decks
4 Handrails 48"
4 10" Cast weld on cleats
1100 gph Auto bulge pump
Fused switch panel
Navigation and anchor lights
Horn
Battery and battery box

Included custom features:

Led flood light on removable mast at console

Swim step with ladder
 Spotlight hand held 12v with mount
 Push knee bow outside of lift gate with 3" Rubber D-bumper and stainless fasteners
 2" sch40 6061 aluminum half pipe guard on gunwale
 Engine set in from transom
 Tow bit
 Line guard/guide over engine
 No engine guard
 Manual cable bow lift gate
 Fully enclosed 2# USCG foam side compartments

This boat will meet or exceed all standards in effect on the date of certification as set forth by the U.S.C.G. for a commercial use vessel. We are not a member of the NMMA certification program and we are not aware if this vessel would meet their program requirements.

Engine:

Honda 90 HP 4 Cycle Outboard with stainless steel propeller, fuel injection, saltwater protection, tilt trim, hydraulic steering, alarm protection (overheating, low oil, battery), heavy duty water fuel separator, 89 octane fuel (regular unleaded) and 10% ethanol blend. Equip with corresponding controls, gauges and cables. 2- portable 6 gal fuel tanks.

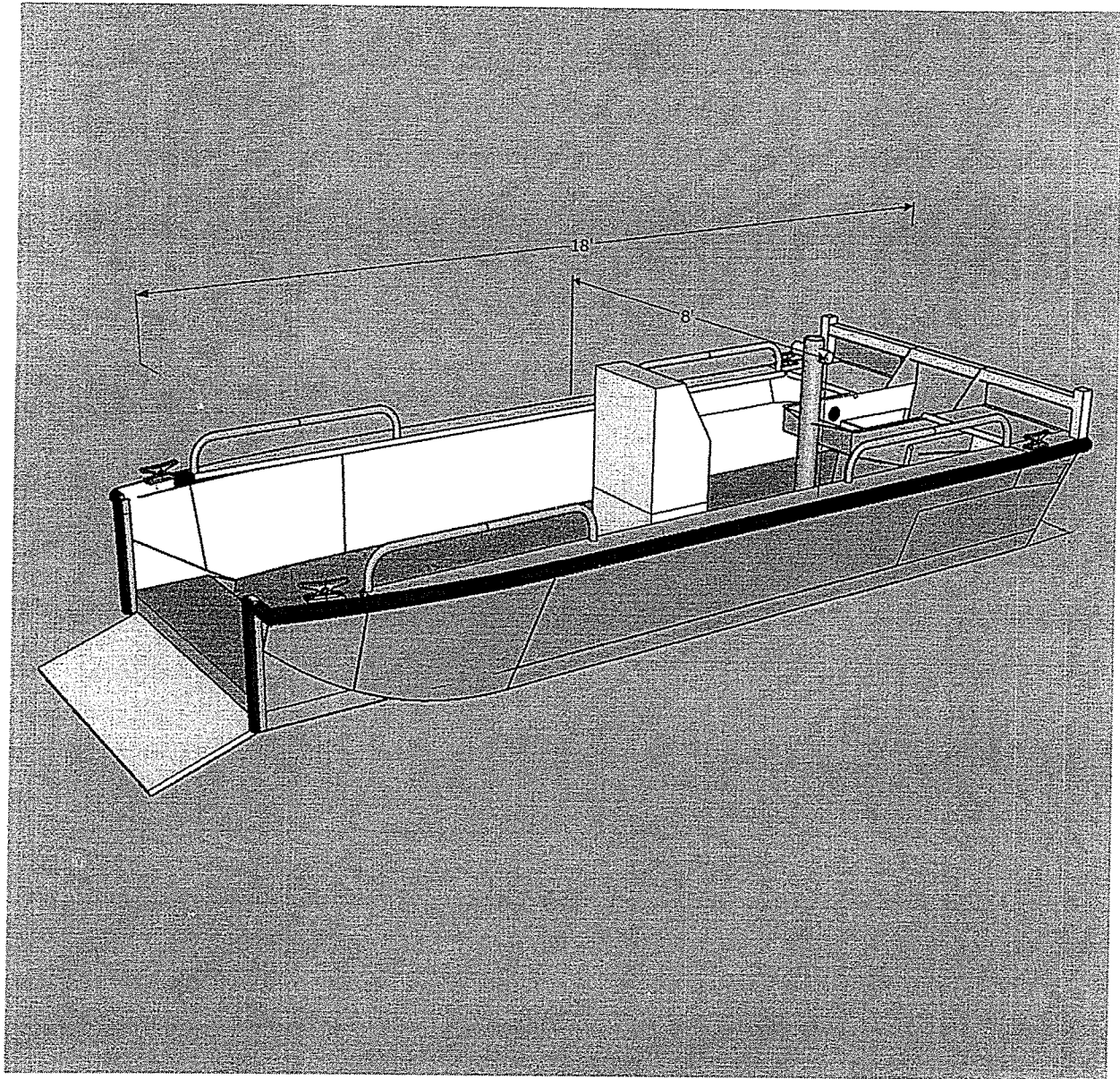
Trailer

Karavan US-4100-SDB-78-ST-ST

Tire Size: ST225/75R15D	Carrying Capacity: 4100 lbs
Transom to Bow Eye 180.20"-216.90"	Width Between Fender: 80" Overall Width: 101" Overall Length: 21'
Brakes/Size (DB-Disc): DB/10"-One Axle	Axles: 1 Suspension: Spring
Tongue Size: 3" x 4"	
Weight: 750lbs	Boat Length: 18' - 19'

Fields Fabrication Corp. commercial customer list

ADS C/O BLACK LAZER LEARNING C/O DOD/HMA
ALASKA FISH AND GAME
ALLEGHENY ENERGY SERVICE CORP
Calportland
CENTRAL ARIZONA PROJECT
CITY AND COUNTY OF SAN FRANCISCO
CITY OF SAN ANGELO
CITY OF SANTA BARBARA
Coastal Science & Engineering
COLONNA'S SHIPYARD INC
Durocher Marine
ENVIROCON
Florida DOT
Global Diving and Salvage Inc
HI-CRUSH
HUNTINGTON INGALLS INCORPORATED
IDAHO POWER
Kitoi Hatchery Kodiak Regional Aquaculture Association
Mackinac Bridge Authority
NEW YORK DEP
NEW YORK HARBOR FOUNDATION
NEWPORT NEWS SHIP BUILDING
NORTHROP GRUMMAN
NOVA GROUP/TUTOR SALIBA
NW SHELLFISH
NW Shellfish
NY DEC
PORT OF COOS BAY
PORT OF LONG BEACH
PORT OF SAN DIEGO
PRINCE OF WALES HATCHERY
SLAYDEN/SUNDT A JOINT VENTURE
SYBLON REID
TRUSTON TECHNOLOGIES
US ARMY CORPS OF ENGINEERS
USDA WILDLIFE SERVICES
WYOMING GAME AND FISH



TUFF BOAT[®]

Commercial Use Aluminum Boats

Limited Warranty

September 2017

The warranty period begins on the date the boat is delivered if a third-party shipper is used or picked up by the customer.

The warranty covers manufactures defects in workmanship and materials for all factory installed components (excluding trailer, engine and engine systems. See warranty documents from the engine and trailer manufacturer.) for (1) year. The warranty covers manufacturer structural defects (not cosmetic defects) in welded hull seems, aluminum plate and extrusion for (5) years. Repair or replacement of the items covered will be at the manufactures discretion. Excessive corrosion, electrolysis, visible sign of impact by foreign object and modifications to structural components are all cause for this warranty to be null and void.

For warranty service, the boat must be returned to the dealer of original purchase, the manufacturer or a repair facility authorized by the manufacturer. Fields Fabrication Corporation will not be responsible for any transportation cost or any damages incurred in the transportation of the boat to and from the point of warranty repair. Fields Fabrication Corporation will not be liable for damages as a direct or indirect result of the needed warranty repairs. Removal of equipment added to the boat after purchase to perform the needed warranty repairs could be billed to the owner.

It is the owner's responsibility to notify Fields Fabrication Corporation of any needed warranty repairs as soon as they become apparent. Continuing to use the boat after a warranty issue has become apparent could risk personal injury or increased damage to the boat that could be considered abuse and not covered under this warranty.

This warranty is only transferable if a copy of the new owner's registration and warranty registration card is received and approved by Fields Fabrication Corporation. An inspection of the boat may be required. The inspection is to be performed by the manufacturer, dealer or a representative chosen by the manufacturer.

Fields Fabrication Corporation

P.O. Box 492
Preston, WA 98050

11138 Upper Preston Rd. S.E.
Issaquah, WA 98027

Phone: 1-425-222-5905
Toll Free: 1-877-583-8833



Web Address: www.tuffboat.com and www.aluminumboats.com
Email: sales@tuffboat.com

Distributor's Limited Warranty

Honda Outboard Motors

This warranty is limited to Honda Outboard Motors and related original equipment distributed by American Honda Motor Co., Inc., Power Equipment Division,
4900 Marconi Drive, Alpharetta, Georgia 30005-8847.

To Qualify for This Warranty:

The Honda Outboard Motor must be purchased from American Honda or a dealer authorized by American Honda to sell Honda Outboard Motors in the United States, Puerto Rico, or the U.S. Virgin Islands. This limited warranty applies to the first retail purchaser and each subsequent owner during the applicable warranty time period.

What American Honda Will Repair or Replace Under Warranty:

American Honda will repair or replace, at its option, any part that is proven to be defective in material or workmanship under normal use during the applicable warranty time period. Warranty repairs and replacements will be made without charge for parts or labor. Anything replaced under warranty becomes the property of American Honda Motor Co., Inc. All parts replaced under warranty will be considered as part of the original product and any warranty on those parts will expire coincidentally with the original product warranty.

To Obtain Warranty Service:

You must, at your expense, take your Honda Outboard Motor and proof of the original purchase date to any dealer who is authorized to service Honda Outboard Motors in the United States, Puerto Rico, or the U.S. Virgin Islands, during the dealer's normal business hours. If you are unable to obtain warranty service, or are dissatisfied with the warranty service you receive, take the following steps: First, contact the owner of the dealership involved; normally this should resolve the problem. However, if you should require further assistance, write or call the Honda Marine Customer Relations Department of American Honda Motor Co., Inc.

American Honda Motor Co., Inc.
Honda Marine Customer Relations Department
4900 Marconi Drive
Alpharetta, Georgia 30005-8847
Telephone: (770) 497-6400

Exclusions:

This warranty does not extend to the following:

- Conditions caused by lack of routine maintenance or improper storage (as outlined in the owner's manual)
- Conditions caused by the use of propeller(s) that do not allow the outboard motor to run in its recommended full throttle rpm range
- Operation inconsistent with the recommended operation/duty cycle (as outlined in the owner's manual)
- Parts affected or damaged by an abuse, submersion and/or collision
- Fuel contamination and water entering the engine through the fuel intake, air intake, or exhaust system
- Operation with fuels, oils, additives and lubricants which are not suitable for use in the product
- Use in an application for which the outboard motor was not designed, such as racing or competitive use or any other misuse or neglect
- Normal wear and tear
- Incorporation of unsuitable attachments or parts
- The unauthorized alteration, improper installation and/or rigging, or any causes other than defects in material or workmanship
- Corrosion to steering system or electrical components, corrosion due to electrolysis, water born foreign chemicals, improper service or corrosion caused by damage or abuse
- Reimbursement for towing charges, in and out of water charges, or technician travel time
- Growth of marine organisms on motor surfaces, external or internal
- Any product that has ever been declared a total loss or sold for salvage by a financial institution or insurer, or that has been issued a "salvage" or similar title under any state's law.

Disclaimer of consequential damage and limitation of implied warranties:

American Honda disclaims any responsibility for loss of time or use of the outboard, revenue, or the equipment in which the outboard is installed, transportation, commercial loss, or any other incidental or consequential damage. Any implied warranties are limited to the duration of this written limited warranty.

Some states do not allow limitations on how long an implied warranty lasts and/or do not allow the exclusion or limitation of incidental or consequential damages, so the above exclusions and limitations may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

American Honda Motor Co., Inc.

October 2016

Page 1 of 2

PWL50415M.2016.10

Products Covered by Warranty:

Length of Warranty: (from date of original retail purchase)

NONCOMMERCIAL/

NON-RENTAL

COMMERCIAL/

RENTAL

STATE/LOCAL/

FEDERAL

GOVERNMENT

All models purchased on or after Jan. 1, 2016 (2) 60 months 24 months 36 months

All models purchased between July 1, 2008 and December 31, 2015 (2) 60 months 12 months 24 months

All models purchased on or before June 30, 2008 (1)(2) 36 months 12 months 24 months

Related original equipment items:

BF5 through BF20 models: Portable fuel tank and original propeller.

All models: Primer bulb/fuel line assembly and tiller handle.

The same duration as the outboard with which they were purchased.(3)

(1) Models purchased prior to July 1, 2008 (unless previously purchased with True-5 warranty from a participating dealer).

(2) 40, 65, & 105 Jet models: Jet pump assembly is a dealer installed option. Jet pump warranty is provided by Specialty Manufacturing Co. (Outboard Jets).

(3) Portable fuel tanks: 24 months or the same duration as the outboard they were purchased with, whichever is longer.

Distributor's Limited Warranty

Accessories and Replacement Parts

This warranty is limited to Honda Marine parts, accessories and apparel when distributed by American Honda Motor Co., Inc., 1919 Torrance Blvd., Torrance, California 90501-2746.

To Qualify for This Warranty:

1. The accessories or replacement parts must be purchased from American Honda or a dealer, distributor, or distributor's dealer authorized by American Honda to sell those products in the United States, Puerto Rico, and the U.S. Virgin Islands. Parts and Accessories must be purchased for installation on original Honda equipment or engines to be eligible for warranty coverage. Installing Parts and Accessories on non-Honda products or engines voids this warranty.

2. You must be the first retail purchaser. This warranty is not transferable to subsequent owners.

What American Honda Will Repair or Replace Under Warranty:

American Honda will repair or replace, at its option, any marine product accessories or replacement parts that are proven to be defective in material or workmanship under normal use during the applicable warranty time period. Anything replaced under warranty becomes the property of American Honda Motor Co., Inc. All parts replaced under warranty will be considered as part of the original product and any warranty on those parts will expire coincidentally with the original product warranty.

Accessories and replacement parts, installed by a dealer who is authorized by American Honda to sell them, will be repaired or replaced under warranty without charge for parts or labor. If installed by anyone else, accessories and replacement parts will be repaired or replaced under warranty without charge for parts, but any labor charges will be the responsibility of the purchaser.

To Obtain Warranty Service:

You must, at your expense, take the Honda Outboard Motor product accessory or replacement part or the outboard motor or boat on which the accessory or

replacement part is installed, and proof of purchase to any Honda Marine authorized service facility or dealer in the United States, Puerto Rico, or the U.S. Virgin Islands, during normal business hours.

Exclusions:

This warranty does not extend to accessories or parts affected or damaged by collision, normal wear, use in an application for which the product was not designed or any other misuse, neglect, incorporation or use of unsuitable attachments or parts, unauthorized alteration, improper installation, or any causes other than defects

in material or workmanship of the product. Installing parts and accessories on non-Honda products or engines voids this warranty.

Disclaimer of consequential damage and limitation of implied warranties:

American Honda disclaims any responsibility for loss of time or use of the outboard motor, or the boat on which the product is installed, transportation, commercial

loss, or any other incidental or consequential damage. Any implied warranties are limited to the duration of this written warranty. Some states do not allow

limitations on how long an implied warranty lasts and/or do not allow the exclusion or limitation of incidental or consequential damages, so the above exclusions

and limitations may not apply to you.

This warranty gives you specific legal rights, and you may also have other rights, which vary from state to state.

American Honda Motor Co., Inc.

October 2016

Page 2 of 2 PWL50415M.2016.10

Products Covered by Warranty: Length of Warranty: (from date of original retail purchase)

NON-COMMERCIAL COMMERCIAL/RENTAL

STATE/LOCAL/

FEDERAL

GOVERNMENT

Accessories other than noted below 12 months 3 months 3 months

Emission related accessories:

Portable fuel tanks, fuel line

assemblies, and water/fuel

separators

24 months 24 months 24 months Replacement Parts 6 months 3 months 3 months

Karavan Warranty Policy

Karavan Trailers, Inc. warrants each new **Karavan Trailers Trailer** to be free from defects in materials and workmanship for a period of one (1) years from date of purchase or two (2) years from the date of manufacturer. **Karavan Trailers** shall repair or replace, without charge, any parts found to be defective because of imperfect workmanship or materials, within a reasonable time after the trailer is returned at purchaser's expense to any **Karavan Trailers** authorized distributor or dealer. **Karavan Trailers** will have a limited lifetime warranty against manufacturer defects on the frame. **Who is covered?** This warranty is extended to the original purchaser only and does not extend to any other persons to whom the trailer may be transferred.

Purchased parts such as winches, lights, couplers, brakes, tongue jacks, and springs are covered based on the manufacturer's discretion. Warranty on tires shall be made through the nearest tire representative.

What is not covered? Any items that were found modified or altered in any way; nor shall the warranty apply to any defect or malfunction which was caused by damage, unreasonable use, or failure to provide reasonable and necessary maintenance.

The warranty will not cover damage caused by overloading the trailer beyond stated capacities or the use of improperly installed weight distribution hitches in conjunction with hydraulic surge brakes.

Due to the highly corrosive conditions a trailer is exposed to, rust formation is not covered.

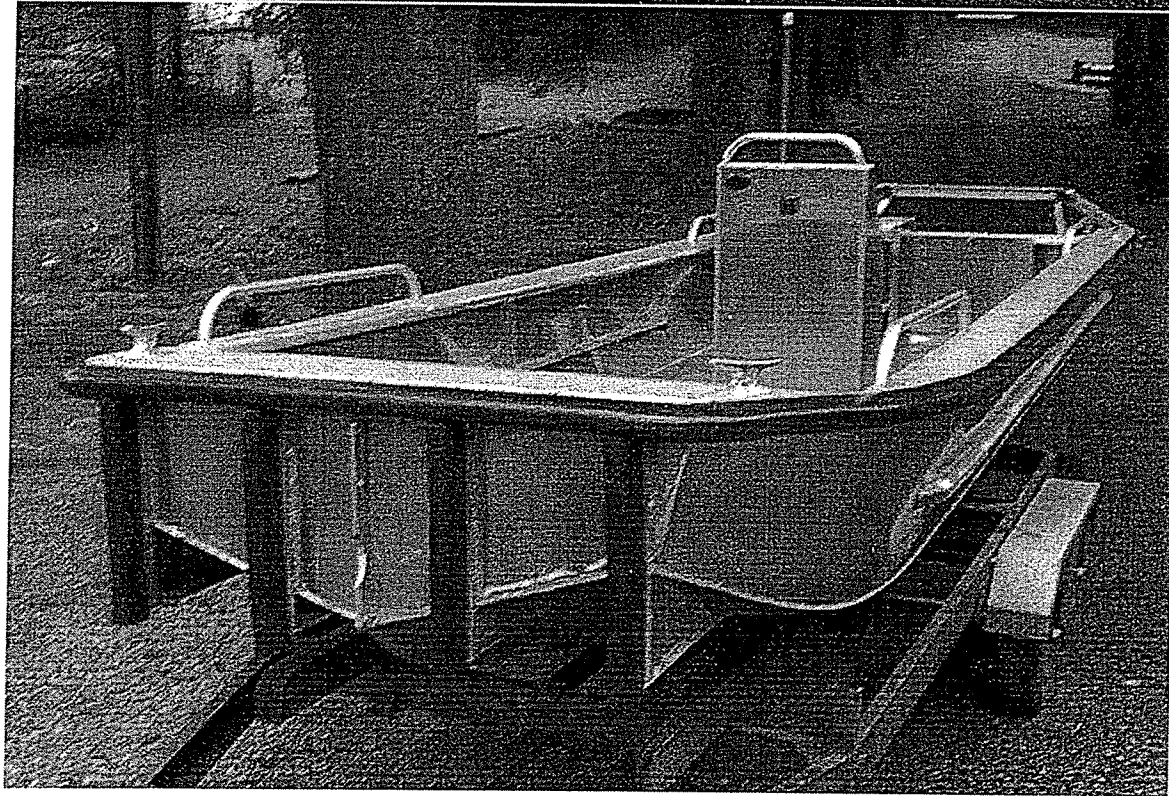
Other Limitations Races, bearings and seals are covered for 180 days from date of purchase. Any implied warranties, obligations, or liabilities, including but not limited to, any implied warranty of merchantability, shall be limited in duration to the two-year duration of the written limited warranty.

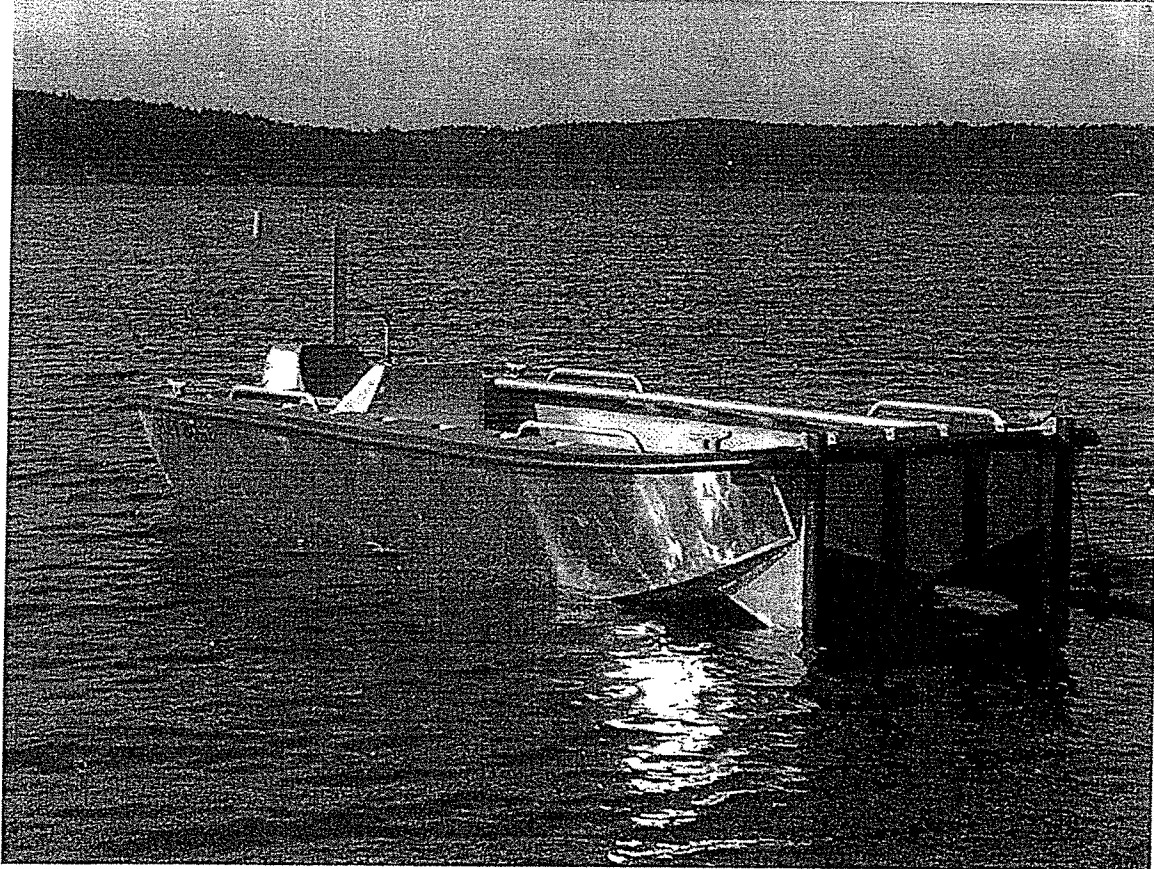
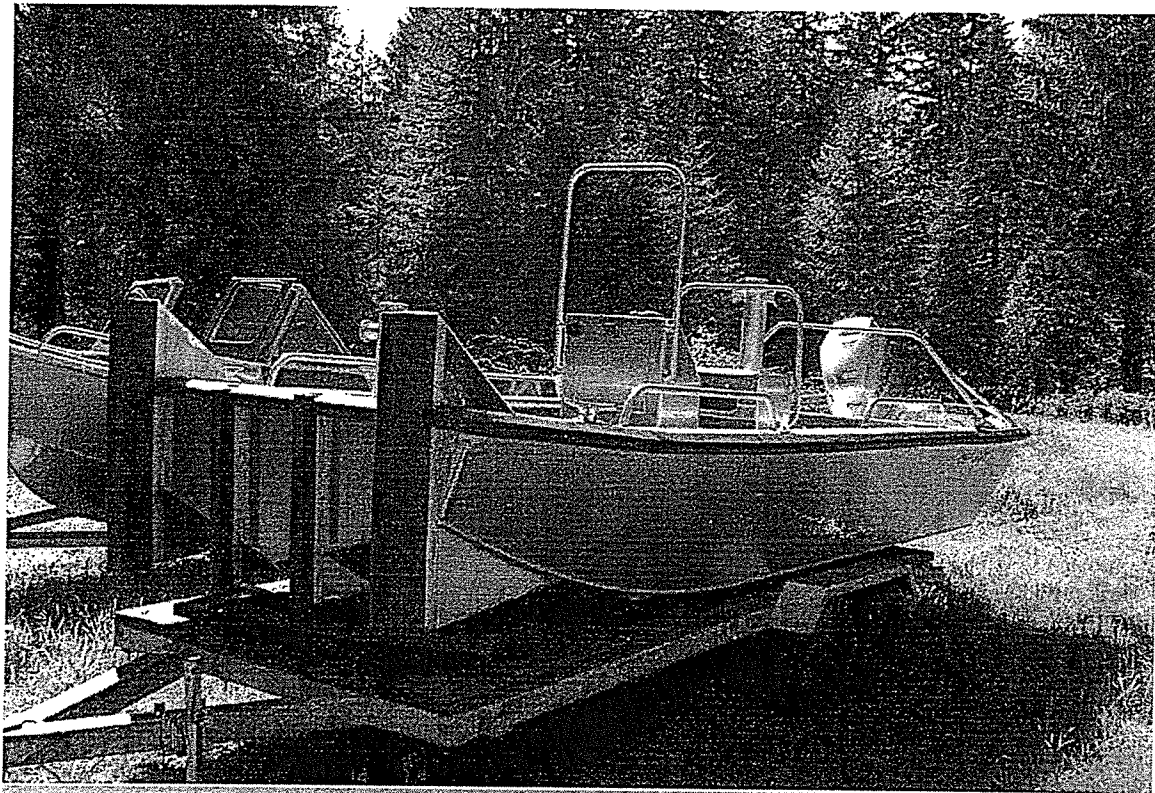
Some states do not allow limitation on how long an implied warranty lasts, so the above limitation may not apply to you. The use of any unit as part of a rental fleet, or use for commercial purposes voids this warranty.

The following are exclusions of **Karavan Trailers** Warranty:

- • Loss of time
- • Inconvenience
- • Towing charges
- • Travel expenses
- • Lodging
- • Telephone
- • Gas

Similar work boats built by TUFF BOAT





Clatsop County Board of Commissioners
Regular Meeting
February 14, 2018

Chair Scott Lee called the meeting to order at 6:00 pm., in the Judge Guy Boyington Building, 857 Commercial Street, Astoria, Oregon. Also present were Commissioners Sarah Nebeker, Lisa Clement, and Kathleen Sullivan. Lianne Thompson was excused.

Staff Present:

Cameron Moore	County Manager
Heather Reynolds	County Counsel
Monica Steele	Budget & Finance Director
Michael Summers	Public Works Director
Matt Phillips	Lieutenant Jail Commander

AGENDA APPROVAL

Sullivan requested to remove item 6-b from the consent calendar and review the item with the Clerk of the Board. *Nebeker made and Clement seconded a motion to approve the amended agenda. Motion carried unanimously.*

PRESENTATIONS

a. 2nd Quarter Financials

Monica Steele, Budget & Finance Director, presented the 2nd quarter financials. Steele said at the end of the 2nd quarter 95% of property taxes have been collected. The General Fund revenue is 76% collected where in prior years the General Fund has been approximately 10% less at this point in the fiscal year. This higher percentage collected is in part due to an increase in property taxes as well as increases in other tax and fee revenues. At the conclusion of the 2nd quarter, 100% of the budgeted amount of timber revenues in the General Fund was collected and 77% of the amount budgeted to be transferred to special projects has been received. Overall payroll for the 2nd quarter is at 50% which is on mark for being half way through the fiscal year. The majority of the org units within the General Fund are coming in as expected. At this time the Board budget is 51% expended. Nebeker asked why the numbers on the right don't add up to the numbers at the bottom of the graph and Steele said she didn't update the numbers from the previous quarter. She will correct and send out the updated version to the Board. Sullivan asked what percentage of the entire budget is the Commissioners portion. Steele said she didn't have that answer off the top of her head. The Household Hazardous Waste Facility continues to progress slowly due to an assortment of factors associated with meeting environmental requirements for building a facility of this nature. The Roads Admin & Support org unit is running slightly above 50% due to a one time annual payment that was made at the beginning of the fiscal year and should see a leveling off as the year progresses. The Equipment & Replacement fund has purchased two of the four budgeted pieces of equipment to date. Most of the remaining funds are below the 50% amount for the 2nd quarter. One fund that is currently below the 50% mark at 48.7% is the Fair General Operation Fund. Steele has had multiple conversations with the Fair Board as well as staff in regards to current year spending. The Fair is currently above 60% of their personnel costs and are at 99.9% of their Materials & Services. Steele said this is concerning and she has shared this on several occasions to the Fair Board. The

fund does have a budgeted contingency amount of \$393,770 which is why the fund is currently only being shown as 48.7% expended. Steele anticipates the Fair Board will be requesting a budget adjustment to use a portion of the contingency before the end of the fiscal year. Sullivan asked Steele to clarify the graphs and requested that the budget amounts be shown along with the percentages in future presentations. Steele said staff is now beginning the 2018-19 budget process.

b. North Coast Business Park

Michael Summers gave a brief history on the North Coast Business Park (NCBP). Summers said two land divisions have been completed and also a right of way vacation. Summer said they are working on finalizing the Big Beams transaction. Summers said he plans to bring a recommendation to the Board in March to solidify the wetland mitigation process.

Sullivan asked where the workforce housing would be and Moore said it would be adjacent to SE 19th Street. Sullivan asked if the area could be more pedestrian friendly. Summers said the City of Warrenton is addressing the sidewalks. Ensign Lane has sidewalks on it. Sullivan asked if Summers had an update on how Walmart is doing. Summers said Walmart is in the city limits of Warrenton.

BUSINESS FROM THE PUBLIC

No business from the public.

CONSENT CALENDAR

Nebeker made and Clement seconded a motion to approve the amended consent calendar. Motion carried unanimously.

- a. Board of Commissioners Regular Meeting Minutes 1-10-18 {Page 15}
- ~~b. Board of Commissioners Regular Meeting Minutes 1-24-18 {Page 21}~~
- c. Approval of Amendment to County Counsel contract..... {Page 27}
- d. 2017-19 M57 Supplemental Funds Intervention Program Budget & IGA {Page 35}
- e. Approve R&O establishing population capacity and management of jail {Page 55}

BUSINESS AGENDA

a. Clatsop County Jail

Erica Loynd, DLR Group, shared the scenario her firm has proposed. The option that is recommended provides 148 beds and allows for different types of classifications. This would be a renovation of the existing Oregon Youth Authority and using a lot of the spaces as is and some being renovated so they can hold adults. It would also provide some of the programs that would be advantageous including medical support programming and education onsite. Nebeker asked if ongoing maintenance is included in the cost and Loynd said it does not account for future ongoing maintenance. Moore said once the Board expresses what they would like to do they can then start looking at what they want to use the other part of the facility for. Sullivan asked if there are seismic upgrades and Loynd said no seismic upgrades have been identified. She doesn't believe there are seismic issues. Sullivan asked how long would it take to evacuate the building in the case of an earthquake or tsunami and Loynd said they don't have that evaluation. They do evaluate if there is a fire. Moore said one of the advantages is that the property is outside the tsunami inundation zone. Loynd emphasized

1 that this plan utilizes a lot of space for programs. The total cost for building renovation
2 would be \$5,482,000 and the addition would cost \$11,901,000 bringing the total hard
3 construction cost to \$17,383,000. This provides four new pods which allows for four
4 different classifications. The total project cost would be \$23,809,000.

5
6 Moore complimented Sheriff Bergin and his team for compromising and coming up with a
7 good plan to get in front of the voters. Lee asked if the bond would run for the full amount
8 and Moore said the county may be able to come up with \$2-3M in cash so roughly the bond
9 would go for approximately \$20M. Moore doesn't know what to expect from the state.
10 Nebeker feels the voters look at a good deal and if the county and the state put in money then
11 it is more likely to pass the voters. Bergin said Senator Johnson does not want to spend any
12 political capital unless there is 100% buy in from all the Commissioners and the county.

13
14 Clement asked how much the previous bond failed by and Bergin said it passed in some
15 precincts and failed in others but it wasn't real close. Sullivan asked where the county's cash
16 would come from and Moore said the county has cash reserves and have planned for
17 something like this. Sullivan is concerned about the increased medical costs with the increase
18 of beds. Bergin said they have looked at that extensively and are trying to figure out the best
19 method once the current doctors leave. Sullivan asked if the costs would be included in the
20 bond and Bergin said the bond would only pay for construction costs. The proposed plan
21 includes treatment rooms. Bergin wanted to reemphasize that this is still a jail and a place of
22 confinement but it is also a place where they can get help for the inmates to make them
23 productive citizens in the community. Lee asked what the 10% Owners Contingency was and
24 Loynd said it is a typical soft cost for unforeseen expenses that come up. Sullivan asked if
25 there was going to be any public meetings for citizen input. Lee said they encourage public
26 comment. Bergin said he receives a lot of verbal and written comments from citizens who
27 completely support the jail. Moore said the county sold the land to the state that the youth
28 facility sits on and in the deed there is a reversion clause that says if they fail to use it for
29 twelve consecutive months as a youth correctional facility, it comes back to the county. That
30 twelve month period will be up before the November 2018 election. Sullivan asked if they
31 could hold off on the decision to take the facility back until they see if the bond passes or not.
32 Moore said he can ask that question.

33 34 **COMMISSIONERS' REPORTS**

35 Sullivan asked Nebeker about a workshop focusing on people with mental illness involved in the
36 criminal justice system. Nebeker said the workshop is on March 16th. Lieutenant Matt Phillips
37 said GOBHI is sponsoring the workshop which will look at each step of the mental health system
38 and where it fails people and they will be looking at ways to address those. Sullivan would like
39 the discussion of the voter's pamphlet to be on a future agenda. Sullivan is concerned about the
40 transparency of the Special Districts and would like to improve that. Moore said they are
41 independent governments just like the county. Sullivan asked if they have their own budget.
42 Moore said they have some taxing authority and they are managing their own money. They have
43 their own revenue sources. Moore said they have a lot of changes in the Boards and they notify
44 the state but that information doesn't always get to the county. Sullivan would like to encourage
45 the Special Districts to be more transparent. Sullivan is asking for support from the Board to
46 send a letter to Governor Brown concerning Oregon OSHA conducting rulemaking to establish

standards for pesticide application near farmworker housing and work sites. She would like to write a letter and support that they require a minimum of 100 foot no spray buffer between the pesticide application and the farmworker housing and secondly that OSHA reevaluate their re-entry time requirement. The Board agreed to send a letter in support of more protection for farmworkers and their families. Sullivan attended part of the Women Interested in Going to School (WINGS) conference at the college. The FTLAC meeting for February has been cancelled. The Northwest Senior & Disability Services Director is resigning. They will be searching for a new director. There will be a workshop on March 28th and 29th to encourage people to consider being a caregiver. There is a great need for caregivers in the county. There will be a workshop to focus on older men on February 28th at the Astoria Senior Center. The discussion will be, "What we know about men, illness, loss and loneliness." Hampton is hosting a trade workshop for teenage girls the week of August 20th at the Warrenton Grade School. The website is GirlsBuild.org. The ODFW has a new website focusing on hunting, fishing, crabbing, clamming and wildlife viewing opportunities. This coming weekend is free fishing days. The Necanicum Watershed Council will be offering a talk on Listening to the Land on February 21st. The Public Health & Marijuana Summit will be May 9th and 10th in Portland. On April 10th-12th the Columbia River Estuary Conference will be at the Liberty Theater. Sullivan is working on trying to get teachers to this conference.

Nebeker is pleased that a Behavioral Health Services Coordinator has been hired. She appreciates the monthly updates from Moore which helps her stay informed. Nebeker is happy about the outcome to get the county onboard with renewable energy through Pacific Power. Nebeker likes the idea of the Boyington having solar energy. Moore said they are looking into the costs. Nebeker would like to have a letter sent to the state representatives regarding mental health in the state.

Clement said the county schools put out an initiative for Strive for Five to get absence rates down. After the first three months of analysis, the attendance has improved. Clement is pleased with the security measures the schools are taking. Clement sees her role as a buffer and the liaison between the county and the Fair Board. She doesn't think the Fair Board is trying to do anything illegal but they are weary of letting people know what they are doing. Clement explained the process to the Fair Board. Nebeker said hopefully Clement can help them through the process.

Lee said he attended the Northwest Housing Authority meeting and said they sold the Uniontown house to Helping Hands. Lee said it is important for the community to understand that it is not a homeless shelter but it is a recovery shelter. It is a very structured program. Lee attended the CREST meeting and said they are doing some great projects.

COUNTY MANAGER'S REPORT

Moore said they will be beginning contract negotiations with AFSME on March 14th. The deadline for RFP submissions for the countywide housing study is February 16th. The steering committee will meet next week. The interview process for the HR Director has started.

ADJOURNMENT 7:50pm

1
2
3
4
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Approved by,

Scott Lee, Chairperson

**Board of Commissioners
Clatsop County**

AGENDA ITEM SUMMARY

March 14, 2018

Issue/Agenda Title: Budget Committee Appointments

Category: Business Agenda

Prepared By: Monica Steele, Budget & Finance Director

Presented By: Monica Steele, Budget & Finance Director

Issue before the Commission: Appointment of Budget Committee members to four vacant seats

Informational Summary: There are currently four vacancies on the Budget Committee for Districts 1, 2, 3 and 5; vacancies were advertised in the month of January 2018. The term for District 1 is a full term appointment expiring on February 28, 2022; the other three terms are unexpired terms, District 5 that expires on February 28, 2019, and Districts 2 and 3 that expire on February 28, 2020.

There were a total of eight applicants; of those applicants two are ineligible due to their participation on the County Board of Property Tax Appeals (Dr. Frank Mansfield and Jim Azumano) per the Oregon Department of Revenue (attached OAR 150-303-485 pg. 5-2). When possible it is the intent to fill vacancies with a representative from each district.

The following applications were received including their corresponding districts with which they live:

District 1: Andy Davis and Russ Farmer

District 2: Greg Sawyer

District 3: Bryan Kidder and Robert Johnstone

District 5: Robert Fuller

The following table is a summary of the applicant's years of residency within the county as well as relevant governmental experience. Additional background information on the applicants can be found on the attached applications.

Applicant / District	Years of Residency	Relevant Government Experience
Russ Farmer / District 1	58 years	9 yrs County Budget Committee experience
Andy Davis / District 1	3 years	2 yrs on Sustainability Commission, current City of Astoria Budget Committee member
Greg Sawyer / District 2	4 years	5 yrs Public Health Admin City & County of San Francisco
Bryan Kidder / District 3	6 months	Sunset Empire Transportation District Board member
Robert Johnstone / District 3	2 years	6 yrs McMinnville City Council; 8 yrs Yamhill County Board of Commissioner; 5 yrs AOC Board of Directors; 2017 Clatsop County Charter Review member
Robert Fuller / District 5	2 years	30 years consultant to state and local government; Certified ethics and compliance specialist

Based on the current district vacancies and the qualifications of the applicant's staff are making the following recommended appointments:

District 1: Russ Farmer full term appointment ending February 28, 2022

District 2: Greg Sawyer unexpired terms that expire on February 28, 2020

District 3: Robert Johnstone unexpired terms that expire on February 28, 2020

District 5: Robert Fuller unexpired terms that expire on February 28, 2019

Fiscal Impact: None

Options to Consider:

1. Appoint Mr. Farmer, Mr. Sawyer, Mr. Johnstone, and Mr. Fuller to the Budget Committee as recommended by staff.
2. Make a difference selection of Committee members from the list of applicants
3. Choose not to make a selection and leave the seats vacant.

Staff Recommendation: Option #1

Recommended Motion: *"I move that the Board appoint Mr. Farmer, Mr. Sawyer, Mr. Johnstone, and Mr. Fuller to the Clatsop County Budget Committee"*

Attachment List:

- A. Budget Committee applications
- B. OAR 150-303-485 pg. 5-2



Published on *Clatsop County Oregon* (<http://www.co.clatsop.or.us>)

[Home](#) > [Committee Application - Online](#) > [Webform results](#) > Submission #393

Submission information

Form: Committee Application - Online
Submitted by Visitor (not verified)
Friday, February 2, 2018 - 8:23am
162.249.109.163

Date

02/02/2018

Name

Andy Davis

Mailing Address

376 3rd St Apt 2

City

Astoria

Street Address

Email

crashdavis9@gmail.com

Telephone

503-741-5283

Current Occupation

Data Analyst

Years Resident of County

3

In which Commissioner District do you reside?

1

Committee, Board or Commission applied for:

Budget Committee

Background (relevant education, training, experience, etc.)

I routinely work with financial data in my professional work as a data analyst. I've done graduate work in public financing, public administration and public management. In the past, I've served as a member and vice-chair of the Bloomington (IN) Commission on Sustainability for two years, so I've had some experience working on public boards and commissions. I'm also currently serving on the City of Astoria Budget Committee.

Describe your interest in serving on this Comm³⁹- Board or Commission:

I believe that one of the core responsibilities of the government is prudent financial management of public funds, and the opportunity to have input on the process is attractive to me. Additionally, public service is important to me and I want to use the skills that I've developed professionally and academically to benefit the community. I think that working in the budgetary process would allow me to help the county prosper.

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800 Exchange Street, Suite 410 Astoria, OR 97103

Source URL: <http://www.co.clatsop.or.us/node/2050/submission/393>

COMMITTEE, BOARD OR COMMISSION APPLICATION
CLATSOP COUNTY

Date: February 3, 2018

Russ Farmer

Name

PO Box 329

Mailing Address

Astoria, OR 97103

City

Street Address: 1 3rd Street, #501, Astoria, OR 97103 Email: russnsue@charter.net

Home Telephone: _____ Other Telephone: 503.298.0160

☐ work ☒ cell phone)

Current Occupation: Retired

Years Resident of County: 58

Do you live within the city limits: ☒ Yes ☐ No

In which Commission District do you reside: ☒ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Committee, Board of Commission Applied for:

1. Budget Committee
2. _____
3. _____

Background (Relevant education, training, experience, etc.):

I've served on the budget committee for a number of years and understand the budget process, and the citizen role in budgeting. I've chaired the committee on several occasions and can orchestrate a smooth, thorough, and inclusive meeting. I've enjoyed serving on the budget committee and hope to continue to do so in the future.

Please complete other side →

Describe your interest in serving on this Board, Committee or Commission:

I think all citizens have a responsibility to give back to their communities as they're able, and as a long time County resident and former business owner my way of doing so is to serve on the Counties budget committee. I understand budgeting and numbers and I feel I can make a positive contribution to the budgeting process.

Russ Farmer

Signature

Return Form To: **County Manager's Office**
800 Exchange St., Ste. 410
Astoria, OR 97103
Fax: 325-8325
email: commissioners@co.clatsop.or.us



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[Home](#) > [Committee Application - Online](#) > [Webform results](#) > Submission #394

Submission information

Form: [Committee Application - Online](#)
Submitted by Visitor (not verified)
Wednesday, February 14, 2018 - 2:48pm
172.28.0.1

Date

02/14/2018

Name

Greg Sawyer

Mailing Address

PO Box 723

City

Seaside

Street Address

2426 Ocean Vista Drive

Email

gregsawyermdphd@gmail.com

Telephone

509.654.0576

Current Occupation

Semi-Retired

Years Resident of County

4

In which Commissioner District do you reside?

2

Committee, Board or Commission applied for:

Clatsop County Budget Committee

Background (relevant education, training, experience, etc.)

MS in Industrial & Organizational Psychology, Masters in Public Health. 5 years in Health Department Administration in the City & County of San Francisco, 18 years as department director at Yakima Valley Memorial Hospital (YVMH), 17 years as a member of the administrative team at YVMH), 7 years as vice president of YVMH, 5 years as president and CEO of Memorial Physicians

in Yakima. Board experience on various tax-exempt entities. Familiar with and have past responsibilities for multi-million dollar budgets.

Describe your interest in serving on this Committee, Board or Commission:

I am interested in further understanding Clatsop County financial goals & objectives. I am particularly interested in being a positive participating influence on how we deal with the various issues facing us here on the coast. I understand this committee to be one of those committees in which I would have the opportunity to both learn and contribute. I am looking forward to this experience.

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800 Exchange Street, Suite 410 Astoria, OR 97103

Source URL: <https://www.co.clatsop.or.us/node/2050/submission/394>

COMMITTEE, BOARD OR COMMISSION APPLICATION
CLATSOP COUNTY

Date: 1/24/18

Robert Johnstone

Name

P.O. Box 113

Mailing Address

Astoria, OR 97103

City

Street Address: 1398 Miller Ln., Astoria

Email: excomm7@hotmail.com

Home Telephone: _____ Other Telephone: 971-241-3504

☐ work ☒ cell phone)

Current Occupation: Retired

Years Resident of County: 2

Do you live within the city limits: ☒ Yes ☐ No

In which Commission District do you reside: ☐ 1 ☐ 2 ☒ 3 ☐ 4 ☐ 5

Committee, Board of Commission Applied for:

1. Budget Committee

2. _____

3. _____

Background (Relevant education, training, experience, etc.):

- ~ McMinnville City Council 1985-1991
- ~ Yamhill County Board of Commissioners 1995-2003
- ~ Mid-Valley Behavioral Care Network Board Chair 1997-2003
- ~ Association of Oregon Counties Board of Directors 1998-2003
- ~ Plan Loving Adoptions Now, Inc., Board of Directors Treasurer 2006-2012
- ~ NWSDS Advisory Council/Advocacy Coordinator and grant writer 2004-2015
- ~ Clatsop County Charter Review Committee 2017

Please complete other side →

Describe your interest in serving on this Board, Committee or Commission:

I have 30 years of combined experience serving as an elected public official; as the treasurer of a private non-profit; and as an advocacy coordinator and grant writer. I believe these experiences could be useful to the Clatsop County Budget Committee.

I retired from full-time employment in 2015. I am a volunteer on the Astoria Riverfront Trolley, and served on the Clatsop County Charter Review Committee. I believe in the value of voluntary public service, and have the time and flexibility of schedule to commit to this responsibility.

Clatsop County is a wonderful place to live, and I look forward to further contributing to my community. I believe my background could be beneficial toward helping the county fulfill its mission, and appreciate the opportunity to serve in this capacity.

Thank you for your consideration of my application.

Robert Johnstone

Signature

Return Form To: County Manager's Office
800 Exchange St., Ste. 410
Astoria, OR 97103
Fax: 325-8325
email: commissioners@co.clatsop.or.us

COMMITTEE, BOARD OR COMMISSION APPLICATION
CLATSOP COUNTY

Date: Jan. 31, 2018

Bryan Kidder

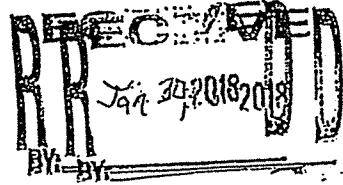
Name

1558 Jerome Ave.

Mailing Address

Astoria, OR 97103

City



Street Address: 1558 Jerome Ave., Astoria, OR 97103

Email: rbkidder@gmail.com

Home Telephone: 503-325-9010

Other Telephone: 503-298-7278

☐ work ☒ cell phone)

Current Occupation: strategic communications consultant

Years Resident of County: 6 months

Do you live within the city limits: ☒ Yes ☐ No

In which Commission District do you reside: ☐ 1 ☐ 2 ☒ 3 ☐ 4 ☐ 5

Committee, Board of Commission Applied for:

1. Budget
- 2.
- 3.

Background (Relevant education, training, experience, etc.):

I have a career of almost 40 years as a corporate communications professional, where I have been responsible for budget development and execution. In some cases, the annual budget exceeded \$1 million. I have also been part of the budgeting process for many of the non-governmental bodies I have been involved with through my communications career, such as chambers of commerce, United Way agencies and charitable organizations. I am currently a commissioner with the Sunset Empire Transportation District, a role that involves the establishment and review of the budget for the district.

Please complete other side →

Describe your interest in serving on this Board, Committee or Commission:

I believe the humanity of a governmental body can be measured by where it spends money. My interest in being on the Budget Committee centers on the fair allocation of resources to provide the services needed by all segments of the community.

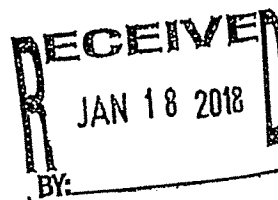
While I have no preconceived notion that there is wastefulness in the county budget, I would be looking for areas where my practical experience tells me excess may be found. I am also very sensitive to the "that's the way we always done it" mentality. Putting money into a specific program should not be considered a given and I would look at each request on its merits, not on its author.

Finally, the budget process should be visible and open to the public -- more than just having citizens on the committee. I believe that there are multiple valid views on how our county budget should be constructed and I intend to get input from as many voices as I can to make sure the committee is listening to the wants of the taxpayer.

Bryan Kidder

Signature

Return Form To: County Manager's Office
800 Exchange St., Ste. 410
Astoria, OR 97103
Fax: 325-8325
email: commissioners@co.clatsop.or.us



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Submission #392

Print Resend e-mails

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Submission information

Form: Committee Application - Online
 Submitted by Visitor (not verified)
 Thursday, January 18, 2018 - 2:54pm
 162.249.109.163

Date

Name

Robert S. Fuller

Mailing Address

PO Box 2800

City

Gearhart

Street Address

361 Hilltop Drive

Email

columbia-tech@comcast.net

Telephone

503-807-0332

Current Occupation

Business Consultant

Years Resident of County

2

In which Commissioner District do you reside?

5

Committee, Board or Commission applied for:

Budget

Background (relevant education, training, experience, etc.)

B.S. Labor Economics, Oregon State University
 MBA, Quantitative Analysis, George Mason University
 Sixteen years experience with Deloitte Consulting (Partner)
 Thirty years experience as business consultant to state and local government
 Certified Management Consultant; Certified Ethics and Compliance Professional

Describe your interest in serving on this Committee, Board or Commission:

As a new resident of the County I hope to bring my prior experience in budget and government to bear on providing input and perspective on the County's financial direction.

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800 Exchange Street, Suite 410 Astoria, OR 97103



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Submission #391

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[Print](#) [Resend e-mails](#)

Submission information

Form: Committee Application - Online
 Submitted by Visitor (not verified)
 Monday, January 8, 2018 - 5:36pm
 162.249.109.163

Date
 01/08/2018

Name
 Dr. Frank Mansfield

Mailing Address
 35183 Willette Ln

City
 Astoria

Street Address
 35173 Willette Ln

Email
 frank_mansfield@msn.com

Telephone
 15402738741

Current Occupation
 Retired

Years Resident of County
 3

In which Commissioner District do you reside?
 3

Committee, Board or Commission applied for:
 Clatsop County Budget Committee

Background (relevant education, training, experience, etc.)
 Ph.D. in Engineering
 M.S. Aeronautical Astronautical Engineering
 B.S. Aeronautical Astronautical Engineering
 Previous Chairman Board of Zonal Appeals for Colonial, Beach, VA
 31 yrs DoD Navy, retired as GS-15
 Managed budgets up \$650 million.

Describe your interest in serving on this Committee, Board or Commission:
 I believe that the property owners need a opportunity to directly impact the proposed county budget. I can quickly analyze and understand the information presented and work with other members of the board towards a consensus on the budget recommendations. I have a general interest in the safety, development, and maintaining of the community in which I live. I desire to give back to the community by using my talents presented above and my work experience.

[Previous submission](#) [Next submission](#)

Site Design by Aha Consulting

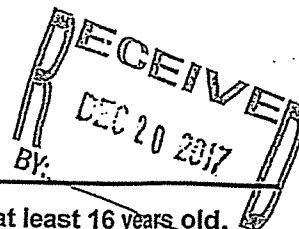
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800 Exchange Street, Suite 410 Astoria, OR 97103



VOLUNTEER APPLICATION

Clatsop County, Oregon
800 Exchange St., Suite 410, Astoria, Oregon 97103 (503) 325-1000



Thank you for your interest in volunteering with Clatsop County. Volunteers must be at least 16 years old. Please take a few moments to provide the following information:

Please Print:

Last Azumano First Jim Middle F.

Home or Mailing Address: P.O. Box 210

City: Tolovana Park State: OR Zip: 97145

Day Phone: 503 507 3405 Evening Phone: 503 436-4366 Fax: _____

E-mail: azumano@aol.com Driver's license # and state: OR 125463

Please list in order of preference the kind of volunteer jobs that interest you:

1. Budget Comm 2. _____ 3. _____

Why are you interested in volunteering? Public Service, support local gov.

Please briefly describe your pertinent experience, training or skills. (Having no previous experience or training will not disqualify you for volunteering.):

Managed local gov't budgets for 21 years

Previous volunteer experience: CERT, Emergence, La Familia Sana, Friends of Minidoka

What days and times are you available to work? Retired - mostly free

List the maximum hours per week you are willing to volunteer: 10

Most volunteer work requires a commitment of time. Please tell us for how long you would be available.

Please choose a timeframe: ☐ 1-3 months ☐ 6-12 months ☒ One year plus ☐ Special project/event

Will your volunteerism fulfill any obligation of the following?: ☐ Community Service ☐ Work-study ☐ Job Training

Are you currently volunteering with the county in any other capacity? BoPTA

Do you have any relatives working or volunteering with the county? None

Please list any accommodations you would require or any limitations we should be aware:

Reading glasses

Please be advised that if you volunteer to work with or around children a background investigation may be required prior to your application being approved.

My signature below affirms that all information is true and correct to the best of my knowledge and that I understand any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my acceptance as a volunteer with the county, may result in my dismissal. Information you provide on this application may become part of the public record.

Volunteer's Signature: J. Azumano Date: 12/20/17

OFFICE USE ONLY:

Application: ☒ Accepted ☐ Denied Reason: _____

Department Placed: _____ Start date: _____ End Date: _____

FORWARD COPY TO HUMAN RESOURCES.

Who is charged with selecting the board members from the pools?

The county clerk selects the members to sit on the board from the pools appointed by the governing body. The clerk can select members from the pools to make as many boards as are necessary to complete the board(s) functions. Each board selected by the clerk consists of:

- One person from the Chairpersons' Pool; and
- Two persons from the nonoffice-holding pool.

What should the clerk do to prepare for the appointment of the board members?

- Talk to someone in the commissioner's office to see if there's been any change in the procedure for appointment.
- Schedule time on the governing body's agenda for the appointment.
- Talk to the appropriate party about reimbursement for members.
- Determine whether the county uses an application form.
- Determine whether the county interviews potential board members.
- If the county interviews potential board members, who performs the interviews and are the interview questions prepared?
- Does the county have guidelines that members must adhere to in order to sit on the board?

How does the county find board members?

- Advertise.
- Talk to people.
- Use the same members as were used previously.

Can a member of the board of property tax appeals also be appointed to the county budget committee?

No. ORS 294.336 states that appointed members of the county budget committee can't be employees, officers, or agents of the local government. We believe that members of the board of property tax appeals can be considered officers or agents of the county and are not eligible to serve as an appointed budget committee member.

What is the term of BOPTA members?

The term begins on the day of appointment and ends on June 30.

Oregon laws and administrative rules related to this segment of this chapter:

ORS 309.020

ORS 309.067

OAR 150-309-0050

**Board of Commissioners
Clatsop County**

AGENDA ITEM SUMMARY

March, 14, 2018

Issue/Agenda Title: Placing a Jail Bond Before The Voters

Category: Business Agenda

Prepared By: Cameron Moore, County Manager

Presented By: Cameron Moore, County Manager and Sheriff Tom Bergin

Issue before the Commission: Placing a \$20 million bond for construction of a new county jail on an upcoming ballot to enable the residents of Clatsop County to decide if they are willing to pay for a new jail.

Informational Summary: Clatsop County has conducted several evaluations of the current county jail and its ability to meet the current and future needs of the county over the past ten years. Each analysis has concluded that the current jail, with a capacity of 60 beds, is inadequate to meet current and future needs. Each analysis has concluded that Clatsop County needs a jail with a capacity of between 150 and 200 beds. Twice the Board of Clatsop County Commissioners have placed a jail bond on the ballot and each time it has not been approved by the voters. However the need for a larger jail has not subsided and over time the cost to address this need has escalated.

In early 2017 Clatsop County became aware that the Oregon Youth Authority North Coast Youth Correctional Facility in Warrenton was targeted for closure on September 30, 2017 in the proposed Oregon State Budget. The Board of Clatsop Commissioners expressed their support to the Oregon Legislature to keep the OYA North Coast Youth Correctional Facility operating in Warrenton but as the state budget process moved forward it became clear that this facility would be the victim of state budget cuts. The Oregon Youth Authority reached out to Clatsop County to inquire about our interest in taking ownership of this facility at no cost to the County.

In the spring of 2017 Clatsop County retained DLR Group – who had done previous jail related work for the county –to evaluate the feasibility and cost to convert the North Coast Youth Correctional Facility into a larger capacity Clatsop County jail. While DLR concluded that it was possible to convert this facility into a county jail the inefficient design would result in a 300% to 400% increase in annual operating costs and create higher risks to the safety of both the Sheriff's Office Jail Staff and the inmates. This increase in operating costs is not sustainable and the increased risks to staff and inmates create additional financial liability for the county and its residents.

The County then asked DLR to develop alternatives that would be much more cost effective to operate while also increasing the capacity of the jail to the recommended range of 150 to 200 beds. After several months of working with DLR to evaluate several options County Management and the Sheriff's Office have agreed that the "148 bed option" provides the best combination of increased bed capacity, cost efficient and safe operations and construction costs.

The construction costs for this option are estimated at approximately \$17.8 million with soft costs estimated at an additional \$6 million for a total project cost of \$23.8 million. As a result of sound financial management County Management believes that the county can contribute \$3 million in cash to this project.

We believe that this option which avoids any land acquisition costs, utilizes a portion of the current Youth Correctional Facility and can be funded in part by existing county funds provides the best and most cost effective opportunity for the residents of Clatsop County to address the current and future jail needs.

I recommend that the Board of County Commissioners direct and authorize the County Manager to bring forward a Resolution and Ballot Measure placing a \$20 million jail bond on the November 2018 general election ballot.

Fiscal Impact: Reduction of county special project funds/cash reserves by up to \$3 million and increased annual jail operating costs of approximately \$150,000.

Options to Consider:

1. Direct and authorize the County Manager to bring forward a Resolution and Ballot Measure placing a \$20 million jail bond on the November 2018 general election ballot.
2. Table the issue.
3. Direct and authorize the County manager to place a jail bond for an amount different than \$20 million on the November 2018 general election ballot.

Staff Recommendation: Option #1

Recommended Motion: *"I move to direct and authorize the County Manager to bring forward a Resolution and Ballot Measure placing a \$20 million jail bond on the November 2018 general election ballot"*