



CLATSOP COUNTY

BOARD OF COMMISSIONERS AGENDA WORK SESSION & REGULAR MEETING

JUDGE GUY BOYINGTON BUILDING, 857
COMMERCIAL ST., ASTORIA

Wednesday, June 14, 2023

BOARD OF COMMISSIONERS:

Mark Kujala, Dist. 1 – Chair
Courtney Bangs, Dist. 4 – Vice Chair
John Toyooka, Dist. 2
Pamela Wev, Dist. 3
Lianne Thompson, Dist. 5

commissioners@co.clatsop.or.us

CONTACT:

800 Exchange, Suite 410
Astoria, OR 97103
Phone (503) 325-1000
Fax (503) 325-8325

www.co.clatsop.or.us

Join the meeting from your computer, tablet or smartphone ([Zoom link](#))

You can also dial in using your phone.
1-253-215-8782

Meeting ID: 503 325 1000
Passcode: 384761

Public Testimony

You must register in advance if you want to provide testimony virtually on public hearings or speak at the designated time. There are three ways to do this: On our website at [public comment](#), emailing commissioners@co.clatsop.or.us or by calling 503-325-1000. Once registered, we will notify you when it is your opportunity to speak for a two-minute comment. You also may submit written comments which will be provided to the Board and submitted into the record.

WORK SESSION: 5:00 PM

Work Sessions are an opportunity for Board members to discuss issues informally with staff and invited guests. The Board encourages members of the public to attend Work Sessions and listen to the discussion, but there is generally no opportunity for public comment. Members of the public wishing to address the Board are welcome to do so during the Board's regularly scheduled meetings held twice monthly.

Discuss Formal Agenda {5 min}

TOPICS:

- [1.](#) ARPA Predevelopment Funding Request {10 min} {Page 4}
 - [2.](#) Legislative Update {20 min} {Page 8}
 - [3.](#) Planning Commission Appointments {5 min} {Page 9}
-

REGULAR MEETING: 6:00 PM

The Board of Commissioners, as the Governing Body of Clatsop County, all County Service Districts for which this body so acts, and as the Clatsop County Local Contract Review Board, is now meeting in Regular Session.

FLAG SALUTE

ROLL CALL

AGENDA APPROVAL

PROCLAMATIONS

- [4.](#) PTSD Awareness Day Proclamation {Page 32}
- [5.](#) Pride Month Proclamation {Page 36}
- [6.](#) Make Music Day Proclamation {Page 38}

BUSINESS FROM THE PUBLIC – *Individuals wishing to provide oral communication at the designated time must register in advance by calling 503-325-1000 or email commissioners@co.clatsop.or.us by 3 p.m. on the day of the meeting.*

CONSENT CALENDAR

- [7.](#) Approve the Contract Amendment with Solutions YES {Page 40}
- [8.](#) FY 2023-24 Veteran Services Officer Agreement {Page 42}
- [9.](#) Award of HMAC Paving Contract to Bayview Asphalt Inc. {Page 51}
- [10.](#) Approval of Agreement with Capitol Asset & Pavement Services Inc. {Page 61}
- [11.](#) FY 2023-24 Mobile Crisis Services Agreement {Page 74}
- [12.](#) Amendment 3 to Homeless Liaison Funding Agreement {Page 88}
- [13.](#) IGA with the City of Astoria concerning the rebuilding of the Clatsop Net Pen Access Pier {Page 94}
- [14.](#) FY 22-24 ARPA Funding for Social Service Partners {Page 97}
- [15.](#) Cancellation of Delinquent Personal Property Taxes Pursuant to ORS 311.790 {Page 136}
- [16.](#) 2022-23 Budget and Appropriation Adjustments {Page 142}

COMMISSIONER'S LIAISON REPORTS

COUNTY MANAGER'S REPORT

PUBLIC HEARINGS

- [17.](#) Public Hearing and Adoption of the Fiscal Year 2023-24 County Budget {Page 146}
- [18.](#) Public Hearing and Adoption of Fiscal Year 2023-24 Budget for Clatsop County 4-H & Extension District {Page 154}
- [19.](#) Public Hearing and Adoption of Fiscal Year 2023-24 Budget for Clatsop County Rural Law Enforcement District {Page 158}
- [20.](#) Public Hearing and Adoption of Fiscal Year 2023-24 Budget for Clatsop County Road District Number 1 {Page 162}
- [21.](#) Public Hearing and Adoption of Fiscal Year 2023-24 Budget for Westport Sewer Service District {Page 166}
- [22.](#) Ordinance 23-06: Clatsop County Comprehensive Plan Update – Goals 1-4, 6-14 and Goal 19 {Page 171}
- [23.](#) Ordinance 23-07: LAWDUC AMENDMENTS TO REVISE AND UPDATE PARKING STANDARDS {Page 317}
- [24.](#) Ordinance 23-08: Warrenton Urban Growth Boundary (UGB) Amendment {Page 336}

GOOD OF THE ORDER

ADJOURNMENT

As necessary Executive Session will be held in accordance with but not limited to: ORS 192.660 (2)(d) Labor Negotiations; ORS 192.660 (2)(e) Property Transactions; ORS 192.660 (2)(f) Records exempt from public inspection; ORS 192.660 (2)(h) Legal Counsel

Agenda packets also available online at www.co.clatsop.or.us

This meeting is accessible to persons with disabilities or wish to attend but do not have computer access or cell phone access. Please call 325-1000 if you require special accommodations at least 48 hours prior to the meeting in order to participate.

Board of Commissioners Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

June 14, 2023

Topic: ARPA Predevelopment Funding Request
Presented By: Don Bohn, County Manager

**Informational
Summary:**

The Board of Commissioners identified \$325,000 as part of the ARPA Funding Concept Plan for predevelopment grants related to affordable housing projects. The funds were intended to assist affordable housing projects at the predevelopment stage, including items such as consulting services (parking, geotechnical, archeology, environmental, etc.), site acquisition and other miscellaneous predevelopment expenses.

On April 20, 2023 the County received a request from Northwest Oregon Housing Authority (NOHA) (attached) outlining their formal request for predevelopment funds.

County staff requests your Board consider a contribution of \$125,000 to the project, which would roughly cover the currently unfunded predevelopment expenses (excluding architecture and engineering).

Jim Evans, Interim Executive Director, will provide an overview of the project and the NOHA funding request.

Attachment List

- A. NOHA Funding Request



location
147 s. main avenue
warrenton or 97146

mailing
po box 1149
warrenton or 97146

office 503-861-0119
fax 503-861-0220

toll free 1-888-887-4990
tdd 1-800-927-9275

www.nwoha.org

April 20, 2023

Don Bohn, County Manager
Clatsop County Government
800 Exchange Street, Suite 410
Astoria, OR 97103

RE: Request for Predevelopment Funding Assistance
for the Owens Adair II Project

Dear Mr. Bohn:

The Owens Adair II provides an opportunity for the Northwest Oregon Housing Authority (NOHA) to turn an underutilized parking lot adjacent to the existing Owens Adair building into 50 deeply affordable apartments for an aging population, many of whom have disabilities. NOHA currently owns and operates the Owens Adair, which includes 46 units of extremely low-income housing for seniors and people with disabilities and a parking lot on the other half of the lot. NOHA will use the parking lot half of the Owens Adair site for the new building. The City of Astoria's Comprehensive Plan recommends that housing for the elderly and handicapped should be encouraged in Astoria's downtown area, so residents can be close to amenities and services. Perfectly situated in downtown Astoria, Owens Adair II addresses the need the city has outlined and will be able to house residents using project-based vouchers, the Coordinated Entry system for 13 permanent supportive housing units, and on-site services from Clatsop Community Action (CCA).

The predevelopment costs for this project are estimated to cost \$1,168,996. NOHA is requesting financial support from Clatsop County's predevelopment fund to get the project to finance closing in August 2023. Construction will start immediately and run from August 2023 – November 2024. Residents are slated to begin moving into the new building in November 2024. A detailed budget is enclosed, and provides a list of anticipated expenses, as well as the currently known funding sources.


NOHA is fortunate to have received support from Columbia Pacific CCO, LLC (CPCCO) in the amount of \$500,000. \$400,000 of this grant can be used during predevelopment and \$100,000 can be used once a construction start

date has been finalized. There are also funds from the Energy Trust of Oregon (ETO) to achieve a high level of sustainability for the project.

NOHA is requesting support from Clatsop County to help cover the costs of the remaining predevelopment expenses. We currently need \$763,496 to close on this project. Any assistance that can be provided by Clatsop County is appreciated. In addition to \$637,858 in remaining Architecture and Engineering expenses, we anticipate just over \$125,000 in other predevelopment expenses.

If you have any questions or need additional information, please contact me at director@nwoha.org or on my cell phone (443) 904-1234. The support NOHA receives from Clatsop County is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jim Evans', with a stylized, cursive script.

Jim Evans
Interim Executive Director

ENCLOSURE

Owens Adair II Predevelopment Budget

Predevelopment Prior to Closing	CPCCO	ETO	Remaining Need	Total
Architecture & Engineering	255,817		637,858	893,675
City of Astoria (Land Use & Permitting Estimated)	59,775			59,775
Financing Costs (Good Faith Deposit Investor & Lender)	35,000			35,000
Land Use Attorney	25,000			25,000
Geotechnical Engineer	13,600			13,600
Oregon Housing & Community Services Charges	6,000			6,000
Parking Consultant	4,808		2,092	6,900
Archaeologist			22,835	22,835
Preconstruction Fee (Shoring & Fire Suppression Design)			22,033	22,033
Environmental Consultant			21,904	21,904
Survey			21,695	21,695
Historic Consultant			14,580	14,580
Sustainability Consultant		5,500	14,500	20,000
Design and Permitting Costs for Solar Array			6,000	6,000
TOTAL	\$ 400,000	\$ 5,500	\$ 763,496	\$ 1,168,996

Board of Commissioners Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

June 14, 2023

Topic: Legislative Update

Presented By: PAC/West Lobby Group Team:
Ryan Tribbett (President), Phillip Scheuers (VP / Account Manager), Rick Metsger (VP of Legislative & Public Affairs), and Whitley Sullivan (Director of Rural Development and Housing / Account Manager)

Informational Summary: PAC/West's legislative update will consist of:

- May 2023 [Oregon Economic and Revenue Forecast](#) highlights
- Legislative landscape highlights
- Legislative State budget highlights

Attachment List

A. none

Board of Commissioners Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

June 14, 2023

Topic: Planning Commission Appointments
Presented By: Gail Henrikson, Community Development Director

Informational Summary: The Clatsop County Planning Commission consists of seven members appointed by your Board. The terms are four years and members are appointed on a staggered basis. On June 30, 2023, two Planning Commission member's terms will expire:

- Cary Johnson
- Jason Kraushaar

Both Mr. Johnson and Mr. Kraushaar have submitted applications to be reappointed.

Article III, Sections 1-4 of the Planning Commission Bylaws establishes criteria for membership:

1. The Planning Commission shall consist of seven (7) members appointed by and serving at the pleasure of the Board of Clatsop County Commissioners, each to serve for a term of four years or until their respective successors are appointed.
2. **The members of the Planning Commission shall be residents of the County and no more than two (2) shall reside inside incorporated cities; the remaining members shall be residents of the various geographic areas of the County.**
3. Members of the Planning Commission shall serve without compensation other than reimbursement for duly authorized expense.
4. No more than two voting members shall be engaged principally in the buying, selling, or developing of real estate for profit, as individuals, or be members of any partnership of officers or employee of any corporation that is engaged principally in the buying, selling, or developing of real estate for profit. No more than two voting members shall be engaged in the same kind of occupation, business, trade or profession.

A call for applicants was issued on April 5, 2023. As of May 19, 2023, seven applications were received. Each candidate's application is included in **Exhibit A**. The table below includes the list of applicants and current planning commission members. The table also reflects new Board of Commissioners boundaries adopted on January 12, 2022.

Planning Commission Applicants

Name	Planning Area	Commissioner District	Occupation
Nancy Chase	Southwest Coastal	District 5 Comm. Thompson	Retired
Denise Davis	Southwest Coastal	District 5 Comm. Thompson	Higher Education Consultant
Cary Johnson*	Northeast	District 4 Comm. Bangs	General Contractor, Commercial Fisherman
Jason Kraushaar*	Clatsop Plains	District 2 Comm. Toyooka	General Contractor
Frank Mansfield	Lewis & Clark Olney Wallooskee	District 4 Comm. Bangs	Deputy Program Manager Engineering
Andrew Richards	Incorporated	District 3 Comm. Wev	Program Manager
Michael Skehan	Incorporated	District 5 Comm. Thompson	Guest Response Specialist, Escape Lodging

Current Planning Commission Members

Name	Planning Area	Commissioner District	Occupation	Term Expiration Date
Chris Farrar	Incorporated (Astoria)	District 3 Comm. Wev	Retired	6-30-24
Cary Johnson*	Northeast	District 4 Comm. Bangs	General Contractor	6-30-23
Jason Kraushaar*	Clatsop Plains	District 2 Comm. Toyooka	General Construction Contractor	6-30-23
Jeremy Linder	Lewis & Clark Olney Wallooskee	District 4 Comm. Bangs	Small Business Owner	6-30-26
Michael Magyar	Lewis & Clark Olney Wallooskee	District 4 Comm. Bangs	Surveyor	6-30-26
Clarke W. Powers	Clatsop Plains	District 2 Comm. Toyooka	Retired	6-30-24
Katy Pritchard	Incorporated (Astoria)	District 3 Comm. Wev	Constituent Services State Rep HD 32	6-30-26

*Indicates current members with terms expiring on June 30, 2023

Under the existing bylaws, only two Planning Commission members shall reside in incorporated areas. Currently, members Chris Farrar and Katy Pritchard reside in the City of Astoria. Two of the current applicants reside within incorporated areas of Clatsop County – Andrew Richards (Astoria) and Michael Skehan (Cannon Beach). If the Board wishes to appoint either Mr. Richards and/or Mr. Skehan, then either Mr. Farrar's and/or Ms. Pritchard's appointments must be terminated.

Your Board is currently scheduled to conduct applicant interviews at your June 7th work session. Because this agenda item will be submitted prior to the interviews, no links to the work session recording are provided with this summary.

Attachment List

A. Applications

EXHIBIT A

Planning Commission Applications

Committee Vacancies: Submission #52

Date

Fri, 05/12/2023 - 00:00

Applicant Information

Nancy ellen Chase

PO Box 241, Cannon Beach, Oregon

79089 Tide Ave

Arch Cape. 97102

nchase34@gmail.com

15033475083

Current Occupation

Retired

Past Occupation (if currently retired)

Manager ,Metro Regional PArks

Years Resident of County

2

In which Commissioner District do you reside?

5

Committee, Board or Commission Applied For

Planning Commission

Background (relevant education, training, experience, etc.)

I have a bachelor of Science Degree in Landscape Architecture with city planning as a specialty.

I have a 30-year career in government serving as a land use planner to the City of Tigard and Multnomah County. The latter portion of my career I served as a planning manager for Metro Parks and Greenspaces. This included park master plan development and creation of the regional open space acquisition program. This program involved coordinating with 3 counties, special park districts and 24 local governments.

After retirement I worked as a consultant to the city of Portland, Gresham and Tualatin Hills Parks and Recreation District.

I owned and operated a small business for 10 years, helped start an Employer Sponsored Day Care and currently volunteer for several Land Trusts on the Oregon coast. I have worked as a property owner with Clatsop County to create a 6 unit Cluster Development and subdivide other parcels. For the past 15 years I have served on the Board of the Lower Nehalem Community Trust and 7 years on the Board of the Oregon Parks Foundation. I was appointed to the Water Conservation Committee - Falcon Cove Beach Domestic Water District and serve on the advisory committee for the Salmonberry Trail.

Describe your interest in serving on this Committee, Board or Commission:

I have been a part time home owner and long term rental owner (2 units) in Clatsop County for over 30 years. Since retirement and thanks to the Covid Crisis I have spent more time at my residence in Cove Beach and have become interested in the many important issues facing the county.

I now consider Cove Beach as my primary residence and would like to find ways to serve this community.

Note: During my time as a planner I attended planning commission meetings and was responsible for minutes and staff reports. As a result I have a realistic picture of what this volunteer job entails.

Gail Henrikson

Subject: FW: Webform submission from: Committee Vacancies

From: Clatsop County Oregon <clatsop-county-or@municodeweb.com>

Sent: Friday, May 19, 2023 9:46 AM

To: Clatsop County Administrators <CountyAdmins@clatsopcounty.gov>

Subject: Webform submission from: Committee Vacancies

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Submitted on Fri, 05/19/2023 - 9:45 AM

Submitted values are:

Date

Fri, 05/19/2023 - 00:00

Applicant Information

Denise Davis

79432 Ray Brown Rd

Arch Cape. 97102

falconcovehaven@gmail.com

503-436-4446

Current Occupation

Higher education consultant

Past Occupation (if currently retired)

Senior-level higher education professional

Years Resident of County

1

In which Commissioner District do you reside?

5

Committee, Board or Commission Applied For
Planning Commission

Background (relevant education, training, experience, etc.)

My broad experience in public service in self-sustaining public academic and local special government administration environments harmonizes to bring a vibrant, accomplished energy to the Planning Commission. As a leader of a large university department for over two decades, I acquired extensive experience in innovative, impactful educational program and service design and delivery with accountability for quality, measurable non-monetary outcomes, and fiscal sustainability. I oversaw the strategic planning, staffing, budget, policy setting, contracting, project management, research and analysis, student services, marketing, data management, accreditation, delivery, and growth of an extensive suite of educational programs and services to help 6,000 students per year achieve their academic and professional pursuits.

I am well able to understand and interpret both legal writing and fiscal planning and policy. My career in public-sector senior management provided me many opportunities to demonstrate my uncommon talent in thorough research, sound analysis, and organizational skills necessary to deliver success. Addressing these strengths are the following specifics:

1. My experience in finance is at the budget-development-and-administration level. I carefully monitored financial performance as I meticulously forecast an annual budget, complete with both financial plan and strategic plan, ranging

from \$8 million to \$36 million. I was held accountable for revenue, expenses, and bottom line in rigorous quarterly reviews with exacting executive management, and I implemented mitigation tactics when necessary.

2. I have much experience in interpreting law and policy; I regularly analyzed and synthesized legislation and complex data to make policy for the programs I oversaw or to make recommendations to my superiors to inform their decision-making. Further, I was directly responsible for the oversight of all my department's contracts and agreements. To this end, I negotiated contract terms with partners and with executive management, wrote agreement language, reviewed and signed off on all my department's contracts, and administered a database of agreements.

3. An excerpt from a reference letter written by my dean, who relied on syntheses of my research to guide his international education pursuits, comments: "She is able to quickly analyze a situation, develop alternative responses, choose a response, and, most importantly, implement a response. Her reports are models of clarity and conciseness that often include both quantitative and qualitative analytics. She frequently applies her academic expertise in conducting research on real world examples of current importance."

I also serve as Commissioner, position 1, on the board of the Falcon Cove Beach Water District. As a working board member in our entirely volunteer-operated district, I have experience with the duties required of this position. My retired husband and I are full-time residents in our water district. This is our only home; it's our forever home; and in this community, we are fully invested. Living full-time within the water district on whose board I serve is critically important to our district's constituents. When water service is interrupted, when water lines need to be located for new connections, when water needs to be tested, when one of our customers needs a liaison with a tradesperson, I am here in the neighborhood to help solve the issue at hand.

I hope that my public service experience described above translates to the qualities you are seeking in the candidates who best fit the open Planning Commission positions.

Describe your interest in serving on this Committee, Board or Commission:

It would be my honor to make a positive impact in my county by providing quality and transparent citizen involvement regarding development and land use matters.

Particularly given the current composition of the Planning Commission, whose commissioners represent only the northern half of the county, I am particularly interested in meaningfully and competently providing a voice for the county's southern half, and specifically for the Southwest Coastal district. For a county to function fairly, to its fullest capacity, and as a true reflection of its constituents, its planners need to reflect maximum diversity, including geographic diversity.

To address some of the tension that seems to have built up in the last several years, I bring an adeptness to create genuine collaboration on this critical citizen involvement committee whose cooperation impacts the county's outcomes. I have demonstrated expertise in cultivating productive partnerships and collaborating with a variety of internal and/or external groups, sometimes on high-profile or politically-sensitive issues. Among my chief responsibilities as department director was partner relationship management and leveraging collaborations across constituencies. I offer a broad background in seamless coordination with peers heading up partner units as well as trans-hierarchical and cross-functional teams as I managed all my unit's relationships with the division's centralized finance, information technology, institutional research, marketing, human resources, facilities, registration, and legal offices. I represented my division's leadership to campus stakeholders and in the international education community, served as a key spokesperson and liaison between senior level administrators of foreign and U.S. government agencies and my university, and initiated and nurtured innumerable partnerships with educational, industry, and civic entities in the U.S. and abroad. Ensuring my success in carrying out these relationship management responsibilities is my warm, personal approach to cooperating in a cross-functional team environment to reach agreement, achieve common goals, and build trusting and fruitful partnerships within the Planning Commission, across the county's leadership, and with key stakeholders. I am known for exhibiting diplomacy, uncommon political acumen and intercultural sensitivity, a profound sense of discretion, and exceptional interpersonal communication skills in both oral and written form. In my style of friendly and gentle persuasion, I am usually able to garner input, data, support, consensus, or collaboration – what ever is needed to advance the project at hand.

I commit to being involved, from reading the packet, to visiting the sites under consideration, to communicating with staff regarding questions, to approaching planning meetings with my notes and being prepared for active, productive discussions and meetings, to collaborating with my fellow planning commissioners to ensure the trust and protection of our community. I commit to fostering the county's alignment with the spirit and intent of the great Land Use Laws embodied by the 17 statewide Land Use Goals and to facilitating that taxpayer funds and efforts of county staff are aligned with the voiced priorities of the residents, taxpayers, and voters of the county rather than special interest groups. I commit to serving my county through competent management of county resources.

Thank you for your consideration.

View this submission online using the link below:

https://www.co.clatsop.or.us/admin/structure/webform/manage/committee_board_and_commission_o/submission/3939

Print the results:

https://www.co.clatsop.or.us/print/pdf/webform_submission/3939?view_mode=html

▪

COMMITTEE, BOARD OR COMMISSION APPLICATION
CLATSOP COUNTY

Date: 5/15/2023

Cary Johnson

Name

92080 John Day River Rd

Mailing Address

Astoria

City

Street Address: 92080 John Day River Rd Email: carytjohnson@hotmail.co

Home Telephone: Other Telephone: 503-741-6065
☒ work ☐ cell phone

Current Occupation General Contractor, Commercial Fisherman

Past Occupation (if retired)

Years Resident of County: 44

Do you live within the city limits: ☐ Yes ☒ No

In which Commission District do you reside: ☐ 1 ☐ 2 ☐ 3 ☒ 4 ☐ 5

Committee, Board of Commission Applied for:

1. Planning Commission

2.

3.

Background (Relevant education, training, experience, etc.):

Astoria High graduate, Oregon Licensed General Contractor

Currently serving on the Clatsop County Planning Commission, Salmon for All board of Directors, and a Director of the Clatsop Soil and Water Conservation District. I fish commercially for Salmon in Alaska (f/v Triple Crown) and on the Columbia River. I am the owner of the crab fishing vessels f/v Great Northern and f/v Nichole Lynn. President of C.T. Johnson Inc, Astoria Fish Company, and Johnson Northwest Properties.

Please complete other side →

Describe your interest in serving on this Board, Committee or Commission:

My interest in serving on the Clatsop County Planning Commission is to help the county implement sound land use policy that benefits all residents of Clatsop County. Clatsop County is currently in dire need of affordable housing options and I look forward to working together in finding solutions to these complex issues.

Cary Johnson

Signature

**Return Form To: County Manager's Office
800 Exchange St., Ste. 410
Astoria, OR 97103
Fax: 325-8325**

email: commissioners@co.clatsop.or.us

COMMITTEE, BOARD OR COMMISSION APPLICATION
CLATSOP COUNTY

Date: 5/9/2023

Jason Kraushaar

Name

89652 West Lake Acres Dr.

Mailing Address

Warrenton

City

Street Address: 89652 West Lake Acres Dr.

Email: jasonkraushaar@gmail.c

Home Telephone: _____

Other Telephone: 503-739-6043

☐ work ☒ cell phone

Current Occupation General Contractor

Past Occupation (if retired) _____

Years Resident of County: 38

Do you live within the city limits: ☐ Yes ☒ No

In which Commission District do you reside: ☐ 1 ☒ 2 ☐ 3 ☐ 4 ☐ 5

Committee, Board of Commission Applied for:

1. Planning Commission

2. _____

3. _____

Background (Relevant education, training, experience, etc.):

I have lived in Clatsop County most of my life. I was a volunteer firefighter with Seaside and Gearhart Fire Departments from 1996-2021, I was the president of the GVFD association for 4 years and the treasurer for several years. I am a Reserve Police Officer with Seaside Police Department. I have coached football and baseball in Seaside for the past 13 years. My wife and I have owned and operated a construction company in Clatsop County for 19 years interacting with the planning departments across the county on several occasions. Currently serve as Planning Commissioner.

Please complete other side →

Describe your interest in serving on this Board, Committee or Commission:

I continue to be very involved in our community and I have served on the Clatsop County Planning Commission filling in a vacant seat for the past year and wish to continue the work we are doing and making positive changes.

Jaosn L Kraushaar

Signature

Return Form To: County Manager's Office
800 Exchange St., Ste. 410
Astoria, OR 97103
Fax: 325-8325

email: commissioners@co.clatsop.or.us

COMMITTEE, BOARD OR COMMISSION APPLICATION
CLATSOP COUNTY

Date: 18 May 2023

Dr. Frank Mansfield

Name

35173 Willette Ln

Mailing Address

Astoria, OR 97103

City

Street Address: 35173 Willette Ln

Email: frank_mansfield@msn.co

Home Telephone: 540-273-8741

Other Telephone: 540-273-8741

☐ work ☒ cell phone

Current Occupation Deputy Program Manager Engineering

Past Occupation (if retired) Deputy Advanced Technology Coordinator for PEO-IWS

Years Resident of County: 8

Do you live within the city limits: ☐ Yes ☒ No

In which Commission District do you reside: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5

Committee, Board of Commission Applied for:

1. Planning Commission

2.

3.

Background (Relevant education, training, experience, etc.):

Ph.D. in Aerospace Engineering, 3 years on Clatsop County BoPTA, Chairman Board of Zonal Appeals for Colonial Beach, VA (2005-2015), 3 years as Director, East Kern County Resources District (1995-1998), 31 yrs DoD Navy, Retired as GS-15. Chief Structural Engineering for FMS F35

Courses: Excellence in Government, Executive Supervisory Skills Seminar, Senior Leaders Program, NAEI Capital Hill Workshop, Contract Management, Product & Quality Management, Counseling with Counsels, Software Acquisition Management, Six Sigma Lean Green Belt certification training.

Please complete other side →

Describe your interest in serving on this Board, Committee or Commission:

I desire to give back to the community by using my talents and work experience, I have done this on the Clatsop County BoPTA for 3 yrs as vice chair. I have a general interest in the development and maintaining of the community in which I live and the county as a whole while honoring property rights. I can quickly analyze and understand complex information provided and work with other members of the Comp Plan advisory committee towards a consensus on the issues being considered.

Signature

Return Form To: County Manager's Office
800 Exchange St., Ste. 410
Astoria, OR 97103
Fax: 325-8325

email: commissioners@co.clatsop.or.us



Clatsop County Committees and Councils

Statement of Roles and Responsibilities

Your council or committee is appointed by and serving at the pleasure of the Board of Clatsop County Commissioners ("Board").

All members shall:

- Assist the Board of Commissioners and staff in preparing and implementing the annual planning work plan, in order to enhance and augment the goals of the Board as identified in the adopted strategic plan.
- Carry out any and all lawful duties assigned to them by the Board of Clatsop County Commissioners.
- Familiarize themselves with the applicable state laws, local ordinances and your Committee's Bylaws.
- Timely attend all meetings, except in such cases of illness or when the Chair has approved a request to be absent prior to the meeting.
- Prepare for meetings by fully reviewing agenda packages, staff reports and materials provided by staff.
- Consider input from any and all social, economic and demographic groups within Clatsop County and promote balanced and factual discussion.
- Make independent, objective, fair and impartial judgments by avoiding relationships and transactions that give the appearance of compromising objectivity, independence, and honesty.
- Conduct meetings, work sessions and deliberations in a professional, focused, efficient, courteous and value-neutral manner.
- Interact with elected officials, members of the public and staff with civility, respect and dignity.
- Participate in new member orientation and other related training sessions.

The undersigned acknowledges receipt and commitment to fulfil the roles and responsibilities.

Francis A. Mansfield
Signature

19 May 2023
Date

Francis A. Mansfield
Printed Name

Gail Henrikson

Subject: FW: Webform submission from: Committee Vacancies

From: Clatsop County Oregon <clatsop-county-or@municodeweb.com>

Sent: Thursday, May 11, 2023 11:13 AM

To: Clatsop County Administrators <CountyAdmins@clatsopcounty.gov>

Subject: Webform submission from: Committee Vacancies

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Submitted on Thu, 05/11/2023 - 11:13 AM

Submitted values are:

Date

Thu, 05/11/2023 - 00:00

Applicant Information

Andrew Richards

3560 Grand Ave

3560 Grand Ave

Astoria. 97103

a.richar@gmail.com

5037568354

Current Occupation

Program Manager

Past Occupation (if currently retired)

NA

Years Resident of County

1

In which Commissioner District do you reside?

3

Committee, Board or Commission Applied For
Planning Commission

Background (relevant education, training, experience, etc.)

BS in Manufacturing Engineering, Western Washington University '01

- Transition Program Manager at Nike (March '15 - Current)

• Implementing and scaling new methods of make and capabilities on projects ranging from \$50K to \$10Mil USD

• Facilitating and influencing strategies across internal and external teams with competing priorities, budgets, and stakeholders

• Lead point of contact and subject matter expert on new technologies as they proliferate beyond introduction to scale

- Certified Project Management Professional (Jan 2023)

- Homeowner and landlord in Astoria (June '15 - Dec '20)

- Homeowner and landlord in Portland (2009-2023)

Describe your interest in serving on this Committee, Board or Commission:

First and foremost, I'd like to serve community in which my wife and I live. Being a past homeowner, landlord, and now renter in Astoria, I feel I have a strong connection to the needs and opportunities that Clatsop county has facing it.

Affordable housing, zoning, tourism, are just a few of the areas I feel I can contribute perspective to. In addition, as an avid outdoors person who uses the beaches and ocean for recreation, protecting the natural resources that help make Clatsop county special is top of mind.

As a professional project and program manager for the majority of my career, I have extensive experience taking multi-month to multi-year initiatives from ideation, to planning, to successful implementation.

Although we are fairly new full-time residents of Clatsop county, we have many connections to the area over our 20+ years of living in Oregon. My wife and I were married in Astoria in 2014, purchased a home in 2015 only to have our employment take us away. We now have returned in hopes of settling for the long term and contributing to making the community the best it can be.

View this submission online using the link below:

https://www.co.clatsop.or.us/admin/structure/webform/manage/committee_board_and_commission_o/submission/3925

Print the results:

https://www.co.clatsop.or.us/print/pdf/webform_submission/3925?view_mode=html

COMMITTEE, BOARD OR COMMISSION APPLICATION
CLATSOP COUNTY

Date: 5/3/23

Michael Skehan

Name

PO Box 1040

Mailing Address

Cannon Beach, OR 97110

City

Street Address: 644 S. Spruce Street Email: michaelskehan1@gmail.

Home Telephone: 406-281-2476 Other Telephone: _____
☐ work ☐ cell phone

Current Occupation Guest Response Specialist, Escape Lodging

Past Occupation (if retired) Hospital Executive

Years Resident of County: 1

Do you live within the city limits: ☒ Yes ☐ No

In which Commission District do you reside: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5

Committee, Board of Commission Applied for:

1. Planning Commission
2. _____
3. _____

Background (Relevant education, training, experience, etc.):

1. Home owner in Cannon Beach since 2019
2. Full-time resident in Cannon Beach since August 2022
3. Employed by locally owned company
4. Bachelors and Masters degrees
5. Active volunteer with Adopt-a-Highway Program (Highway 101, Mile Markers 25-28)
6. Successful health care executive with 30+ years experience

Please complete other side →

Describe your interest in serving on this Board, Committee or Commission:

Now that I am "semi-retired," I am interested in supporting the community through volunteer work and offering my knowledge and skills to roles such as the Planning Commission.

For the majority of my career, I have been working diligently to protect the health and safety of the communities in which I've lived and I would now like to take my knowledge and energy to support the success of the Clatsop County Planning Commission. I am passionate about issues related to natural resources, transportation, housing, economic development and stewarding our resources as effectively as possible.

I am highly collaborative and enjoy working with others to reach the stated goals. I am detail-oriented, organized and try and conduct extensive research on specific topics so that I have a solid framework to understand the issues and opportunities. I am also a solid listener and believe we can all learn from each other through active listening and using inquiry to obtain a better understanding of different perspectives.

Michael Skehan

Signature

**Return Form To: County Manager's Office
800 Exchange St., Ste. 410
Astoria, OR 97103
Fax: 325-8325**

email: commissioners@co.clatsop.or.us

Michael Skehan
644 S. Spruce Street, Cannon Beach, OR
(406) 281-2476
michaelskehan1@gmail.com

SUMMARY

- Home owner in Cannon Beach, OR since 2019
- Full-time resident in Cannon Beach, OR since August 2022
- Employed by locally owned company
- Volunteer with ODOT Adopt-a-Highway Program (2.5 mile stretch of Highway 101 from Seaside to Cannon Beach)
- Successful health care executive with over 35 years of experience
- Semi-retired and now working in hospitality
- Detail-oriented with extensive planning experience with large construction projects
- Bachelor's & Master's degrees
- Passionate about issues related to natural resources, transportation, housing, economic development and stewarding our resources as effectively as possible.

EXPERIENCE

Escape Lodging

October 2022 – Current

Guest Response Specialist

Escape Lodging owns and operates hotels, branded and managed hospitality projects and restaurants in Oregon & Washington

SCL Health (Now Intermountain Healthcare)

December 2014 – August 2022

Chief Operating Officer, Saint Joseph's Hospital – Denver, CO (October 2021 – Present)

Saint Joseph Hospital is a busy, complex hospital with 410 staffed inpatient beds, 18,000 annual admissions, 11,500 surgeries, 49,000 ED visits, 3,700 births with total operating budget of \$636 million. Direct responsibility for all surgical and procedural services, cancer service line, cardiovascular service line, respiratory service line, all ancillary and support services and busy surgical practice.

Interim President – Montana Region (April 2021 – October 2021)

Successfully provided interim executive leadership to SCL Health Montana hospitals: St. Vincent Healthcare (Billings), St. James Healthcare (Butte) and Holy Rosary Hospital (Miles City).

Chief Operating Officer – Montana Region (December 2014 – April 2021)

Provided operational leadership to SCL Health Montana hospitals: St. Vincent Healthcare (Billings), St. James Healthcare (Butte) and Holy Rosary Hospital (Miles City) with net revenues of \$732 million.

UCSF Medical Center (San Francisco, CA)

April 2012 – December 2014

Executive Director, Clinical Services – UCSF is an academic medical center consistently ranked as one of the nation's top ten hospitals according to the annual survey by *U.S. News & World Report*. Average daily inpatient census of 520 and over 775,000 ambulatory care visits annually. Reporting to the system's COO and responsible for system-wide strategic and operational leadership of imaging, radiation oncology, clinical laboratory, pathology, heart and vascular service line, rehabilitation, neuro service line, sleep lab, pulmonary function, performance excellence (Lean), food/nutrition services with accountability for over 1,250 FTE's and operating budget of over \$260 million.

Honor Health - John C. Lincoln North Mountain Hospital (Phoenix, AZ)

November 2010 – March 2012

Vice President – Clinical & Support Services – Responsible for strategic and operational leadership of Level I trauma, surgical services (inpatient and outpatient surgery center), diagnostic imaging, cardiac cath, laboratory, pharmacy, respiratory therapy, rehabilitation services, environmental services and food/nutrition services. Also had system-wide leadership responsibility for orthopedic and neuroscience service lines and emergency preparedness. Total budget of \$195 million.

Santa Clara Valley Medical Center (San Jose, CA)

September 2007 – January 2010

Executive Director – Responsible for operational leadership of large, academic medical center with average daily census of 365 patients with 3,400 FTE's. Key services include emergency, trauma, rehabilitation, critical care, pediatrics and burn

Legacy Health System (Portland, OR)

February 2001 – August 2007

Chief Administrative Officer, Legacy Good Samaritan Medical Center - Responsible for operational leadership of teaching hospital with average daily census of 185 patients, 1,800 FTE's and total operating budget of \$260 million. Key services include surgery, cardiology, cancer, rehabilitation, transplant, bariatrics and hospice. Also had system-wide responsibility for Emergency & Trauma Services across all five hospitals.

Director, Employment Services & HRIS (February 2001 – November 2003) - Accountable for all physician and staff recruitment activities, affirmative action planning/compliance, the human resources information system, three child care centers, two fitness facilities and a credit union for this five hospital health system (*Promoted to Vice President then Chief Administrative Officer*).

EMPLOYMENT PRIOR TO 2000

Center for Physical Medicine & Pain Management (Alexandria, VA)

Aug. 1997 - Jan. 2000

Administrator – Responsible for all operational, financial, human resources and business development activities for medical practice (including physical therapy, lab and x-ray) with five offices, 28 providers and budget of \$5 million. Led an extensive operational and financial turnaround of practice that had been hampered by high overhead, inefficient flow/systems and inadequate financial tools

Inova Alexandria Hospital (Alexandria, VA)

Aug. 1993 - Aug. 1997

Administrator, MSO Services – Originally hired as Director, Physician Services, Recruitment & Referral and promoted to administrator role. Developed a full-service practice management service organization.

Saint Joseph's Regional Medical Center & Holy Cross Hospital (South Bend/Plymouth, IN)

Jan. 1990 – Aug. 1993

Director, Physician & Staff Recruitment – Hired as Professional Recruiter. Promoted to Supervisor in 1990. Promoted to Director in 1992

EDUCATION

University of San Francisco

Master's in Public Administration

ADDITIONAL

- Lean Leader Certified
- Strong presentation and meeting facilitation skills
- Monthly guest on local radio station (2018 – 2021)
- Presenter at Becker's Healthcare Conference (2018 & 2019)

RECENT BOARD & COMMUNITY ACTIVITIES

- Board Member of Uptown Community Health Center (2022)
- Board Member of SCL Health Research Institute (2020 – 2022)
- Board Member of Yellowstone Surgery Center (2017 – 2021)
- Board Member of Missions United (2016- 2018, 2021)
- Board Member of Big Sky Senior Services (2017-2021)
- Board Member of St. Vincent de Paul – Billings (2019 – 2021)
- Board Member and Past Chair of Rehabilitation Hospital of Montana (2018 – 2021)

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: PTSD Awareness Day Proclamation
Category: Proclamation
Presented By: Angel Escobedo, Senior Program Development Specialist
Resilient Clatsop County

Issue Before the Commission: Proclaiming June 27, 2023 as PTSD Awareness Day

Informational Summary: According to the [National Center for PTSD](#) experiencing or witnessing any life-threatening event can cause someone to develop posttraumatic stress disorder (PTSD). These types of traumatic events may include:

- Combat and other military experiences
- Sexual or physical assault in adult or childhood
- Learning about the violent or accidental death or injury of a loved one
- Serious accidents, like a car wreck
- Natural disasters

PTSD occurs in all people, of any ethnicity, nationality or culture, and at any age; and about six out of every 100 people (or 6% of the U.S. population) will have PTSD at some point in their lives; and

Each year on June 27, PTSD Awareness Day is nationally recognized as a day to raise awareness about PTSD and support efforts to eliminate the stigma around seeking help.

PTSD is not a period at the end of a sentence, but rather a comma. There is hope for those who experience PTSD and it is possible to move forward and have a full and happy life.

If you, yourself experience PTSD, or are struggling with a mental health crisis, you are not alone. You have a community that cares and will answer when you call for help. It is up to all of us as a community to answer that call.

[Clatsop Behavioral Healthcare Crisis Team](#): 503-325-5724

[Veteran's Crisis Line](#): 1-800-273-8255 Press 1

[Lines for Life](#) (National Suicide Prevention Lifeline): 1-800-273-8255

[National Suicide Prevention Hotline](#): 9-8-8

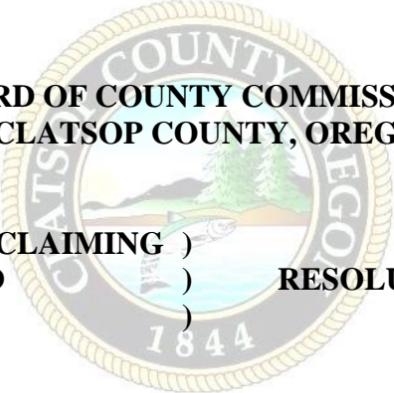
Fiscal Impact: None.

Requested Action:

Approve Resolution and Order proclaiming June 27, 2023 as PTSD Awareness Day and authorize the Chair to read, then sign the proclamation.

Attachment List

- A. Resolution and Order



**THE BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON**

**IN THE MATTER OF PROCLAIMING)
JUNE 27, 2023 TO BE PTSD) RESOLUTION AND ORDER
AWARENESS DAY)**

WHEREAS, Posttraumatic Stress Disorder (PTSD) can occur after an adult, youth, or child experiences trauma; and

WHEREAS, sometimes learning that a friend or family member experienced trauma can cause PTSD; and

WHEREAS, PTSD occurs in people of any ethnicity, nationality or culture, and at any age; and about six out of every 100 people (or 6% of the U.S. population) will have PTSD at some point in their lives; and

WHEREAS, women are twice as likely as men to have PTSD and U.S. Latinos, African Americans, and Native Americans/Alaska Natives are disproportionately affected and have higher rates of PTSD than non-Latino whites; and

WHEREAS, combat-related PTSD stress among those in the Armed Forces is significantly pronounced, given that they are often exposed to highly traumatic events for weeks, months, and even years; and

WHEREAS, professionals such as law enforcement officers, firefighters and ambulance personnel, health care workers, and other professional groups may be subjected to work-related traumatic events; and

WHEREAS, the COVID-19 pandemic has had a significant impact on mental health and more negative consequences like PTSD among vulnerable age groups, including children; and

WHEREAS, it is important to remember that while trauma may lead to severe distress, that distress is not the individual's fault; and

WHEREAS, although PTSD is treatable, many cases remain undiagnosed and untreated due to a lack of awareness of this condition and stigma associated with mental health conditions; and

WHEREAS, PTSD is not a period at the end of a sentence, but rather a comma. There is hope for those who experience PTSD and it is possible to move forward and have a full and happy life.

WHEREAS, the earlier a person gets treatment, the better chance of recovery, raising awareness of this condition is necessary to remove any stigma and to encourage those suffering to seek professional and timely treatment that may improve their well-being or save their lives.

WHEREAS, if you, yourself experience PTSD, or are struggling with a mental health crisis, know that you are not alone. You have a community that cares and will answer when you call for help. It is up to all of us as a community to answer that call.

NOW, THEREFORE, BE IT HEREBY RESOLVED that Clatsop County Board of Commissioners does hereby proclaim June 27, 2023 as

“PTSD Awareness Day”

in Clatsop County and calls upon all community members and local agencies to raise awareness of PTSD, encourage treatment, and offer support.

DATED this 27th day of June, 2023.

BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

Board Chair

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: Pride Month Proclamation
Category: Proclamation
Presented By: Jessica Klein, Lower Columbia Q Center Board Chair

Issue Before the Commission: Proclaiming June 2023 as Pride Month

Informational Summary: Inspired by the 1969 Stonewall Uprising in Manhattan, the United States initially celebrated "Gay Pride Day" around the last Sunday in June. In major cities across the nation the "day" soon grew to encompass a month-long series of events during the month of June.

Today, Pride Month is centered on honoring the local, national, and international history and contributions of LGBTQIA+ individuals and communities. Celebrations include pride parades, picnics, parties, workshops, symposia and concerts. Pride Month events attract millions of participants around the world. Memorials also are held during this month for those members of the community who have been lost to hate crimes or HIV/AIDS.

Fiscal Impact: None.

Requested Action:

Approve Resolution and Order proclaiming June 2023 as Pride Month and authorize the Chair to read, then sign the proclamation.

Attachment List

- A. Resolution and Order

**THE BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON**

**IN THE MATTER OF PROCLAIMING)
JUNE 1, 2023 THROUGH JUNE 30, 2023) RESOLUTION AND ORDER
TO BE PRIDE MONTH)**

WHEREAS, the month of June was designated Pride Month to commemorate the Stonewall Riots, which occurred in June of 1969; and

WHEREAS, Clatsop County is a diverse community committed to supporting visibility, dignity, and equity for all; and

WHEREAS, many of Clatsop County's residents and visitors who contribute to the enrichment of our county are part of the LGBTQIA+ community; and

WHEREAS, Clatsop County celebrates the history and diversity of our County's LGBTQIA+ community and promotes a society in which all residents can live free from discrimination; and

WHEREAS, Pride Month is an opportunity to celebrate this vision, and the harmony in which we aspire to live.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Clatsop County Board of Commissioners does hereby proclaim June 2023 as

"Pride Month"

In Clatsop County and invites all community members to join us in reflecting on ways we all can live and work together with a commitment of mutual respect and understanding.

DATED this 14th day of June, 2023

**BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON**

Board Chair

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: Make Music Day Proclamation
Category: Proclamation
Presented By: Dave Ambrose, Make Music Clatsop County

Issue Before the Commission: Proclaiming June 21, 2023 as Make Music Day

Informational Summary: **Make Music** is a free celebration of music around the world on June 21st. Launched in 1982 in France as the *Fête de la Musique*, it is now held on the same day in more than 1,000 cities in 120 countries. Completely different from a typical music festival, **Make Music** is open to anyone who wants to take part. Every kind of musician — young and old, amateur and professional, of every musical persuasion — pours onto streets, parks, plazas, and porches to share their music with friends, neighbors, and strangers. All of it is free and open to the public.

[Make Music Clatsop County](#) is in its second year and joins Salem as the second host chapter in Oregon. The festival is a program of the Arts Council of Clatsop County, a 501(c)(3) organization dedicated, in part, to uniting the community by providing new experiences to support and encourage an appreciation and understanding of how music impacts and enriches our lives.

Fiscal Impact: None.

Requested Action:

Approve Resolution and Order proclaiming June 21, 2023 as Make Music Day and authorize the Chair to read, then sign the proclamation.

Attachment List

- A. Resolution and Order
- B. Make Music Clatsop County Flyer

**THE BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON**

**IN THE MATTER OF PROCLAIMING)
JUNE 21, 2023 TO BE) RESOLUTION AND ORDER
MAKE MUSIC DAY)**

WHEREAS, Make Music Clatsop County is an annual one-day festival on the first day of summer that celebrates the ability of everyone to make music, presented locally by the Arts Council of Clatsop County; and

WHEREAS, it is a day of music-making in public spaces all throughout Clatsop County, all completely free for musicians and audiences alike; and

WHEREAS, Make Music Day is inspired by France’s national musical holiday “Fete de la Musique” that began in 1982 and is now an international phenomenon that takes place on the Summer Solstice in more than 1,000 cities in 120 countries; and

WHEREAS, Make Music Day involves musicians, bands, and ensembles from a diverse array of styles and genres, including everything from classical, jazz, and blues to folk, pop, rock, and world music; and

WHEREAS, on June 21, 2023, Make Music Clatsop County will celebrate its second annual event as people of all ages, musical genres, and ability levels (from students and amateurs to professionals and marquee artists) gather throughout the day in the County to engage in music-making.

NOW, THEREFORE, BE IT HEREBY RESOLVED that Clatsop County Board of Commissioners does hereby proclaim June 21, 2023 as

“Make Music Day”

in Clatsop County and encourages all community members to celebrate the joy of making music.

DATED this 14th day of June, 2023.

**BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON**

Board Chair

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Issue/ Agenda Title: Approve the Contract Amendment with Solutions YES

Category: Consent Calendar

Prepared By: Sandy Meshke, Accountant III

Presented By: Jim Gardner, Information Systems Manager

Issues Before the Commission: Approve staff recommendation to amend the copier maintenance agreement with Solutions YES for another three years and authorize the County Manager to sign the contract amendment.

Informational Summary: Following a Request for Proposals (RFP) in 2020, Solutions YES was selected to provide copier maintenance services to the County for a period of three years. Per the language in the RFP, this contract can be renewed every three years until terminated by either party. Solutions YES has provided the county with excellent, timely service and both parties are agreeable to amending the contract for an additional three years.

Fiscal Impact: The copier maintenance expense averages approximately \$3,500 per month and this expense is budgeted each year by all departments.

Requested Action:

Approve the contract amendment and authorize the County Manager to sign this contract, as well as future amendments.

Attachment List

- A. Contract Amendment
- B. Original Contract

CLATSOP COUNTY, OREGON
800 Exchange Suite 410
Astoria, Oregon 97103
An Equal Opportunity Employer

**AMENDMENT #1 TO
PERSONAL/PROFESSIONAL SERVICES AGREEMENT C7320**

This AGREEMENT is by and between Clatsop County (COUNTY) and Solutions Yes, LLC (CONTRACTOR). Whereas COUNTY and CONTRACTOR entered into an Agreement on or about July 1, 2020 for an amount not to exceed \$140,000.00 and whereas the Contract terminates on June 30, 2023 NOW THEREFORE, the parties agree as follows:

1. The termination date of the Contract between the parties dated July 1, 2020 (attached hereto as Exhibit A) is hereby extended to June 30, 2026; and increased by \$140,000.00 for a total not to exceed amount of \$280,000.
2. In all other respects other than term, the original Contract remains unchanged. The compensation due under this Agreement is that portion of the not to exceed amount remaining unpaid for work not yet completed on the date of execution of this Amendment.

Further, the parties hereby reserve all rights and remedies accruing prior to the date of execution of this amendment.

This AGREEMENT will not be effective until approved by the County Administrator.

FOR COUNTY:

Don Bohn Date

County Manager

FOR CONTRACTOR:

Signature TIM GROVES Date 5/12/23

Title PRINCIPAL

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: FY 2023-24 Veteran Services Officer Agreement
Category: Consent Calendar
Presented By: Amanda Rapinchuk, Management/Policy Analyst

Issue Before the Commission: FY 2023-24 Veteran Services Officer (VSO) Personal/Professional Services Agreement between Clatsop County and Clatsop Community Action (CCA)

Informational Summary: Under Oregon law, Clatsop County is tasked with helping veterans and their families residing in the County access available federal benefits. Partial funding for this service is made available to the County from the Oregon Department of Veterans Affairs (ODVA).

Clatsop County's current (FY 2022-23) agreement with CCA for VSO services totals \$123,700.00 (\$30,925.00 per fiscal quarter) and is scheduled to expire June 30, 2023.

The attached FY 2023-24 agreement is for the same amount (\$123,700.00) with the performance period of July 1, 2023 – June 30, 2024.

Fiscal Impact: Sufficient funds are appropriated in the FY 2023-24 Proposed Budget to execute the contract.

Requested Action: Approve and authorize the County Manager to sign the Personal/Professional Services Agreement between Clatsop County and Clatsop Community Action for VSO services (C8313) in the amount of \$123,700.00 and authorize the County Manager to sign future amendments.

Attachment List

A. FY 2023-24 VSO Agreement (C8313)



CLATSOP COUNTY, OREGON

800 Exchange Street, Suite 410

Astoria, Oregon 97103

An Equal Opportunity Employer

Contract No. C8313

PERSONAL/PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT is by and between **Clatsop County** ("County") and **Clatsop Community Action** ("Contractor"). Whereas, County has need of a Veteran Services Officer (VSO) to act as an advocate for veterans and their dependents residing in Clatsop County and provide knowledge assistance in applying and obtaining benefits; and Whereas, Contractor represents that it can perform such duties in a professional and timely manner; NOW THEREFORE, in consideration of the sum not to exceed **\$123,700.00** to be paid to Contractor by County upon receipt of the reports and invoices for services rendered as described herein, Contractor agrees to perform between July 1, 2023 and June 30, 2024, inclusive, the following specific personal and/or professional services:

See the Scope of Work attached as Exhibit A to this Contract.

1. INVOICE AND PAYMENT TERMS.

A. Contract Services

- (i) Invoicing: Each fiscal quarter, Contractor shall submit an invoice for VSO services in **the flat fee amount of \$30,925.00.**
- (ii) Payment: Subject to the availability of funds and Section 15 (Funding), and upon receipt of payment from State, County shall make quarterly payments to Contractor for rendering the services listed in this Contract. Contractor will not expend funds on the delivery of a service in excess of the amount reasonable and necessary to provide quality service. Funds may only be used for the delivery of required services. County will not pay until funds are received from State.

B. Outreach Related Expenditures

- (i) Invoicing: Each fiscal quarter, Contractor shall submit an invoice for reimbursement of outreach related expenditures which includes an itemized list of expenses.
- (ii) Payment: Subject to the availability of funds and Section 15 (Funding), County shall reimburse Contractor for outreach related expenditures on a quarterly basis. The total not to exceed amount available to Contractor for reimbursement of outreach related expenditures is \$5,000.00. The not to exceed amount of Contract remains \$123,700. County shall disperse reimbursement funds to Contractor in coordination with quarterly payment for Contract services.

- 2. COMPLETE AGREEMENT.** This Agreement contains the entire understanding of the parties and supersedes all prior agreements, oral or written, and all other communication between the parties relating to the subject matter of this Agreement.

3. **WRITTEN NOTICE.** Any notice of termination or other communication having a material effect on this Agreement shall be served by U.S. Mail on the signatories listed.
4. **GOVERNING LAW/VENUE.** This Agreement shall be governed by the laws of the State of Oregon. Any action commenced in connection with this Agreement shall be in the Circuit Court of Clatsop County. The prevailing party shall be entitled to reasonable attorney fees and costs, including an appeal. All rights and remedies of County shall be cumulative and may be exercised successively or concurrently. The foregoing is without limitation to or waiver of any other rights or remedies of County according to law.
5. **COMPLIANCE.** Contractor shall comply with all applicable Federal, State, and local laws, rules and regulations. All provisions of ORS 279B.220-235 (Public Contracts and Purchasing) are incorporated herein to the extent applicable to personal/professional service agreements. Specifically, Contractor shall:
- A. Promptly pay, as due, all persons supplying labor and material for the prosecution of the work provided of in such contract. If Contractor fails to pay any such claim, County may pay the claim and charge the payment against the funds due Contractor, pursuant to ORS 279B.220;
 - B. Pay any required contributions due the Industrial Accident Fund incurred in the performance of the contract;
 - C. Not permit any lien or claim to be filed or prosecuted against County, on account of any labor or material furnished by Contractor;
 - D. Pay the Department of Revenue all sums withheld from employees pursuant to ORS 316.167.
 - E. Not employ any person more than 10 hours a day, or 40 hours a week, unless permitted under ORS 279B.235, and any employee working over 40 hours per week shall be paid overtime as provided in ORS 279B.235.
 - F. Pay promptly, as due, any payment for medical surgical or hospital care furnished to employees of Contractor, pursuant to ORS 279B.230.
 - G. If Contractor is a subject employer, Contractor will comply with ORS 656.017.
6. **JUDICIAL RULINGS.** If any provision of this-as applied to either party or to any circumstances shall be adjudged by a court to be void or unenforceable, the same shall in no way affect any other provision of this Agreement or the validity of enforceability of the Agreement.
7. **INDEPENDENT CONTRACTOR.** Contractor, in carrying out the services to be provided under this Agreement, is acting as an "independent contractor" and is not an employee of County, and as such accepts full responsibility for taxes or other obligations associated with payment for services under this Agreement. As an "independent contractor", Contractor will not receive any benefits normally accruing to County employees unless required by applicable law. Furthermore, Contractor is free to contract with other parties, on other matters, for the duration of this Agreement.
8. **INDEMNIFICATION.** Contractor shall save harmless, indemnify, and defend County for any and all claims, damages, losses and expenses including but not limited to reasonable attorney's fees arising out of or resulting from Contractor's performance of or failure to perform the obligations of this Agreement to the extent same are caused by the negligence or misconduct of Contractor or its employees or agents.
9. **INSURANCE.** Contractor shall purchase and maintain at Contractor's expense, Comprehensive General Liability, Automobile Liability, and Professional Liability insurance. This insurance is to provide separate coverage for each of the required types of insurance at a minimum of \$700,000 for property damage and minimum of \$800,000 per person for bodily injury and no less than \$1,600,000 for each occurrence. In addition, all such insurance, with the exception of Professional Liability, shall

name County, its Commissioners, employees and agents, as an **Additional Insured**. A copy of the policy or certificate of insurance acceptable to County shall be submitted to County. Some, or all, of the required insurance may be waived or modified if approved by County's counsel as follows:

(approved by County Counsel) N/A (Contractor's Initials) _____

10. **WORKER'S COMPENSATION.** Contractor shall comply with ORS 656.017 for all employees who work in the State of Oregon. If Contractor hires employees, he or she shall provide County with certification of Worker's Compensation Insurance, with employer's liability in the minimum of \$100,000.
11. **NONDISCRIMINATION.** No person shall be subjected to discrimination in receipt of the benefits of any services or activities made possible by or resulting from this Agreement on the grounds of race, color, religion, national origin, Limited English Proficiency (LEP), age, sex, gender identity, sexual orientation, pregnancy, marital and family status, political affiliation, disability, military status and genetic information. Any violation of this provision shall be considered a material violation of this Agreement and shall be grounds for cancellation, termination or suspension in whole or in part by County.
12. **TERMINATION OF AGREEMENT.** This Agreement may be terminated under the following conditions:
 - A. By written mutual agreement of both parties. Termination under this provision may be immediate.
 - B. Upon fifteen (15) calendar days written notice by either Party to the other of intent to terminate.
 - C. Immediately on breach of the contract.
13. **SUBCONTRACTING/NONASSIGNMENT.** No portion of this Agreement may be contracted to assigned to any other individual, firm, or entity without the express and prior approval of County.
14. **SURVIVAL.** The terms, conditions, representations and all warranties contained in this Agreement shall survive the termination or expiration of this Agreement.
15. **FUNDING.** In the event the Board of Commissioners of County reduces, changes, eliminates, or otherwise modifies the funding for any of the services identified, Contractor agrees to abide by any such decision including termination of service. Contractor represents that it shall use funds provided by this Agreement solely for the purposes identified in Exhibit A. Any funds not used for such purposes shall be returned to County.
16. **STANDARD OF SERVICES AND WARRANTY.** Contractor agrees to perform its services with that standard of care, skill and diligence normally provided by a professional individual in the performance of similar services. It is understood that Contractor must perform the services based in part on information furnished by County and that Contractor shall be entitled to rely on such information. However, Contractor is given notice that County will be relying on the accuracy, competence and completeness of Contractor's services in utilizing the results of such services. Contractor warrants that the recommendations, guidance and performance of any person assigned under this Agreement shall be in accordance with professional standards and the requirements of this Agreement.
17. **COUNTY PRIORITIES.** Contractor shall comply promptly with any requests by County relating to the emphasis or relative emphasis to be placed on various aspects of the work or to such other matters

pertaining to said work.

18. **OWNERSHIP AND USE OF DOCUMENTS.** All documents, or other material submitted to County by Contractor shall become the sole and exclusive property of County. All material prepared by Contractor under this Agreement may be subject to Oregon's Public Records Laws.
19. **TAX COMPLIANCE CERTIFICATION.** Contractor hereby certifies, under penalty of perjury, as provided in ORS 305.385(6), that to the best of Contractor's knowledge, Contractor is not in violation of any of the tax laws of this state or political subdivision of this state, including but not limited to ORS 305.380(4), 305.620 and ORS chapters 316, 317 and 318. Contractor represents that Contract will continue to comply with the tax laws of this state and any applicable political subdivision of this state during the term of the public contract. If Contractor's fails to comply with the tax laws of this state or a political subdivision of this during the term of this agreement, the Contractor shall be in default and County may terminate this agreement and pursue its remedies under the agreement and under applicable law.

This Agreement will not be effective until approved by the authorized signatory for County.

FOR COUNTY:

Signature Date

Title

FOR CONTRACTOR:

Vivian Matthews 5/18/2023
Signature Date

Executive Director

Title

364 9th Street

Address

Astoria OR 97103

City State Zip

Exhibit A - Scope of Work

FY 2023-2024 Personal/Professional Services Agreement
between **Clatsop County** ("County") and **Clatsop Community Action** ("Contractor")
for a Veteran Services Officer

General Scope of Work

Contractor agrees to take such actions as might be necessary to meet **Services**, Community **Outreach**, and **Program Compliance and Reporting** requirements outlined in this document (Exhibit A), including but not limited to:

1. **Hire and train** a Veteran Services Officer (VSO) who meets the requirements set out below;
 - a. Prior to Contractor hiring the VSO, County will approve or reject the proposed VSO, but that approval will not be unreasonably withheld.
2. Arrange at least **two different locations** where individual veterans can easily meet with the VSO; at least one location must be in South County (e.g. Seaside south to Arch Cape);
3. **Utilize the Oregon of Department of Veterans Affairs** (ODVA) State required program to enhance and expand the services provided by county VSOs, per ORS 406.450, including but not limited to;
 - a. Informational materials and training opportunities for VSOs and
 - b. A comprehensive and coordinated statewide network of information and referral resources.
4. Become familiar with the **ODVA and State regulations** governing VSOs and the work performed by VSOs to ensure **necessary infrastructure and support staff** are provided.
5. Utilize County and Contractor's **communication tools** to (1) inform the public of the County Veteran Services Program, (2) provide veterans and the spouse, dependents, or survivors of a veteran with timely and accurate information related to federal and state benefits and services, and (3) promote community outreach activities.
 - a. Contractor will review the County's Veteran Services Program webpage and any webpage related to veteran services on the Contractor's agency website on a quarterly basis, at minimum or as needed, to ensure all content reflects timely, relevant, and accurate information.
 - b. Contractor will coordinate with County's Public Affairs Officer or their designee to allow for County review and edits on:

-
- i. VSO outreach materials and publications, prior to publication and distribution, and
 - ii. Talking points prior to the VSO communicating/engaging with the media.

Services

Contractor agrees to act as VSO for Clatsop County, providing timely aid and assistance to any veteran or the spouse, dependents, or survivors of any veteran residing within Clatsop County, in applying for all benefits and aid to which they are entitled by federal, state, or local laws, rules and regulations including:

1. **Counsel Clients:** Determine eligibility for services and counsel clients, assisting them in obtaining benefits;
2. **Benefits Applications:** Assist clients in the preparation of applications for benefits;
3. **Other Sources of Aid:** Refer clients to other sources of aid and assistance, including employment opportunities as appropriate;
4. **Travel Assistance:** Provide out of office assistance to persons unable to travel to the office for reasons of infirmity, as well as coordinate with the Disabled American Veterans (DAV), North Coast Disabled Veterans Medical Transportation Service and others to arrange transport for clients lacking transportation;
5. **External Agencies:** Provide counseling and claims assistance to hospitals, nursing homes, and other agencies serving veterans, as well as liaison services with other local and regional agencies and service providers;
6. **Communicating with Clients:** Respond to telephone calls, emails, mail requests, and other methods of communication to effectively assist clients in a timely manner;
7. **Equity:** Implement strategies to address and eliminate barriers to receiving Veteran Affairs (VA) benefits and services faced by persons of color and/or of Native American descent, those in the LGBTQIA community, women, persons experiencing homelessness, and persons of limited means; and
8. **Justice:** Help anyone who may have been mistakenly or wrongly denied VA benefits and/or services.

Community Outreach

Contractor agrees to act as VSO for Clatsop County, conducting outreach activities to increase public awareness of benefits and employment services available to veterans, the spouse or dependents of veterans, or the survivors of veterans residing within Clatsop County, including:

1. Outreach Materials

- a. Distribute VSO's **business cards** and other relevant **promotional materials** (e.g. brochures, flyers, pens, stress balls, etc.) which emphasize services provided by VSO, throughout County (e.g. community service boards in grocery stores, public buildings, shelters, mental health providers, doctors' offices, etc.), and ensure distributed materials, such as business cards, brochures, and flyers, are up-to-date;
- b. Ensure outreach related materials are made available in **English and Spanish**;
- c. Utilize **local marketing resources** for outreach materials when possible;
- d. Dedicate resources to ensure meaningful service provision to **historically underrepresented veteran communities within Clatsop County**.

2. Outreach Activities and Community Engagement

- a. Engage in a minimum of **four (4) outreach opportunities/events** and;
- b. Attend **U.S. Coast Guard** and other **local military or veteran affairs meetings/events** that support VSO's service provision.

Program Compliance and Reporting

Contractor agrees to act as VSO for Clatsop County, ensuring program compliance with federal, state, and local laws, including:

1. **Record Keeping:** Maintain accurate records of people served and type of assistance provided to ensure County compliance with all federal, state, and local laws and regulations related to public records and retention;
2. **Confidentiality:** Maintain confidential information in accordance with ODVA regulations and the highest ethical standards;
3. **Required Training:** Comply with ODVA training requirements;
 - a. Obtain federal accreditation within the first eighteen (18) months as required by ODVA and
 - b. Maintain compliance with OR 274-031-0003 Minimum Training Standards for Certification, OR 274-031-0004 Certification Testing, OR 274-031-0005 Minimum Certification Standards, and OR 274-31-0006 Maintaining Certification.

Contractor agrees to act as VSO for Clatsop County, adhering to the following reporting requirements:

1. **County and Contractor Check-Ins:** Participate in a minimum of one (1) meeting per month with a County representative;
2. **Biannual VSO Update (Presentation):** Provide two (2) biannual VSO updates to the Clatsop County Board of Commissioners (see reporting schedule);
3. **VSO Quarterly Report:** Prepare and submit the following materials to the County in compliance with the reporting schedule below. County shall compile all documents into a quarterly report for both parties.
 - a. **ODVA Quarterly Report of Activities**
 - b. **Quarterly Invoice for VSO Services**
 - c. **Quarterly Invoice for Reimbursement of Outreach Expenditures**
 - d. **Quarterly VSO Profit and Loss Statement**
 - e. **Client Satisfaction Surveys**
4. **Performance Review:** During January 2024, conduct a performance review of VSO, accounting for scope of work identified in each section of this document and provide completed review to County (see reporting schedule).

Reporting Schedule

Contractor shall follow the quarterly reporting schedule outlined below:

Documentation/Activity	Reporting Period	Due Date
Biannual VSO Update	January 2023 – June 2023	July 31, 2023
VSO Quarterly Report	July 2023 – September 2023	October 16, 2023
VSO Quarterly Report	October 2023 – December 2023	January 15, 2024
Performance Review	January 2023 – December 2023	January 31, 2024
Biannual VSO Update	July 2023 – December 2023	January 31, 2024
VSO Quarterly Report	January 2024 – March 2024	April 15, 2024
VSO Quarterly Report	April 2024 – June 2024	July 15, 2024

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: Award of HMAC Paving Contract to Bayview Asphalt Inc.
Category: Consent Calendar
Presented By: Terry Hendryx, Interim Public Works Director

Issue Before the Commission: Contract for HMAC Paving in the amount of \$538,480.00 with Bayview Asphalt Inc.

Informational Summary: The Public Works Department conducted an Invitation to Bid for paving on approximately 1.4 miles of overlay on Youngs River Road and approximately twelve cutouts. Paving also includes approximately 800 ft of paving on Logan Road and Lewis & Clark Roads.

Fiscal Impact: This project is budgeted in the Road Maintenance and Construction budget.

Requested Action:

Award contract for HMAC paving 2023 in the amount of \$538,480.00 to Bayview Asphalt Inc. and authorize the County Manager to sign the contract and any amendments.

Attachment List

- A. Contract
- B. Certificate of Insurance
- C. Contract Review Worksheet

CLATSOP COUNTY, OREGON
800 Exchange Street, Suite 410
Astoria, Oregon 97103
An Equal Opportunity Employer

Contract No. C8329

Clatsop County Construction Contract

This Contract is by and between **Clatsop County (County)** and **Bayview Asphalt Inc. (Contractor)**. Whereas **County** has need of the services which **Contractor** has agreed to provide; **Now Therefore**, in consideration of the sum not to exceed \$538,480.00 to be paid to **Contractor** by **County**, **Contractor** agrees to perform by June 14, 2024 , inclusive, the following specific services:

- A. All materials, labor, equipment and incidentals, and to perform all work shown on the maps and drawings and described in the specifications for the project "HMAC Paving Project – 2023", Invitation to Bid, scope of work and the Bid Proposal – Attachment A.
- B. Payment Terms: Payment will be made 30 days from receipt of invoice and approval of work by County.
- C. Miscellaneous:
 - 1. **Written Notice.** Any notice of termination or other communication having a material effect on this Agreement shall be served by U.S. Mail on the signatories listed.
 - 2. **Governing Law/Venue.** This Agreement shall be governed by the laws of the State of Oregon. Any action commenced in connection with this Agreement shall be in the District or Circuit Court of Clatsop County. The prevailing party shall be entitled to reasonable attorney fees and costs, including an appeal. All rights and remedies of **County** shall be cumulative and may be exercised successively or concurrently. The foregoing is without limitation to or waiver of any other rights or remedies of **County** according to law.
 - 3. **Compliance.** **Contractor** shall comply with all applicable Federal, State and local laws, rules and regulations. All provisions of ORS 279C.505 through 530 (Construction Contracts) are incorporated herein. Specifically, Contractor shall:
 - a. Promptly pay, as due, all persons supplying labor and material for the performance of the work provided of in such contract. If Contractor fails to pay any such claim, County may pay the claim and charge the payment against the funds due or to become due the Contractor by reason of the contract, pursuant to ORS 279C.515.
 - b. If this contract is for a public improvement, if Contractor or first-tier subcontractor fails, neglects, or refuses to make payment to a person furnishing labor or materials in connection with the public contract for a public improvement within 30 days after receipt of payment from the County, the Contractor or first-tier subcontractor shall owe

project, unless exempt.

- n. If this is for a public improvement exceeding \$50,000, a fee is required to be paid to the Commissioner of the Bureau of Labor and Industries as provided in ORS 279C.825. The fee shall be paid to the Commissioner under the administrative rule of the Commissioner.
 - o. Workers shall be paid not less than the specified minimum hourly rate of wage in accordance with ORS 279C.838 and 279C.840.
 - p. If this contract includes demolition, the contractor shall salvage or recycle construction and demolition debris if feasible and cost-effective. If contract includes lawn and landscape maintenance, contractor shall compost or mulch yard waste material at an approved site if feasible and cost-effective, per ORS 279C.510.
4. **Judicial Rulings.** If any provision of this Agreement as applied to either party or to any circumstances shall be adjudged by a court to be void or unenforceable, the same shall in no way affect any other provision of this Agreement or the validity of enforceability of the Agreement.
5. **Independent Contractor.** **Contractor**, in carrying out the services to be provided under this Agreement, is acting as an "independent Contractor" and is not an employee of **County**, and as such accepts full responsibility for taxes or other obligations associated with payment for services under this Agreement. As an Independent Contractor", **Contractor** will not receive any benefits normally accruing to County employees unless required by applicable law. Furthermore, **Contractor** is free to contract with other parties, on other matters, for the duration of this Agreement.
6. **Indemnification.** **Contractor** shall save harmless, indemnify, and defend **County** for any and all claims, damages, losses and expenses including but not limited to reasonable attorney's fees arising out of or resulting from **Contractor's** performance of or failure to perform the obligations of this Agreement, to the extent same are caused by the negligence or misconduct of **Contractor** or its employees or agents.
7. **Worker's Compensation.** **Contractor** shall comply with ORS 656.017 for all employees who work in the State of Oregon. If the **Contractor** hires employees, he or she shall provide **County** with certification of Worker's Compensation Insurance, with employer's liability in the minimum of \$100,000.
8. **Nondiscrimination.** No person shall be subjected to discrimination in receipt of the benefits of any services or activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, marital status, age or national origin. Any violation of this provision shall be considered a material violation of this Agreement and shall be grounds for cancellation, termination or suspension in whole or in part by **County**.
9. **Termination of Agreement.** This Agreement may be terminated under the following

no less than \$1,000,000 for each occurrence, \$2,000,000 aggregate. In addition, all such insurance, with the exception of Professional Liability, shall name **County**, its Commissioners, employees and agents, as an Additional Insured. A copy of the policy or certificate of insurance acceptable to **County** shall be submitted to **County**. Some, or all, of the required insurance may be waived or modified if approved by **County's** counsel as follows:

_____ (Approved by County Counsel)

(Comments)

(Contractor's Initials) TEW

All terms on the previous pages of this document are hereby made a part of this Agreement.

This Agreement will not be effective until approved by the County Commission.

FOR COUNTY:

Signature

Date

Printed Name

Title

Contractor Address:

FOR CONTRACTOR:

Timothy E. Winkkala
Signature

5/23/2023
Date

Timothy E. Winkkala
Printed Name

Operations Manager
Title

Attachment A

Bid Proposal Form

HMAC Paving Project- 2023

The undersigned, as bidder declares:

That the only person or parties interested in this Proposal as principals are those named therein;
That this Proposal is made without collusion with any other person, firm or corporation;

That he has carefully examined and fully understands the bid documents: "Proposal and Specifications for the HMAC Paving Project- 2023", Invitation to Bid, Information for Bidders, General Specifications and Special Provisions, Prevailing Wage Rates, Bid Forms, and Contract, on file in the office of the Public Works Department office at 1100 Olney Avenue, Astoria, and are hereby made a part of this agreement;

That he submits this Proposal subject to the terms and conditions stated in the Bid Documents;

That if this bid is accepted, he will contract with said Clatsop County in the approved form of contract, to provide all necessary machinery, tools, apparatus, and other means of construction and to do all work and furnish all the materials specified in the contract in the manner and time therein prescribed and according to the requirements as therein set forth;

That he will accept as full payment, therefore, the amount earned under the contract in the manner described in the Bid Documents;

That he will comply with the provisions of ORS 279C.840 regarding prevailing wage rates and all other applicable provisions of Oregon law as well as all Clatsop County ordinances and rules relating to public contracting;

That he has not discriminated and will not discriminate against minority, women, or emerging small business enterprises or against a business enterprise that is owned or controlled by or that employs a disabled veteran in obtaining any required subcontracts;

That he is not in violation of any Oregon Tax Law;

That he is registered with the Construction Contractors Board as required by ORS 701.055

That he has an employee drug testing program in place in compliance with ORS 279C.505(2)

That after having carefully examined the Specifications covering the project, the bidder proposes to furnish all necessary labor, materials, and equipment and to perform the work in full accordance with said Specifications in the quantity(ies) and Price(s) as shown on Schedule of Prices.

Bid Proposal - 3

Bid Schedule

HMAC PAVING PROJECT - 2023						
No.	LOCATION	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE (IN FIGURES)	TOTAL (IN FIGURES)
Mobilization and Traffic Control						
1	-	Mobilization	Lump Sum	All	Lump Sum	\$ 19,000. ⁰⁰
2	-	Temporary Protection and Direction of Traffic	Lump Sum	All	Lump Sum	\$ 27,500. ⁰⁰
3	-	Cold Planing	Lump Sum	All	Lump Sum	\$ 6,900. ⁰⁰
Wearing Surface						
4	-	Asphalt Tack Coat (All)	Ton	15	\$ 435. ⁰⁰	\$ 6,525. ⁰⁰
5	Logan Road	Level 2 – ½" ACP	Ton	135	\$ 195. ⁰⁰	\$ 26,325. ⁰⁰
9	Youngs River Road MP 8.5 - 9.9	Level 2 – ½" ACP	Ton	2850	\$ 115. ⁰⁰	\$ 327,750. ⁰⁰
10		Extra for Asphalt Approaches	Each	12	\$ 500. ⁰⁰	\$ 6,000. ⁰⁰
11		Cut-outs	Each	8	\$ 3,200. ⁰⁰	\$ 25,600. ⁰⁰
12	L&C/FT Clatsop	Level 2 – ½" ACP	Ton	240	\$ 162. ⁰⁰	\$ 38,880. ⁰⁰
13	L&C/Logan	Level 2 – ½" ACP	Ton	360	\$ 150. ⁰⁰	\$ 54,000. ⁰⁰
TOTAL BID AMOUNT						\$ 538,480.⁰⁰

Bidder Name Bayview Asphalt Inc.

Instructions for Non-Collusion Affidavit

1. This Non-collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Oregon Public Contracts and Purchasing Laws, a public contracting agency may reject any or all bids upon a finding of the agency that is in the public interest to do so. This agency finds that it is in the public interest to require the completion of this affidavit by potential contractors.

2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.

3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the bid.

4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.

5. The term "complementary bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.

6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

Non-Collusion Affidavit

STATE OF Oregon)

County of Clatsop)

I state that I am Timothy E. Wirkkala of Bayview Asphalt Inc. and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

(1) The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder, except as disclosed on the attached appendix.

(2) That neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.

(3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.

(4) The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.

(5) Bayview Asphalt Inc., its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted of or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as described on the attached appendix.

I state that Timothy E. Wirkkala of Bayview Asphalt Inc. understands and acknowledges that the above representatives are material and important, and will be relied on by Clatsop County in awarding the contract(s) for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from Clatsop County of the true facts relating to the submission of bids for this contract.

Timothy E. Wirkkala - Operations Manager

Sworn to and subscribed before me this 16th day of May 2023,

Lori Sue Karl
NOTARY PUBLIC FOR OREGON

My Commission Expires: February 21, 2027



BID BOND

Page 59



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Susan B. Larson** of **BELLEVUE, Washington**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.



State of Connecticut

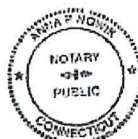
City of Hartford ss.

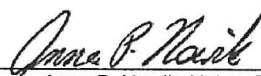
By: 
 Robert L. Raney, Senior Vice President

On this the 21st day of April, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 17th day of May, 2023.




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.

Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: Approval of Agreement with Capitol Asset & Pavement Services Inc.
Category: Consent Calendar
Presented By: Terry Hendryx, Interim Public Works Director

Issue Before the Commission: Agreement with Capitol Asset & Pavement Services, Inc. for Pavement Management and Digital Imaging Services in the amount of \$41,450.00.

Informational Summary: This Agreement is for the pavement re-inspection services of the County paved roads, for our pavement management system. This also includes Digital Imaging of the County Roads. The pavement re-inspection service is used yearly by management personnel to help determine where to use our pavement preservation monies in order to best sustain our infrastructure and at the same time getting the best value for dollars spent. The County has been utilizing the digital imaging technology since 2001. It is a pictorial history of our road system that allows anyone that has access to the software to see not only what is there now, but what changes have occurred over the last twenty years. The County has a network license that allows for accurate documentation of mileposts, sign locations and relocations when missing.

Fiscal Impact: This is budgeted in the Road Maintenance and Construction budget.

Requested Action:

Approve Agreement with Capital Asset & Pavement Services, Inc. in the amount of \$41,450.00.

Attachment List

- A. Signed Capitol Asset & Pavement Services, Inc. Personal/Professional Agreement
- B. Attachment A
- C. Certificate of Insurance



CLATSOP COUNTY, OREGON
800 Exchange Street, Suite 410
Astoria, Oregon 97103
An Equal Opportunity Employer

Contract No. _____

PERSONAL/PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT is by and between Clatsop County ("County") and Capitol Asset & Pavement Services, Inc. ("Contractor"). Whereas County has need of the services which Contractor has agreed to provide; NOW THEREFORE, in consideration of the sum not to exceed \$41,450.00 to be paid to Contractor by County, Contractor agrees to perform between July 1, 2023 and October 20, 2023, inclusive, the following specific personal and/or professional services:

See Attachment A.

Payment Terms: Payable upon completion of Scope of Work.

1. **COMPLETE AGREEMENT.** This Agreement contains the entire understanding of the parties and supersedes all prior agreements, oral or written, and all other communication between the parties relating to the subject matter of this Agreement.
2. **WRITTEN NOTICE.** Any notice of termination or other communication having a material effect on this Agreement shall be served by U.S. Mail on the signatories listed.
3. **GOVERNING LAW/VENUE.** This Agreement shall be governed by the laws of the State of Oregon. Any action commenced in connection with this Agreement shall be in the Circuit Court of Clatsop County. The prevailing party shall be entitled to reasonable attorney fees and costs, including an appeal. All rights and remedies of County shall be cumulative and may be exercised successively or concurrently. The foregoing is without limitation to or waiver of any other rights or remedies of County according to law.
4. **COMPLIANCE.** Contractor shall comply with all applicable Federal, State, and local laws, rules and regulations. All provisions of ORS 279B.220-235 (Public Contracts and Purchasing) are incorporated herein to the extent applicable to personal/professional service agreements. Specifically, Contractor shall:
 - a. Promptly pay, as due, all persons supplying labor and material for the prosecution of the work provided of in such contract. If Contractor fails to pay any such claim, County may pay the claim and charge the payment against the funds due Contractor, pursuant to ORS 279B.220;
 - b. Pay any required contributions due the Industrial Accident Fund incurred in the performance of the contract;
 - c. Not permit any lien or claim to be filed or prosecuted against County, on account of any labor or material furnished by Contractor;
 - d. Pay the Department of Revenue all sums withheld from employees pursuant to ORS 316.167;.
 - e. Not employ any person more than 10 hours a day, or 40 hours a week, unless permitted under ORS 279B.235, and any employee working over 40 hours per week shall be paid overtime as provided in ORS 279B.235.

- f. Pay promptly, as due, any payment for medical surgical or hospital care furnished to employees of Contractor, pursuant to ORS 279B.230.
- g. If Contractor is a subject employer, Contractor will comply with ORS 656.017.
5. **JUDICIAL RULINGS.** If any provision of this-as applied to either party or to any circumstances shall be adjudged by a court to be void or unenforceable, the same shall in no way affect any other provision of this Agreement or the validity of enforceability of the Agreement.
6. **INDEPENDENT CONTRACTOR.** Contractor, in carrying out the services to be provided under this Agreement, is acting as an "independent contractor" and is not an employee of County, and as such accepts full responsibility for taxes or other obligations associated with payment for services under this Agreement. As an "independent contractor", Contractor will not receive any benefits normally accruing to County employees unless required by applicable law. Furthermore, Contractor is free to contract with other parties, on other matters, for the duration of this Agreement.
7. **INDEMNIFICATION.** Contractor shall save harmless, indemnify, and defend County for any and all claims, damages, losses and expenses including but not limited to reasonable attorney's fees arising out of or resulting from Contractor's performance of or failure to perform the obligations of this Agreement to the extent same are caused by the negligence or misconduct of Contractor or its employees or agents.
8. **INSURANCE.** Contractor shall purchase and maintain at Contractor's expense, Comprehensive General Liability, Automobile Liability, and Professional Liability insurance. This insurance is to provide separate coverage for each of the required types of insurance at a minimum of \$600,000 for property damage and minimum of \$700,000 per person for bodily injury and no less than \$1,400,000 for each occurrence. In addition, all such insurance, with the exception of Professional Liability, shall name County, its Commissioners, employees and agents, as an **Additional Insured**. A copy of the policy or certificate of insurance acceptable to County shall be submitted to County. Some, or all, of the required insurance may be waived or modified if approved by County's counsel as follows:

_____ (approved by County Counsel) _____ (Contractor's Initials) _____

9. **WORKER'S COMPENSATION.** Contractor shall comply with ORS 656.017 for all employees who work in the State of Oregon. If Contractor hires employees, he or she shall provide County with certification of Worker's Compensation Insurance, with employer's liability in the minimum of \$100,000.
10. **NONDISCRIMINATION.** No person shall be subjected to discrimination in receipt of the benefits of any services or activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, marital status, age or national origin. Any violation of this provision shall be considered a material violation of this Agreement and shall be grounds for cancellation, termination or suspension in whole or in part by County.
11. **TERMINATION OF AGREEMENT.** This Agreement may be terminated under the following conditions:
- a. By written mutual agreement of both parties. Termination under this provision may be immediate.
 - b. Upon fifteen (15) calendar days written notice by either Party to the other of intent to terminate.
 - c. Immediately on breach of the contract.
12. **SUBCONTRACTING/NONASSIGNMENT.** No portion of this Agreement may be contracted to assigned to any other individual, firm, or entity without the express and prior approval of County.
13. **SURVIVAL.** The terms, conditions, representations and all warranties contained in this Agreement shall survive the termination or expiration of this Agreement.
14. **FUNDING.** In the event the Board of Commissioners of County reduces, changes, eliminates, or otherwise modifies the funding for any of the services identified, Contractor agrees to abide by any such decision including termination of service.
15. **STANDARD OF SERVICES AND WARRANTY.** Contractor agrees to perform its services with that standard of care, skill and diligence normally provided by a professional individual in the performance of similar services. It is understood that Contractor must perform the services based in part on information furnished by

County and that Contractor shall be entitled to rely on such information. However, Contractor is given notice that County will be relying on the accuracy, competence and completeness of Contractor's services in utilizing the results of such services. Contractor warrants that the recommendations, guidance and performance of any person assigned under this Agreement shall be in accordance with professional standards and the requirements of this Agreement.

16. COUNTY PRIORITIES. Contractor shall comply promptly with any requests by County relating to the emphasis or relative emphasis to be placed on various aspects of the work or to such other matters pertaining to said work.

17. OWNERSHIP AND USE OF DOCUMENTS. All documents, or other material submitted to County by Contractor shall become the sole and exclusive property of County. All material prepared by Contractor under this Agreement may be subject to Oregon's Public Records Laws.

18. TAX COMPLIANCE CERTIFICATION. Contractor hereby certifies, under penalty of perjury, as provided in ORS 305.385(6), that to the best of Contractor's knowledge, Contractor is not in violation of any of the tax laws of this state or political subdivision of this state, including but not limited to ORS 305.380(4), 305.620 and ORS chapters 316, 317 and 318. Contractor represents that Contract will continue to comply with the tax laws of this state and any applicable political subdivision of this state during the term of the public contract. If Contractor's fails to comply with the tax laws of this state or a political subdivision of this during the term of this agreement, the Contractor shall be in default and County may terminate this agreement and pursue its remedies under the agreement and under applicable law.

This Agreement will not be effective until approved by the authorized signatory for County.

FOR COUNTY:

Signature Date

Printed Name

Title

FOR CONTRACTOR:

Paul S. Wigowsky 5-18-2023
Signature Date

Paul S. Wigowsky
Printed Name

President
Title

204 N First St, Suite C

Address

Silverton OR 97381

City State Zip

ATTACHMENT A



Capitol Asset & Pavement Services, Inc.

PO Box 7840
Salem, OR, 97303
Phone: 503.689.1330
Fax: 503.689.1440
www.capitolasset.net

May 16, 2023

*Mr. Terry Hendryx
Asst. Public Works Director
Clatsop County Public Works*

RE: Pavement Management Program Update & Re-inspection Services

Dear Terry;

As per your email request from last week, I have enclosed for your consideration a proposal for the pavement re-inspections of the Clatsop County Road network. This is a non-binding cost proposal, mainly for budgeting purposes for the re-inspection of the entire paved road network. It is also based upon re-inspecting the same mileage we took part in during the last inspection cycle (190 paved miles).

Hopefully the scope of services I have attached in Exhibits 1, as well as the terms I have included within compensation satisfy your expectations; please contact me at your earliest convenience so we may schedule your project during the upcoming 2023 summer months.

We here at Capitol Asset & Pavement Services Inc. look forward to assisting you on this project as you take a very positive step in continuing to monitoring the health of your county road network. You will find no firm in the Northwest that has more experience in county road inspections & analysis than what our staff brings to this project, and we look forward to sharing our vast experience with you. If you have any questions relating to this document, please feel free to contact either Paul or myself. I can be reached at: Joel M. Conder at 503.884-6663 (cell), email at jconder@capitolasset.net). Paul Wigowsky will be managing the project as well as handling the software updating and reporting processes. He can be reached at 503.551-6891 or at paul@capitolasset.net

Capitol Asset & Pavement Services Inc. thanks you at this time for allowing us to submit this proposal and look forward to hearing back from you should the scope of services contained in these following exhibit meet with your approval.

Sincerely,
Joel M Conder
Senior Project Manager

Services, and Cost (Exhibit #1) - Pavement Ratings

Service & Timeframes	Description	Cost
Kickoff Meeting & Data Gathering (Optional)	Upon entering into a contract with Capitol Asset & Pavement Services Inc. Our Senior Project Manager shall meet (remotely) with county staff to discuss project timelines and notice to proceed. Other agenda items shall include, but are not limited to: contact information of county staff, local rules & regulations, press releases (if needed), obtaining any historical road information to included in new database; As-builds, and recent maintenance & rehabilitation activity.	Included
New Segmentation of County roads not currently in Database Network	Capitol Asset & Pavement Services Inc. shall physically measure any new county-maintained paved roads with an electronic distance measuring instrument in order to get accurate segment lengths. Each segment shall be measured for width using an engineering wheel. Pavement type, functional class, # of lanes, begin & end location and year constructed are just a few of the fields that shall be collected. All field data will be recorded electronically using a laptop computer and added to the existing Streetsaver database.	N/A
Linking of GIS segments (not currently linked)	CAPS, Inc will set up the GIS section link within the StreetSaver® Online program. Using the GIS Toolbox Section Link feature, CAPS, Inc will link each database section to the road centerline file provided by the County. Database section beginning and ending location descriptors will be matched to corresponding beginning and ending points in the road centerline file. Once complete, this will allow the creation of various maps using the StreetSaver® GIS reporting feature (Road PCI condition, Segments needing rehabilitation, maintenance history, etc). During the inspection process all gis road links shall be verified.	Completed last cycle, updates if needed. No Charge

Services, and Cost (Exhibit #1) - Pavement Ratings - Continued

Service & Timeframes	Description	Cost
Distress Rating of approximately 190 miles of county maintained paved roads.	A 2-person crew, led by one of our Senior Inspection Crew Leaders, will inspect all roads that are to be included in the study that currently reside within the county's Streetsaver database. This is done by windshield drive-by, and then turning around and inspecting the most representative area of the segment. A minimum of 10% of each section will be inspected. This inspection process is all gathered electronically with our own data collection software program that has built-in error protection to help assure accurate data collection. This portion of the project shall take approximately 3-4 weeks to complete.	\$19,500
Further Populating of Database - Uploading of Distress Data – Calculations	Capitol Asset & Pavement Services Inc. shall take all collected field data and import into current Streetsaver pavement management database. All pertinent road data (M&R) collected from the county shall also be input into database. A pavement condition index (PCI) shall be calculated based upon the new distress rating data.	Included
Software Training for County Staff (if requested)	Upon successful completion and delivery of the "final" Budget Options Report, Capitol Asset & Pavement Services Inc. shall train staff in proper use of the pavement management software system. This will be done by conducting a 2-3 hour on-site training class at the county's location of choosing within Clatsop County.	Included
Future Software Support & Training On-going	Upon successful completion and delivery of the "final" Budget Options Report, Capitol Asset & Pavement Services Inc. shall train staff in proper use of the pavement management software system if requested. This will be done by conducting a 2-3-hour on-site training class at the City's location of choice, or by online training using the Microsoft Teams application. City staff shall also receive up to 40 hours per year of online or telephone technical support at no charge.	Included

Services, and Cost (Exhibit #1) - Pavement Ratings - Continued

Service & Timeframes	Description	Cost
Maintenance & Rehabilitation Recommendations (M & R) (if requested)	Based upon the MTC Streetsaver software and the Clatsop County strategies, Capitol Asset & Pavement Services Inc. will produce custom M & R reports. Clatsop County shall receive various reports showing cost-effectiveness of current or future various Maintenance & Rehabilitation strategies. Capitol Asset & Pavement Services Inc shall run multiple budget scenarios using actual as well as suggested dollar amounts. The county will be able to look at the impacts of a reduced or increased road maintenance funding, and make more informed decisions as to the direction the county would like to take.	Included
Deliverables	Capitol Asset & Pavement Services Inc. will deliver all the above-mentioned services for one (1) lump sum price of...	\$19,500

FEE SCHEDULE

HOURLY BILLABLE RATES STRUCTURE JANUARY 1, 2023, THRU DECEMBER 31, 2023

(For services requested beyond deliverables within the quoted lump sum price)

Position Description	Hourly Rate
President	\$155.00/hr
Vice-President	\$145.00/hr
Senior Project Manager	\$145.00/hr
Senior Programmer	\$130.00/hr
Management Analyst	\$115.00/hr
Engineering Tech.	\$95.00/hr
Data Collection Coordinator	\$90.00/hr
Accounts Payable Clerk	\$75.00/hr
Travel Charge per mile	\$ 0.63.5/mile

Not to Exceed Clause -

The total price of this quote for 2023 is (\$19,500.00) and is based entirely on an estimate and may not be exceeded without the written authorization from a Clatsop County representative, or by change order to this proposal. CAPS Inc. will be obligated only to a total price based on actual quantity accepted and charged at the fixed prices (\$19,500) for PMP services as set forth above or to be agreed upon.

Capitol Asset & Pavement Services Inc.
Scope of Services

ROADSIDE DIGITAL IMAGING - SERVICE DESCRIPTION

Service	Description	Cost
Collect Images and Road Data	<p>Capitol Asset & Pavement Services Inc. shall collect road digital images and data. Two synchronized images shall be captured for each data point. Images shall be captured from a driver's point of view (straight ahead) and right view at approximately 45° angle to the right. Data captured will be synchronized with each Image pair and each data point shall include Road number, Road Name, Milepost, GPS XYZ coordinates, and crossroad (where applicable). Quality of GPS coordinates is subject to a clear view of sky, and where view is blocked, GPS may be unavailable. GPS quality in good conditions is generally within 1 meter. Data and Images shall be captured at a rate specified by County. Images will be captured at 200 image pairs per mile, per direction, or every 21.1 ft. This can be modified to intervals from 10.5 to 105 ft (in 5.28 ft increments) at no additional charge to the county. Images and data shall be collected in two directions of travel (increasing and decreasing). Images shall be stored in JPEG image format (each image is approximately 300kb in size).</p> <p>This quote is based upon approximately 234 centerline miles of paved & gravel roads in Clatsop County.</p>	\$21,950
Provide Viewer software	Streetpix Photolog Viewer software shall be unrestricted while used for Clatsop County business. County shall have license to install and utilize software on an unlimited number of computers, so long as those computers are owned by County and used for County business. This includes any department under County jurisdiction. County shall not have the right to distribute viewer software to any other government or private entity.	Included (no additional charge)
Install Viewer software	Capitol Asset & Pavement Services Inc. shall install photolog viewer software onto Clatsop County computers. If desired, Server-side program and data (including images) shall be installed on a Clatsop County central network server. CAPS Inc. shall provide Clatsop County IT staff with training and instructions to install software (client and server) on any additional computers.	Included (no additional charge)
Provide Viewer Software Training & Technical	CAPS Inc shall provide Clatsop County staff with training as to maintenance and use of Viewer software. CAPS Inc. shall also provide technical support to Clatsop County IT staff for the purpose of maintaining program installations or troubleshooting errors.	Included Additional

Support.	Up to four (4) hours of on-site or remote training included. Up to forty (40) hours of on-site and remote technical support included.	support beyond 40 hrs. at \$155/hr.
Deliverables	CAPS Inc. shall provide data, images, software installation executable, and instructions to County on external USB 2.0 hard drive.	

EXHIBIT #2

COMPENSATION

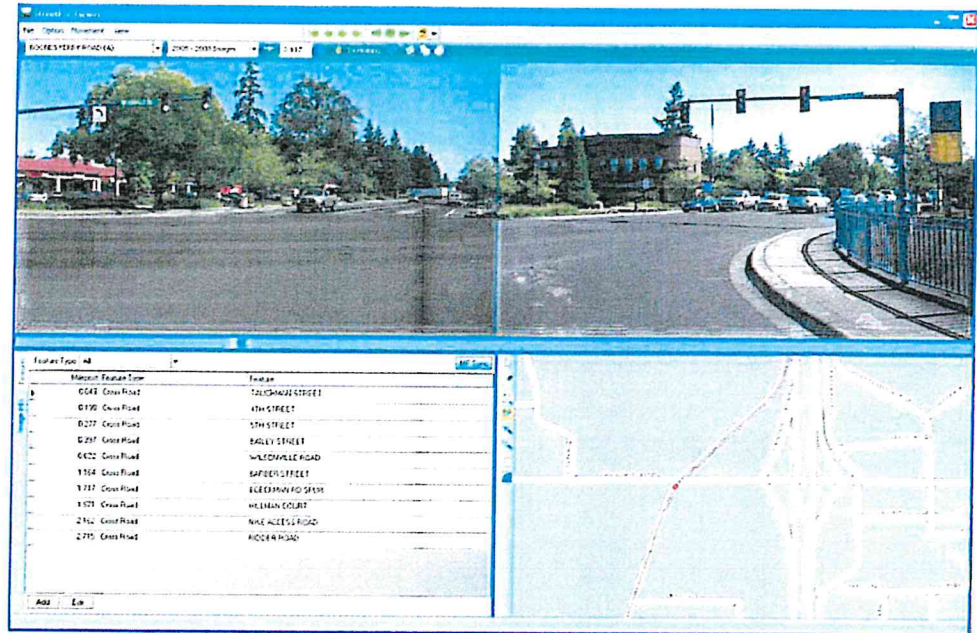
Capitol Asset & Pavement Services Inc. shall be compensated at the dollar amount of **\$21,950.00**, for work performed as described in Exhibit #1 as "Digital Imaging" on approximately 234 centerline miles of roadway within Clatsop County. Capitol Asset & Pavement Services Inc. shall invoice one (1) lump sum bill upon final satisfactory completion of the 234 miles of roadway filming.

DIGITAL PHOTOLOG

We plan to film each county road in two directions using our roadside digital imaging collection vehicle. This vehicle is equipped with two 2.1-megapixel camcorders which capture images at intervals of from 10-100 ft (25 ft. is standard, but actual interval to be chosen by county), a GPS unit that will capture coordinate information for each image pair, and Distance Measuring Instrument that will capture milepost.

StreetPix Viewer Information

- Two images displayed for each data point. One facing forward, other at approximately 45° to the right (to capture right-of-way features).
- GPS coordinate information captured for each data point.
- Novatel submeter GPS unit used.
- Milepost from Distance Measuring Instrument captured for each data point.



- Map displayed showing current location. User can click on map and be taken to nearest data point.
- Images collected in both directions. Click flip icon and see images captured in opposite direction.
- User-friendly controls. VCR-like controls to play, reverse, skip images. Acts like a virtual drive down the Road.
- Feature Inventory spreadsheet-like grid – displays asset feature information.
- Viewer can store/display multiple years of data.
- Copy images to clipboard, print image, or export image to file

See more information at <http://www.capitolasset.net/RoadsideDigitalImaging.html>

- Software is compatible with current versions of Microsoft Windows (XP, Vista, Windows 7)
- Client-server application. Database is Microsoft SQL Server, installed on a network server.
- Images are in Jpeg format and stored on network server drive.
- Software on each client machine accesses data and images on server.
- (Can also be installed in a stand-alone version)

Capitol Asset & Pavement Services Inc. Metadata Sheet

(For StreetPix & Mobile GPS Data Collection)

A major difficulty in the geospatial data community is the lack of information that helps prospective users to determine what data exist, the fitness of existing data for planned applications, and the conditions for accessing the data. That is why it is imperative for these notes to be sent in conjunction with the data you are receiving. In today's ever changing GPS technology forum, many new uses are being applied. One of the more popular methods has been the evolution of precise GPS surveying from a relatively difficult, expensive and complicated technology that could only be used in the so-called "static" mode, to a technique that has tremendous flexibility. This technique is called "kinematic" meaning moving receiver mode. This "on-the-fly" GPS data collection is a relatively new and semi-complex technology and is used by **Capitol Asset & Pavement Services Inc.** during the data collection part of this proposed project. The data that you will be receiving with these notes will be collected in the kinematic mode. Though the kinematic mode increases the number and range of GPS applications that can be used, please be aware of the real and sometimes perceived constraints on the GPS performance and accuracy. It is then sometimes necessary to understand the fundamental principles of the GPS hardware, software, processing algorithms and operational procedures.

The data that will be contained within the deliverable information will be collected, processed, and compiled by **Capitol Asset & Pavement Services Inc.** The data that **Capitol Asset & Pavement Services Inc.** delivers to their clients is believed to be accurate; however, a degree of error is inherent in all kinematically collected information. The data will be distributed "as-is" without warranties of any kind, either expressed or implied. The risk or liability resulting from the use of this data is assumed by the user. **Capitol Asset & Pavement Services Inc.** can charge for the service of collecting or supplying this coordinate information to clients, but we in no way represent ourselves as professional land surveyors. **Capitol Asset & Pavement Services Inc.** makes no warranties of any kind and disclaims all liability to any persons or agencies. **Capitol Asset & Pavement Services Inc.** also does not warrant or guarantee the accuracy or completeness of this kinematically gathered information.

All questions regarding the StreetPix data should be addressed to the imaging project manager:

Paul Wigowsky
Digital Imaging Project Manager
Capitol Asset & Pavement Services Inc.
(503) 551-6891 or paul@capitolasset.net

PO Box 7840 SALEM, OR 97303 * 503.689-1330 office * 503.689-1440 fax * www.capitolasset.net

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: FY 2023-24 Mobile Crisis Services Agreement
Category: Consent Calendar
Presented By: Amanda Rapinchuk, Management/Policy Analyst

Issue Before the Commission: Personal/Professional Services Agreement between Clatsop County and Clatsop Behavioral Healthcare (CBH) for FY 2023-24 Mobile Crisis Services

Informational Summary: In May 2021, Clatsop County was allocated approximately \$7.8 million in Federal American Rescue Plan Act (ARPA) funds to respond to the impacts of the coronavirus pandemic.

The following outlines ARPA funds allocated (and proposed) to CBH for mobile crisis services.

APRA Funding Year	Amount
Year 1 (FY 21-22)	\$80,000.00
Year 2 (FY 22-23)	\$160,000.00
Year 3 (FY 23-24) - <i>proposed</i>	\$160,000.00
Total	\$400,000.00

Please see Attachment B—Clatsop County's Estimated ARPA Funding Allocations, for more information on the County's draft plan for ARPA funds and Attachment C—Year 2 Use of ARPA Funds Report for an explanation of CBH's expended and remaining funds.

Fiscal Impact: Sufficient funds are appropriated in the County's estimated FY 2023-24 ARPA allocations to execute the attached agreement (see Attachment B).

Requested Action:

Approve and authorize the County Manager to sign the Personal/Professional Services Agreement (C8318) between Clatsop County and Clatsop Behavioral Healthcare for Mobile Crisis Services in the amount of \$160,000.00.

Attachment List

- A. FY 2023-24 Mobile Crisis Services Agreement
- B. Clatsop County's Estimated ARPA Funding Allocations (updated 4/21/23)
- C. Year 2 Use of ARPA Funds Report (FY 22-23 Mobile Crisis Services)



CLATSOP COUNTY, OREGON

800 Exchange Street, Suite 410

Astoria, Oregon 97103

An Equal Opportunity Employer

Contract No. C8318

PERSONAL/PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT is by and between **Clatsop County** ("County") and **Clatsop Behavioral Healthcare** ("Contractor"). Whereas County has need of the services which Contractor has agreed to provide; NOW THEREFORE, in consideration of the sum not to exceed **\$160,000** to be paid to Contractor by County, Contractor agrees to perform **between July 1, 2023 through June 30, 2024**, inclusive, the following specific personal and/or professional services:

See the Scope of Work attached as Exhibit A to this Contract.

Payment Terms: County shall pay Contractor a one-time installment of \$160,000. Such payment shall include all services listed in Exhibit A.

- 1. COMPLETE AGREEMENT.** This Agreement contains the entire understanding of the parties and supersedes all prior agreements, oral or written, and all other communication between the parties relating to the subject matter of this Agreement.
- 2. WRITTEN NOTICE.** Any notice of termination or other communication having a material effect on this Agreement shall be served by U.S. Mail on the signatories listed.
- 3. GOVERNING LAW/VENUE.** This Agreement shall be governed by the laws of the State of Oregon. Any action commenced in connection with this Agreement shall be in the Circuit Court of Clatsop County. The prevailing party shall be entitled to reasonable attorney fees and costs, including an appeal. All rights and remedies of County shall be cumulative and may be exercised successively or concurrently. The foregoing is without limitation to or waiver of any other rights or remedies of County according to law.
- 4. COMPLIANCE.** Contractor shall comply with all applicable Federal, State, and local laws, rules and regulations. All provisions of ORS 279B.220-235 (Public Contracts and Purchasing) are incorporated herein to the extent applicable to personal/professional service agreements. Specifically, Contractor shall:
 - a. Promptly pay, as due, all persons supplying labor and material for the prosecution of the work provided of in such contract. If Contractor fails to pay any such claim, County may pay the claim and charge the payment against the funds due Contractor, pursuant to ORS 279B.220;
 - b. Pay any required contributions due the Industrial Accident Fund incurred in the performance of the contract;
 - c. Not permit any lien or claim to be filed or prosecuted against County, on account of any labor or material furnished by Contractor;

- d. Pay the Department of Revenue all sums withheld from employees pursuant to ORS 316.167.
- e. Not employ any person more than 10 hours a day, or 40 hours a week, unless permitted under ORS 279B.235, and any employee working over 40 hours per week shall be paid overtime as provided in ORS 279B.235.
- f. Pay promptly, as due, any payment for medical surgical or hospital care furnished to employees of Contractor, pursuant to ORS 279B.230.
- g. If Contractor is a subject employer, Contractor will comply with ORS 656.017.

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6. INDEPENDENT CONTRACTOR. Contractor, in carrying out the services to be provided under this Agreement, is acting as an "independent contractor" and is not an employee of County, and as such accepts full responsibility for taxes or other obligations associated with payment for services under this Agreement. As an "independent contractor", Contractor will not receive any benefits normally accruing to County employees unless required by applicable law. Furthermore, Contractor is free to contract with other parties, on other matters, for the duration of this Agreement.

7. INDEMNIFICATION. Contractor shall save harmless, indemnify, and defend County for any and all claims, damages, losses and expenses including but not limited to reasonable attorney's fees arising out of or resulting from Contractor's performance of or failure to perform the obligations of this Agreement to the extent same are caused by the negligence or misconduct of Contractor or its employees or agents.

8. INSURANCE. Contractor shall purchase and maintain at Contractor's expense, Comprehensive General Liability, Automobile Liability, and Professional Liability insurance. This insurance is to provide separate coverage for each of the required types of insurance at a minimum of \$700,000 for property damage and minimum of \$800,000 per person for bodily injury and no less than \$1,600,000 for each occurrence. In addition, all such insurance, with the exception of Professional Liability, shall name County, its Commissioners, employees and agents, as an **Additional Insured**. A copy of the policy or certificate of insurance acceptable to County shall be submitted to County. Some, or all, of the required insurance may be waived or modified if approved by County's counsel as follows:

 _____ (approved by County Counsel) _____ (Contractor's Initials) _____

9. WORKER'S COMPENSATION. Contractor shall comply with ORS 656.017 for all employees who work in the State of Oregon. If Contractor hires employees, he or she shall provide County with certification of Worker's Compensation Insurance, with employer's liability in the minimum of \$100,000.

10. NONDISCRIMINATION. No person shall be subjected to discrimination in receipt of the benefits of any services or activities made possible by or resulting from this Agreement on the grounds of race, national origin, color, sex, gender identity, sexual orientation, age, religion, physical or mental disability, military status, marital or family status, or any other protected class under Federal or Oregon law. Any violation of this provision shall be considered a material violation of this Agreement and shall be grounds for cancellation, termination or suspension in whole or in part by County.

11. TERMINATION OF AGREEMENT. This Agreement may be terminated under the following conditions:

- a. By written mutual agreement of both parties. Termination under this provision may be

immediate.

- b. Upon fifteen (15) calendar days written notice by either Party to the other of intent to terminate.
- c. Immediately on breach of the contract.

12. SUBCONTRACTING/NONASSIGNMENT. No portion of this Agreement may be contracted to assigned to any other individual, firm, or entity without the express and prior approval of County.

13. SURVIVAL. The terms, conditions, representations and all warranties contained in this Agreement shall survive the termination or expiration of this Agreement.

14. FUNDING. In the event the Board of Commissioners of County reduces, changes, eliminates, or otherwise modifies the funding for any of the services identified, Contractor agrees to abide by any such decision including termination of service. Contractor represents that it shall use funds provided by this Agreement solely for the purposes identified in Exhibit A. Any funds not used for such purposes shall be returned to County. Any funds not expended by December 31, 2026 shall be returned to County.

15. STANDARD OF SERVICES AND WARRANTY. Contractor agrees to perform its services with that standard of care, skill and diligence normally provided by a professional individual in the performance of similar services. It is understood that Contractor must perform the services based in part on information furnished by County and that Contractor shall be entitled to rely on such information. However, Contractor is given notice that County will be relying on the accuracy, competence and completeness of Contractor's services in utilizing the results of such services. Contractor warrants that the recommendations, guidance and performance of any person assigned under this Agreement shall be in accordance with professional standards and the requirements of this Agreement.

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18. TAX COMPLIANCE CERTIFICATION. Contractor hereby certifies, under penalty of perjury, as provided in ORS 305.385(6), that to the best of Contractor's knowledge, Contractor is not in violation of any of the tax laws of this state or political subdivision of this state, including but not limited to ORS 305.380(4), 305.620 and ORS chapters 316, 317 and 318. Contractor represents that Contract will continue to comply with the tax laws of this state and any applicable political subdivision of this state during the term of the public contract. If Contractor's fails to comply with the tax laws of this state or a political subdivision of this during the term of this agreement, the Contractor shall be in default and County may terminate this agreement and pursue its remedies under the agreement and under applicable law.

This Agreement will not be effective until approved by the authorized signatory for County.

FOR COUNTY:

FOR CONTRACTOR:

Signature

Date

Signature

Date

County Manager
Title

Title

Address

City State Zip

Exhibit A - Scope of Work

FY 23-24 Personal/Professional Services Agreement between Clatsop County and Clatsop Behavioral Healthcare for Mobile Crisis Services

Background

Mobile Crisis:

Clatsop Behavioral Healthcare (CBH) recognizes an ongoing need in Clatsop County for prompt, efficient response to mental health crises where clients are involved with law enforcement and other public safety personnel. At present, CBH's Mobile Crisis team covers the entirety of the County 24/7, with only one clinician to respond to multiple locations including hospitals, the jail, and other private or public referrals. Many times, law enforcement officers are having to make extremely fast, in the moment decisions about how to manage a crisis and may not be able to wait the extra amount of time it takes for a clinician to respond on the scene. This can result in unnecessary visits to the emergency department or incarceration, which otherwise may have been avoided. Diverting from the hospital and jail when possible and intervening in the community where the crisis takes place and preferably before the crisis takes place, is a necessary function of a Mobile Crisis Program. While OHA is planning to expand mobile crisis to include two person teams 24/7 in the future, this plan is still in process, will still require a law enforcement co-response in some situations and may not cover the entire geographic spread of Clatsop County.

In an effort to respond adequately to the increased need for immediate crisis response, additional Mobile Crisis clinicians are necessary so that they can co-respond with law enforcement on scene during crises as well as during outreach or patrol work. The goal of increasing staffing levels will be to expand efforts to reduce unnecessary referrals to a higher level of care or incarceration, in addition to being able to provide early intervention to individuals during outreach and follow up calls. It is the intention through these expanded efforts that by working closely and in conjunction with law enforcement, clinicians and their public safety counterparts will be able to address the needs of individuals prior to a crisis developing.

Scope of Work

CBH will hire, train, and supervise two master's level clinical staff to respond with local law enforcement agency or agencies determined by mutual agreement between law enforcement agencies, County, and CBH. The co-responding clinicians will serve part or all of their shift on site at the agreed upon law enforcement agency, allowing time for CBH co-responders to attend team meetings, supervision and other all staff meetings/requirements. CBH will work with the law enforcement agencies to develop an understanding of roles, ensure proper training and to work on continuous improvement to ensure that the co-response is effective and meets the expectations of both CBH and the law enforcement entity. For example, clinicians may participate in combined training exercises in collaboration with law enforcement agencies. The clinician will also be expected to maintain involvement with the local Crisis Intervention Team (CIT) program and serve as the primary contact for the agency with whom they are associated.

CBH will hire two clinicians for the Mobile Crisis Law Enforcement Unit. Clinicians will work with law enforcement agencies to be able to provide assigned coverage in North and South Clatsop County. CBH will continue to work with Astoria Police Department (APD) to respond within the jurisdiction of APD. Upon the hiring of the second clinician, CBH will work with the Sheriff's Office and other law enforcement agencies covering outside of Astoria to evaluate the best option for coverage within the city limits of Warrenton, Gearhart, Seaside, Cannon Beach, and unincorporated Clatsop County.

Outcomes will continue to be measured by ongoing tracking of both the number of Mobile Crisis calls and the end result of calls, (i.e. whether the individual was remained in the community or was referred to a local hospital, arrested, etc). Additional contact data may be gathered by local law enforcement agencies as well as through incident reports shared between parties.

The administration of this program expansion will be overseen by CBH. Designated members of CBH's Crisis Services and Law Enforcement will meet regularly to discuss progress of the program as well as any problems that arise. This will include attendance at Monthly Case Management Team (MCMT) meetings through the County or other meetings as needed. Current MOUs will be updated, or addendums made to include work of the law enforcement liaison position.

Reporting and Compliance

Funds provided to CBH by this Agreement are a subaward of State and Local Fiscal Recovery Funds (SLFRF). Subrecipients under the SLFRF program are entities that receive a subaward from a recipient to carry out the purposes (program or project) of the SLFRF award on behalf of the recipient. CBH shall adhere to all SLFRF subrecipient compliance and reporting requirements as determined by the U.S. Department of the Treasury. These requirements include, but are not limited to:

- (i) Subrecipients are subject to audit pursuant to the Single Audit Act and 2 CFR part 200, subpart F regarding audit requirements.
- (ii) Subrecipients must ensure subawards are not used for ineligible purposes, and there is no fraud, waste, or abuse associated with awarded funds.
- (iii) County may issue additional reporting requirements for SLFRF subawards greater than \$50,000, as required by the U.S. Department of the Treasury.

CBH shall provide County with an annual report of Services, including an explanation of how funding was spent. CBH shall follow the annual reporting schedule outlined below until all funds are expended or until December 31, 2026 (deadline for expending funds); whichever comes first.

Annual Report	Period Covered	Due Date
1	July 1, 2021 – March 31, 2022	April 15, 2022
2	April 1, 2022 – March 31, 2023	April 15, 2023
3	April 1, 2023 – March 31, 2024	April 15, 2024
4	April 1, 2024 – March 31, 2025	April 15, 2025
5	April 1, 2025 – March 31, 2026	April 15, 2026
6	April 1, 2026 – December 31, 2026	January 15, 2027

**Clatsop County's Estimated
American Rescue Plan Act Funding Allocations** (Updated 4/21/23)

Federal Guidelines	Category	Year 1 (FY 21-22)	Year 2 (FY 22-23)	Year 3 (FY 23-24)	Year 4 (FY 24-25)	Total	Spent-To-Date (3/16/23)
#1 Respond to the Coronavirus health impacts or economic impacts including assistance to households, small businesses, non-profits, and impacted industries including hospitality, travel, and tourism	Economic Development	\$ -	\$ 162,600	\$ 120,000	\$ 120,000	\$ 402,600	\$ 157,949
	Child Care Initiatives	\$ -	\$ 200,000	\$ 150,000	\$ 150,000	\$ 500,000	\$ 200,000
	Navigation Center Support	\$ 70,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 220,000	\$ 70,000
	Emergency Shelter System Support	\$ 100,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,000,000	\$ 100,000
	Other Non-profit Support	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 300,000	\$ 150,000
	Mental Health Crisis Response (CBH)	\$ 80,000	\$ 160,000	\$ 160,000	\$ 80,000	\$ 480,000	\$ 240,000
	Enhanced Mental Health Services (Jail)	\$ -	\$ 25,000	\$ 88,800	\$ 88,800	\$ 202,600	\$ -
	Affordable Housing Development	\$ -	\$ 75,000	\$ 125,000	\$ 125,000	\$ 325,000	\$ 75,000
	Affordable Housing Grants (predevelopment)	\$ -	\$ 150,000	\$ 100,000	\$ 100,000	\$ 350,000	\$ -
		\$ 350,000	\$ 1,222,600	\$ 1,143,800	\$ 1,063,800	\$ 3,780,200	\$ 992,949
#2 Provide premium pay for essential workers up to \$13 an hour with an annual cap of \$25,000	N/A					\$ -	\$ -
#3 Cover for lost revenue in providing services	Invest in Public Health Infrastructure	\$ 350,000	\$ 375,000	\$ 350,000	\$ 350,000	\$ 1,425,000	\$ 725,000
	Jewell School Based Health Center	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ 250,000	\$ 93,750
	County Facility Space Planning	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000
	Emergency Preparedness/Resiliency	\$ 26,000	\$ 33,975	\$ 29,000	\$ -	\$ 88,975	\$ 59,696
		\$ 526,000	\$ 533,975	\$ 504,000	\$ 350,000	\$ 1,913,975	\$ 1,028,446
#4 Make investments in water, sewer, or broadband infrastructure	Rural Internet/Comms Accessibility & Enhancement	\$ 525,000	\$ -	\$ 350,000	\$ 155,000	\$ 1,030,000	\$ 525,000
	Water Assessment - Clatsop Plains	\$ 25,000	\$ -	\$ 50,000	\$ 50,000	\$ 125,000	\$ 25,000
	County-Wide Septage	\$ -	\$ -	\$ 410,000	\$ -	\$ 410,000	\$ -
	Anaerobic Biodigester Feasibility	\$ 30,000	\$ 30,000	\$ 25,000	\$ -	\$ 85,000	\$ 55,000
	Private Septic Maintenance/Upgrade Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Westport Sewer District Improvements	\$ 170,000	\$ 130,000	\$ -	\$ -	\$ 300,000	\$ 170,000
		\$ 750,000	\$ 160,000	\$ 835,000	\$ 205,000	\$ 1,950,000	\$ 775,000

Year 1-4 Totals	\$ 1,626,000	\$ 1,916,575	\$ 2,482,800	\$ 1,618,800	\$ 7,644,175	\$ 2,796,395
	Contingency				\$ 168,865	\$ -
	Clatsop County's Total ARPA Dollars				\$ 7,813,040	\$ 2,796,395

Note - Funding must be expended/under contract by 12/31/2024



Annual Use of Funds Report

American Rescue Plan Act Funding for Community Partners

1. ARPA FUNDS RECIPIENT

A) Agency

Name of Agency: Clatsop Behavioral Healthcare

Address: 65 N Highway 101, Suite 204 Warrenton Oregon 97146

Street Address

City

State

Zipcode

Website (if applicable): <https://www.clatsopbh.org/>

B) Contact Information

Name, Title: Amy Baker, Executive Director

Phone: (503) 325-5722

Email: amyb@clatsopbh.org

2. ANNUAL REPORT DETAILS

A) Performance Period

Please identify the performance period for this report.

☐ July 1, 2021 - March 31, 2022

☐ April 1, 2024 - March 31, 2025

☒ April 1, 2022 - March 31, 2023

☐ April 1, 2025 - March 31, 2026

☐ April 1, 2023 - March 31, 2024

☐ April 1, 2026 - December 31, 2026

B) Services Provided (Purpose of Funds)

Please identify which category below (no more than one) best represents the the services associated with the agency's ARPA funding agreement(s).

☐ Economic Development

☐ Other Non-Profit Support

☐ Child Care

☒ Mental Health Crisis Response

☐ Navigation Center Support

☐ Affordable Housing

☐ Emergency Shelter Support

☐ Other: _____

3. USE OF ARPA FUNDS

A) How were ARPA funds spent during this most recent performance period?

(3-5 sentences)

Clatsop Behavioral Healthcare hired two master level clinicians who performed crisis outreach with law enforcement including Astoria Police Department and the Sheriff's office. Both clinicians had scheduled ride along time with law enforcement for the purpose of interceding in a behavioral health crisis and to build on the relationship between law enforcement and CBH.

B) What was the impact/outcome?

(maximum of 10 sentences)

The two mobile crisis clinicians responded to and assessed 121 clients over the course of both reporting periods. There were a total of 154 different crisis episodes. Clinical time to resolve the crisis ranged from anywhere from 30 minutes to several days, weeks and in some cases months of interactions. Most clients to whom these two clinicians responded were referred to ongoing services and over a period of time would restablize and resume day to day living. The law enforcement liaison has improved CBH's relationship with APD and the Sheriff's office which has affected the whole mobile crisis program.

C) What is the agency's plan for remaining funds (if any)?

(2-3 sentences)

Continue to employ both clinicians.

4. ARPA FUNDING TOTALS

A) Amount Awarded

ARPA Funding Year (when funds were awarded)	Amount
Year 1 (FY 21-22)	\$80,000.00
Year 2 (FY 22-23)	\$160,000.00
Year 3 (FY 23-24)	
Year 4 (FY 24-25)	
Total	\$240,000.00

B) Amount Expended

Performance Period	Amount
July 1, 2021 – March 31, 2022	\$28,474.73
April 1, 2022 – March 31, 2023	\$180,823.73
April 1, 2023 – March 31, 2024	
April 1, 2024 – March 31, 2025	
April 1, 2025 – March 31, 2026	
April 1, 2026 – December 31, 2026	
Total	\$209,298.46

C) Total Funds Remaining: \$30,701.54

5. SUPPORTING DOCUMENTS

A) Expense Report

Please attach an itemized expense report detailing ARPA funds expended during this most recent performance period. Do not include any other agency expenditures.



Clatsop Behavioral Healthcare Expense Report

Amount Expended for Performance Period 7/1/2021-3/31/2022	
Salary & Benefits	
Mobile Crisis Clinician Law Enforcement Liaison	\$728.29
Mobile Crisis Clinician Law Enforcement Liaison	\$23,146.44
IT Equipment	\$4,600.00
Total Expense Ending 3/31/2022	\$28,474.73

Funds Received 3/30/2022	\$80,000.00
Unused Balance	\$51,525.27

Amount Expended for Performance Period 4/1/2022-3/31/2023	
Salary & Benefits	
Mobile Crisis Clinician Law Enforcement Liaison	\$86,528.43
Mobile Crisis Clinician Law Enforcement Liaison	\$94,295.30
Total Expense Ending 3/31/2023	\$180,823.73

Funds Received 10/7/2022	\$160,000.00
Unused Balance	-\$20,823.73

Overall Expense	\$209,298.46
Overall ARPA Funds Received for Mobile Crisis	\$240,000.00
Unused Balance	\$30,701.54

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: Amendment 3 to Homeless Liaison Funding Agreement
Category: Consent Calendar
Presented By: Amanda Rapinchuk, Management/Policy Analyst

Issue Before the Commission: Amendment 3 to the Non-Profit Funding Agreement between Clatsop County and Clatsop Community Action (CCA) for a Homeless Liaison Position—extending services through FY 2023-2024 and increasing funding.

Informational Summary: The County's Non-Profit Funding Agreement with CCA for a Homeless Liaison Position began December 10, 2020 with a not to exceed amount of \$50,000 and was scheduled to expire on December 9, 2021.

The following outlines additional amendments (Amendments 1-2), which extended the performance period of the agreement and increased funding, as well as the proposed amendment (Amendment 3).

Description	Performance Period	Amount
Original Agreement	12/9/2020 – 6/30/2021	\$50,000.00
Amendment 1	7/1/2021 – 6/30/2022	\$50,000.00
Amendment 2	7/1/2022 – 6/30/2023	\$50,000.00
Amendment 3 (proposed)	7/1/2023 – 6/30/2024	\$50,000.00
New Total		\$200,000.00

Fiscal Impact: Sufficient funds are appropriated in the FY 2023-24 Proposed Budget to execute Amendment 3.

Requested Action:

Approve and authorize the County Manager to sign Amendment 3 to the Non-Profit Funding Agreement for Homeless Liaison Position Funding (#C7451) between Clatsop County and Clatsop Community Action in the amount of \$50,000."

Attachment List

- A. Amendment 3 to Homeless Liaison Position Funding Agreement

CLATSOP COUNTY, OREGON
800 Exchange Suite 410
Astoria, Oregon 97103
An Equal Opportunity Employer

**AMENDMENT #3 TO
NON-PROFIT FUNDING AGREEMENT C7451**

This AGREEMENT is by and between **Clatsop County** (County) and **Clatsop Community Action** (Contractor). Whereas County and Contractor entered into an Agreement (attached hereto as Exhibit A) on or about December 10, 2020 for an amount not to exceed \$50,000, whereas County and Contractor extended the Agreement twice with Amendment 1 (attached hereto as Exhibit B) and Amendment 2 (attached hereto as Exhibit C), increasing total funds by \$100,000, and whereas the Agreement is scheduled to terminate on June 30, 2023.

NOW THEREFORE, the parties agree as follows:

1. The termination date of the Contract between the parties dated June 30, 2023 is hereby extended to June 30, 2024.
2. The not to exceed amount of the Contract will be increased by \$50,000 to reflect funding adjustments as itemized below.

Description	Performance Period	Amount
Original Agreement	12/9/2020 – 6/30/2021	\$50,000.00
Amendment 1	7/1/2021 – 6/30/2022	\$50,000.00
Amendment 2	7/1/2022 – 6/30/2023	\$50,000.00
Amendment 3	7/1/2023 – 6/30/2024	\$50,000.00
New Total		\$200,000.00

3. All other terms and conditions of the Contract remain unchanged.

Further, the parties hereby reserve all rights and remedies accruing prior to the date of execution of this amendment. This AGREEMENT will not be effective until approved by the County Administrator.

FOR COUNTY:

Signature

Date

County Manager

Title

FOR CONTRACTOR:

Signature

Date

Executive Director

Title

DEC 10 2020

Doc# 2020120025

NON-PROFIT FUNDING AGREEMENT

This Agreement is made this 10th day of December, 2020, between **Clatsop County**, a Political Subdivision of the State of Oregon, hereinafter "**County**" and Clatsop Community Action (CCA), an Oregon Not-for-Profit Corporation in good standing, hereinafter "**Non-Profit**".

Recitals

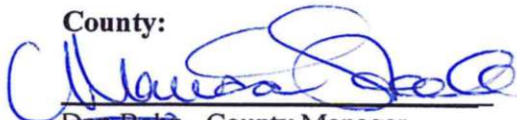
County desires to fund Non-Profit's provision of certain services for public benefit and Non-Profit desires to provide those services ("Services") for public benefit. Such Services are described as:

Providing a Homeless Liaison that will provide support and advocacy to the homeless residents of Clatsop County, primarily focusing on: engaging homeless individuals and connecting them with resources for shelter and housing, domestic violence prevention and protection, physical and mental health, and addiction treatment services. In addition, the liaison will help to bridge community systems of health and social services with the needs of homeless individuals and families.

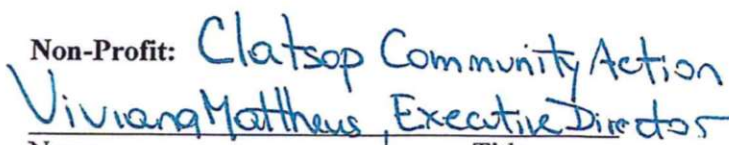
NOW THEREFORE, the parties agree as follows:

1. Term. This Agreement shall be for December 10, 2020 through December 9, 2021.
2. Services and Payment. County shall provide funding to Non-Profit in the amount of \$50,000, payable in advance. Non-Profit represents that it will use the funds provided solely for the purposes set forth herein, and solely to provide staffing and services for the benefit of the public. Any funds not used for such purposes shall be returned to County.
3. Indemnity. Non-Profit shall indemnify and hold County harmless for any claim arising out of the provision of the Services. Non-Profit shall maintain liability insurance in an amount sufficient to satisfy the current Oregon Tort Claim Act limits, and shall name County as an additional insured on any policies.
4. Outcome Reporting. At the conclusion of the provision of the Services during the term of the Agreement, Non-Profit shall provide County with a report on the Services provided, including an explanation of how the funding was spent.
5. General: (a) Funding for this Agreement is allocated by the Clatsop County Board of Commissioners. This Agreement may be terminated by County at any time and without any cause upon ninety (90) days written notice to the Non-Profit. (b) County may, in its sole discretion and upon ninety (90) days written notice, unilaterally terminate or adjust any provisions of this Agreement to ensure quality performance of the Services. (c) Upon completion of the Agreement term, the Agreement shall terminate and Non-Profit shall have no right to renewal or expectation thereof. Any decision by County to renew an otherwise terminated contract for additional or extended period shall be in the sole and unfettered discretion of County.

County:


 Don Bohm, County Manager
 Asst.
 Version - April, 2020

Non-Profit:


 Vivian Matthews, Executive Director
 Name Title

RECORDED**DEC - 9 2021**Doc# 2021120016

CLATSOP COUNTY, OREGON
 800 Exchange Suite 410
 Astoria, Oregon 97103
An Equal Opportunity Employer

**AMENDMENT #1 TO
 NON-PROFIT FUNDING AGREEMENT C7451**

This AGREEMENT is by and between Clatsop County (COUNTY) and Clatsop Community Action (CONTRACTOR). Whereas COUNTY and CONTRACTOR entered into an Agreement on or about December 10, 2020 for an amount not to exceed \$50,000, and whereas the Contract is scheduled to terminate on December 9, 2021. NOW THEREFORE, the parties agree as follows:

1. The termination date of the Contract between the parties dated December 9, 2021 (attached hereto as Exhibit A) is hereby extended to June 30, 2022.
2. The not to exceed amount of the Contract will be increased by \$50,000 to reflect funding adjustments as itemized below.


Description	Original Contract	Adjustment	Total
Original Contract Total (services performed from 12/9/2020 – 6/30/2021)	\$50,000.00		
Amendment 1 (services performed from 7/1/2021 – 6/30/2022)		\$50,000.00	
New Contract Total			\$100,000.00

3. All other terms and conditions of the Contract remain unchanged.

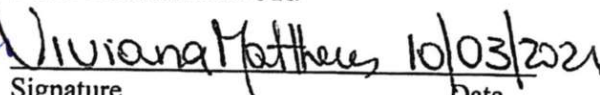
Further, the parties hereby reserve all rights and remedies accruing prior to the date of execution of this amendment.

This AGREEMENT will not be effective until approved by the County Administrator.

FOR COUNTY:

 12/9/2021
 Signature Date
Assistant
 County Manager
 Title

FOR CONTRACTOR:

 10/03/2021
 Signature Date
Executive Director
 Title

RECORDED

JUL 20 2022

Doc# 2022070026

CLATSOP COUNTY, OREGON
800 Exchange Suite 410
Astoria, Oregon 97103
An Equal Opportunity Employer

Exhibit C - Amendment 2

**AMENDMENT #2 TO
NON-PROFIT FUNDING AGREEMENT C7451**

This AGREEMENT is by and between **Clatsop County** (County) and **Clatsop Community Action** (Contractor). Whereas County and Contractor entered into an Agreement (attached hereto as Exhibit A) on or about December 10, 2020 for an amount not to exceed \$50,000, whereas County and Contractor extended the Agreement through FY 2021-2022 and increased total funds by \$50,000 via Amendment 1 (attached hereto as Exhibit B), and whereas the Agreement is scheduled to terminate on June 30, 2022.

NOW THEREFORE, the parties agree as follows:

1. The termination date of the Contract between the parties dated June 30, 2022 is hereby extended to June 30, 2023.
2. The not to exceed amount of the Contract will be increased by \$50,000 to reflect funding adjustments as itemized below.

Description	Original Contract	Adjustment	Total
Original Contract Total (services performed from 12/9/2020 – 6/30/2021)	\$50,000.00		
Amendment 1 (services performed from 7/1/2021 – 6/30/2022)	\$50,000.00		
Amendment 2 (services performed from 7/1/2022 – 6/30/2023)		\$50,000.00	
New Contract Total			\$150,000.00

3. All other terms and conditions of the Contract remain unchanged.

Further, the parties hereby reserve all rights and remedies accruing prior to the date of execution of this amendment.

This AGREEMENT will not be effective until approved by the County Administrator.

FOR COUNTY:

FOR CONTRACTOR:

 7/19/22
Signature Date

Viviana Matthews June 27th, 2022
Signature Date

County Manager
Title

Executive Director
Title

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: IGA with the City of Astoria concerning the rebuilding of the Clatsop Net Pen Access Pier

Category: Consent Calendar

Presented By: Anthony Pope – County Counsel

Issue Before the Commission: Shall the County enter into an IGA with the City of Astoria regarding the repair to the Net Pen Access Pier located at the Astoria Yacht Club.

Informational Summary: On the 24th of October, 2019 the County and City entered into Lease Agreement C6768 where the County leased property from the City commonly known as the Clatsop Net Pen Access Pier (Pier) for a term of five years with two five-year renewable terms.

The lease provides that major structural repairs not otherwise covered by insurance or a third party may be undertaken by mutual agreement between the County and the City.

The Pier is an essential part of the County's operation with the fish pens and is also used seasonally by gillnet fishermen to dock their boats.

On December 27, 2022, a storm caused severe damage to the Pier, which now requires reconstruction to restore functionality. The County and the city wish to cooperate in the reconstruction of the Pier. Insurance proceeds are expected to pay for most or all of the Pier replacement costs

Fiscal Impact: None

Requested Action:

To approve the IGA between the City of Astoria and the County concerning the rebuilding of the Clatsop Net Pen Access Pier and direct the County Manager to sign.

Attachment List

A. IGA

**INTERGOVERNMENTAL AGREEMENT
REGARDING
Clatsop Net Pen Access Pier Repair/Replacement**

This Agreement is made this 14th day of June, 2023, by and between Clatsop County (COUNTY) and City of Astoria (CITY) in collaboration to repair an access pier servicing the COUNTY Fish Nets located at the Astoria Yacht Club.

WHEREAS, ORS 190.010 allows local governments to enter into agreements for the performance of any and all functions and activities that the Parties have the authority to perform; and

WHEREAS, on the 24th of October, 2019 the COUNTY and CITY entered into Lease Agreement C6768 where the COUNTY leased property from the City commonly known as the Clatsop Net Pen Access Pier (Pier) for a term of five years with two five-year renewable terms; and

WHEREAS, the lease provides that major structural repairs not otherwise covered by insurance or a third party may be undertaken by mutual agreement between the COUNTY and the CITY; and

WHEREAS, the Pier is an essential part of the COUNTY's operation with the fish pens and is also used seasonally by gillnet fishermen to dock their boats; and

WHEREAS, on December 27, 2022, a storm caused severe damage to the Pier, which now requires reconstruction to restore functionality; and

WHEREAS, the parties wish to expedite repairs to accommodate continued operation of the fish pens and the gillnet fishery; and

WHEREAS, the COUNTY and the CITY wish to cooperate in the reconstruction of the Pier; and

WHEREAS, insurance proceeds are expected to pay for most of the Pier replacement costs;

NOW, THEREFORE, in consideration of the mutual obligations and benefits herein set forth, the Parties hereto agree as follows:

1. COUNTY Responsibilities:

- a. COUNTY will serve as project manager for the repair of the Pier.
- b. As project manager County will:
 - i. Provide a design for the replacement Pier acceptable to CITY;
 - ii. Bid and contract for construction of the Pier, and with the concurrence of the CITY, approve changes, modifications or amendments as necessary to complete the project.

2. CITY Responsibilities:

- a. CITY will assist COUNTY during the design and reconstruction of the Pier, including serving as liaison to City/County Insurance Services and other parties.
- b. CITY assistance will include execution and coordination of required permits.
- c. CITY shall apply all available proceeds from CITY's insurance policy to the

reconstruction of the Pier.

3. **Construction Costs.** CITY and COUNTY agree to jointly review and approve all design, material selection and contract documents for the project. Any identified costs necessary to reconstruct the Pier not covered by CITY's insurance will require a financial plan mutually acceptable to both CITY and COUNTY

4. **Miscellaneous Provisions:**

- a. **Effective Date.** This Agreement shall be effective on the date last signed below.
- b. **Term.** The term of this Agreement is a period beginning when it becomes effective and ending after three (3) years from the effective date of Agreement, or upon the completion of the Pier, whichever occurs first. The Agreement may be terminated immediately upon mutual written consent of the parties.
- c. **Right to Terminate.** If either party defaults or breaches any of the provisions of this Agreement, the other party shall have the right to terminate this Agreement by giving written notice to the defaulting party, provided, however, if the defaulting party cures the default within thirty (30) days after written notice, this Agreement shall continue in full force and effect.
- d. **Indemnification.** Subject to the limits of the Oregon Tort Claims Act, and Oregon Constitution each of the parties agrees to hold harmless and indemnify the other, and their elected and appointed officials, agents, and employees, from and against all claims, demands, and causes of action of any kind or character, including the cost of any defense thereof arising on account of personal injuries, death or damage to property caused by or resulting from their own acts or omissions or those of their officials, agents and employees.
- e. **Severability.** If any provision of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.
- f. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties. No waiver, consent, modification or change of terms of this Agreement shall bind any Party unless in writing and signed by both Parties. Such waiver, consent, modification, or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement.

CLATSOP COUNTY

CITY OF ASTORIA

By Don Bohn, its manager

By Scott Spence, its Manager

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: FY 22-24 ARPA Funding for Social Service Partners
Category: Consent Calendar
Presented By: Monica Steele, Assistant County Manager
Amanda Rapinchuk, Management/Policy Analyst

Issue Before the Commission: Approval of American Rescue Plan Act (ARPA) Funding Agreements between Clatsop County and the County's social service partners.

Informational Summary: In May 2021, Clatsop County was allocated approximately \$7.8 million in Federal ARPA funds to respond to the impacts of the coronavirus pandemic.

The following outlines ARPA funds allocated to Helping Hands and The Harbor for Year 1 (FY 21-22) and the proposed funding allocations for Year 2 (FY 22-23) and Year 3 (FY 23-24).

Agency	Funding Category	Year 1 (FY 21-22)	Year 2 (FY 22-23) <i>proposed</i>	Year 3 (FY 23-24) <i>proposed</i>
The Harbor	Emergency Shelter System Support	\$20,000	\$20,000	\$20,000
Helping Hands	Emergency Shelter System Support	\$60,000	\$60,000	\$60,000
	Navigation Center Support	\$35,000	\$35,000	\$35,000

Funds awarded through the proposed agreements are restricted to "capital (building, vehicles, and office equipment) related expenses (within County) ... including maintenance, repair, and replacement."

Please see Attachment D—Clatsop County's Estimated ARPA Funding Allocations, for more information on the County's draft plan for ARPA

funds and Attachments E and F—Annual Use of ARPA Funds Reports for an explanation of expended and remaining funds.

Fiscal Impact: Sufficient funds are appropriated in the County's estimated FY 2023-24 ARPA allocations to execute the attached agreement (see Attachment D).

Requested Action:

Approve and authorize the County Manager to sign the attached American Rescue Plan Act funding agreements between Clatsop County and the identified social service partners.

Attachment List

- A. FY 22-24 Non-Profit Funding Agreement for Emergency Shelter System Support (The Harbor)
- B. FY 22-24 Non-Profit Funding Agreement for Emergency Shelter System Support (Helping Hands)
- C. FY 22-24 Non-Profit Funding Agreement for Navigation Center Support (Helping Hands)
- D. Clatsop County's Estimated ARPA Funding Allocations (updated 4/21/23)
- E. The Harbor's Annual Use of ARPA Funds Reports
- F. Helping Hands' Annual Use of ARPA Funds Reports

NON-PROFIT FUNDING AGREEMENT

This Agreement shall become effective on July 1, 2022, between **Clatsop County**, a Political Subdivision of the State of Oregon, hereinafter “**County**” and **The Harbor**, an Oregon Not-for-Profit Corporation in good standing, hereinafter “**Non-Profit**”.

Recitals

In May 2021, County was allocated approximately \$7.8 million in Federal American Rescue Plan Act of 2021 (ARPA) funds to respond to the impacts of the coronavirus pandemic. County has designated a portion of these ARPA funds to provide financial support to local non-profit social service providers for essential services to the most vulnerable populations within the community.

County desires for this dedicated capital-related investment to allow Non-Profit to meet essential business needs and possibly redirect other operating dollars to high priority service areas.

These funds are restricted to capital (building, vehicles, and office equipment) related expenses (within Clatsop County) that support Non-Profit’s Emergency Shelter; including maintenance, repair, and replacement.

NOW THEREFORE, the parties agree as follows:

1. Term: This Agreement shall be for July 1, 2022 through June 30, 2024.
2. Services and Payment: County shall provide funding to Non-Profit in the total amount of \$40,000, distributed as follows: FY 22-23 \$20,000 and FY 23-24 \$20,000. Non-Profit represents that it shall use the funds provided solely for the purposes set forth herein, and solely for capital (building, vehicles, and office equipment) related expenses (within Clatsop County) that support Non-Profit’s Emergency Shelter; including maintenance, repair, and replacement. See Exhibit A (ARPA Concept Paper) for a more detailed explanation of use of funds. Any funds not used for such purposes shall be returned to County. Any funds not expended by December 31, 2026 shall be returned to County.
3. Indemnity: Non-Profit shall indemnify and hold County harmless for any claim arising out of the provision of the Services. Non-Profit shall maintain liability insurance in an amount sufficient to satisfy the current Oregon Tort Claim Act limits, and shall name County as an additional insured on any policies.
4. Compliance and Reporting: Funds provided to Non-Profit by this Agreement are a subaward of State and Local Fiscal Recovery Funds (SLFRF). Subrecipients under the SLFRF program are entities that receive a subaward from a recipient to carry out the purposes (program or project) of the SLFRF award on behalf of the recipient. Non-Profit shall adhere to all SLFRF subrecipient compliance and reporting requirements as determined by the U.S. Department of the Treasury. These requirements include, but are not limited to: (a) Subrecipients are subject to audit pursuant to the Single Audit Act and 2 CFR part 200, subpart F regarding audit requirements. (b) Subrecipients must ensure subawards are not used for ineligible purposes, and there is no fraud, waste, or abuse associated with awarded funds. (c) County may issue additional reporting requirements for SLFRF subawards greater than \$50,000, as required by the U.S. Department of the Treasury.

Non-Profit shall provide County with an annual report of services, including an explanation of how funding

was spent. Non-Profit shall follow the annual reporting schedule outlined below until all funds are expended or until December 31, 2026 (deadline for expending funds); whichever comes first.

Annual Report	Period Covered	Due Date
1	July 1, 2021 – March 31, 2022	April 15, 2022
2	April 1, 2022 – March 31, 2023	April 15, 2023
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4	April 1, 2024 – March 31, 2025	April 15, 2025
5	April 1, 2025 – March 31, 2026	April 15, 2026
6	April 1, 2026 – December 31, 2026	January 15, 2027

5. General: (a) Funding for this Agreement is allocated by the Clatsop County Board of Commissioners. This Agreement may be terminated by County at any time and without any cause upon ten (10) days written notice to the Non-Profit. (b) County may, in its sole discretion and upon ten (10) days written notice, unilaterally terminate or adjust any provisions of this Agreement to ensure quality performance of the Services. (c) Upon completion of the Agreement term, the Agreement shall terminate and Non-Profit shall have no right to renewal or expectation thereof. Any decision by County to renew an otherwise terminated contract for additional or extended period shall be in the sole and unfettered discretion of County.

COUNTY:

Don Bohn, County Manager

Name, Title

Date

Signature

NON-PROFIT:

Name, Title

Date

Signature

Name of Non-Profit

Non-Profit Address

Non-Profit Phone

EXHIBIT A – CONCEPT PAPER*AMERICAN RESCUE PLAN ACT (ARPA)*

**FRAMEWORK FOR FINANCIAL SUPPORT TO NOT-FOR-PROFITS PROVIDING
ESSENTIAL SERVICES TO THE MOST VULNERABLE IN OUR COMMUNITY:
CAPITAL – OPERATIONS, MAINTENANCE, REPAIR AND REPLACEMENT**

Introduction and Background

In May 2021, Clatsop County was allocated approximately \$7.8 million in Federal American Rescue Plan Act (ARPA) funds to respond to the impacts of the coronavirus pandemic. Clatsop County established a local framework to guide funding priorities. This framework was underpinned by 1) ARPA federal expenditure guidelines; 2) Governor’s 10-point Economic Development Plan; and 3) Clatsop County Strategic Plan. The timeline for spending funds occurs over 3 ½ fiscal years concluding in December 2024.

The process of interpreting public interest is a key function of local governments and is accomplished through planning, citizen involvement and outreach. To this end, the County convened a number of meetings with community stakeholders to receive input regarding areas of priority investment. Stakeholder meetings included: Cities and special districts, non-profit social service providers, child care providers, transit district, destination management, Clatsop Economic Development Resources (CEDR)/ Small Business Development Center (SBDC), Community Health Advocacy & Resource Team (CHART), and county-wide law enforcement agencies.

To provide further guidance, staff applied the following Clatsop County “resource allocation” fundamentals:

Fundamental 1: Clatsop County has a Role as Service Provider, Partner or Supporter

Counties serve multiple roles including those that are mission-centric and others that support the mission of other organizations and the broader health and well-being of the community. The first fundamental describes the three roles that guide the work of Clatsop County.

- Provider – Specific countywide programs and services are determined to be most appropriately provided by the County or by contractors who provide those services via decisions made by the Board of Commissioners.

An example of a direct service provided by the County is the Environmental Health program that performs restaurant, pool, water system and other inspections using County staff. Direct service provided by contractors includes the County’s Mental Health program. In this case the County determined that contracting with community-based service providers was

a more effective and efficient model than directly relying on County staff. Mental health contracts are therefore let based on a competitive procurement process. In both cases, the service is considered a core county function; although the service delivery method varies.

- Partner – Specific functions, while not found to be a core function of county government, may by virtue of their proximity to the mission of the county, be performed in partnership with other organizations. Clatsop County’s collaborative role could be performed via financial support, technical assistance, or the formation of a new organization (typically a not-for-profit). Three general criteria apply in the decision to partner, including: 1) the effort complements the County’s mission; 2) there would be a significant return on the investment to the target group; and 3) the absence of funding introduces future financial risk to the County.

Example of partnerships include funding and participation in 1) Affordable Housing Study; and 2) Clatsop Economic Development Resources (CEDR). In both cases, while the County is not a direct service provider, participating as a “partner” allows the County to actively engage in closely aligned and mission related topics.

- Supporter – Absent the assumption of either a direct service or partner role, a major function the County performs is that of supporting activities of other organizations or sectors consistent with the County’s vision and mission. Since the Board of Commissioners is the only general-purpose political body with geographic perspective over the entire County, it addresses, and continues to elevate, critical issues that require intervention. This role does not assume the County has the final word in setting a community-wide agenda. However, the organization, via broad perspective, does have the capacity to assist in that effort.

Examples include working with others to highlight support of elementary, secondary or higher education needs, and volunteering in support of cultural, religious, charitable or family activities. This would include the County’s annual charitable campaign to benefit local nonprofit agencies.

Fundamental 2: Clatsop County is Primarily a Funder of Countywide Services

The County is primarily a countywide service provider, as opposed to a provider of services that only benefit specific geographic areas or districts. Countywide services are typically funded by property taxes, other general-purpose revenues, or other special revenues dedicated to those services. Contributions to outside agencies (fulfilling a Partner role) are also typically focused on those providing countywide services.

Examples of countywide services include assessment and taxation, elections, public health, surveyor, animal services, parks, district attorney, jail, probation/parole and juvenile services. These services are traditionally provided by counties.

Fundamental 3: Clatsop County Needs Everyone to do Their Part

The County must rely on the participation of other government agencies, as well as nonprofit, business, civic and religious organizations, individuals and families to provide the full range of services and activities required in a healthy and sustainable community. The County cannot do it alone.

Fundamental 4: Clatsop County Provides and Funds Services in Accordance with the Strategic Plan, Resource Management Strategy, Budget Policy and Long-range Financial Plan

These policies are adopted by the Board of Commissioners and form the policy framework for funding and service decisions.

PART A: NON-PROFIT SOCIAL SERVICES – SUGGESTED FUNDING APPROACH

The federal and state government fundamentally funds the safety net for those most vulnerable in our community, including mental health; alcohol, drug and gambling treatment; and services to aging, veterans, children and youth and developmentally disabled. The County's role in these service areas vary from direct service provider typically via contractor, to partner and supporter.

While resources are arguably insufficient in any and all of these service areas, three historically underfunded and essential services to the Clatsop County community include homeless and affordable housing services; food security; and victims of domestic violence. The county does not provide direct services in these areas; but has the opportunity to play an enhanced "partner" role by directing strategic and select financial assistance. One could argue, that in these particularly challenging times, providing the essential needs of shelter, food and assistance to victims of domestic violence as well as those facing mental health and addiction challenges, is of critical public interest.

In evaluating options to enhance County support, staff recommends strategically directing resources to offset capital infrastructure expenses (overhead) of these vital agencies. The County-received ARPA funds would be restricted by a formal agreement to capital (building, vehicles, office equipment) related expenses (within Clatsop County), including operation, maintenance, repair and replacement.

The County's dedicated capital-related investment will allow the agency to meet essential business needs and possibly redirect other operating dollars to high priority service areas. This funding approach reduces the monitoring and reporting requirements of both the receiving agency and the County; while expanding the respective agency's ability to meet the growing demand for services. Staff recommends contributions be considered and finalized on an annual basis through December of 2024 in conjunction with the ARPA funding concept as part of the budget process.

To identify not-for-profit partners for inclusion in the “Capital-related operations, maintenance, repair and replacement” funding strategy, staff applied the following criteria:

- 1) Critical and underfunded services to the most vulnerable in our community, with particular focus on the homeless (unsheltered), food insecurity and victims of domestic violence;
- 2) The services complement the County’s mission and other Board priorities;
- 3) The services are available countywide;
- 4) There would be a significant return on the investment to the target group; and
- 5) The absence of investment introduces future financial risk to the County organization.

Funding Recommendation

Based on these criteria, five organizations have been initially identified for potential funding.

- Clatsop County Community Action

A not-for-profit agency specializing in food, housing and energy assistance. Key program areas, include:

- Regional Food Bank (RFB) located in Warrenton. The RFB fights hunger in Clatsop County by distributing food to partner agencies and directly to clients.
- Various housing programs, including 1) short-term rental assistance; 2) emergency shelter assistance; 3) elderly rental assistance; 4) veterans housing assistance; and 5) continuum of care case management.
- Energy Assistance Program to assist clients with energy bill payments.
- ID replacement, personal care pantry and clothing vouchers.

- Helping Hands Reentry Program

A not-for-profit transitional shelter providing individual case management, resources and support. Helping Hands operates an 80-bed facility in Astoria and 8 beds in Seaside. The Mission of Helping Hands is to provide a helping hand to a sustainable life through Resources, Recovery, and Reentry.

- The Harbor

A not-for-profit advocacy center for survivors of domestic abuse, sexual assault and stalking. The agency provides information, support, resources and an emergency shelter.

- Astoria Warming Center

A not-for-profit warming shelter providing individuals a safe place to seek shelter during severe weather that also provides support, resources and a hot meal to the unsheltered population.

- LiFEBoat Services

A not-for-profit advocacy center that serves two purposes in separate co-located spaces
1) helping individuals navigating a diagnosed mental illness; 2) providing a safe place for the unsheltered population to receive resources, support and emergency shelter.

Next Steps

Contracts will be considered annually by the Board of Commissioners based on needs and available resources. Should an identified agency add additional services or discontinue providing specific services, these will be evaluated and inform future funding recommendations.

NON-PROFIT FUNDING AGREEMENT

This Agreement shall become effective on July 1, 2022, between **Clatsop County**, a Political Subdivision of the State of Oregon, hereinafter “**County**” and **Helping Hands Reentry Outreach Centers**, an Oregon Not-for-Profit Corporation in good standing, hereinafter “**Non-Profit**”.

Recitals

In May 2021, County was allocated approximately \$7.8 million in Federal American Rescue Plan Act of 2021 (ARPA) funds to respond to the impacts of the coronavirus pandemic. County has designated a portion of these ARPA funds to provide financial support to local non-profit social service providers for essential services to the most vulnerable populations within the community.

County desires for this dedicated capital-related investment to allow Non-Profit to meet essential business needs and possibly redirect other operating dollars to high priority service areas.

These funds are restricted to capital (building, vehicles, and office equipment) related expenses (within Clatsop County) that support Non-Profit’s Emergency Shelter; including maintenance, repair, and replacement.

NOW THEREFORE, the parties agree as follows:

1. Term: This Agreement shall be for July 1, 2022 through June 30, 2024.
2. Services and Payment: County shall provide funding to Non-Profit in the total amount of \$120,000, distributed as follows: FY 22-23 \$60,000 and FY 23-24 \$60,000. Non-Profit represents that it shall use the funds provided solely for the purposes set forth herein, and solely for capital (building, vehicles, and office equipment) related expenses (within Clatsop County) that support Non-Profit’s Emergency Shelter; including maintenance, repair, and replacement. See Exhibit A (ARPA Concept Paper) for a more detailed explanation of use of funds. Any funds not used for such purposes shall be returned to County. Any funds not expended by December 31, 2026 shall be returned to County.
3. Indemnity: Non-Profit shall indemnify and hold County harmless for any claim arising out of the provision of the Services. Non-Profit shall maintain liability insurance in an amount sufficient to satisfy the current Oregon Tort Claim Act limits, and shall name County as an additional insured on any policies.
4. Compliance and Reporting: Funds provided to Non-Profit by this Agreement are a subaward of State and Local Fiscal Recovery Funds (SLFRF). Subrecipients under the SLFRF program are entities that receive a subaward from a recipient to carry out the purposes (program or project) of the SLFRF award on behalf of the recipient. Non-Profit shall adhere to all SLFRF subrecipient compliance and reporting requirements as determined by the U.S. Department of the Treasury. These requirements include, but are not limited to: (a) Subrecipients are subject to audit pursuant to the Single Audit Act and 2 CFR part 200, subpart F regarding audit requirements. (b) Subrecipients must ensure subawards are not used for ineligible purposes, and there is no fraud, waste, or abuse associated with awarded funds. (c) County may issue additional reporting requirements for SLFRF subawards greater than \$50,000, as required by the U.S. Department of the Treasury.

Non-Profit shall provide County with an annual report of services, including an explanation of how funding

was spent. Non-Profit shall follow the annual reporting schedule outlined below until all funds are expended or until December 31, 2026 (deadline for expending funds); whichever comes first.

Annual Report	Period Covered	Due Date
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COUNTY:

Don Bohn, County Manager

Name, Title

Date

Signature

NON-PROFIT:

Name, Title

Date

Signature

Name of Non-Profit

Non-Profit Address

Non-Profit Phone

EXHIBIT A – CONCEPT PAPER*AMERICAN RESCUE PLAN ACT (ARPA)*

***FRAMEWORK FOR FINANCIAL SUPPORT TO NOT-FOR-PROFITS PROVIDING
ESSENTIAL SERVICES TO THE MOST VULNERABLE IN OUR COMMUNITY:
CAPITAL – OPERATIONS, MAINTENANCE, REPAIR AND REPLACEMENT***

Introduction and Background

In May 2021, Clatsop County was allocated approximately \$7.8 million in Federal American Rescue Plan Act (ARPA) funds to respond to the impacts of the coronavirus pandemic. Clatsop County established a local framework to guide funding priorities. This framework was underpinned by 1) ARPA federal expenditure guidelines; 2) Governor’s 10-point Economic Development Plan; and 3) Clatsop County Strategic Plan. The timeline for spending funds occurs over 3 ½ fiscal years concluding in December 2024.

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An example of a direct service provided by the County is the Environmental Health program that performs restaurant, pool, water system and other inspections using County staff. Direct service provided by contractors includes the County’s Mental Health program. In this case the County determined that contracting with community-based service providers was

a more effective and efficient model than directly relying on County staff. Mental health contracts are therefore let based on a competitive procurement process. In both cases, the service is considered a core county function; although the service delivery method varies.

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While resources are arguably insufficient in any and all of these service areas, three historically underfunded and essential services to the Clatsop County community include homeless and affordable housing services; food security; and victims of domestic violence. The county does not provide direct services in these areas; but has the opportunity to play an enhanced "partner" role by directing strategic and select financial assistance. One could argue, that in these particularly challenging times, providing the essential needs of shelter, food and assistance to victims of domestic violence as well as those facing mental health and addiction challenges, is of critical public interest.

In evaluating options to enhance County support, staff recommends strategically directing resources to offset capital infrastructure expenses (overhead) of these vital agencies. The County-received ARPA funds would be restricted by a formal agreement to capital (building, vehicles, office equipment) related expenses (within Clatsop County), including operation, maintenance, repair and replacement.

The County's dedicated capital-related investment will allow the agency to meet essential business needs and possibly redirect other operating dollars to high priority service areas. This funding approach reduces the monitoring and reporting requirements of both the receiving agency and the County; while expanding the respective agency's ability to meet the growing demand for services. Staff recommends contributions be considered and finalized on an annual basis through December of 2024 in conjunction with the ARPA funding concept as part of the budget process.

To identify not-for-profit partners for inclusion in the “Capital-related operations, maintenance, repair and replacement” funding strategy, staff applied the following criteria:

- 1) Critical and underfunded services to the most vulnerable in our community, with particular focus on the homeless (unsheltered), food insecurity and victims of domestic violence;
- 2) The services complement the County’s mission and other Board priorities;
- 3) The services are available countywide;
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Funding Recommendation

Based on these criteria, five organizations have been initially identified for potential funding.

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- Regional Food Bank (RFB) located in Warrenton. The RFB fights hunger in Clatsop County by distributing food to partner agencies and directly to clients.
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- Energy Assistance Program to assist clients with energy bill payments.
- ID replacement, personal care pantry and clothing vouchers.

- Helping Hands Reentry Program

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A not-for-profit advocacy center for survivors of domestic abuse, sexual assault and stalking. The agency provides information, support, resources and an emergency shelter.

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A not-for-profit advocacy center that serves two purposes in separate co-located spaces
1) helping individuals navigating a diagnosed mental illness; 2) providing a safe place for the unsheltered population to receive resources, support and emergency shelter.

Next Steps

Contracts will be considered annually by the Board of Commissioners based on needs and available resources. Should an identified agency add additional services or discontinue providing specific services, these will be evaluated and inform future funding recommendations.

NON-PROFIT FUNDING AGREEMENT

This Agreement shall become effective on July 1, 2022, between **Clatsop County**, a Political Subdivision of the State of Oregon, hereinafter “**County**” and **Helping Hands Reentry Outreach Centers**, an Oregon Not-for-Profit Corporation in good standing, hereinafter “**Non-Profit**”.

Recitals

In May 2021, County was allocated approximately \$7.8 million in Federal American Rescue Plan Act of 2021 (ARPA) funds to respond to the impacts of the coronavirus pandemic. County has designated a portion of these ARPA funds to provide financial support to local non-profit social service providers for essential services to the most vulnerable populations within the community.

County desires for this dedicated capital-related investment to allow Non-Profit to meet essential business needs and possibly redirect other operating dollars to high priority service areas.

These funds are restricted to capital (building, vehicles, and office equipment) related expenses (within Clatsop County) that support Non-Profit’s Navigation Center; including maintenance, repair, and replacement.

NOW THEREFORE, the parties agree as follows:

1. Term: This Agreement shall be for July 1, 2022 through June 30, 2024.
2. Services and Payment: County shall provide funding to Non-Profit in the total amount of \$70,000, distributed as follows: FY 22-23 \$35,000 and FY 23-24 \$35,000. Non-Profit represents that it shall use the funds provided solely for the purposes set forth herein, and solely for capital (building, vehicles, and office equipment) related expenses (within Clatsop County) that support Non-Profit’s Navigation Center; including maintenance, repair, and replacement. See Exhibit A (ARPA Concept Paper) for a more detailed explanation of use of funds. Any funds not used for such purposes shall be returned to County. Any funds not expended by December 31, 2026 shall be returned to County.
3. Indemnity: Non-Profit shall indemnify and hold County harmless for any claim arising out of the provision of the Services. Non-Profit shall maintain liability insurance in an amount sufficient to satisfy the current Oregon Tort Claim Act limits, and shall name County as an additional insured on any policies.
4. Compliance and Reporting: Funds provided to Non-Profit by this Agreement are a subaward of State and Local Fiscal Recovery Funds (SLFRF). Subrecipients under the SLFRF program are entities that receive a subaward from a recipient to carry out the purposes (program or project) of the SLFRF award on behalf of the recipient. Non-Profit shall adhere to all SLFRF subrecipient compliance and reporting requirements as determined by the U.S. Department of the Treasury. These requirements include, but are not limited to: (a) Subrecipients are subject to audit pursuant to the Single Audit Act and 2 CFR part 200, subpart F regarding audit requirements. (b) Subrecipients must ensure subawards are not used for ineligible purposes, and there is no fraud, waste, or abuse associated with awarded funds. (c) County may issue additional reporting requirements for SLFRF subawards greater than \$50,000, as required by the U.S. Department of the Treasury.

Non-Profit shall provide County with an annual report of services, including an explanation of how funding

was spent. Non-Profit shall follow the annual reporting schedule outlined below until all funds are expended or until December 31, 2026 (deadline for expending funds); whichever comes first.

Annual Report	Period Covered	Due Date
1	July 1, 2021 – March 31, 2022	April 15, 2022
2	April 1, 2022 – March 31, 2023	April 15, 2023
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6	April 1, 2026 – December 31, 2026	January 15, 2027

5. General: (a) Funding for this Agreement is allocated by the Clatsop County Board of Commissioners. This Agreement may be terminated by County at any time and without any cause upon ten (10) days written notice to the Non-Profit. (b) County may, in its sole discretion and upon ten (10) days written notice, unilaterally terminate or adjust any provisions of this Agreement to ensure quality performance of the Services. (c) Upon completion of the Agreement term, the Agreement shall terminate and Non-Profit shall have no right to renewal or expectation thereof. Any decision by County to renew an otherwise terminated contract for additional or extended period shall be in the sole and unfettered discretion of County.

COUNTY:

Don Bohn, County Manager

Name, Title

Date

Signature

NON-PROFIT:

Name, Title

Date

Signature

Name of Non-Profit

Non-Profit Address

Non-Profit Phone

EXHIBIT A – CONCEPT PAPER*AMERICAN RESCUE PLAN ACT (ARPA)*

***FRAMEWORK FOR FINANCIAL SUPPORT TO NOT-FOR-PROFITS PROVIDING
ESSENTIAL SERVICES TO THE MOST VULNERABLE IN OUR COMMUNITY:
CAPITAL – OPERATIONS, MAINTENANCE, REPAIR AND REPLACEMENT***

Introduction and Background

In May 2021, Clatsop County was allocated approximately \$7.8 million in Federal American Rescue Plan Act (ARPA) funds to respond to the impacts of the coronavirus pandemic. Clatsop County established a local framework to guide funding priorities. This framework was underpinned by 1) ARPA federal expenditure guidelines; 2) Governor’s 10-point Economic Development Plan; and 3) Clatsop County Strategic Plan. The timeline for spending funds occurs over 3 ½ fiscal years concluding in December 2024.

The process of interpreting public interest is a key function of local governments and is accomplished through planning, citizen involvement and outreach. To this end, the County convened a number of meetings with community stakeholders to receive input regarding areas of priority investment. Stakeholder meetings included: Cities and special districts, non-profit social service providers, child care providers, transit district, destination management, Clatsop Economic Development Resources (CEDR)/ Small Business Development Center (SBDC), Community Health Advocacy & Resource Team (CHART), and county-wide law enforcement agencies.

To provide further guidance, staff applied the following Clatsop County “resource allocation” fundamentals:

Fundamental 1: Clatsop County has a Role as Service Provider, Partner or Supporter

Counties serve multiple roles including those that are mission-centric and others that support the mission of other organizations and the broader health and well-being of the community. The first fundamental describes the three roles that guide the work of Clatsop County.

- Provider – Specific countywide programs and services are determined to be most appropriately provided by the County or by contractors who provide those services via decisions made by the Board of Commissioners.

An example of a direct service provided by the County is the Environmental Health program that performs restaurant, pool, water system and other inspections using County staff. Direct service provided by contractors includes the County’s Mental Health program. In this case the County determined that contracting with community-based service providers was

a more effective and efficient model than directly relying on County staff. Mental health contracts are therefore let based on a competitive procurement process. In both cases, the service is considered a core county function; although the service delivery method varies.

- Partner – Specific functions, while not found to be a core function of county government, may by virtue of their proximity to the mission of the county, be performed in partnership with other organizations. Clatsop County’s collaborative role could be performed via financial support, technical assistance, or the formation of a new organization (typically a not-for-profit). Three general criteria apply in the decision to partner, including: 1) the effort complements the County’s mission; 2) there would be a significant return on the investment to the target group; and 3) the absence of funding introduces future financial risk to the County.

Example of partnerships include funding and participation in 1) Affordable Housing Study; and 2) Clatsop Economic Development Resources (CEDR). In both cases, while the County is not a direct service provider, participating as a “partner” allows the County to actively engage in closely aligned and mission related topics.

- Supporter – Absent the assumption of either a direct service or partner role, a major function the County performs is that of supporting activities of other organizations or sectors consistent with the County’s vision and mission. Since the Board of Commissioners is the only general-purpose political body with geographic perspective over the entire County, it addresses, and continues to elevate, critical issues that require intervention. This role does not assume the County has the final word in setting a community-wide agenda. However, the organization, via broad perspective, does have the capacity to assist in that effort.

Examples include working with others to highlight support of elementary, secondary or higher education needs, and volunteering in support of cultural, religious, charitable or family activities. This would include the County’s annual charitable campaign to benefit local nonprofit agencies.

Fundamental 2: Clatsop County is Primarily a Funder of Countywide Services

The County is primarily a countywide service provider, as opposed to a provider of services that only benefit specific geographic areas or districts. Countywide services are typically funded by property taxes, other general-purpose revenues, or other special revenues dedicated to those services. Contributions to outside agencies (fulfilling a Partner role) are also typically focused on those providing countywide services.

Examples of countywide services include assessment and taxation, elections, public health, surveyor, animal services, parks, district attorney, jail, probation/parole and juvenile services. These services are traditionally provided by counties.

Fundamental 3: Clatsop County Needs Everyone to do Their Part

The County must rely on the participation of other government agencies, as well as nonprofit, business, civic and religious organizations, individuals and families to provide the full range of services and activities required in a healthy and sustainable community. The County cannot do it alone.

Fundamental 4: Clatsop County Provides and Funds Services in Accordance with the Strategic Plan, Resource Management Strategy, Budget Policy and Long-range Financial Plan

These policies are adopted by the Board of Commissioners and form the policy framework for funding and service decisions.

PART A: NON-PROFIT SOCIAL SERVICES – SUGGESTED FUNDING APPROACH

The federal and state government fundamentally funds the safety net for those most vulnerable in our community, including mental health; alcohol, drug and gambling treatment; and services to aging, veterans, children and youth and developmentally disabled. The County's role in these service areas vary from direct service provider typically via contractor, to partner and supporter.

While resources are arguably insufficient in any and all of these service areas, three historically underfunded and essential services to the Clatsop County community include homeless and affordable housing services; food security; and victims of domestic violence. The county does not provide direct services in these areas; but has the opportunity to play an enhanced "partner" role by directing strategic and select financial assistance. One could argue, that in these particularly challenging times, providing the essential needs of shelter, food and assistance to victims of domestic violence as well as those facing mental health and addiction challenges, is of critical public interest.

In evaluating options to enhance County support, staff recommends strategically directing resources to offset capital infrastructure expenses (overhead) of these vital agencies. The County-received ARPA funds would be restricted by a formal agreement to capital (building, vehicles, office equipment) related expenses (within Clatsop County), including operation, maintenance, repair and replacement.

The County's dedicated capital-related investment will allow the agency to meet essential business needs and possibly redirect other operating dollars to high priority service areas. This funding approach reduces the monitoring and reporting requirements of both the receiving agency and the County; while expanding the respective agency's ability to meet the growing demand for services. Staff recommends contributions be considered and finalized on an annual basis through December of 2024 in conjunction with the ARPA funding concept as part of the budget process.

To identify not-for-profit partners for inclusion in the “Capital-related operations, maintenance, repair and replacement” funding strategy, staff applied the following criteria:

- 1) Critical and underfunded services to the most vulnerable in our community, with particular focus on the homeless (unsheltered), food insecurity and victims of domestic violence;
- 2) The services complement the County’s mission and other Board priorities;
- 3) The services are available countywide;
- 4) There would be a significant return on the investment to the target group; and
- 5) The absence of investment introduces future financial risk to the County organization.

Funding Recommendation

Based on these criteria, five organizations have been initially identified for potential funding.

- Clatsop County Community Action

A not-for-profit agency specializing in food, housing and energy assistance. Key program areas, include:

- Regional Food Bank (RFB) located in Warrenton. The RFB fights hunger in Clatsop County by distributing food to partner agencies and directly to clients.
- Various housing programs, including 1) short-term rental assistance; 2) emergency shelter assistance; 3) elderly rental assistance; 4) veterans housing assistance; and 5) continuum of care case management.
- Energy Assistance Program to assist clients with energy bill payments.
- ID replacement, personal care pantry and clothing vouchers.

- Helping Hands Reentry Program

A not-for-profit transitional shelter providing individual case management, resources and support. Helping Hands operates an 80-bed facility in Astoria and 8 beds in Seaside. The Mission of Helping Hands is to provide a helping hand to a sustainable life through Resources, Recovery, and Reentry.

- The Harbor

A not-for-profit advocacy center for survivors of domestic abuse, sexual assault and stalking. The agency provides information, support, resources and an emergency shelter.

- Astoria Warming Center

A not-for-profit warming shelter providing individuals a safe place to seek shelter during severe weather that also provides support, resources and a hot meal to the unsheltered population.

- LiFEBoat Services

A not-for-profit advocacy center that serves two purposes in separate co-located spaces
1) helping individuals navigating a diagnosed mental illness; 2) providing a safe place for the unsheltered population to receive resources, support and emergency shelter.

Next Steps

Contracts will be considered annually by the Board of Commissioners based on needs and available resources. Should an identified agency add additional services or discontinue providing specific services, these will be evaluated and inform future funding recommendations.

**Clatsop County's Estimated
American Rescue Plan Act Funding Allocations** (Updated 4/21/23)

Federal Guidelines	Category	Year 1 (FY 21-22)	Year 2 (FY 22-23)	Year 3 (FY 23-24)	Year 4 (FY 24-25)	Total	Spent-To-Date (3/16/23)
#1 Respond to the Coronavirus health impacts or economic impacts including assistance to households, small businesses, non-profits, and impacted industries including hospitality, travel, and tourism	Economic Development	\$ -	\$ 162,600	\$ 120,000	\$ 120,000	\$ 402,600	\$ 157,949
	Child Care Initiatives	\$ -	\$ 200,000	\$ 150,000	\$ 150,000	\$ 500,000	\$ 200,000
	Navigation Center Support	\$ 70,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 220,000	\$ 70,000
	Emergency Shelter System Support	\$ 100,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,000,000	\$ 100,000
	Other Non-profit Support	\$ 100,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 300,000	\$ 150,000
	Mental Health Crisis Response (CBH)	\$ 80,000	\$ 160,000	\$ 160,000	\$ 80,000	\$ 480,000	\$ 240,000
	Enhanced Mental Health Services (Jail)	\$ -	\$ 25,000	\$ 88,800	\$ 88,800	\$ 202,600	\$ -
	Affordable Housing Development	\$ -	\$ 75,000	\$ 125,000	\$ 125,000	\$ 325,000	\$ 75,000
	Affordable Housing Grants (predevelopment)	\$ -	\$ 150,000	\$ 100,000	\$ 100,000	\$ 350,000	\$ -
		\$ 350,000	\$ 1,222,600	\$ 1,143,800	\$ 1,063,800	\$ 3,780,200	\$ 992,949
#2 Provide premium pay for essential workers up to \$13 an hour with an annual cap of \$25,000	N/A					\$ -	\$ -
#3 Cover for lost revenue in providing services	Invest in Public Health Infrastructure	\$ 350,000	\$ 375,000	\$ 350,000	\$ 350,000	\$ 1,425,000	\$ 725,000
	Jewell School Based Health Center	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ 250,000	\$ 93,750
	County Facility Space Planning	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000
	Emergency Preparedness/Resiliency	\$ 26,000	\$ 33,975	\$ 29,000	\$ -	\$ 88,975	\$ 59,696
		\$ 526,000	\$ 533,975	\$ 504,000	\$ 350,000	\$ 1,913,975	\$ 1,028,446
#4 Make investments in water, sewer, or broadband infrastructure	Rural Internet/Comms Accessibility & Enhancement	\$ 525,000	\$ -	\$ 350,000	\$ 155,000	\$ 1,030,000	\$ 525,000
	Water Assessment - Clatsop Plains	\$ 25,000	\$ -	\$ 50,000	\$ 50,000	\$ 125,000	\$ 25,000
	County-Wide Septage	\$ -	\$ -	\$ 410,000	\$ -	\$ 410,000	\$ -
	Anaerobic Biodigester Feasibility	\$ 30,000	\$ 30,000	\$ 25,000	\$ -	\$ 85,000	\$ 55,000
	Private Septic Maintenance/Upgrade Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Westport Sewer District Improvements	\$ 170,000	\$ 130,000	\$ -	\$ -	\$ 300,000	\$ 170,000
		\$ 750,000	\$ 160,000	\$ 835,000	\$ 205,000	\$ 1,950,000	\$ 775,000

Year 1-4 Totals	\$ 1,626,000	\$ 1,916,575	\$ 2,482,800	\$ 1,618,800	\$ 7,644,175	\$ 2,796,395
	Contingency				\$ 168,865	\$ -
	Clatsop County's Total ARPA Dollars				\$ 7,813,040	\$ 2,796,395

Note - Funding must be expended/under contract by 12/31/2024



Where violence ends
and hope begins...

Mission

The Harbor provides advocacy, prevention, and support to promote self-determination and hope for survivors of domestic violence, sexual violence and stalking.

Board of Directors

Sue Hastings - *Chair*
Catriona Penfield - *Secretary*
Rev. Bill Van Nostran - *Treasurer*
Alysia Khendek
Iolanda Ramirez
Kelly Peekstok

Office Address

801 Commercial Street
Lower Level
Astoria, OR 97103

Mailing Address

PO Box 1342
Astoria, OR 97103

503-325-3426 office
503-325-5735 crisis line
503-325-7101 fax

harbornw.org

April 15, 2022

Amanda Rapinchuk, Management and Policy Analyst
Clatsop County Manager's Office
800 Exchange Street, Suite 410
Astoria, Oregon 97103

Project/Program Name: Safe Shelter Services, The Harbor, Inc.
2021-2022 American Rescue Plan Act (ARPA), Non-Profit Funding (NPF)
Total Funds Awarded: \$20,000
Funds Expended to-date: \$19, 214.32

Overview: With gratitude to the funding received through the American Rescue Plan Act (ARPA) for eligible non-profits in Clatsop County as part of the subaward of State and Local Fiscal Recovery Funds (SLFRF), The Harbor, Inc. was able to increase security and safety measures while continuing to provide confidential, emergency shelter services to survivors of domestic and/or sexual violence during the report period of July 1, 2021 through March 31, 2022. The Harbor has been a resource to rural Clatsop County survivors since 1976. While the dynamics of abuse can look similar from client to client, these experiences are never typical and rarely simple to address. Shelter staff meet survivors where they're at in life, utilizing a trauma-informed empowerment model to validate the individual strengths of each survivor. When given the proper support, information, and resources, we believe that each survivor has the capacity to make informed decisions that are best for themselves and their children. Survivors seeking shelter bring with them a variety of individual needs. The Harbor shelter program works to address all immediate and long-term needs of survivors and their children, including medical, legal, psychological, vocational, economic, developmental and educational needs of children, housing security, and overall family health and wellbeing, as we ready each survivor for an independent life free from abuse and control. During the reporting period of July 1, 2021 through March 31, 2022, The Harbor sheltered 51 survivors and their children, with Advocacy Center staff providing over 800 services to survivors and their children during their stay.

The Harbor carefully considered how ARPA funds could best be utilized for daily operational needs while also enhancing the safety of shelter residents. With this in mind, we used ARPA funding for the shelter alarm system, security cameras, communication systems, computer and internet systems, office software, insurance, utilities, and cleaning supplies. Our emergency shelter services typically originate at The Harbor's Advocacy Center, where we work as a team to provide wrap-around services to meet client needs. All advocates are trained to provide assistance navigating community resources, figuring out options, goal setting, budgeting, safety planning to prepare for leaving an abusive relationship, options for reporting sexual assault, medical care, legal assistance, providing information about the dynamics of domestic and sexual violence and/or assisting with other advocacy needs such as shelter screenings and intake. Because of the direct tie between Shelter and the Advocacy Center, this building's rent, utilities and confidential communication services (Resource Connect, a firewalled text and chat service) are all listed as related expenses.

The Harbor is very aware of the short and long-term effects trauma has on family members of all ages, especially during pregnancy and child development.

Providing additional parenting support has been identified as a need **before, during and after shelter**, and The Harbor is ready to expand our parenting support programs to include groups, workshops, and training events where survivors will learn about the dynamics of domestic violence, impacts of trauma on children, stages of child development, gentle trauma-informed parenting techniques, emotion regulation, and nonviolent communication. The Harbor is assessing its organizational capacity with potential to support a full-time parenting support specialist who can implement evidence-based strategies for supportive engagement with parents to enhance their capabilities from a strengths-based perspective.

Over the last year, The Harbor has made significant inroads to reach underserved populations from Latinx and LGBTQIA+ communities. We have hired staff with lived experience in these communities to provide outreach, education, and culturally-responsive services. Additionally, all staff receive training around diversity, equity, and inclusion, confronting and interrupting bias, and dismantling white supremacist frameworks.

The Future: Survivor's receiving services through The Harbor's emergency shelter program continue to face challenges transitioning to independence as they struggle to find affordable, permanent housing in a community where housing options are few. Individuals in rural communities leave and return to their abusive partner on average of 10-14 times due to lack of resources, often experiencing homelessness each time they leave. The Harbor's future goals include addressing the critical need for supportive transitional housing. The services offered during shelter are designed to be comprehensive, but mindful that a person is also experiencing feelings of confusion, shock, self-blame, isolation, depression, anxiety, helplessness, anger, aggression, impulsivity, and embarrassment. They are often distrustful of law enforcement and court systems, have worries about pets left behind, potential child custody issues or harm to children during parenting time, and more. Though emergency shelter services are a source of immediate, short-term safety, transitional housing programs allow survivors time and provide extra support to achieve long-term goals for safety and stability. Without these programs, survivors often have no other option than to return to their abusive homes or live on the streets. The Harbor works closely alongside Clatsop Community Action to find any available housing for our clients; however many need additional time for stabilization and tools for economic self-sufficiency if our goal is to truly empower survivors of domestic and sexual violence.

Thank you for your support and for the opportunity to report to the County.

Sincerely,



Terri Steenbergen, MPH, Executive Director

The Harbor, Inc
ARPA - Profit & Loss
July 2021 through March 2022

	Jul '21 - Mar 22
Ordinary Income/Expense	
Income	
County Grants	20,000.00
Total Income	20,000.00
Gross Profit	20,000.00
Expense	
Accounting_Bookkeeping_Banking	980.18
Advertising	44.00
Communication	2,463.39
Dues & Registration	875.00
Equipment Purchases	2,002.70
Equipment Rental	386.53
Emergency Services	690.93
Insurance	1,379.45
Maintenance & Repairs	5,085.00
Occupancy	5,213.94
Supplies	
Shelter Supplies	93.20
Total Supplies	93.20
Total Expense	19,214.32
Net Ordinary Income	785.68
Net Income	785.68



Annual Use of Funds Report

American Rescue Plan Act Funding for Community Partners

1. ARPA FUNDS RECIPIENT

A) Agency

Name of Agency: The Harbor, Inc.

Address: 801 Commercial Astoria OR 97103
Street Address City State Zipcode

Website (if applicable): www.harbornw.org

B) Contact Information

Name, Title: Terri Steenberg, Executive Director

Phone: (503) 315-3426

Email: terri@harbornw.org

2. ANNUAL REPORT DETAILS

A) Performance Period

Please identify the performance period for this report.

- | | |
|--|--|
| <input type="checkbox"/> July 1, 2021 - March 31, 2022 | <input type="checkbox"/> April 1, 2024 - March 31, 2025 |
| <input checked="" type="checkbox"/> April 1, 2022 - March 31, 2023 | <input type="checkbox"/> April 1, 2025 - March 31, 2026 |
| <input type="checkbox"/> April 1, 2023 - March 31, 2024 | <input type="checkbox"/> April 1, 2026 - December 31, 2026 |

B) Services Provided (Purpose of Funds)

Please identify which category below (no more than one) best represents the the services associated with the agency's ARPA funding agreement(s).

- | | |
|---|--|
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Other Non-Profit Support |
| <input type="checkbox"/> Child Care | <input type="checkbox"/> Mental Health Crisis Response |
| <input type="checkbox"/> Navigation Center Support | <input type="checkbox"/> Affordable Housing |
| <input checked="" type="checkbox"/> Emergency Shelter Support | <input type="checkbox"/> Other: _____ |

3. USE OF ARPA FUNDS

A) How were ARPA funds spent during this most recent performance period?

(3-5 sentences)

ARPA funds were used for operational costs of the Harbor's emergency domestic violence shelter. Those costs include utilities, communications, the alarm system, which includes panic buttons in every bedroom, bathrooms, kitchen and living areas, cleaning supplies and other necessities for the shelter residents, and a laptop for the shelter coordinator. Funds were also used to clear out old trees and bamboo from the property one of which fell over in a storm and destroyed the fence.

B) What was the impact/outcome?

(maximum of 10 sentences)

During this reporting period The Harbor housed 107 clients (71 adults and 36 children) in shelter, in both our building and in local hotels, for a total of 4461 bed nights. 71 of those clients were housed due to domestic violence, 12 as a result of sexual assault and 4 were victims of stalking.

It has been increasingly difficult to find housing options for survivors when they leave shelter due to the current housing situation. Even so the Harbor's advocates helped 12 survivors move into permanent stable housing, 38 survivors moved on to temporary solutions like transitional housing or staying with friends and family; and unfortunately 6 survivors moved back in with their abusers for lack of a better and safer option.

C) What is the agency's plan for remaining funds (if any)?

(2-3 sentences)

all funds have been spent.

4. ARPA FUNDING TOTALS

A) Amount Awarded

ARPA Funding Year (when funds were awarded)	Amount
Year 1 (FY 21-22)	\$20,000.00
Year 2 (FY 22-23)	
Year 3 (FY 23-24)	
Year 4 (FY 24-25)	
Total	\$20,000.00

B) Amount Expended

Performance Period	Amount
July 1, 2021 – March 31, 2022	\$19,214.32
April 1, 2022 – March 31, 2023	\$785.68
April 1, 2023 – March 31, 2024	
April 1, 2024 – March 31, 2025	
April 1, 2025 – March 31, 2026	
April 1, 2026 – December 31, 2026	
Total	\$20,000.00

C) Total Funds Remaining: _____ \$0.00

5. SUPPORTING DOCUMENTS

A) Expense Report

Please attach an itemized expense report detailing ARPA funds expended during this most recent performance period. Do not include any other agency expenditures.

5:01 PM

04/21/23

Accrual Basis

The Harbor, Inc
Profit & Loss
April 2022 through March 2023

	<u>Apr '22 - Mar 23</u>
Ordinary Income/Expense	
Expense	
Communication	257.65
Occupancy	
Utilities - All	
Utilities - Water/Sewer	152.99
Utilities - Gas	375.04
Total Utilities - All	<u>528.03</u>
Total Occupancy	<u>528.03</u>
Total Expense	<u>785.68</u>
Net Ordinary Income	<u>(785.68)</u>
Net Income	<u><u>(785.68)</u></u>

HELPING HANDS



REENTRY OUTREACH CENTERS

PO Box 413 Seaside, OR 97138 • 503.738.4321
501(c)(3) Nonprofit, Tax ID 27-1158468

April 15, 2022

Re: Clatsop County Use of Funds Grant Report FY 21-22

Helping Hands Reentry Outreach Centers is grateful for the partnership that we have with Clatsop County. We appreciate the ARPA funding that was provided to our organization to continue the operations of our emergency shelter and to offer navigation services at our facility. We have been providing this service in Clatsop County for the last twenty years and look forward to doing so as long as there is need.

Reporting Period: July 1, 2021, through March 31, 2022

286 W. Marine Drive, Astoria, OR 97103

Emergency Shelter: Granted \$60,000

Emergency Shelter			
Line Item	Monthly Cost	Total (8 Months)	ARPA Funds Used
Mortgage	\$3,369.00	\$26,952.00	\$ 26,679.46
Utilities	\$2,650.00	\$21,200.00	\$ 21,200.00
Building Maintenance and Repairs		\$12,120.54	\$ 12,120.54
Grand Total		\$60,272.54	\$ 60,000.00

Emergency Shelter	
Services	Number Provided
People Served	198
Bunk Nights	813
Showers Taken	334
Meals Served	594

286 W. Marine Drive, Astoria, OR 97103

Navigation Center: Granted \$35,000

Navigation Center	Monthly Cost	Total (8 Months)	ARPA Funds Used
			\$ 0.00
Grand Total			\$ 0.00

It is our goal at Helping Hands to help people determine their next steps when experiencing homelessness. They come to our emergency shelter and have an opportunity to de-stress. We then work with them to determine if our long-term Reentry Program is the best next step; if not, we help them to determine what to do next, and how to find those resources. Helping Hands did not utilize the \$35,000 granted during the 21-22 cycle and have opted to roll these over to FY22-23. These funds will help cover mortgage and utilities. On top of those line items, we will be evaluating our equipment (kitchen, laundry, office, building, furnishings) to see what needs replacement.

Helping Hands is appreciative of partnerships like we have with Clatsop County that brings sustainability to our organization and lets us focus on providing services to those experiencing homelessness.

With gratitude,

Mike Davis
Deputy Director

Helping Hands Reentry Outreach Centers

m.davis@helpinghandsreentry.org

503-265-9046



Annual Use of Funds Report

American Rescue Plan Act Funding for Community Partners

1. ARPA FUNDS RECIPIENT

A) Agency

Name of Agency: Helping Hands Reentry Outreach Centers

Address: PO Box 413 Seaside OR 97138-4321
Street Address City State Zipcode

Website (if applicable): <https://helpinghandsreentry.org/>

B) Contact Information

Name, Title: Mike Davis, CEO

Phone: (503) 265-9046

Email: m.davis@helpinghandsreentry.org

2. ANNUAL REPORT DETAILS

A) Performance Period

Please identify the performance period for this report.

☐ July 1, 2021 - March 31, 2022

☐ April 1, 2024 - March 31, 2025

☒ April 1, 2022 - March 31, 2023

☐ April 1, 2025 - March 31, 2026

☐ April 1, 2023 - March 31, 2024

☐ April 1, 2026 - December 31, 2026

B) Services Provided (Purpose of Funds)

Please identify which category below (no more than one) best represents the the services associated with the agency's ARPA funding agreement(s).

☐ Economic Development

☐ Other Non-Profit Support

☐ Child Care

☐ Mental Health Crisis Response

☒ Navigation Center Support

☐ Affordable Housing

☐ Emergency Shelter Support

☐ Other: _____

3. USE OF ARPA FUNDS

A) How were ARPA funds spent during this most recent performance period?

(3–5 sentences)

No funds were spent during this most recent performance period.

B) What was the impact/outcome?

(maximum of 10 sentences)

C) What is the agency's plan for remaining funds (if any)?

(2–3 sentences)

Helping Hands Reentry Outreach Centers will use the remaining \$35,000 to provide navigation services from its new facility in Clatsop County, the Seaside Hope Center at the Jay Barber Campus.

4. ARPA FUNDING TOTALS

A) Amount Awarded

ARPA Funding Year (when funds were awarded)	Amount
Year 1 (FY 21-22)	\$35,000.00
Year 2 (FY 22-23)	
Year 3 (FY 23-24)	
Year 4 (FY 24-25)	
Total	\$35,000.00

B) Amount Expended

Performance Period	Amount
July 1, 2021 - March 31, 2022	\$0.00
April 1, 2022 - March 31, 2023	\$0.00
April 1, 2023 - March 31, 2024	
April 1, 2024 - March 31, 2025	
April 1, 2025 - March 31, 2026	
April 1, 2026 - December 31, 2026	
Total	\$0.00

C) Total Funds Remaining: \$35,000.00

5. SUPPORTING DOCUMENTS

A) Expense Report

Please attach an itemized expense report detailing ARPA funds expended during this most recent performance period. Do not include any other agency expenditures.

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: Cancellation of Delinquent Personal Property Taxes Pursuant to ORS 311.790
Category: Consent Calendar
Presented By: Suzanne Johnson, Director Assessment & Taxation

Issue Before the Commission: Approve cancellation of delinquent Personal Property tax accounts per ORS 311.790

Informational Summary: ORS 311.790 allows for the cancellation of personal property taxes that for any reason are wholly uncollectible. The attached Exhibit A designates those accounts by Name, Year of Assessment, Tax, Accrued Interest to date and Warrant Fee amounts that have been deemed uncollectible by the reasons stated.

These personal property accounts for tax years including 2002/03 through 2022/23 in the amounts noted, have been reviewed by staff and have been determined to be delinquent and for the reasons specified are uncollectible as defined by the cited statute.

Fiscal Impact: The total amount of taxes requested cancelled is \$12,994.08 with an additional total of \$22,455.18 of accrued interest and \$270.00 in warrant fees.

Requested Action: Approve the cancellation of those delinquent Personal Property accounts
Deemed uncollectible as defined by ORS 311.790

Attachment List

- A. Resolution & Order Authorizing Cancellation
- B. Exhibit A
- C. ORS 311.790
- D. Concurrence of Legal Counsel

IN THE BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

IN THE MATTER OF CANCELLATION OF
PERSONAL PROPERTY ACCOUNTS
PURSUANT TO ORS 311.790

) RESOLUTION
) AND
) ORDER

WHEREAS, THE Clatsop County Tax Collector and Clatsop County Legal Counsel have determined that certain Personal Property taxes for the years 2002/03 through and including 2022/23 are wholly uncollectible in the amounts and for the reasons more fully set forth in Exhibit "A" attached hereto and incorporated herein by reference; and

WHEREAS, pursuant to ORS 311.790 and upon written request of the County Tax Collector and County Legal Counsel that cancellation of the personal property taxes for the years 2002/03 through and including 2022/23 total amount of \$12,994.08 would be appropriate at this time; now therefore

IT IS HEREBY RESOLVED AND ORDERED pursuant to ORS 311.790 and the Clatsop County Tax Collector is hereby directed to cancel those certain delinquent and uncollectible personal property taxes for the years 2002/03 through and including 2022/23 in the total amount of \$12,994.08 as more fully described in the attached Exhibit "A"; and

NOW THEREFORE, IT IS RESOLVED

Dated this _____ day of June _____.

BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

Mark Kujala, Chair

Approved as to form:

County Counsel

ORS 311.790¹

Cancellation of uncollectible property tax

- (1) If the tax collector and the district attorney for any county determine that taxes on personal property that are delinquent are for any reason wholly uncollectible, the tax collector and district attorney may request, in writing, the county court for an order directing that the taxes be canceled. The court, when so requested, may in its discretion order and direct the tax collector to cancel such uncollectible personal property taxes. The order shall be entered in the journal of the county court.
- (2) If the tax collector determines that additional taxes on real property disqualified from special assessment under ORS 308A.703 (Additional taxes upon disqualification) are wholly uncollectible due to the property's exempt status, the tax collector may request, in writing, the county court for an order directing that the taxes be canceled. The court, when so requested, may in its discretion order and direct the tax collector to cancel the uncollectible property taxes. The order shall be entered in the journal of the county court. [Formerly 311.710; 1993 c.6 §6; 2007 c.791 §1]

¹ Legislative Counsel Committee, *CHAPTER 311—Collection of Property Taxes*, https://www.oregonlegislature.gov/bills_laws/ors/ors311.html (2019) (last accessed May 16, 2020).

Currency Information

EXHIBIT A

TAXPAYER ACCOUNT/NAME	CODE/ACCT ID	TAX YR	PROPERTY ASSESSED	TAX	INTEREST	WARRANT FEE	REASON FOR CANCELLATION
Glegor, Andrew	0414/33726	2012/13	Manufactured Structure	\$49.75	\$82.91	\$0.00	MS Destroyed, Owner Deceased, Park Owner completed statutory abandonment process and paid the warrant fees.
		2013/14		\$51.01	\$76.89	\$0.00	
		2014/15		\$50.98	\$68.64	\$0.00	
		2015/16		\$53.46	\$63.44	\$0.00	
		2016/17		\$60.53	\$62.14	\$0.00	
		2017/18		\$58.10	\$50.35	\$0.00	
		2018/19		\$60.26	\$42.58	\$0.00	
		2019/20		\$62.99	\$34.44	\$0.00	
		2020/21		\$64.81	\$25.06	\$0.00	
		2021/22		\$58.66	\$13.29	\$0.00	
		2022/23		\$0.00	0	0	
Aircall Northwest Inc Mark Matschiner	0101/36247	2008/09	Utility	\$6,989.63		\$0.00	Added to roll by DOR. Unable to locate owner or equipment.
G & A Associates Del Sol	1001/58971	2016/17	Business	\$106.65	\$105.99		Business closed & moved. Warrants in business name unable to garnish, seize, or till tap. Account is uncollectable
		2017/18		\$384.95	\$333.62	\$54.00	
		2018/19		\$431.49	\$304.91	\$54.00	
		2019/20		\$481.85	\$263.41	\$54.00	
		2020/21		\$442.25	\$171.00	\$54.00	
		2021/22		\$582.12	\$131.94	\$54.00	
		2022/23		\$0.00			
Joleen M Wambolt Beverly Ann Evans C/o Knappa village Park LLC	0403/33875	2002/03	MS	\$53.63	\$173.04		MS Was abandoned by park and then demolished
		2003/04		\$220.54	\$685.14		
		2004/05		\$150.35	\$443.02		
		2005/06		\$135.80	\$378.42		
		2006/07		\$119.26	\$313.26		
		2007/08		\$130.67	\$322.32		
		2008/09		\$125.24	\$288.87		
		2009/10		\$127.35	\$273.37		
		2010/11		\$105.29	\$209.17		
		2011/12		\$100.08	\$182.81		
		2012/13		\$115.40	\$192.33		
		2013/14		\$107.31	\$161.67		
		2014/15		\$74.74	\$100.65		
		2015/16		\$78.50	\$93.15		
		2016/17		\$92.99	\$95.46		
		2017/18		\$105.19	\$91.17		
		2018/19		\$81.60	\$57.66		
		2019/20		\$92.06	\$50.32		
		2020/21		\$111.29	\$43.03		
		2021/22		\$97.66	\$22.14		
		2022/23		\$116.99	\$7.28		
Nancy Jo Holt Kirby William Klessig Patty Baldwin	0403/33409	2016/17	MS	\$36.64	\$36.27		
		2017/18		\$95.75	\$82.98		
		2018/19		\$99.69	\$70.44		
		2019/20		\$104.47	\$57.11		
		2020/21		\$107.72	\$41.65		
		2021/22		\$96.74	\$21.93		
		2022/23		\$121.64	\$7.56		



Clatsop County

County Counsel

800 Exchange St., Suite 420
Astoria, OR 97103
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June 1, 2023

Suzanne Johnson, Director
Clatsop County Assessment & Taxation
820 Exchange Street, Suite 210
Astoria, Oregon 97103

RE: Cancellation of Delinquent Personal Property Taxes

Dear Ms. Johnson:

Pursuant to your memo of May 31, 2023, and the attached list, I have examined the listed personal property tax accounts. I agree with your assessment that the listed taxes of \$12,994.08 are wholly uncollectable and should be cancelled pursuant to ORS 311.790.

If I can provide any further information, or if you have any questions concerning this letter, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Anthony Pope".

Anthony Pope
County Counsel

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: 2022-23 Budget and Appropriation Adjustments
Category: Consent Calendar
Presented By: Monica Steele, Assistant County Manager

Issue Before the Commission: Approve the 2022-23 budget and appropriation adjustments as required by ORS 294.463 and ORS 294.338.

Informational Summary: Attached is the R&O required by ORS 294.463 and ORS 294.338 for budget adjustments for fiscal year 2022-23. These adjustments are necessary to avoid being in violation of budget law as a result of the need to transfer funds between expense categories within an organizational unit, to transfer funds between organizational units within a fund, and to account for unanticipated grant revenue.

The need for the budget adjustment is further explained in the attached Schedule "A".

Fiscal Impact: The fiscal impact is \$0 as the expense adjustments are within categories of an organizational unit, between organizational units within a fund, and the adjustment for unanticipated revenue that will cover the exact cost of the expenses.

Requested Action:

Approve the budget adjustments to remain in compliance with Oregon budget law per ORS 294.463 and ORS 294.338 and authorize the Chair to sign.

Attachment List

- A. Resolution and Order
- B. Schedule "A" Appropriation adjustments

IN THE BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

In the matter of the adjustment of the fiscal)
year 2022-23 budget and appropriations by) RESOLUTION AND ORDER
authorizing transfer of appropriations between)
categories within an organizational unit and)
between organizational units within a fund per)
ORS 294.463; and authorizing expenditure of)
unanticipated grant revenue per ORS 294.338)

It appearing to the Board that there is a need to make adjustments in the fiscal year 2022-23 budget by transferring appropriations between categories within an organizational unit; between organizational units within a fund; and authorizing expenditure of unanticipated grant revenue.

Where as the need for said adjustments, the purpose of the authorized expenditures and the amount of appropriations adjustments, is more particularly described in the Schedule of Revenue and Appropriation Adjustments attached hereto and incorporated herein as Schedule "A"; and

Where as it appearing to the Board that such adjustments are allowed pursuant to ORS 294.463 and ORS 294.338; now, therefore, it is

RESOLVED AND ORDERED that the Schedule of Revenue and Appropriation Adjustments attached hereto as Schedule "A" be approved.

ADOPTED AND APPROPRIATED this 14th Day of June 2023.

BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

Mark Kujala, Chair

Schedule A

2022-2023 Budget Adjustments

I. ADJUSTMENTS INVOLVING A TRANSFER OF APPROPRIATIONS BETWEEN CATEGORIES WITHIN AN ORGANIZATIONAL UNIT

<u>ORGANIZATION UNIT/FUND</u>	<u>INCREASE</u>	<u>DECREASE</u>
Bond & UAL Reserve – Investment Premium 405/5860/82-2004	\$150	
Bond & UAL Reserve – Contingency 405/5860/82-9900		\$150

Comment: An unanticipated investment expense occurred this fiscal year that had not been budgeted for in the Materials and Services expense category; therefore, this adjustment with contingency is necessary.

II. ADJUSTMENTS INVOLVING A TRANSFER OF APPROPRIATIONS BETWEEN ORGANIZATIONAL UNITS WITHIN A FUND

<u>ORGANIZATION UNIT/FUND</u>	<u>INCREASE</u>	<u>DECREASE</u>
County Manager – Housing Manager 001/1120/82-1350	\$14,100	
County Manager – Contractual Svcs 001/1120/82-2471	\$ 6,000	
General Fund – Contingency – 001/1990/82-9901		\$20,100

Comment: This adjustment is necessary for the hiring of a Housing Manager, as well as unanticipated contractual expenses. At year-end, when the actual payroll expenses are known, a transfer of ARPA funds will be made to the General Fund as per the adopted budget.

Mental Health – Mgmt/Policy Analyst 033/7152/82-1305	\$2,300	
Mental Health – Insurance 033/7152/82-2200	\$1,000	
Mental Health – Contingency 033/9920/82-9952		\$3,300

Comment: This adjustment is necessary for payroll expenses in Mental Health coming in at a higher rate than budgeted, as well as an unanticipated insurance expense.

Dues/Spec. Assessments – Veterans Svc 001/1990/82-2468	\$45,200	
General Fund – Contingency – 001/1990/82-9901		\$45,200

Comment: This adjustment is necessary because the FY21-22 fourth quarter payment on the Veterans Services contract was paid in August of the current FY, in addition to unspent prior year funds being spent in the current FY causing contracted expenses to be higher than budgeted.

III. ADJUSTMENTS INVOLVING UNANTICIPATED GRANT REVENUE

<u>ORGANIZATION UNIT/FUND</u>	<u>INCREASE</u>	<u>DECREASE</u>
Mental Health – SE #25A – 033/7152/81-4576 - Revenue	\$ 88,476	
Mental Health – SE #25A – 033/7152/82-3165 - Expense	\$ 88,476	

Comment: This adjustment is due to an amendment to our Mental Health contract with OHA. Since these dollars are pass-through funding for CBH, we are increasing both the revenue and expense line items for the service element.

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: Public Hearing and Adoption of the Fiscal Year 2023-24 County Budget
Category: Public Hearing
Presented By: Monica Steele, Assistant County Manager & Budget Officer

Issue Before the Commission: To hold the public hearing on the Approved FY 2023-24 Budget and following the public hearing Adopt the 2023-24 fiscal year budget in accordance with Oregon Local Budget Law.

Informational Summary: At its meeting on May 17, 2023 the Clatsop County Budget Committee approved the County's 2023-24 annual budget. The Board will need to now allow for a hearing to receive public comments. Following public comments staff is asking for the Board to formally adopt the County's Budget in compliance with Local Budget Law. The attached resolution and order adopts the 2023-24 County Budget of \$98,902,880, imposes and categorizes the taxes provided for in the Approved Budget at the rate of \$1.5338 per \$1,000 of assessed value of all taxable property within Clatsop County for operations and at the rate of \$0.07 per \$1,000 of assessed value for a local option levy, levies bonded debt in the amount of \$1,176,000, and makes appropriations in accordance with Oregon Local Budget Law. It reflects the budget as approved by the Budget Committee with the exception of the following adjustments that staff is proposing as described and are within the limitations of ORS 294.456:

Should the Board choose to make additional adjustments to the Budget, the resolution will be revised accordingly. Oregon Budget Law limits governing bodies to increases in approved budget expenditures to \$5,000 or 10 percent of the fund, whichever is greater. Adoption of this resolution represents the Board's final action in the annual budget process.

Fiscal Impact: The 2023-24 Approved County Budget with proposed adjustments totals \$98,902,880. There are unappropriated fund balances of \$88,640 in the General Fund, \$7,039,360 in the General Roads Fund, and \$77,620 in the Special Projects Fund.

Requested Action:

"I move that the Board approve the resolution adopting the Budget for 2023-24 by organizational unit, imposing taxes, categorizing taxes, levying for bonded debt, and making appropriations for Clatsop County as approved by the Budget Committee with Board requests as well as the staff recommended changes."

Attachment List

- A. Resolution and Order Adopting the Budget for 2023-24, Imposing Taxes, Categorizing Taxes, Levying for Bonded Debt, and Making Appropriations for Clatsop County;
- B. FY 2023-24 Budget Approved Appropriations Report – Exhibit A

IN THE BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

IN THE MATTER OF ADOPTING THE)
BUDGET FOR 2023-24, IMPOSING)
TAXES, CATEGORIZING TAXES,)
LEVYING FOR BONDED DEBT, AND) RESOLUTION AND ORDER
MAKING APPROPRIATIONS FOR)
CLATSOP COUNTY)

IT IS HEREBY RESOLVED AND ORDERED that the Board of County Commissioners, governing body of Clatsop County, Oregon, hereby adopts the Clatsop County Budget by organizational unit, for all funds approved by the Clatsop County Budget Committee and adjusted per ORS 294.456 for 2023-24 in the total sum of \$106,108,500 of which \$98,902,880 is appropriated and

IT IS FURTHER RESOLVED AND ORDERED that the amounts for the Fiscal Year beginning July 1, 2023 and for the purposes shown in Exhibit A, attached hereto and by this reference incorporated herein, are hereby appropriated; and

IT IS FURTHER RESOLVED AND ORDERED that the Board of County Commissioners hereby imposes the taxes provided for in the Adopted Budget at the rate of \$1.5338 per \$1,000 of assessed value for operations and at the rate of \$.07 per \$1,000 of assessed value for local option levy and that these taxes are hereby imposed and categorized for the tax year 2023-24 upon the assessed value of all taxable property within Clatsop County and levies for bonded debt in the amount of \$1,176,000. The following allocation and categorization as provided in ORS 310.060 make up the above taxes:

	SUBJECT TO THE GENERAL GOVERNMENT LIMITATION	EXCLUDED FROM THE LIMITATION
General Government	\$1.5338/\$1,000	-0-
Local Option Levy	\$.07/\$1,000	-0-
Levy for Bonded Debt	\$0.00	\$1,176,000

IT IS FURTHER RESOLVED AND ORDERED that the Notice of Property Tax Levy shall be filed with the Clatsop County Assessor and Clerk, together with a copy of the Adopted Budget.

DATED this 14th day of June, 2023.

BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

Mark Kujala, Chair

Budget Approved Appropriations (less service districts)

Fund	Org ID	Organization Name	Personnel/ M&S/Capital	Debt Service	Special Payments	Transfers	Contingency	Total
001	General							
	0000	Discretionary Revenue	0	0	0	0	0	0
	1100	Board of Commissioners	141,290	0	0	0	0	141,290
	1105	Brd of Property Tax Appeal	38,900	0	0	0	0	38,900
	1110	County Tourism	807,080	0	20,000	117,500	0	944,580
	1120	County Manager	1,332,190	0	0	0	0	1,332,190
	1125	Human Resources	684,600	0	0	0	0	684,600
	1150	Assessment & Taxation	2,001,960	0	0	0	0	2,001,960
	1155	Property Management	91,140	0	300	0	0	91,440
	1300	County Counsel	316,240	0	0	0	0	316,240
	1350	Clerk - Admin. & Elections	479,820	0	0	0	0	479,820
	1355	Clerk Recordings	199,810	0	0	0	0	199,810
	1625	Budget & Finance	655,740	0	0	0	0	655,740
	1650	Information Systems	1,620,070	0	0	0	0	1,620,070
	1790	Building & Grounds	1,485,990	0	900	0	0	1,486,890
	1795	Parks Maintenance	406,830	0	470	0	0	407,300
	1940	Surveyor	307,930	0	0	0	0	307,930
	1990	Dues & Special Assessments	540,750	0	451,070	0	0	991,820
	2160	District Attorney	2,540,660	0	0	0	0	2,540,660
	2180	Medical Examiner	207,930	0	0	0	0	207,930
	2190	Sheriff Support Division	918,520	0	0	0	0	918,520
	2200	Sheriff Enforcement Division	5,345,990	0	0	0	0	5,345,990
	2300	Sheriff Corrections Division	5,566,470	0	0	0	0	5,566,470
	2325	Jail Medical	1,360,720	0	0	0	0	1,360,720
	2340	Juvenile Department	1,026,250	0	0	0	0	1,026,250
	2350	Corrections Workcrew	0	0	0	0	0	0
	2700	Planning Division	911,800	0	0	0	0	911,800
	2710	Code Compliance	367,810	0	0	1,500	0	369,310
	2750	Emergency Management	598,810	0	0	0	0	598,810
	2800	Animal Control Division	646,460	0	0	0	0	646,460
	9700	General Fund Stabilization	0	0	0	0	0	0
	9800	Transfers To Other Funds	0	0	0	1,348,790	0	1,348,790
	9900	Approp. For Contingency 1	0	0	0	0	3,254,240	3,254,240
	001 Total:		30,601,760	0	472,740	1,467,790	3,254,240	35,796,530

Budget Approved Appropriations (less service districts)

Fund	Org ID	Organization Name	Personnel/ M&S/Capital	Debt Service	Special Payments	Transfers	Contingency	Total
002	General Roads							
	3110	Road Admin. And Support	1,234,610	0	0	0	0	1,234,610
	3120	Road Maint & Construction	10,790,220	0	42,250	0	0	10,832,470
	9905	Approp. For Contingency 2	0	0	0	0	2,949,030	2,949,030
		002 Total:	12,024,830	0	42,250	0	2,949,030	15,016,110
003	General Fund Stabilization							
	1200	GF Stabilization	0	0	0	29,960	5,161,330	5,191,290
		003 Total:	0	0	0	29,960	5,161,330	5,191,290
004	Clerk Archived Records							
	1354	Clerk Archived Records	9,400	0	0	0	6,050	15,450
		004 Total:	9,400	0	0	0	6,050	15,450
007	Public Health							
	4110	Community Health	1,057,480	0	0	0	0	1,057,480
	4112	Tobacco Prevention	316,110	0	0	0	0	316,110
	4129	Immunization	265,380	0	0	0	0	265,380
	4133	Babies First	246,730	0	0	0	0	246,730
	4140	W I C Program	290,690	0	0	0	0	290,690
	4160	Family Planning	272,140	0	0	0	0	272,140
	4163	School-Based Health Centers	185,000	0	0	0	0	185,000
	4168	Disease and Overdose Prevention	344,480	0	0	0	0	344,480
	4169	Household Hazardous Waste	172,280	26,730	0	0	0	199,010
	4170	Emergency Preparedness	299,490	0	0	0	0	299,490
	4174	Onsite Sewage Systems	249,650	0	0	0	0	249,650
	4175	Environmental Health	462,920	0	0	0	0	462,920
	9915	Approp. For Contingency 7	0	0	0	0	820,740	820,740
		007 Total:	4,162,350	26,730	0	0	820,740	5,009,820
009	Child Support							
	2165	Child Support	272,790	0	0	0	42,790	315,580
		009 Total:	272,790	0	0	0	42,790	315,580
020	Juvenile Crime Prevention							
	2170	Juv Crime Prevention	61,860	0	0	0	141,370	203,230
		020 Total:	61,860	0	0	0	141,370	203,230

Budget Approved Appropriations (less service districts)

Fund	Org ID	Organization Name	Personnel/ M&S/Capital	Debt Service	Special Payments	Transfers	Contingency	Total
024	Community Corrections Division							
	2385	Community Corrections Division	2,952,320	0	265,750	75,430	869,060	4,162,560
	024	Total:	2,952,320	0	265,750	75,430	869,060	4,162,560
027	Marine Patrol							
	2245	Marine Patrol	316,890	0	0	0	147,060	463,950
	027	Total:	316,890	0	0	0	147,060	463,950
033	Mental Health Grants							
	7150	Developmental Disabilities	0	0	0	0	0	0
	7152	Mental Health	46,140	0	2,346,640	0	249,000	2,641,780
	7156	Drug & Alcohol Prevention	577,850	0	0	0	0	577,850
	9920	Approp. For Contingency 033	0	0	0	0	722,030	722,030
	033	Total:	623,990	0	2,346,640	0	971,030	3,941,660
036	Building Codes							
	7165	Building Codes	1,040,110	0	0	24,230	1,259,130	2,323,470
	036	Total:	1,040,110	0	0	24,230	1,259,130	2,323,470
039	Clatsop County Fisheries							
	8500	Clatsop County Fisheries	923,870	0	0	0	240,220	1,164,090
	039	Total:	923,870	0	0	0	240,220	1,164,090
090	COVID							
	2006	American Rescue Plan	1,572,800	0	425,000	438,800	2,413,330	4,849,930
	2007	PA COVID-19	0	0	0	0	0	0
	9910	Approp. For Contingency 90	0	0	0	0	0	0
	090	Total:	1,572,800	0	425,000	438,800	2,413,330	4,849,930
100	Capital Projects							
	2000	Special Projects	4,315,010	0	0	158,540	500,000	4,973,550
	2002	Fleet Replacement	0	0	0	0	96,690	96,690
	100	Total:	4,315,010	0	0	158,540	596,690	5,070,240
102	Fleet Management							
	2001	Fleet Management	2,094,610	0	0	0	385,500	2,480,110
	102	Total:	2,094,610	0	0	0	385,500	2,480,110
105	Insurance Reserve							
	2105	Insurance Reserve	447,340	0	0	0	0	447,340
	105	Total:	447,340	0	0	0	0	447,340

Budget Approved Appropriations (less service districts)

Fund	Org ID	Organization Name	Personnel/ M&S/Capital	Debt Service	Special Payments	Transfers	Contingency	Total
120	Land Corner Preservation							
	1941	Surveyor - Land Corner 120	97,610	0	0	0	420,290	517,900
	120	Total:	97,610	0	0	0	420,290	517,900
150	Fair & Expo							
	9300	Fair & Expo	1,556,310	0	0	0	415,400	1,971,710
	150	Total:	1,556,310	0	0	0	415,400	1,971,710
205	Child Custody Mediation & Drug Pi							
	5705	Child Custody Mediation	44,110	0	0	0	27,940	72,050
	205	Total:	44,110	0	0	0	27,940	72,050
206	Video Lottery Fund							
	5710	Video Lottery	19,100	0	166,000	429,090	0	614,190
	206	Total:	19,100	0	166,000	429,090	0	614,190
209	Courthouse Security							
	5720	Courthouse Security	92,520	0	0	4,000	9,900	106,420
	209	Total:	92,520	0	0	4,000	9,900	106,420
225	Bike paths							
	5805	Bike Paths	75,600	0	0	0	100,570	176,170
	225	Total:	75,600	0	0	0	100,570	176,170
230	Law Library							
	5810	Law Library	23,300	0	0	0	93,900	117,200
	230	Total:	23,300	0	0	0	93,900	117,200
235	Animal Shelter Donations							
	2810	Animal Shelter Enhance.	62,500	0	0	0	387,850	450,350
	235	Total:	62,500	0	0	0	387,850	450,350
240	Park & Land Acq. & Maint							
	5815	Parks & Land Acq. Maint	21,600	0	0	50,000	690,000	761,600
	240	Total:	21,600	0	0	50,000	690,000	761,600
305	State Timber Enforcement Fund							
	5828	State Timber Enforcement	175,600	0	0	11,500	1,074,120	1,261,220
	305	Total:	175,600	0	0	11,500	1,074,120	1,261,220

Budget Approved Appropriations (less service districts)

Fund	Org ID	Organization Name	Personnel/ M&S/Capital	Debt Service	Special Payments	Transfers	Contingency	Total
325		Industrial Development Revolving						
	5836	Industrial Develop.Revolving Fund	206,300	0	0	0	2,963,490	3,169,790
		325 Total:	206,300	0	0	0	2,963,490	3,169,790
400		Debt Service Fund						
	5855	Debt Service	0	1,588,050	0	0	130,870	1,718,920
		400 Total:	0	1,588,050	0	0	130,870	1,718,920
405		Bond & UAL Reserve Fund						
	5860	Bond & UAL Reserve Fund	0	0	750,000	0	764,000	1,514,000
		405 Total:	0	0	750,000	0	764,000	1,514,000
		Totals:	63,794,480	1,614,780	4,468,380	2,689,340	26,335,900	98,902,880

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: Public Hearing and Adoption of Fiscal Year 2023-24 Budget for Clatsop County 4-H & Extension District

Category: Public Hearing

Presented By: Monica Steele, Assistant County Manager/Budget Officer

Issue Before the Commission: To hold the public hearing on the Approved FY 2023-24 Budget and following the public hearing Adopted the 2023-24 fiscal year budget in accordance with Oregon Local Budget Law

Informational Summary: At its meeting on May 10, 2023, the Clatsop County 4-H & Extension District Budget Committee approved the District's 2023-24 annual budget. The Board will need to now allow for a hearing to receive public comments. Following public comments staff is asking the Board to formally adopt the Clatsop County 4-H & Extension District budget in accordance with Local Budget Law. The attached resolution and order adopt the 2023-24 Clatsop County 4-H & Extension Special Service District Budget of \$749,590, imposes and categorizes the taxes provided for in the Approved Budget at the rate of \$0.0534 per \$1,000 of assessed value of all taxable property within Clatsop County and makes appropriations in accordance with Oregon Local Budget Law. It reflects the budget as approved by the Budget Committee.

If the Board wants to make additional adjustments to the Budget, the resolution will be revised accordingly. Oregon Budget Law limits governing bodies to increases in approved budget expenditures to \$5,000 or 10 percent of the fund, whichever is greater. Adoption of this resolution represents the Board's final action in the annual budget process.

Fiscal Impact: The 2023-24 Approved Clatsop County 4-H & Extension District Budget totals \$749,590.

Requested Action:

"I move that the Board approve the resolution adopting the Budget for 2023-24 by organizational unit, imposing taxes, categorizing taxes and making appropriations for Clatsop

County 4-H & Extension Special Service District Budget as approved by the Budget Committee with staff recommended changes.”

Attachment List

- A. Resolution and Order Adopting the Budget for 2023-24, Imposing Taxes, Categorizing Taxes and Making Appropriations for Clatsop County 4-H & Extension District; and
- B. FY 2023-24 Budget Approved Appropriations Report – Exhibit A

IN THE MATTER OF ADOPTING THE)
BUDGET FOR 2023-24, IMPOSING TAXES,)
CATEGORIZING TAXES AND MAKING) RESOLUTION AND ORDER
APPROPRIATIONS FOR CLATSOP COUNTY)
4-H & EXTENSION SERVICE SPECIAL)
DISTRICT)

Budget Approved Appropriations
4-H & Ext Ser Spec Dist

Fund	Org ID	Organization Name	Personnel/ M&S/Capital	Debt Service	Special Payments	Transfers	Contingency	Total
395	4-H & Ext Ser Spec Dist							
	5850	4-H & Extension	435,610	0	0	0	313,980	749,590
	395 Total:		435,610	0	0	0	313,980	749,590

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Issue/ Agenda Title:	Public Hearing and Adoption of Fiscal Year 2023-24 Budget for Clatsop County Rural Law Enforcement District
Category:	Public Hearing
Presented By:	Monica Steele, Assistant County Manager/Budget Officer

Issues Before the Commission:	To hold the public hearing on the approved FY 2023-24 budget and following the public hearing, adopt the 2023-24 fiscal year budget in accordance with Oregon Local Budget Law.
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Informational Summary:	<p>At its meeting on May 10, 2023, the Clatsop County Rural Law Enforcement District Budget Committee approved the District's 2023-24 annual budget. The Board will need to now allow for a hearing to receive public comments. Following public comments staff is asking the Board to formally adopt the Clatsop County Rural Law Enforcement District budget in accordance with Local Budget Law. The attached resolution and order adopts the 2023-24 Clatsop County Rural Law Enforcement District Budget in the amount of \$4,728,090, imposes and categorizes the taxes provided for in the Approved Budget at the rate of \$0.7195 per \$1,000 of assessed value of all taxable property within Clatsop County, and makes appropriations in accordance with Oregon Local Budget Law. It reflects the budget as approved by the Budget Committee.</p>
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If the Board wants to make additional adjustments to the Budget, the resolution will be revised accordingly. Oregon Budget Law limits governing bodies to increases in approved budget expenditures to \$5,000 or 10 percent of the fund, whichever is greater. Adoption of this resolution represents the Board's final action in the annual budget process.

Fiscal Impact:	The Budget Committee has approved the Clatsop County Rural Law Enforcement District 2023-24 budget with budget authority in the amount of \$4,728,090.
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Recommended Motion:

"I move that the Board approve the resolution adopting the Budget for 2023-24 by organizational unit, imposing taxes, categorizing taxes and making appropriations for Clatsop County Rural Law Enforcement District as approved by the Budget Committee or as revised by the Board."

Attachment List

- A. Resolution and Order Adopting the Budget for 2023-24, Imposing Taxes, Categorizing Taxes and Making Appropriations for Clatsop County Rural Law Enforcement District;
- B. FY 2023-24 Budget Approved Appropriations Report – Exhibit A

IN THE MATTER OF ADOPTING THE)
BUDGET FOR 2023-24, IMPOSING TAXES,)
CATEGORIZING TAXES AND MAKING) RESOLUTION AND ORDER
APPROPRIATIONS FOR CLATSOP COUNTY)
RURAL LAW ENFORCEMENT DISTRICT)

IT IS FURTHER RESOLVED AND ORDERED that the amount for the fiscal year beginning July 1, 2023 and for the purposes shown in Exhibit A, attached hereto and by this reference incorporated herein, is hereby appropriated; and

	Subject to the General Government Limitation		Excluded from the Limitation
General Government	\$0.7195/\$1,000		-0-

DATED this 14th day of June 2023.

Mark Kujala, Chair

Budget Approved Appropriations
Rural Law Enforcement District

Fund	Org ID	Organization Name	Personnel/ M&S/Capital	Debt Service	Special Payments	Transfers	Contingency	Total
005	Rural Law Enforcement District							
	2191	Sheriff Rural Law Enf Dis	3,380,710	0	26,000	0	1,321,380	4,728,090
	005 Total:		3,380,710	0	26,000	0	1,321,380	4,728,090

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Issue/ Agenda Title:	Public Hearing and Adoption of Fiscal Year 2023-24 Budget for Clatsop County Road District Number 1
Category:	Public Hearing
Presented By:	Monica Steele, Assistant County Manager/Budget Officer

Issues Before the Commission:	To hold the public hearing on the approved fiscal year 2023-24 budget and following the public hearing, adopt the 2023-24 fiscal year budget in accordance with Oregon Local Budget Law.
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Informational Summary:	<p>At its meeting on May 10, 2023, the Clatsop County Road District Number 1 Budget Committee approved the District's 2023-24 annual budget. The Board will need to now allow for a hearing to receive public comments. Following public comments staff is asking the Board to formally adopt the Clatsop County Road District Number 1 budget in accordance with Local Budget Law. The attached resolution and order to adopt the 2023-24 Clatsop County Road District Number 1 Budget of \$4,191,050, imposes and categorizes the taxes provided for at the rate of \$1.0175 per \$1,000 of assessed value of all taxable property within Clatsop County, and makes appropriations in accordance with Oregon Local Budget Law. It reflects the budget as approved by the Budget Committee.</p>
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If the Board wants to adjust the Budget, the resolution will be revised accordingly. Oregon Budget Law limits governing bodies to increases in approved budget expenditures to \$5,000 or 10 percent of the fund, whichever is greater. Adoption of this resolution represents the Board's final action in the annual budget process.

Fiscal Impact:	The 2023-24 Approved Clatsop County Road District Number 1 Budget totals \$4,191,050.
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Recommended Motion:

"I move that the Board approve the resolution adopting the Budget for 2023-24 by organizational unit, imposing taxes, categorizing taxes and making appropriations for Clatsop County Road District Number 1 as approved by the Budget Committee or as revised by the Board."

Attachment List

- A. Resolution and Order Adopting the Budget for 2023-24, Imposing Taxes, Categorizing Taxes and Making Appropriations for Clatsop County Road District Number 1; and
- B. FY 2023-24 Budget Approved Appropriations Report—Exhibit A

IN THE MATTER OF ADOPTING THE)
BUDGET FOR 2023-24, IMPOSING TAXES,)
CATEGORIZING TAXES AND MAKING) RESOLUTION AND ORDER
APPROPRIATIONS FOR CLATSOP COUNTY)
ROAD DISTRICT NUMBER 1)

IT IS FURTHER RESOLVED AND ORDERED that the taxes provided for in the adopted Budget at the rate of \$1.0175 per \$1,000 of assessed value for operations are hereby imposed and categorized for the tax year 2023-24 upon the assessed value of all taxable property within said District. The following allocations and categorization as provided in ORS 310.060 make up the above taxes:

	Subject to the General Government Limitation		Excluded from the Limitation
General Government	\$1.0175/\$1,000		-0-

BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON,
GOVERNING BODY OF CLATSOP COUNTY
ROAD DISTRICT NUMBER 1

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Budget Approved Appropriations
Road District #1

Fund	Org ID	Organization Name	Personnel/ M&S/Capital	Debt Service	Special Payments	Transfers	Contingency	Total
300		Road District #1						
	5825	Road District #1	2,900	0	4,188,150	0	0	4,191,050
		300 Total:	2,900	0	4,188,150	0	0	4,191,050

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Issue/ Agenda Title: Public Hearing and Adoption of Fiscal Year 2023-24 Budget for Westport Sewer Service District

Category: Public Hearing

Presented By: Monica Steele, Assistant County Manager/Budget Officer

Issues Before the Commission: To hold the public hearing on the approved fiscal year 2023-24 budget and following the public hearing adopt the 2023-24 fiscal year budget in accordance with Oregon Local Budget Law.

Informational Summary: At its meeting on May 10, 2023, the Westport Sewer Service District Budget Committee approved the District's 2023-24 annual budget. The Board will need to now allow for a hearing to receive public comments. Following public comments staff is asking the Board to formally adopt the Clatsop County Westport Sewer Service District budget in accordance with Local Budget Law. The attached resolution and order adopt the 2023-24 Westport Sewer Service District Budget of \$512,540 and makes appropriations in accordance with Oregon Local Budget Law. It reflects the budget as approved by the Budget Committee with no proposed adjustments.

If the Board wants to adjust the Budget, the resolution will be revised accordingly. Oregon Budget Law limits governing bodies to increases in approved budget expenditures to \$5,000 or 10 percent of the fund, whichever is greater. Adoption of this resolution represents the Board's final action in the annual budget process.

Fiscal Impact: The 2023-24 Approved Westport Sewer Service District Budget totals \$512,540.

Recommended Motion:

"I move that the Board approve the resolution adopting the Budget for 2023-24 by organizational unit and making appropriations for Westport Sewer Service District as approved by the Budget Committee or as revised by the Board."

Attachment List

- A. Resolution and Order adopting the budget for 2023-24 and making appropriations for Westport Sewer Service District; and
- B. FY 2023-24 Budget Approved Appropriations Report—Exhibit A.

IN THE BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON, GOVERNING BODY OF THE
WESTPORT SEWER SERVICE DISTRICT

IN THE MATTER OF ADOPTING THE)	
BUDGET FOR 2023-24 AND MAKING)	RESOLUTION AND ORDER
APPROPRIATIONS FOR WESTPORT SEWER)	
SERVICE DISTRICT)	

IT IS HEREBY RESOLVED AND ORDERED that the Board of County Commissioners, governing body of the Westport Sewer Service District hereby adopts the Westport Sewer Service District Budget by organizational unit in the sum of \$512,540; and

IT IS FURTHER RESOLVED AND ORDERED that the amount for the fiscal year beginning July 1, 2023 and for the purposes shown in Exhibit A, attached hereto and by this reference incorporated herein, is hereby appropriated; and

IT IS FURTHER RESOLVED AND ORDERED that the Board imposes NO taxes provided for in the Adopted Budget as of July 1, 2023; and

IT IS FURTHER RESOLVED AND ORDERED that a copy of the Adopted Budget shall be filed with the County Assessor and Clerk.

DATED this 14th day of June, 2023.

BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON,
GOVERNING BODY OF WESTPORT
SEWER SERVICE DISTRICT

Mark Kujala, Chair

Budget Approved Appropriations
Westport Sewer Serv Dist

Fund	Org ID	Organization Name	Personnel/ M&S/Capital	Debt Service	Special Payments	Transfers	Contingency	Total
385	Westport Sewer Serv Dist							
	5845	Westport Sewer Service	114,730	6,770	850	4,000	134,850	261,200
	385 Total:		114,730	6,770	850	4,000	134,850	261,200

Budget Approved Appropriations
Westport Sewer Equip Rplc

Fund	Org ID	Organization Name	Personnel/ M&S/Capital	Debt Service	Special Payments	Transfers	Contingency	Total
386		Westport Sewer Equip Rplc						
	5846	Westport Sewer Equipment	203,300	0	0	0	48,040	251,340
		386 Total:	203,300	0	0	0	48,040	251,340

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: Ordinance 23-06: Clatsop County Comprehensive Plan Update – Goals 1-4, 6-14 and Goal 19

Category: Public Hearing

Presented By: Julia Decker, Planning Manager
Ian Sisson, Senior Planner
David Cook, Planner
Gail Henrikson, Community Development Director

Issue Before the Commission: Conduct the first public hearing of Ordinance 23-06, updating Goals 1-4, 6-14 and 19 of the Clatsop County Comprehensive Plan

Informational Summary: The Clatsop County Comprehensive Plan describes the long-term vision for unincorporated Clatsop County, looking ahead to set direction for the county's growth over the next 20 years. It contains common goals that guide development within the County, including in the areas of land use, environment, transportation, economic development, housing and resource use.

This Comprehensive Plan update is truly a local, community effort. The work to update Goals 1-4, 6-14 and Goal 19 was completed almost entirely in-house by the members of the Clatsop Plains, Elsie-Jewell/Seaside Rural, Lewis and Clark Olney Wallooskee, Northeast, Southwest Coastal and Countywide citizen advisory committees, the public and land use planning staff. CREST was utilized to update the 1983 Duncan Thomas wetland report. State staff from the Department of Land Conservation, Department of Fish and Wildlife, Department of Forestry, Department of Revenue, and the Water Resources Department provided assistance in the form of technical information, leading educational workshops and reviewing drafts of the various goals.

Local partners, including the fairgrounds and the Port of Astoria, provided information and feedback regarding Goal 9, Economic Development. The Planning Commission, working both in conjunction with the Countywide CAC and separately, spent dozens of hours reviewing the documents, data and recommendations. The Board of County

Commissioners, County Administrative Staff and County Counsel provided direction and support throughout this process.

County Land Use Counsel from the firm of Beery, Elsner, and Hammond, also completed a legal review of Goals 1-4, 6-14, and Goal 19. All goals and community plans have been revised to incorporate the comments and legal advice from counsel.

The Planning Commission reviewed the revised document on May 9, 2023, and voted unanimously, 6-0 (Commissioner Magyar, excused), to recommend the Board of Commissioners approve the updates to Goals 1-4, 6-14 and 19, as presented.

Fiscal Impact: None

Requested Action:

To continue the matter to the June 28, 2023 meeting.

Attachment List

- A. Ordinance 23-06
- B. Comprehensive Plan Summary Report

EXHIBIT A

Ordinance 23-06

**BEFORE THE BOARD OF COMMISSIONERS
FOR THE COUNTY OF CLATSOP**

In the Matter of:

**An Ordinance adopting Amendments
to Clatsop County Comprehensive
Plan Goals 1-4, 6-14 and Goal 19.**

ORDINANCE NO. 23-06

Doc # _____

Recording Date: _____

RECITALS

WHEREAS, the Oregon State Legislature approved Senate Bill 100 on May 29, 1973, creating the Land Conservation and Development Commission and establishing the foundation for the statewide land planning system; and

WHEREAS, the Board of Clatsop County Commissioners approved Resolution and Order 74-11-4 adopting *A Plan for Land and Water Use Clatsop County, Oregon Phase I*; and

WHEREAS, the Board of Clatsop County Commissioners approved Ordinance 80-13 on September 30, 1980, amending Resolution and Order 74-11-4 by adopting new background reports and countywide elements into the Comprehensive Plan; and

WHEREAS, the Board of Clatsop County Commissioners recognizes that the Clatsop County Comprehensive Plan and supporting community plans continue to need periodic revision and amendment; and

WHEREAS, the Board of Commissioners finds that updated Clatsop County Comprehensive Plan Goals 1-4, 6-14 and Goal 19 comply with the respective Statewide Planning Goals; and

WHEREAS, the Board of Commissioners further determines that the adoption procedure for this Ordinance amending the Comprehensive Plan complies with Statewide Planning Goal 1 – Citizen Involvement; and

WHEREAS, the Clatsop County Planning Commission held a public hearing on these amendments on May 9, 2023; and

WHEREAS, the Board of Commissioners has received and considered the Planning Commission's recommendations on these proposed amendments

THE BOARD OF COMMISSIONERS OF CLATSOP COUNTY ORDAINS AS FOLLOWS:

SECTION 1. ADOPTION

The Board of County Commissioners hereby adopts Comprehensive Plan Goals 1-4, 6-14 and Goal 19 as shown in Exhibit 1, and adopts the Background Reports for Goals 1-4, 6-4 and 19, as

Ordinance 23-06

1st Public Hearing: June 14, 2023

2nd Public Hearing: June 28, 2023

Agenda Item #22.

Page 174

shown in Exhibit 2, attached hereto and incorporated herein by this reference, and adopts all other listed supporting documents by reference.

SECTION 2. SEPARABILITY

The provisions of this ordinance are severable. If any portion of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 3. CONFORMANCE OF STATE LAW

This Ordinance shall not substitute for nor eliminate the necessity for conformity with any and all laws or rules of the state of Oregon, or its agencies, or any ordinance, rule, or regulation of Clatsop County.

SECTION 4. INCONSISTENT PROVISIONS

This Ordinance shall supersede, control and repeal any inconsistent provision of any County Ordinance as amended or any other regulations made by Clatsop County.

SECTION 5. APPLICABILITY

This Ordinance shall apply within the unincorporated areas of Clatsop County but shall not apply within the boundaries of any incorporated City.

SECTION 6. EFFECTIVE DATE

This Ordinance shall take effect on the 30th day following adoption by the Board of Commissioners as provided in Chapter III, Section 8(B) of the Home Rule Chapter for the Government of Clatsop County.

Approved this ____ day of _____, 2023

THE BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

By _____
Mark Kujala, Chair

Date _____

By _____
Theresa Dursse, Recording Secretary

First Reading: June 14, 2023
Second Reading: June 28, 2023

Effective Date: July 28, 2023

EXHIBIT 1

Ordinance 23-06

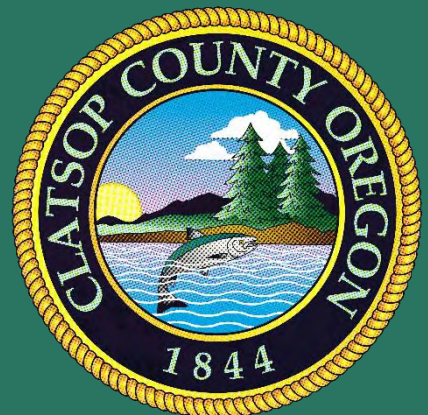
1st Public Hearing: June 14, 2023

Agenda Item #22. ng: June 28, 2023

CLATSOP 2040



COMPREHENSIVE PLAN



ORDINANCE 23-06
ADOPTED JUNE 28, 2023

ACKNOWLEDGEMENTS

BOARD OF CLATSOP COUNTY COMMISSIONERS

- Mark Kujala, Chair (District 1)
- Courtney Bangs, Vice-Chair (District 4)
- John Toyooka (District 2)
- Pamela Wev (District 3)
- Lianne Thompson (District 5)

COUNTY ADMINISTRATION

- Don Bohn, County Manager
- Monica Steele, Assistant County Manager
- Anthony Pope, County Counsel
- Patty Jo Angelini, Public Affairs Officer

CLATSOP COUNTY PLANNING COMMISSION

- Christopher Farrar, Chair
- Cary Johnson
- Jason Kraushaar
- Jeremy Linder
- Michael Magyar
- Clarke W. Powers
- Katy Pritchard

COUNTYWIDE CITIZEN ADVISORY COMMITTEE (CAC)

- Andy Davis, Chair
- Jan Mitchell, Vice-Chair
- Jim Alegria
- Patrick Corcoran
- Charles Dice/Theodore Lundy (Southwest Coastal Liaisons)
- Harold Gable
- Susana Gladwin / Ron Weber (Elsie-Jewell/Seaside Rural Liaisons)
- Cheryl Johnson (Northeast Liaison)
- Andrea Mazzearella/Jim Coughlin (Lewis and Clark Olney Wallooskee Liaisons)
- Robert Stricklin (Clatsop Plains Liaison)

CLATSOP PLAINS CAC

- Mary Kemhus, Chair
- Devon Abing
- Don Abing
- Diane Heintz
- Phillip Johnson
- Jerri Myers
- Maria Pincetich
- Robert Stricklin



ACKNOWLEDGEMENTS

ELSIE-JEWELL/SEASIDE RURAL CAC

- Pam Birmingham, Chair
- Don Abing
- Jody Abing
- Virginia Edwards
- Brady Girt
- Susana Gladwin
- Diane Jette
- Brian Lippy
- Connie Moore
- Herb Olstedt
- Ron Weber

LEWIS & CLARK OLNEY WALLOOSKEE CAC

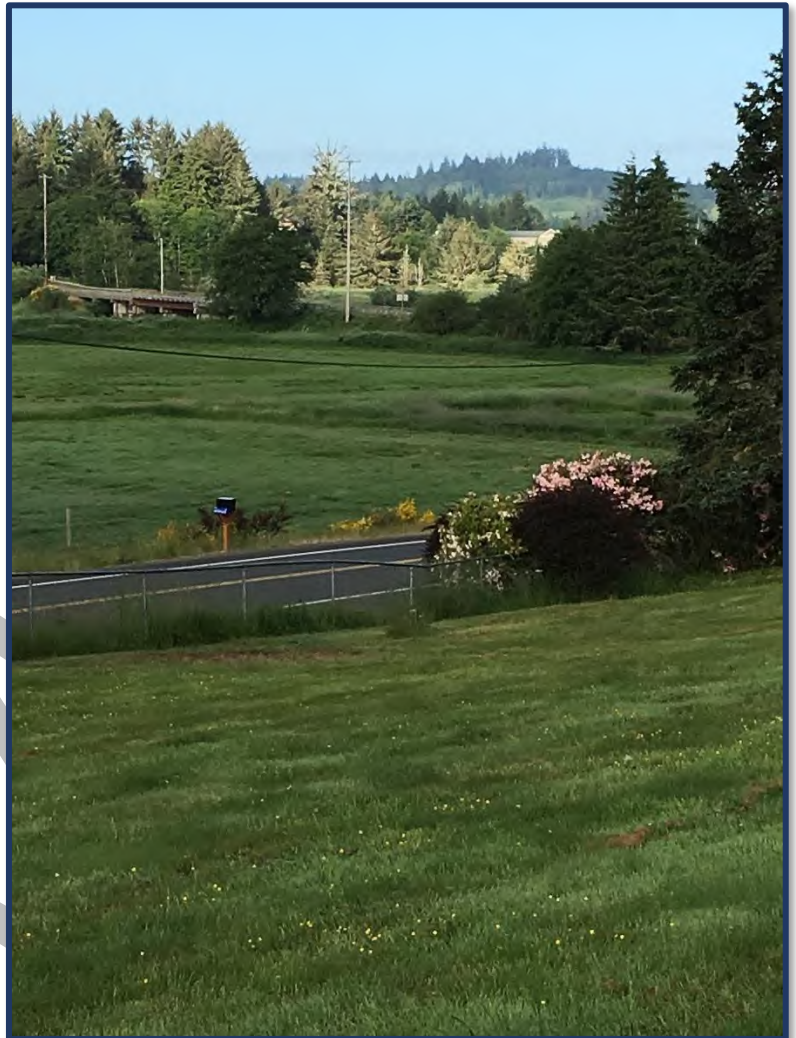
- Michael Magyar, Chair
- Tiffany Hall, Vice-Chair
- Don Abing
- Jody Abing
- Paula Bue
- James Coughlin
- Andrea Mazzarella
- James Neikes
- Pat O'Grady

NORTHEAST CAC

- Jennifer Rasmussen, Chair
- Tallie Spiller, Vice-Chair
- Kelly Huckestein
- Cheryl Johnson
- Dirk Rohne

SOUTHWEST COASTAL CAC

- Charles Dice, Chair
- Christian Anderson
- Richard D'Onofrio
- Linda Eyerma
- Theodore Lundy
- Margaret Treadwell



LAND USE PLANNING STAFF

- Julia Decker, Planning Manager
- Ian Sisson, Senior Planner
- David Cook, Planner
- Jason Pollack, Planner
- Clancie Adams, Permit Technician
- Gail Henrikson, Community Development Director

INTRODUCTION

The Clatsop County Comprehensive Plan describes the long-term vision for unincorporated Clatsop County, looking ahead to set direction for the County's growth over the next 20 years. It contains common goals that guide development within the County, including in the areas of land use; environmental, historical and cultural resources; transportation; economic development; housing and recreational needs.

This update represents the first holistic review and revision of the Comprehensive Plan since its original adoption in 1980. Conducted over a four year period, this update is truly a local, community effort. The work to update Goals 1-4, 6-14 and Goal 19 was completed almost entirely in-house by the members of the Clatsop Plains, Elsie-Jewell/Seaside Rural, Lewis and Clark Olney Wallooskee, Northeast, Southwest Coastal and Countywide citizen advisory committees (CAC), the public and land use planning staff. CREST was utilized to update the 1983 Duncan Thomas wetlands report. Staff from the Department of Land Conservation and Development (DLCD), Oregon Department of Fish and Wildlife (ODFW), Department of Forestry (ODF), Department of Revenue (DOR), and the Water Resources Department (WRD) offered invaluable and copious assistance by providing technical information, leading educational workshops and reviewing drafts of the various goals.

Local partners including the fairgrounds and the Port of Astoria provided information and feedback regarding Goal 9, Economic Development. The Planning Commission, working both in conjunction with the Countywide CAC and separately, spent dozens of hours reviewing the documents, data and recommendations. The Board of County Commissioners, County Administrative Staff and County Counsel and County Land Use Counsel provided direction and support throughout this process.

The Comprehensive Plan update process was guided by the following principles:

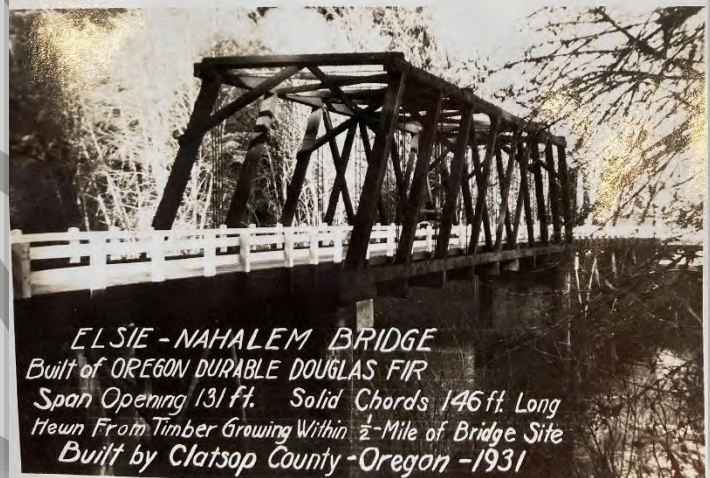


Photo: Clatsop County Historical Society

CLATSOP COUNTY COMPREHENSIVE PLAN

- Capitalize on existing work, rather than re-inventing new processes
- Create accountability for included goals and policies, by establishing performance measures to track the plan's implementation and identify responsible parties
- Incorporate updated information and policies to support economic development
- Consider and address impacts from climate change and incorporate adaptation strategies
- Communicate broadly and often; reach out to groups in all segments of the county
- Provide information throughout the update that is accessible, engaging and readily understandable

The plan represents a snapshot in time and is not intended to be a static document. Minor reviews and updates should be conducted every 1-2 years, with major reviews and updates occurring every 5-7 years. It is hoped that the residents, property owners, business owners and community members of Clatsop County will not have to wait another 40 years for its next update.

JOHN DAY RIVER (1953)



JOHN DAY RIVER (2018)



GENERAL PLANNING TERMS AND DEFINITIONS

ACRONYM/TERM	DEFINITION
AADT	Average Annual Daily Traffic
Adaptive reuse	The conversion of old or historic buildings from their original use to a new use.
ADU	Accessory Dwelling Unit. A second dwelling unit, either attached or separated, located on a lot already containing a dwelling unit. Commonly known as “granny-flats” or “mother-in law apartments.”
APA	American Planning Association
BANANA	Build Absolutely Nothing Anywhere Near Anything/Anyone
Base Zones	The initial regulatory zones for land in a county. (see overlay zones)
BiOp	Biological Opinion. Issued by the National Marine Fisheries Services in April 2016, the BiOp states that parts of the NFIP could have a negative impact on the habitat of endangered salmon species.
BLI	Buildable Lands Inventory
BMP	Best Management Practice
Comprehensive Plan Map	Regulatory map that shows land use designations for all land within unincorporated Clatsop County.
CSZ	Cascadia Subduction Zone
CZMA	Coastal Zone Management Act adopted in 1972. The Oregon Coastal Management Program (OCMP) is the state of Oregon’s implementation of the national program.
Downzone/Upzone	A popular term for an action that changes a property to a lower/higher density, in effect limiting/expanding development to less/more-intense uses than previously permitted.
EOA	Economic Opportunities Analysis. A study prepared by cities/counties to show compliance with Statewide Planning Goal 9 (Economy) and help inform local Comprehensive Plan goals and policies.
Euclidian Zoning	Regulates development through land use classifications (i.e. single-or multi-family residential) and dimensional standards; it is the most common and traditional form of zoning.
FIRM	Flood Insurance Rate Map
FIS	Flood Insurance Study
GIS	Geographic Information System. A computer program that creates maps that can visually represent a variety of data.
HNA	Housing Needs Analysis. A study prepared by cities/counties to show compliance with Statewide Planning Goal 10 (Housing) and help inform local Comprehensive Plan goals and policies.
Infill	Development that takes place on vacant or underutilized parcels within an area that is already characterized by urban development and had access to urban services.
JLUS	Joint Land Use Study
LAWDUC	Land and Water Development and Use Code. Replaced the LWDUO in 2020 (Ordinance #20-03).
LID	Low Impact Development. Systems and practices that use or mimic natural processes that result in the infiltration, evapotranspiration or use of stormwater in order to protect water quality and associated aquatic habitat.
LUCS	Land Use Compatibility Statement

LWDUO	Clatsop County Land and Water Development and Use Ordinance #80-14, the zoning code for unincorporated Clatsop County. This document was replaced by the <i>Land and Water Development and Use Code</i> (LAWDUC).
NFIP	National Flood Insurance Program
NIMBY	Not In My Back Yard
Nonconforming Use or Structure	A structure or use that does not conform to the current requirements of the zoning district and that did not legally exist at the time the zoning regulations took effect.
Nonconforming Use or Structure, Legal	A building or use that does not conform to the current requirements of the zoning district, but which legally existed at the time the zoning regulations took effect.
Overlay zones	A set of regulations that is applied to properties that provides additional regulations beyond what the zoning district requires.
PAPA	Post-Acknowledgement Plan Amendment
Partition	Either the act of partitioning land into 3 or fewer parcels or an area or tract of land that has already been partitioned.
ROW	Right-of-Way: Often used interchangeably with “street” or “road”. Commonly used to describe a road accessible to the general public as opposed to an easement across someone’s private property.
Subdivide	To divide an area or tract of land into 4 or more parcels within a calendar year.
TEFIP	Tsunami Evacuation Facilities Improvement Plan
TSP	Transportation System Plan
UGB	Urban Growth Boundary
UGMA	Urban Growth Management Agreement
Variance	A modification of, or a deviation from, the regulations of the LWDUO which is authorized and approved by Hearings Officer after finding that the literal applications of the provisions of the LWDUO would cause unnecessary hardship in the use or development of a specific lot or building.
Zoning Map	Regulatory map that shows zoning designations for all land within unincorporated Clatsop County

LAWDUC TERMS AND DEFINITIONS

BDO	Beach and Dune Overlay District. An area approximately between the Pacific Ocean beach and the eastern limit of Highway 101. The purpose is to ensure that development is consistent with the natural limitations of the ocean shore, protect recreational, aesthetic and wildlife habitat and other resources; and to reduce hazards to property and human life resulting from both natural events and development activities.
FHO	Flood Hazard Overlay District. Identify those areas of the County subject to periodic flooding.
GHO	Geologic Hazards Overlay District. Areas subject to landslides, ocean flooding and erosion, weak foundation soils and other hazards.
SO	Shoreland Overlay District. Use to manage uses and activities in coastal shoreland areas which are not designated as a Shoreland Zone. The Shoreland Overlay does not shoreland areas of the Columbia River Estuary designated Marine Industrial Shoreland, Conservation Shoreland or Natural Shoreland.
THO	Tsunami Hazards Overlay

PLANNING AGENCIES, DEPARTMENTS, BOARDS AND COMMITTEES

NON-GOVERNMENTAL AGENCIES

CIN	Chinook Indian Nation
CREST	Columbia River Estuary Study Taskforce

CSWCD	Clatsop Soil and Water Conservation District
NCLC	North Coast Land Conservancy
CLATSOP COUNTY	
BOC	Board of Clatsop County Commissioners
CCAC	Countywide Citizen Advisory Committee
PACAC	Planning Area Citizen Advisory Committee
PC	Planning Commission. Established for the purpose of reviewing and advising on matters of planning and zoning according to the provisions in the Comprehensive Plan, Zoning Ordinance, and other planning implementation documents.
PW	Public Works
STATE	
CRS	Community Rating System.
DEQ	Department of Environmental Quality
DLCD	Department of Land Conservation and Development. DLCD reviews Post-Acknowledgement Plan Amendments (PAPAs) to ensure compliance with the statewide planning goals.
DSL	Department of State Lands. Manages state lands for grazing and agriculture, forestland, off-shoreland, estuarine tidelands, and the state's extensive navigable waterway system, and reviews and regulates development in wetland areas.
LCDC	Land Conservation and Development Commission. Assisted by DLCD, adopts state land-use goals and implements rules, assures local plan compliance with the goals, coordinates state and local planning, and manages the coastal zone program.
LUBA	Land Use Board of Appeals. Created to simplify the appeal process, speed resolution of land use disputes, and provide consistent interpretation of state and local land use laws.
OCCRI	Oregon Climate Change Research Institute
OCMP	Oregon Coastal Management Program
ODA	Oregon Department of Agriculture
ODF	Oregon Department of Forestry
ODFW	Oregon Department of Fish and Wildlife
ODOT	Oregon Department of Transportation
OLCC	Oregon Liquor Control Commission. Responsible for oversight of recreational marijuana
OMD	Oregon Military Department
OPRD	Oregon Parks and Recreation Department
OSMB	Oregon State Marine Board
OWEB	Oregon Watershed Enhancement Board. A state agency that provides grants to help Oregonians take care of local streams, rivers, wetlands, and natural areas.
OWRD	Oregon Water Resources Department
FEDERAL	
USACE	U. S. Army Corps of Engineers.
EPA	Environmental Protection Agency
FAA	Federal Aviation Administration
FEMA	Federal Emergency Management Administration
HUD	U. S. Department of Housing and Urban Development
NFIP	National Flood Insurance Program.
NMFS	National Marine Fisheries Service

GOAL 1



PUBLIC INVOLVEMENT

STATEWIDE PLANNING

GOAL 1:

To develop a citizen involvement program that insures the opportunity for citizens to be involved in all phases of the planning process.

The governing body charged with preparing and adopting a comprehensive plan shall adopt and publicize a program for citizen involvement that clearly defines the procedures by which the general public will be involved in the on-going land-use planning process.

CLATSOP COUNTY GOAL 1:

PUBLIC PARTICIPATION

To provide opportunities for community members to participate in all phases of the planning process, to keep the public informed, and to open lines of communication for the sharing of questions, problems, and suggestions regarding the Comprehensive Plan and land use regulations.

OVERVIEW

Public participation is desirable in many areas of governmental activity. In the planning process, where governmental policies are being established, public participation is not only desirable, but essential. Statewide Planning Goal 1 requires the opportunity for the public to be involved in the land use planning process.

OBJECTIVES AND POLICIES

PUBLIC INVOLVEMENT GOAL

To establish and maintain a Community Involvement Program which ensures the opportunity for local community members to be involved in a broad range of planning and land use issues.

OBJECTIVE 1: Improve the availability of planning information to all members of the public and to increase public awareness of the planning process.

Policy A: The Committee for Community Involvement shall be the seven members of the Clatsop County Planning Commission. The Planning Commission shall strive to represent a cross section of county residents in all phases of the planning process. No more than two Planning Commission members may reside within incorporated cities. Each member of the Planning Commission shall be selected by an open, well-publicized, public process by the Board of Commissioners.

Policy B: The Board of Commissioners and Planning Commission shall work with the public to identify additional opportunities for community involvement in the land use planning process.

Policy C: The Committee for Citizen Involvement should hold at least one meeting per year in each

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planning area in order to inform the public of proposed changes in the Comprehensive Plan; development trends, opportunities or challenges; and other land use actions and to obtain public input on land use issues.

Policy D: The Community Development Department shall ensure that the Board of Commissioners and the Planning Commission are notified regarding agency meetings or hearings on actions affecting land use within a specific planning area.

Policy E: The Community Development shall make all pertinent land use information from all agencies available to the Board of Commissioners and the Planning Commission.

Policy F: The Community Development Department should prepare an annual newsletter summarizing land use actions that have occurred during the course of the calendar year within each planning area.

Policy G: The Community Development Department should continue to post information regarding pending land use permits on its website.

Policy H: Clatsop County should continue to support a voluntary email notification system for land use-related hearings, meeting and events.

Policy I: The Community Development Department, in coordination with the Board of Commissioners and the Planning Commission, should prepare an annual work plan to guide the county's land use work program.

Policy J: The Program for Public Involvement shall be maintained and updated periodically by the Community Development Department with input from the public, Board of Commissioners and Planning Commission.

Policy K: The Program for Public Involvement shall abide by the policies as set forth in Goal 1, Public Involvement.

Policy L: The Committee for Citizen Involvement shall be responsible for assisting the governing body with the development of a program that promotes and enhances public involvement in land-use planning, assisting in the implementation of the public involvement program, and evaluating the process being used for public involvement.

Policy M: The Community Development Department shall provide educational opportunities for the public to increase its knowledge of and involvement in the land use process through public meetings and increased use of digital platforms whenever possible.

OBJECTIVE 2: The County's Program for Public Involvement shall be designed to solicit

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input from and participation by members of the public representing a broad cross-section of the County's population.

Policy A: Clatsop County shall encourage a diversified geographic, demographic and economic cross-section of the public to participate in the land use planning process.

Policy B: The Community Development Department shall provide clear and concise notice of the opportunities for public involvement.

Policy C: Clatsop County shall encourage open attendance and participation by all people at Planning Commission meetings and should explore and incorporate new technologies and processes to obtain broad public input.

Policy D: The Committee for Citizen Involvement shall review and provide input on the Program for Public Involvement on an annual basis.

Policy E: In order to provide increased transparency and opportunities for public involvement in the land use planning process, the County should review options for redrawing the planning area boundaries in order to create boundaries that are coterminous with the Board of Commissioners district boundaries.

OBJECTIVE 3: Encourage involvement of the public in the land use planning process.

Policy A: Agendas for all planning commission meetings should be provided at least seven days prior to the meetings.

Policy B: Notices of all meetings of the Committee for Citizen Involvement should be:

1. posted in the Clatsop County Planning Office;
2. posted on the Clatsop County website;
3. posted on Clatsop County social media accounts;
4. mailed to all property owners within each planning area;
5. submitted to local radio station(s) events calendars; and
6. published in a local newspaper

Policy C: The Board of County Commissioners may appoint advisory committees to address specific land use issues as needed.

Policy D: Public notice shall be sent to affected residents and neighborhood/community organizations, as defined in Section 1.0500, LAWDUC, concerning Comprehensive Plan amendments, zone changes, conditional use applications, subdivisions, planned developments, and other land use actions that require written notice.

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Policy E: Federal, state, county and city agencies should cooperate to simplify, combine and expedite permit applications to the greatest extent possible.

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

None

COORDINATING AGENCIES:

Oregon Department of Land Conservation and Development (DLCD)

BACKGROUND REPORTS AND SUPPORTING DATA:

[Oregon's Kitchen Table / Portland State University Clatsop County Comprehensive Plan Update Summary Report](#)

[Putting the People in Planning](#), DLCD, June 30, 2019

[Goal 1 Background Report](#)

DRAFT

GOAL 2



LAND USE PLANNING

STATEWIDE PLANNING GOAL

2:

To establish a land use planning process and policy framework as a basis for all decisions and actions related to use of land to assure an adequate factual base for such decisions and actions.

CLATSOP COUNTY GOAL 2:

LAND USE PLANNING

To establish a land use planning process and policy framework as a basis for all decisions and actions related to use of land to assure an adequate factual base for such decisions and actions.

OVERVIEW

Clatsop County's Comprehensive Plan was originally adopted in 1980. Over the years, the acknowledged plan has been revised, albeit in an often piecemeal fashion. From 1981 through 2007, Oregon law required all cities and counties to conduct a periodic review of their comprehensive plans. In 2007 the legislature revised the requirements of periodic review to include only those cities with a population of 10,000 or greater. The County's last periodic review was in 2003. However, the 2003 review did not revisit all 18 goals, choosing instead to focus on amendments to those goals that would allow creation of the rural communities of Knappa, Svensen, Miles Crossing, Jeffers Gardens, Westport and Arch Cape.

ORS 197.629(2), requires counties to conduct periodic review when a city within the county has a population of 10,000 or more within its urban growth boundary (UGB). The 2020 Decennial Census established the population of the City of Astoria at 10,181. Because of this population increase, both the City of Astoria and Clatsop County will be required to conduct periodic review. Clatsop County's review, however, will be limited to only that area that is outside of the incorporated city limits of Astoria, but within the UGB.

PLANNING PROCESS AND POLICY FRAMEWORK

Landscape Units

When the Clatsop County Comprehensive Plan was originally developed and adopted in the late 1970s and early 1980s, work was done to identify the landscape units that comprise the land areas in Clatsop County. The basic idea of the landscape unit is that it reflects a set of characteristics which, taken together, constitutes a natural process. The soils, hydrology, wildlife, vegetation, and land forms are interrelated as a functional unit. The landscape units provide a framework for development that is based

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on the land's capability. Each piece of land is in a landscape unit. The landscape units which occur in the unincorporated areas of Clatsop County are Coastal Shorelands, Beaches and Dunes, Estuarine Resources, Alluvial Lowlands, Alluvial Terraces, Coast Range Foothills, Other Shorelands, Sedimentary Lowlands, Sedimentary Uplands, Basaltic Lowlands, Basaltic Highlands, Marine Terraces, and Waterbodies.

Coastal Shorelands

Statewide Planning Goal 17: Coastal Shorelands established the coastal shorelands planning area to include lands west of the Oregon Coast Highway U.S. 101 and 500 feet from the shoreline of coastal lakes. The purpose of identifying shorelands is to conserve and protect shorelands, recognizing their value for protection and maintenance of water quality, fish and wildlife habitat, recreation and aesthetics. The management of these shoreland areas shall be compatible with the characteristics of the adjacent waters.

Within Goal 17, the process for determining the extent of the shorelands requires that coastal shorelands include the following:

1. Lands which limit, control or are directly affected by the hydraulic action of the coastal water body, including floodways;
2. Adjacent areas of geologic instability;
3. Natural or man-made riparian resources, especially vegetation necessary to stabilize the shoreline and to maintain water quality and temperature necessary for the maintenance of fish habitat and spawning areas;
4. Areas of significant shoreland and wetland biological habitats;
5. Areas necessary for water-dependent and water-related uses, including areas of recreational importance which utilize coastal water or riparian resources, areas appropriate for navigation and port facilities, and areas having characteristics suitable for aquaculture;
6. Areas of exceptional aesthetic or scenic quality, where the quality is primarily derived from or related to the association with coastal water areas.
7. Coastal headlands.

The above resources have been inventoried and are found in Clatsop County Goal 17: Coastal Shorelands. The extent of the Coastal Shorelands is shown on maps in the above referenced Goal.

Beaches and Dunes

Beaches consist of gently sloping areas of loose material (i.e. sand, gravel) that extend landward from the low-water line to a point where there is a definite change in the material type such as vegetation. Dunes are hills or ridges of sand formed by wind along sandy coasts. The Dune landscape unit includes the following land forms:

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- Active dune is dune that migrates, grows and diminishes from the force of wind and supply of sand.
- Conditionally stable dune is a dune which is presently in a stable condition, but vulnerable to becoming active due to fragile vegetative cover.
- Older stabilized dune consists of a dune which is stable from wind erosion, has significant soil development, and may include diverse forest cover.
- Interdune area is a low-lying area between higher sand land forms which is generally under water during part of the year. Within the interdune areas, there is a deflation plain which is wind scoured to the level of the summer water table.

The County has taken an exception to Goal 18: Beaches and Dunes restricting development on an active dune in the Surf Pines residential area. Continued development in this area must minimize environmental effects. Developments or activities in this area that might be considered as having a possible environmental effect include:

1. whether or not the area is subject to flood hazards or storm waves,
2. de-vegetation of dune areas that might result in wind erosion and damage to nearby properties,
3. possible drawdown of the groundwater, and
4. possible pollution of the groundwater.

Estuarine Resources

The following estuarine systems within Clatsop County are specifically addressed in the sub-area community plans and with the countywide comprehensive plan:

Columbia River Estuary

A plan for the shoreland and estuary of the Columbia River was prepared by the Columbia River Estuary Study Taskforce (CREST), whose recommendations form the basis for managing the resources of this area.

CREST has developed an inventory of Estuary and Shoreland Resources and Regional Policies for the Columbia River Estuary. The policies serve as the base policy statement for the County on development and other actions related to the estuary. This plan included subareas around the Upper Skipanon River, the Youngs Bay Astoria Planning Area, and Fort Stevens. The CREST document has not been updated since the 1980s and it is recommended that the County update this inventory within the next 2-5 years.

Necanicum Estuary

The Necanicum Estuary is located in the cities of Seaside and Gearhart and the County. This estuary is confined to the area of sands that have built up as a result of longshore drift and wind transport of Columbia River sediments. A seasonal high water table

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exists over much of the area surrounding the estuary. Water quality problems within the basin include low levels of dissolved oxygen and high levels of phosphorous content, both of which occur in the Neacoxie River.

The Necanicum Estuary has been physically altered by humans through numerous fillings, riprapping and the extension of the sand spit.

In planning for the Necanicum Estuary, the cities of Seaside and Gearhart jointly worked together with the County to develop a coordinated plan for the estuary in the 1980s. As with the Columbia Estuary Management Plan prepared by CREST, this plan has not been updated in several decades and it is recommended that Clatsop County do so within 5-7 years of this update as increased development and environmental and climate changes may necessitate policy revisions.

The Necanicum Estuary is classified as a Conservation Estuary. Conservation estuaries shall be managed for long-term uses of renewable resources that do not require major alterations of the estuary.

Ecola Creek Estuary

Ecola Creek is a well-mixed tidal creek having very low marine biological and moderate terrestrial biological value. Tidal influence extends to just above the U.S. 101 bridge a total distance of one-half mile.

Ecola Creek has no definable eel grass beds or tidelands. The adjacent land as well as the land edge character is moderately diverse, and is comprised of a bulrush and sedge wetland above the U.S. Highway 101 bridge and a small wetland area located within the Cannon Beach city limits.

Ecola Creek has sediments of mixed sand, gravel, and mud. These sediment types combined with low salinities limit Ecola Creek to small anadromous fish runs of coho and steelhead trout. But for its size, Ecola Creek sustains a fairly large stable run of native sea run cutthroat trout.

The City of Cannon Beach has utilized approximately 68 acres of the marsh to the west of Highway 101 for an artificial marsh sewage treatment system.

Alluvial Lowlands

Alluvial lowlands are plains occupying valley floors which result from the deposition of clay, silt, sand, and gravel by water. Characteristics of the alluvial lowlands landscape unit are floodplains, diked lands and peat soils. The major geological hazard in the alluvial lowlands is stream flooding.

Alluvial Terraces

Alluvial terraces are relatively flat or gently sloping topographic surfaces which mark former

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valley floor levels. Stream down-cutting has caused the terraces to be higher than the present valley floor. Alluvial terrace deposits consist of gravel, sand, and finer material.

Coast Range Foothills

The Coast Range foothills in the Clatsop Plains consist of the western slopes of the Clatsop Ridge. The ridge divides the Lewis and Clark River drainage on the east from the Skipanon River drainage and the Clatsop Plains on the west. These foothills are minor hills on the edges of the Coast Range Mountains. They range in elevation from 50 to 500 feet, are generally composed of sedimentary rock, and tend to have rounded ridge tops.

Other Shorelands

Rivers, lakes and their shorelands are contained within this landscape unit. Within this planning area are the Nehalem and Necanicum Rivers and Lost Lake as well as many other smaller rivers, streams and tributaries.

Sedimentary Lowlands

Sedimentary lowlands are low subsidiary hills on the edges of the uplands. Sedimentary lowlands range in elevation from 50 to 500 feet, and are generally composed of sedimentary rock of Oligocene to Miocene age. They tend to have rounded ridge tops with slopes varying from 10 to 60%.

The sedimentary lowlands lie in an area of landslide topography. This is due to a combination of slope and bedrock material. When moisture comes in contact with the siltstone or claystone formations, fringe between the soil and rock is reduced, and the force of gravity provides the impetus to push the overburden down a slope.

Most of the area containing this landscape unit is in timber production.

Sedimentary Uplands

Sedimentary uplands consist of Coast Range Mountains over 500 feet, underlain chiefly by sedimentary rocks. Slopes may vary from 10 to 60%. The soils of the sedimentary uplands are the same, for the most part, as the sedimentary lowlands. The uplands, however, consist of mostly steep to very steep slopes which makes for rapid runoff and high erosion hazard.

Most of these lands are utilized for timber production.

Basaltic Lowlands

Basaltic highlands are underlain by igneous material. Most of the highlands are over 1,200 feet in elevation although outcrops of basalt are also exposed at lower elevations.

Basaltic Lowlands and Highlands

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Basaltic lands are underlain by igneous material. Most of the highlands are over 1,200 feet in elevation though outcrops of basalt are also exposed at lower elevations. Slopes are frequently over 40%.

The slope of the basaltic formations ranges from 30% to 60%, with several near-vertical cliffs. Due to the density and crystalline structure of these formations, the basaltic lands do not contain the geologic hazards of other units. Basaltic rocks are more resistant to erosion than the sedimentary formations and, therefore, less liable to experience landslides. Rockfall can occur, however. Their isolation, slope and elevation make them generally unsuitable for most human activity. Because of their composition, they could constitute important mineral resources in terms of quarry rock for construction purposes. These areas are an important visual component of the County, providing the rugged, wild counterpart to the rest of the landscape that makes the area so unique.

Marine Terraces

Marine terraces are relatively flat surfaces eroded by wave action. They are composed of relatively flat-lying or gently ocean-sloping compacted but uncemented sediments, rarely above 50 feet in elevation.

Waterbodies

Waterbodies play a major role in the economy, fish and wildlife habitat, energy production, water supply, and scenic and recreational values of the area.

Land Use Designations

The County's land and water have been placed in one of six land use designations. These designations were created to identify areas where development should be directed and encouraged; to protect environmentally-sensitive or economically-significant resource areas; and to limit impacts and damage to persons and infrastructure in geologic hazard and floodplain areas. These land use designations are:

1. Development

Development areas are those with a combination of physical, biological, and social/economic characteristics which make them necessary and suitable for residential, commercial, or industrial development and includes those which can be adequately served by existing or planned urban services and facilities or where exceptions were approved.

In Clatsop County, there are three distinct areas that are designated as "Development":

- **Cities and Associated Urban Growth Boundaries**

The Urban Growth Boundary (UGB) of each incorporated area is subject to the land use plans and zoning documents of each associated city. Clatsop County has

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adopted each of the cities' land use plans for areas outside of the city limits and inside the urban growth boundary. The cities and the County have adopted Urban Growth Boundary Management Agreements, detailing responsibility for land use decisions with the UGB areas. Clatsop County has turned over all administration and enforcement within the UGB of Cannon Beach and the UGB of Astoria to each respective city. The County continues to administer and perform enforcement for areas outside the city limits, but inside the urban growth boundaries of Gearhart, Seaside and Warrenton.

- **Rural Service Areas**

Rural service areas receive water and sewer services, but do not have the population, geographic area or government structure of cities. Through the goal exception process, the County has designated four Rural Service areas:

- Cullaby Lake
- Glenwood Mobile Home Park
- Old Naval Hospital Site
- Fishhawk Lake

- **Rural Communities**

OAR 660-22-010 (Unincorporated Communities) defines "Rural Community" as an unincorporated community which consists primarily of permanent residential dwellings but also has at least two other land uses that provide commercial, industrial, or public uses (including but not limited to schools, churches, grange halls, post offices) to the community, the surrounding rural area, or to persons traveling through the area. The purpose of the Unincorporated Communities Rule is to establish a statewide policy for the planning and zoning of unincorporated communities that recognizes the importance of those communities in rural Oregon.

Clatsop County has identified and established boundaries for the following rural communities:

- Miles Crossing – Jeffers Gardens
- Arch Cape
- Svensen
- Knappa
- Westport

Land use plans in these areas recognize the importance of communities in rural Clatsop County. These communities are subject to the standards of OAR Chapter 660, Division 22. Portions of land zoned EFU or AF in the Miles Crossing – Jeffers Gardens rural

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community plan are subject to an exception to Statewide Planning Goal 3 and Goal 4 . The exceptions documentation for a portion of Miles Crossing – Jeffers Gardens rural community boundary was adopted in 2003 and is on file with the Clatsop County Community Development Department.

Farm and Forest Resource Lands

There are two designations for resource lands within Clatsop County. These are based on the requirements of Statewide Planning Goals 3 (Agricultural Lands) and 4 (Forest Lands).

Conversions resulting in a change from Forest Lands or Rural Agricultural Lands to Rural Lands or Development designations, require an exception to either Goal 3 and/or Goal 4.

2. Rural Agricultural Lands

Rural Agricultural Lands are those lands that are to be preserved and maintained for farm use, consistent with existing and future needs for agricultural products, forest and open space.

3. Forest Lands

Forest Lands are those lands that are to be retained for the production of wood fiber and other forest uses.

Conservation Lands

Conservation areas provide important resource or ecosystem support functions, but because of their value for low-intensity recreation or because of their unsuitability for development (e.g. hazard areas), should be designated for non-consumptive uses. Non-consumptive uses are those that can utilize resources on a sustained yield basis while minimally reducing opportunities for other future uses of the area's resources. Clatsop County has two Conservation Lands designations:

4. Conservation Other Resources

Conservation Other Resources areas provide important resource or ecosystem support functions such as lakes and wetlands and federal, state and local parks. Other areas designated Conservation Other Resources include lands for low intensity uses that do not disrupt the resource and recreation value of the land. Most of the Columbia River Estuary is in this designation.

5. Natural

Natural areas are those which have not been significantly altered by humans and which, in their natural state, perform resources support functions including those functions vital to estuarine or riparian ecosystems. Publicly-owned fragile and ecologically

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valuable areas, especially watersheds and groundwater resource areas, are most likely to be designated as Natural.

6. Rural Lands

Rural Lands are those that are outside an urban growth boundary, outside of rural community boundaries, and are not agricultural or forest resource lands. Rural lands include areas suitable for sparse settlement, small farms or acreage homesites with no or few/limited public services, and which are not suitable, necessary or intended for urban use.

Rural Lands are those which, due to their value for aquaculture, low density residential uses, high intensity recreational uses, and non-renewable mineral and non-mineral resources uses should be protected from conversion to more intensive uses. Rural subdivisions, major and minor partitions, and other uses served by few public services which satisfy a need that cannot be accommodated in urbanizable areas are also likely to occur within this designation.

Because of the rural character of the County, along with its geographic proximity to the north Willamette Valley population centers, there has been a steady demand for second homes and rural homesites on small rural tracts. This demand for rural tracts is expected to continue. In addition to second homes, the County continues to experience a shortage of housing units affordable to all workers within the County. While the County has identified lands that are “built upon and/or irrevocably committed,” the County must also continue to identify areas where accessory dwelling units (ADUs) may be allowed. This objective was further emphasized in 2021 when the Oregon Legislature adopted SB 391, which provides counties the option of allowing ADUs on rural residential lands. Lands that the County has identified as being “built upon and/or irrevocably committed” generally have the following characteristics:

- Some level of public facilities and services, especially surfaced public roads, fire protection and piped water;
- A pattern of parcel sizes generally smaller than 15 acres;
- Existing residential development at a density generally higher than 1 dwelling unit per 10 acres; and
- Natural boundaries such as creeks and roads, separating the exception area from adjacent resource lands.

EXCEPTION AREAS

Statewide Planning Goal 2 requires local governments to establish a land use planning process and policy framework as a basis for all decisions and actions related to use of land and to assure

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an adequate factual base for such decisions. However, there may be times where a local government may not be able to comply with a statewide planning goal due to existing conditions or because of a particular need in the community that must be addressed. In those cases, a local government may adopt an exception to a goal when one of the following can be demonstrated:

- The land subject to the exception is physically developed to the extent that it is no longer available for uses allowed by the applicable goal;
- The land subject to the exception is irrevocably committed to uses not allowed by the applicable goal because existing adjacent uses and other relevant factors make uses allowed by the applicable goal impracticable; or
- The following standards are met:
 - Reasons justify why the state policy embodied in the applicable goals should not apply;
 - Areas which do not require a new exception cannot reasonably accommodate the use;
 - The long-term environmental, economic, social and energy consequences resulting from the use of the proposed site with measures designed to reduce adverse impacts are not significantly more adverse than would typically result from the same proposal being located in areas requiring a goal exception other than the proposed site; and
 - The proposed uses are compatible with other adjacent uses or will be so rendered through measures designed to reduce adverse impacts.

Beginning with the adoption of the original Comprehensive Plan in 1980, Clatsop County has taken exceptions to some of the specific requirements of Goals 3 (Agricultural Lands), 4 (Forest Lands), 5 (Open Spaces, Scenic and Historic Areas, and Natural Resources), 14 (Urbanization), Goal 16 (Estuarine Resources) and 18 (Beaches and Dunes). A detailed list of all parcels included in the various goal exceptions, as well as applicable ordinances, is maintained by the Clatsop County Planning Division.

Climate Change and Land Use Planning

In February 2020 the Oregon Climate Change Research Institute (OCCRI) prepared a report for the Oregon Department of Land Conservation and Development (DLCD) detailing future climate projections for Clatsop County. The report's finding concluded that the following climate-related risks had a high or very high confidence level of increasing in Clatsop County in the early- to mid-21st century:

- Heavy rains
- Flooding
- Wildfires
- Loss of wetland ecosystems

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- Ocean temperature and chemistry changes
- Coastal hazards
- Heat waves

Increased occurrences of these events would have significant ramifications on traditional industries in Clatsop County such as fishing, farming and logging. Increased and prolonged durations of drought events; enhanced risk and reduced air quality from wildfires; and pressures on housing and services due to a potential for “climate change” refugees relocating from less sustainable or livable areas would could also affect land use policies and decisions in Clatsop County.

OBJECTIVES AND POLICIES

GENERAL OBJECTIVES AND POLICIES

OBJECTIVE 1: The County Comprehensive Plan and implementing ordinances shall be consistent with the statewide goals and guidelines as well as the needs and desires of the citizens, property owners, business owners, the plans of other affected governmental units and other stakeholders in the county.

Policy A: The Comprehensive Plan shall include all Goals identified by the Land Conservation and Development Commission that are applicable to the County.

Policy B: Inventories and other forms of data used in the development of the Comprehensive Plan should utilize factual and current data.

Policy C: All inventories and other forms of data used in the development of the Comprehensive Plan shall be maintained by the Community Development Department and shall be made readily available to the public.

Policy D: All implementing ordinances applicable to the County shall be consistent with the Comprehensive Plan.

Policy E: Clatsop County shall maintain a comprehensive plan that is consistent with the plans of other affected governmental units. This will be accomplished by providing notice to affected governmental units whenever amendments to the county plan are proposed.

OBJECTIVE 2: The Comprehensive Plan shall be reviewed periodically for necessary revisions to reflect changes in the physical, environmental, social and economic character of the County.

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Policy A: The Board of Commissioners may authorize a review and evaluation of the Comprehensive Plan periodically to identify areas that require revision or updating.

Policy B: The Board of Commissioners shall seek input from the public and the Clatsop County Planning Commission, regarding revisions to the Comprehensive Plan whenever significant changes in the social, economic, physical or environmental character of the County that affect land use are evident.

OBJECTIVE 3: **The County shall incorporate objectives and policies into the Comprehensive Plan and its implementing ordinances to mitigate or alleviate impacts from climate change.**

Policy A: Objectives and policies shall be based on the best available science and follow state direction.

OBJECTIVE 4: **The County shall continue to monitor the designation of lands and zoning districts to ensure that the residential, economic, recreational and conservation needs of citizens, property owners, business owners and other stakeholders are balanced and that adequate land areas have been provided to meet these needs.**

Policy A: The Community Development Department shall assist, as needed, the Clatsop County Recreational Lands Planning Advisory Committee to update its *Parks Master Plan*.

Policy B: The County shall continue to identify areas within the County where accessory dwelling units may be permitted.

Policy C: The County may continue to work with the public to review and update the County's short-term rental ordinances as needed.

Policy D: The Board of Commissioners, through input from the public, the Planning Commission and planning staff may continue to identify areas within the County for which a sub-area plan should be developed in order to create a more finely-grained land use and zoning pattern.

Policy E: The County, in compliance with Statewide Planning Goal 9, shall continue to identify geographic areas and policies to support economic growth and/or development.

LANDSCAPE UNIT POLICIES – COASTAL SHORELANDS

Policy A: Consistent with Statewide Planning Goal 17, coastal shorelands in areas outside of urban or urbanizable areas shall only be used as appropriate for the following uses:

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1. Farm use
2. Forest use
3. Private and public water-dependent recreation
4. Aquaculture
5. Water-dependent commercial and industrial uses and water-related uses only upon a finding by the governing body of the County that such uses satisfy a need which cannot be accommodated on shorelands in urban and urbanizable areas
6. Subdivision, major and minor partitions and other uses only upon a finding by the governing body of the County that such uses satisfy a need which cannot be accommodated at other upland locations or in urban or urbanizable areas and are compatible with the objectives of this goal to protect riparian vegetation and wildlife habitat
7. A single family residence on existing lots, parcels or units of land when compatible with the objectives and implementation standards of this goal

LANDSCAPE UNIT POLICIES – ALLUVIAL LOWLANDS

- Policy A:** Low density activities, such as low-density housing and agriculture, shall be preferred uses in the alluvial lowlands.
- Policy B:** Commercial or industrial use proposed in alluvial lowlands should be water dependent or water-related when adjacent to the water.
- Policy C:** Residential development shall be at low densities (generally 2-5 acres) because of the occurrence of high groundwater and seasonal stream flooding.

LANDSCAPE UNIT POLICIES – ALLUVIAL TERRACES

- Policy A:** Development is encouraged on alluvial terraces due to the slight to moderate slopes and moderately well-drained soils.
- Policy B:** Development on this landscape unit should be encouraged to take place nearest to presently urbanized areas, in order to utilize public services most efficiently. Where subdividing and partitioning are possible, cluster development shall be encouraged as a means to maintain open spaces.

LANDSCAPE UNIT POLICIES – COAST RANGE FOOTHILLS

- Policy A:** This landscape unit is a resource unit and should be reserved primarily for timber production, wildlife habitat, recreation and mineral resources, and potable drinking water sources.
- Policy B:** Forest uses shall be the preferred use of the coast range foothills.

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- Policy C:** Residential development within the coast range foothills which do not have a history of landslide activity shall be preferred over development of less suitable landscape units.
- Policy D:** Construction and road building on the foothills shall be designed to minimize cutting and filling.
- Policy E:** The predominant land use of this landscape unit should be forestry and acreage home sites. This is due to the generally poor foundation characteristics and severe septic tank limitations of soils in this landscape unit. Soils also have slide potential on slopes and are better suited for timber production.
- Policy F:** Low density housing shall be a preferred use in Rural Lands-zoned areas, such as RA-1, RA-2, and RA-5, where septic limitations and geologic hazards can be mitigated.

LANDSCAPE UNIT POLICIES – BASALTIC HIGHLANDS

- Policy A:** This landscape unit is a resource unit and should be reserved primarily for woodlands, timber production, wildlife habitat, low-intensity recreation, natural and mineral resources, and potable drinking water sources.
- Policy B:** Residential development on basaltic lowlands and highlands should be confined to the area along existing roads which are not characterized by steep slopes.
- Policy C:** Small woodland management should be encouraged.

LANDSCAPE UNIT POLICIES – SEDIMENTARY LOWLANDS

- Policy A:** Sedimentary lowlands should be reserved for timber production, water supply protection, and wildlife habitat.
- Policy B:** Any construction in this area should recognize the potential detrimental effect it may have on the land in terms of runoff, erosion, drainage, or reduced stability.

LANDSCAPE UNIT POLICIES – SEDIMENTARY UPLANDS

- Policy A:** This landscape unit is a resource unit and should be reserved primarily for timber production, wildlife habitat, open space, recreation, mineral resources, and potable drinking water sources.
- Policy B:** Any construction in this area should recognize the potential detrimental effect it may have on the land in terms of runoff, erosion, drainage, or

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reduced stability.

LAND USE POLICIES – GENERAL

Policy A: Natural features such as creeks and ridges should be used wherever possible as a boundary between intensive uses such as commercial activities and low intensive uses.

LAND USE POLICIES – DEVELOPMENT DESIGNATION

OBJECTIVE 1: To ensure optimum utilization of urban and urbanizable lands and to provide for an orderly and efficient transition from rural to urban land uses.

OBJECTIVE 2: To encourage higher density development in this area to relieve the need for development in less dense areas.

OBJECTIVE 3: To avoid the extension of urban services (i.e. sewer systems) into outlying sparsely settled areas.

Policy A: The County, through regulations in its land use code, shall continue to prescribe a maximum lot coverage in those areas designated DEVELOPMENT.

Policy B: The County should encourage the location of public and private facilities and services so that they attract residential development to locations inside DEVELOPMENT areas.

Policy C: Changes in the Rural Service Area boundary shall be done only after the following factors are considered:

1. The orderly and economic provision for public facilities and services;
2. The maximum efficiency of land uses within and on the fringe of the existing developed areas;
3. The environmental, energy, economic and social consequences;
4. The demonstrated need to accommodate long-range urban population growth requirements;
5. The need for housing and employment opportunities;
6. The change would provide an orderly and economic extension of public facilities and services;
7. The change would allow for efficient land use and utility patterns within and on the fringe of the existing urban area;

LAND USE POLICIES – RURAL LANDS DESIGNATION

OBJECTIVE 1: To restrict intensive development on undeveloped shorelands.

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- OBJECTIVE 2:** To preserve the rural character of uplands and woodland areas and maintain open spaces and opportunities along the shoreline for recreational uses.
- OBJECTIVE 3:** To retain rural areas as sparse settlement, small farms or acreage homesites with minimal public services.
- OBJECTIVE 4:** To limit the intensity of residential development in order to prevent the gradual development of conditions which would require additional services or higher quality of existing services.
- OBJECTIVE 5:** To provide for housing types (i.e. acreage homesites) which cannot be accommodated in cities, urban growth boundaries or Rural Service Areas.

Policy A: When considering new commercial areas or expansion of existing commercially-zoned land the policies pertaining to commercial land in the General Development policies, as well as the following standards, shall be used:

1. Adequate off-street parking shall be provided to prevent traffic congestion resulting from on-street parking.
2. A buffer and screen shall be provided between commercial and residential uses.
3. Signs shall be designed so as not to distract from the surrounding area.
4. The size of neighborhood commercial uses shall be sized to serve every day personal needs of the surrounding rural population and generate little or no traffic from outside of the rural area.
5. Review by State and County Road officials for safe access including adequate site distance.

Policy B: New commercial zones shall only be considered if of a neighborhood type or if concentrated in and adjacent to existing, well-established business areas, in order to avoid undue dispersal of new commercial activities. The county may consider neighborhood commercial zones allowing for such uses as a gas station or small grocery store in those areas remote from existing commercial areas.

Policy C: RURAL LANDS residential lot sizes shall be based upon the public facilities available, compatible with surrounding uses, and land carrying capacity. Substandard parcels legally existing at the time of adoption of this Plan that are determined to meet the requirements of a lot of record determination procedure are permitted as substandard but legal, non-conforming units of land, the specifics of which are handled in the Land and Water Development and Use Code.

LAND USE POLICIES – NATURAL DESIGNATION

OBJECTIVE 1: To preserve, restore and protect these areas for scientific, research and educational needs and for the resource and ecosystem support values and functions they provide.

Policy A: Areas rich in wildlife or of a fragile ecological nature, especially wetlands, isolated lakes, stands of old growth timbers, and areas of rare or endangered species shall be preserved as NATURAL areas.

Policy B: Public facilities will not be allowed in this plan designation.

Policy C: Natural areas identified by the Oregon Natural Heritage Program, as well as fish and wildlife areas and habitat identified by the Oregon Fish and Wildlife Commission, should be considered for Natural designation.

Policy D: The predominant use for NATURAL areas shall be open space, scientific study, wildlife habitat, and low intensity recreation (trails, nature observation).

LAND USE POLICIES – RURAL AGRICULTURAL LANDS DESIGNATION

OBJECTIVE 1: To protect agricultural lands from urban expansion.

Policy A: Agricultural lands shall be conserved for agricultural uses.

Policy B: Public facilities will be discouraged from developing in this plan designation.

Policy C: Before designated agricultural land is changed to another use, the productive capacity of the land should be considered and evaluated.

Policy D: Before designated agricultural land is changed to another use, the impact of the proposed use should be considered on adjacent agricultural lands.

Policy E: Agricultural Lands shall be designated Rural Agricultural Lands in the County's Comprehensive Plan. When considering a zone change to Exclusive Farm Use, the Planning Commission or other reviewing body shall review the proposal against the acreage, management, and other approval criteria in Comprehensive Plan Goal 3.

LAND USE POLICIES – FOREST LANDS DESIGNATION

OBJECTIVE 1: To protect forest lands from urban expansion.

Policy A: Forest lands shall be conserved for forest uses.

Policy B: Public facilities will be discouraged from developing in this plan designation.

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- Policy C:** Before designated forest land is changed to another use, the productive capacity of the land in each use should be considered and evaluated.
- Policy D:** Before designated forest land is changed to another use, the impact of the proposed use should be considered on adjacent forest lands.
- Policy E:** Forest Lands shall be designated Forest Lands in the County's Comprehensive Plan. When considering a zone change to a forest zone, the Planning Commission or other reviewing body shall review the proposal against the acreage, management, and other approval criteria in Comprehensive Plan Goal 4.

LAND USE POLICIES – CONSERVATION OTHER RESOURCES DESIGNATION

OBJECTIVE 1: To conserve and protect natural, scenic, historic, and cultural resources.

OBJECTIVE 2: To develop for low-intensity uses which do not substantially degrade the existing character or interrupt the flow of natural resource use or recreational benefits.

OBJECTIVE 3: To protect life and property in hazardous areas.

Policy A: Public facilities will be discouraged from developing in this plan designation.

Policy B: The County shall encourage the identification, conservation, and protection of watersheds, fish and wildlife habitats, and areas of historical, cultural, and/or scientific importance. Forestry, recreation, and associated activities may be reviewed and restricted when such activities are found to be in conflict with the conservation and protection of such areas. Where the Forest Practices Act (FPA) applies, the FPA shall regulate the activities that may be reviewed or restricted.

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

[OAR 660-004 – Interpretation of Goal 2 Exception Process](#)

[OAR 660-014-0030 – Rural Lands Irrevocably Committed to Urban Levels of Development](#)

[OAR 660-014-0040 – Establishment of New Urban Development on Undeveloped Rural Lands](#)

[OAR 660-018 – Post-Acknowledgement Plan Amendments](#)

[OAR 660-025 – Periodic Review](#)

[OAR 660-030 – Review and Approval of State Agency Coordination Programs](#)

[OAR 660-031 – State Permit Compliance and Compatibility](#)

[OAR 660-032 – Population Forecasts](#)

COORDINATING AGENCIES:

Oregon Department of Agriculture (ODA)

Oregon Department of Energy (ODOE)

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Oregon Department of Environmental Quality (DEQ)
Oregon Department of Land Conservation and Development (DLCD)
Oregon Water Resources Department

BACKGROUND REPORTS AND SUPPORTING DATA:

Clatsop County Exception Areas

2020 Decennial Census

[Coordinated Population Forecast 2020 through 2070, Population Research Center, Portland State University \(2020\)](#)

DRAFT

GOAL 3



AGRICULTURAL LANDS

STATEWIDE PLANNING GOAL

3:

To preserve and maintain agricultural lands.

Agricultural lands shall be preserved and maintained for farm use, consistent with existing and future needs for agricultural products, forest and open space and with the state's agricultural land use policy expressed in ORS 215.243 and 215.700.

Excerpt from OAR 660-015-0000(3)

**CLATSOP
COUNTY GOAL 3:**
AGRICULTURAL LANDS
To preserve and maintain agricultural lands.

OVERVIEW

Lands designated as “Rural Agricultural Lands” in the comprehensive plan are zoned Exclusive Farm Use (EFU). These lands are generally high-value farmlands as defined in OAR 660-33-0020(8). Within Clatsop County, 13,725 acres are zoned EFU. As a resource zone, activities within the EFU zone are heavily defined and limited by ORS 215.283. In 2018, the Board of Commissioners adopted Ordinance 18-02, which updated the Exclusive Farm Use zone uses and standards, to conform to state statute.

Because approximately 80% of land in Clatsop County is designated as forest resource, agricultural lands play a geographically smaller role in land use. However, the agricultural activities occurring on those lands have important value to the economic vibrancy of the county.

Per information from the *2017 Census of Agriculture*, the total value of agricultural products sold in Clatsop County was \$9,660,000, with an average of \$42,745 per farm. The majority of those sales were from livestock, poultry and products associated with those animals (\$8,353,000). Thirty-eight percent of farm land in Clatsop County is used for pastureland.

OBJECTIVES AND POLICIES

GOAL: TO PRESERVE AND MAINTAIN AGRICULTURAL LANDS

OBJECTIVE 1: To preserve agricultural resource land for the valuable role it plays in providing food and health needs for all Oregonians.

Policy A: Clatsop County shall support agricultural activities by preserving and maintaining agricultural lands through the use of the Exclusive Farm Use zone consistent with ORS Chapter 215 and OAR Chapter 660 division 33.

Policy B: Clatsop County shall avoid converting agricultural resource lands to urban uses, or other non-

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farm uses, through the use of EFU zones, limitations on non-farm uses, minimum lot sizes and dwelling approval standards, consistent with state statutes and rules.

Policy C: The County shall allow agritourism activities and uses allowed by state law in the Exclusive Farm Use zone.

Policy D: Clatsop County should work with Travel Oregon to provide education materials and information that promotes appropriate agritourism activities and uses.

Policy E: The County should explore opportunities to develop or expand county programs and/or grants that could be used to assist small farms.

OBJECTIVE 2: To support and enhance the viability of small farming operations.

Policy A: Clatsop County should provide educational materials for the public regarding Oregon's right-to-farm protections, particularly when new residential development is proposed adjacent to EFU-zoned land.

Policy B: Clatsop County should continue to support and promote agritourism events and opportunities on smaller farm facilities as permitted under state law. The County should encourage uses and activities such as farm-to-table dinners and agri-tourism events that are subordinate to the primary agricultural use but, which supplement and support farm development and agricultural economic stability.

Policy C: The County should encourage the creation of small specialty and artisan farms.

OBJECTIVE 3: To encourage irrigation, drainage and flood control projects that benefit agricultural use with minimum environmental degradation in accordance with existing state and federal regulations.

Policy A: The County should engage with state agencies, local non-profit agencies and individual property owners to monitor flooding and sea level rise in relation to agricultural activities.

Policy B: The County should explore funding sources for dike repair and maintenance and for the restoration of wetlands.

OBJECTIVE 4: To provide maximum protection to agricultural activities by minimizing activities, particularly residential, that conflict with such uses.

Policy A: Clatsop County shall, whenever possible, interpret planning goals, policies and regulations in favor of agricultural activities.

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Policy B: The County should continue to monitor cannabis production and processing activities within the unincorporated county areas to minimize conflicts with adjacent residential uses.

Policy C: The County shall prohibit, whenever possible, expansion of urban growth boundaries on high-value farmlands.

Policy D: The County should consider allowing solar and wind energy facilities on non-high-value farmland, as defined in OAR 660-33-0020(8).

OBJECTIVE 5: To support agricultural best practices and locally-adapted sustainable agricultural techniques.

Policy A: The County should review its zoning ordinance to identify uses that should be added to support and/or strengthen the local food system value chain. Such uses might include processing, cold storage, distribution or food hubs.

Policy B: The County should encourage the use of best management practices relating to agriculture, as recommended by the United States Department of Agriculture, the Oregon Department of Agriculture, and other appropriate federal, state and local agricultural agencies.

Policy C: Clatsop County should encourage agricultural managers to develop soil conservation plans through coordination with the United States Department of Agriculture and the Clatsop County Soil and Water Conservation District.

Policy D: The County should encourage the use of agro-ecology and promote sustainable, holistic and regenerative approaches to food production.

Policy E: The County should encourage agricultural practices that protect clean drinking water and listed fish species habitat.

Policy F: The County should incorporate objectives and policies into the Comprehensive Plan and its implementing ordinances to mitigate or alleviate impacts from climate change on agricultural lands and activities.

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

[OAR 660-033 – Agricultural Land](#)

[OAR 660-033, Exhibit A – Declarations of Covenants, Conditions and Restrictions Form](#)

[OAR 660-033, Exhibit B – Declaration of Restrictive Covenant for Youth Camps](#)

[OAR 660-033-0120 Table – Uses Authorized on Agricultural Land](#)

[OAR 660-031 – State Permit Compliance and Compatibility](#)

COORDINATING AGENCIES:

United States Department of Agriculture

Oregon Department of Agriculture (ODA)

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Oregon Department of Environmental Quality (DEQ)
Oregon Department of Land Conservation and Development (DLCD)
Oregon Water Resources Department
Clatsop Soil and Water Conservation District

BACKGROUND REPORTS AND SUPPORTING DATA:

[DLCD Farm and Forest Reports](#)

[NRCS Soils Data](#)

[DLCD Soils Assessment](#)

[USDA NASS Census of Agriculture](#)

[Goal 3 Background Report](#)

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GOAL 4



FOREST LANDS

STATEWIDE PLANNING

GOAL 4:

To conserve forest lands by maintaining the forest land base and to protect the state's forest economy by making possible economically efficient forest practices that assure the continuous growing and harvesting of forest tree species as the leading use on forest land consistent with sound management of soil, air, water, and fish and wildlife resources and to provide for recreational opportunities and agriculture.

Forest lands are those lands acknowledged as forest lands as of the date of adoption of this goal amendment. Where a plan is not acknowledged or a plan amendment involving forest lands is proposed, forest land shall include lands which are suitable for commercial forest uses including adjacent or nearby lands which are necessary to permit forest operations or practices and other forested lands that maintain soil, air, water and fish and wildlife resources.

CLATSOP

COUNTY GOAL 4:

To conserve forest lands for forest uses.

OVERVIEW

Oregon's forests are working forests. Forests provide broad environmental, social, and economic benefits, including clean water, fish and wildlife habitat, jobs, products, recreation, and tax funds for communities. Logging and support activities for forestry form the base of Oregon's forestry industry.

OBJECTIVES AND POLICIES

OBJECTIVE 1: To conserve forest lands for forest uses.

POLICY A: Forest lands shall be conserved for forest uses, including the production of trees and the processing of forest products, and carbon sequestration, open space, buffers from noise, visual separation from conflicting uses, watershed protection, wildlife and fisheries habitat, soils protection from wind and water, maintenance of clean air and water, outdoor recreational activities compatible with these uses, and grazing land for livestock.

POLICY B: Forest Lands, as defined in OAR 660-006-0010, are those lands acknowledged as forest lands, or, in the case of a plan amendment, forest lands shall include Lands that are suitable for commercial forest uses, including adjacent or nearby lands which are necessary to permit forest operations or practices; and other forested lands that maintain soil, air, water and fish and wildlife resources. Forest lands shall be designated Forest in the County's Comprehensive Plan. When considering a zone change to a forest zone, the Planning Commission or other reviewing body shall review the proposal against the acreage, management, and other approval criteria in County-wide Forest Lands Policies.

POLICY C: The Oregon Department of Forestry regulates forestry practices through the Forest Practices Act, ORS, 527-620 to 527.992. Clatsop County is not authorized to regulate forest operations of other uses allowed by ORS

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527.620 to 527.990 and Oregon Board of Forestry rules.

POLICY D: The county shall amend its land division standards in accordance with [Chapter 660-006-0026](#). Division of forestlands shall be permitted only upon a finding that the proposed division meets the appropriate standards of Chapter 660-006-0026.

POLICY E: Ballot Measure 49, approved in 2007 by Oregon voters, requires clustering of two or more homesites that are approved via Measure 49 relief. Homesite authorization is subject to DLCD regulation and review, and clustering shall meet the requirements of DLCD and Clatsop County, to ensure the homesites do not result in the loss of forest lands or diminish or interfere with forest uses.

POLICY F: The designation of new park and recreation areas (campgrounds, etc.) on forestlands shall require an assessment of public need for these facilities and their potential impact on adjacent forestlands. The productive capacity of the land shall be evaluated and considered when siting these developments.

POLICY G: Forestry activities within watersheds in areas designated Forest in the Comprehensive Plan will be conducted in accordance with the Oregon Forest Practices Act and the Oregon Forest Practice Rules, as revised. Additional protective measures negotiated between forest landowners and water users are encouraged. The preservation of fish, including anadromous species such as salmonid and steelhead, and biologically significant wildlife resources in Clatsop County is dependent upon retention of natural forest habitat, clean air and clean water.

POLICY H: The productive capacity of the land will be considered before land designated Forest is changed to another plan designation. The impact of the proposed new use on adjacent lands shall also be evaluated and considered before such a plan change is made.

POLICY I: Existing utility rights-of-way shall be utilized to the maximum extent possible before new rights-of-way are created except when or where necessary to avoid environmentally sensitive areas.

POLICY J: Where forestlands of suitable management size occur in the interior of rural residential areas, or are completely surrounded by residential development, small woodland management and farming is encouraged. Over time these areas may be needed for housing and in future comprehensive plan updates shall be considered ideally situated for conversion to residential uses prior to conversion of other forestlands.

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POLICY K: Expansion of existing non-forest developments and uses in forest zones may be permitted under a Type II procedure only when such expansion is substantially confined to the existing site.

POLICY L: Partitioning of forest lands under the provisions of Clatsop County's forest zones which serve to increase forest management efficiency by allowing one or more forest owners to consolidate their land holdings is encouraged.

POLICY M: Clatsop County will rely on the following management criteria when reviewing a proposed zone change to a forest zone:
F-80: Forestlands in the F-80 zone include areas where timber production is the primary land use.

POLICY N: A zone change from the F-80 zone to any other zone shall require a plan amendment. The purpose for such a plan change is to assure that primary forest lands in the F-80 zone are not converted to mixed-use forest lands, or to any other plan designation without appropriate review by the County.

POLICY O: In land use changes involving a change from Forest Lands or Rural Agricultural Lands to Rural Lands or Development designations an Exception to the Agricultural Lands or Forest Lands Goals must be taken.

POLICY P: Clatsop County is encouraged to work with the Oregon Department of Forestry to provide education materials and information that promotes carbon offset options to small and medium woodlot owners.

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

[OAR 660-006 – Goal 4 Forest Lands](#)

[OAR 660-006, Exhibit A](#) – Declaration of Covenants, Conditions and Restrictions Form

[OAR 660-031](#) – State Permit Compliance and Compatibility

COORDINATING STATE AGENCIES:

Oregon Department of Forestry (OEM)

Oregon Department of Land Conservation and Development (DLCD)

BACKGROUND REPORTS AND SUPPORTING DATA:

[Goal 4 Background Report](#)

GOAL 6



AIR, WATER AND LAND RESOURCES QUALITY

STATEWIDE PLANNING

GOAL 6:

To maintain and improve the quality of the air, water and land resources of the state.

CLATSOP COUNTY GOAL 6:

To maintain and improve the quality of the air, water and land resources of Clatsop County.

OVERVIEW

Goal 6 of the statewide land use planning program requires local comprehensive plans and implementing ordinances to be consistent with state and federal regulations on matters such as water and air pollution. At a federal level, the elements within Goal 6 generally correspond to the Clean Air Act and Clean Water Act. At a state level, Goal 6 covers many areas regulated by the Oregon Department of Environmental Quality (DEQ).

Coordination with partner agencies and citizens is critical to protecting air, water and land resources. The policies in this section define the responsibility of the County to work in partnership with others to achieve the highest level of air, water and land resource quality.

TABLE 1: GOAL 6 AGENCY PARTNERS

PARTNER AGENCY	AIR	WATER	LAND
Oregon Dept. of Environmental Quality	✓	✓	
Oregon Dept. of State Lands		✓	✓
Oregon Water Resources Department		✓	
U.S. Dept. of Agriculture (Natural Resources Conservation Service)			✓
Clatsop County Soil and Water Conservation District		✓	✓
U.S. Fish and Wildlife Service		✓	✓
Oregon Dept. of Fish and Wildlife		✓	✓
Clatsop County Environmental Health Division		✓	✓

Goal 6 also requires local governments to consider protection of air, water and land resources from

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pollution and pollutants when developing their comprehensive plans. Those pollutants include:

- Solid waste
- Water waste
- Noise
- Thermal pollution
- Air pollution
- Industry-related contaminants

Local governments should also designate areas suitable for use in controlling pollution from solid and water waste. The County must consider a variety of market, zoning and management tools in order to reduce or prevent noise, thermal and air pollution and contaminants from industry-related activities. Pollution control areas includes sites for waste water treatment plants, solid waste disposal sites and sludge disposal sites.

GOALS, OBJECTIVES AND POLICIES

OVERALL GOALS

- GOAL 1:** **Development in Clatsop County shall comply with all state and federal environmental standards.**
- Policy A:** Any development of land, or change in land use designation, shall not occur until it is assured that such change or development complies with applicable state and federal environmental standards.
- Policy B:** Waste discharges from any development, when combined with existing discharges from existing development, shall not result in a violation of state or federal environmental quality statutes, rules or standards.
- GOAL 2:** **The County shall encourage the maintenance of a high quality of air, water and land through the following actions:**
- Policy A:** The County shall encourage concentration of urban development inside Urban Growth Boundaries, as required by Statewide Planning Goal 14.
- Policy B:** Clatsop County shall encourage maintenance and improvement of pollution control facilities.
- Policy C:** Clatsop County shall cooperate with the Oregon Department of Transportation to provide an efficient transportation system. Methods to reduce congestion and air pollution should be explored.

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CLIMATE CHANGE

GOAL 1: Encourage the use of low impact, or nature-based, development techniques that support existing and future natural and beneficial functions

- Policy A:** Clatsop County should encourage septic tanks to be designed, placed, and maintained in order to eliminate discharges in areas subject to water inundation as a result of sea level rise.
- Policy B:** Clatsop County should encourage new development to limit removal of trees and plant new ones where they do not currently exist.
- Policy C:** Clatsop County should work with the Oregon Water Resources Department to ensure that well/surface water permits are issued and reviewed periodically with increased drought in mind.
- Policy D:** Clatsop County should encourage the use of rain water catchment systems in areas that will be affected by increased drought.

GENERAL POLICIES

- Policy A:** The County should continue to encourage the Department of Environmental Quality (DEQ) and other state agencies to monitor air quality, surface and groundwater quality, and land quality including waste disposal and erosion problems within Clatsop County.
- Policy B:** When evaluating proposals that would affect the quality of the air, water or land in the County, Clatsop County shall consider the impact on other resources important to the County's economy.
- Policy C:** Clatsop County should encourage the use of best practices in management of wood wastes as a means to enhance and maintain air, land and water quality.
- Policy D:** The County should work to maintain the quality of its estuarine waters through participation with CREST and other relevant regional efforts to support Total Maximum Daily Load reduction plans on 303d waters identified by the Oregon Department of Environmental Quality.
- Policy E:** The County shall cooperate with the Oregon Department of Environmental Quality, Oregon Department of Forestry, Oregon Department of Transportation and other agencies in implementing best management practices to reduce non-point pollution.
- Policy F:** The County should encourage subdivisions adjacent to major arterials to develop designs to reduce noise, water run-off and air pollution impacts from

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adjacent roadways.

- Policy G:** The County will continue to enforce performance standards for noise that are included in the industrial and commercial zones.
- Policy H:** The County will continue to enforce its “Dark Sky” ordinance.
- Policy I:** Clatsop County, in conjunction with the County’s public health department and appropriate state agencies, may work to increase public awareness of the indirect impacts of food waste on air, water and land resources quality.
- Policy J:** The County and franchise haulers should encourage composting of organic waste and provide educational materials regarding the need to separate food/organic waste from other solid waste materials.
- Policy K:** The County should develop public information to assist the public in understanding what state and federal agencies are responsible for regulating air, water and land resources quality.

ALTERNATIVE SITING POLICIES

- Policy A:** Clatsop County shall identify a future site or sites for the potential installation of a solid waste disposal site to accommodate a biodigester or other system for the temporary treatment and/or storage of septage.
- Policy B:** The County shall identify sites for the stockpiling and disposal of organic fill/waste that has been removed from other development sites.
- Policy C:** In order to increase recycling opportunities, the County shall work with franchise haulers to establish additional recycling centers in underserved or unserved areas of Clatsop County.
- Policy D:** The County, in partnership with franchise haulers, will continue to support, promote and expand recycling opportunities.

AIR QUALITY POLICIES

- Policy A:** In conjunction with the County’s Public Health department, Emergency Management and appropriate state agencies, the County should work to increase public awareness of the indirect hazards of wildfire. These include impacts from air and water pollution and the potential for an increase in landslide and flooding risks.
- Policy B:** Clatsop County should partner DEQ to provide and/or increase the number of air-monitoring sites within the county.

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- Policy C:** Clatsop County should offer or enhance educational information regarding Firewise landscaping; hardening of buildings (metal roofs, spark arresters).
- Policy D:** The County should encourage the planting of more native trees, which store carbon and reduce land heating which is beneficial to the population.
- Policy E:** To facilitate the use of electric vehicles, the County should encourage the location of a public electric vehicle charging station or stations throughout all unincorporated areas of the County.

WATER QUALITY POLICIES

- Policy A:** Clatsop County should work with state legislators to increase funding for the Clean Water State Revolving Fund to be used for below-market rate loans to assist low-income property owners repair or replace failing septic systems.
- Policy B:** In order to monitor and evaluate the cumulative impacts of development, the County shall establish a comprehensive set of development standards for stormwater management, which may include specific standards for residential, commercial, industrial, and other categories of development.
- Policy C:** In order to understand the impact of road run-off on salmon populations, the County should encourage DEQ to study the impacts of road run-off on salmon populations and to develop regulations to address those impacts.
- Policy D:** The County should develop educational outreach programs and partnerships to work with rural communities and private land owners regarding protections to drinking water sources and watersheds and ensure high-quality drinking water.
- Policy E:** Clatsop County should encourage the Oregon Department of Forestry to develop a method of creating fire breaks around domestic water sources/tributaries, which could be utilized to protect sources before the fires happen.
- Policy F:** The County should work with the Oregon Departments of Environmental Quality and State Lands to evaluate additional protections for the Clatsop Plains and Gnat Creek aquifers.
- Policy G:** The County will cooperate and coordinate with State and Federal Agencies to assure water quality standards are maintained or attained to support the beneficial use of all groundwater and surface water areas in the County.
- Policy H:** The County will coordinate its actions with water quality planning and implementation activities carried out by such state agencies as the Department of Environmental Quality, the Soil and Water Conservation

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Commission, the Department of Forestry, the Department of Water Resources, the Oregon Health Authority, CREST, watershed associations, the Clatsop Soil and Water Conservation District, and local entities with policy-relevant expertise.

- Policy I:** Where municipalities or water districts have identified possible conflicts between forest management practices and the maintenance of the integrity of their watershed, the County may encourage these entities to work with the forest land owners to voluntarily change practices, to address issues and to work with Northwest Region Forest Practices Committee in the development of amendments to the Oregon Forest Practices Act that may provide protection of state licensed water supply systems. The county may at its discretion support these municipalities or water districts in seeking amendments to the Oregon Forest Practices Act.
- Policy J:** Clatsop County may maintain a watershed map library, including small local watersheds essential for drinking water supply. Drinking watersheds and groundwater sources should be identified and added to the County's public GIS maps. Policies to protect those sources, including stream buffers, should be developed and implemented.
- Policy K:** Clatsop County may work with watershed associations and the Clatsop Soil and Water Conservation District to promote management practices that enhance water retention in watersheds.
- Policy L:** The County should encourage the voluntary restoration of floodplains and upper watershed functions to maximize natural soil water retention.
- Policy M:** In partnership with private landowners and state and federal agencies, Clatsop County may monitor impacts to groundwater resources caused by climate change, and may develop strategies to mitigate those impacts.
- Policy N:** The County should partner with other stakeholders and establish education and outreach programs to raise awareness of the value and fragility of groundwater resources within Clatsop County, with special recognition of its importance for Clatsop Plains water supply.
- Policy O:** In partnership with private landowners and state and federal agencies, the County may directly monitor the cumulative impacts of pollution on groundwater and surface water. The County should ensure that development with the potential to pollute has obtained all required state and federal permits.
- Policy P:** The County may ask the State Water Resources Department to study the watershed area of the Nehalem River. Upon completion of the study, the

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County should coordinate with the State to review the findings.

Policy Q: The County should encourage the use of bioswales and open space to filter run-off on-site and to reduce or mitigate impacts from development.

Policy R: Clatsop County may encourage appropriate state agencies to monitor impacts on drinking water from windblown pollution and toxins from outside and inside Clatsop County.

Policy S: Clatsop County may provide letters of support or other assistance to the Clatsop Soil and Water Conservation District, or other watershed councils that are applying for grants.

Policy T: The County may encourage the use of native vegetation and landscaping that reduces the need to use chemical fertilizers and irrigation, and may encourage the use of reclaimed gray water for irrigation purposes.

Policy U: The County shall explore different options to roadside spraying to limit levels of toxins that may enter the surface and groundwater systems.

Policy V: Clatsop County should partner with other stakeholders in the development of a voluntary acquisition program to acquire lands around drinking water sources/supplies.

Policy W: The County shall notify impacted watershed councils and districts of land use applications that are subject to a public hearing.

Policy X: The County should encourage retention and restoration of riparian native trees and shrubs, especially along drinking water source and temperature- and bacterial-impaired waterways.

Policy Y: Grading, excavation or filling in the riparian zone of rivers, streams, and creeks shall be controlled in order to prevent sedimentation of the water. Filling, grading, and excavation of lands shall be prohibited within stream buffers as identified in the comprehensive plan.

Policy Z: Clatsop County should encourage all landowners with independent water systems to register their systems with the appropriate government agencies so they may be identified and protected.

Policy AA: In all watersheds that drain into agricultural lands, siltation of sloughs and drainage systems can create problems for agricultural uses. The County should encourage all non-FPA-regulated activities to minimize siltation and erosion in areas upstream of agricultural lands.

Policy BB: Cleaning of sloughs and ditches and dike maintenance should be conducted

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under the supervision of the local diking districts and in cooperation with the Clatsop Soil and Water Conservation District.

Policy CC: Clatsop County shall discourage draining and/or filling portions of lakes.

Policy DD: Clatsop County shall consider protection of the County's lakes from further degradation (eutrophication), and possible remedial actions to improve water quality.

Policy EE: Clatsop County shall restrict development or land uses located on land not regulated by the FPA that require channelization, excessive removal of streamside vegetation, alteration of stream banks, and filling into stream channels to maintain stream integrity.

Policy FF: Because of the economic importance of fish hatcheries and fisheries in general, Clatsop County shall discourage activities or developments that could be detrimental to the water quality.

Policy GG: The County shall continue to monitor water management and conservation plans of surrounding jurisdictions and special district for consistency with the county comprehensive plan.

LAND QUALITY POLICIES

Policy A: The County should work with appropriate other government agencies and partners to support housing and places to live for the unsheltered or inadequately-sheltered to help prevent pollution.

Policy B: Clatsop County shall develop programs to manage land conservation and development activities in a manner that accurately reflects the community's desires for a quality environment and a healthy economy and is consistent with state environmental quality statutes, rules, standards and implementation plans.

NOISE AND HAZARDOUS MATERIALS POLICIES

Policy A: To address quality of life issues associated with changes to work patterns and impacts from home occupations, the County should consider establishing noise and hazardous material storage and disposal standards for home occupations and bed and breakfast establishments.

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

None

COORDINATING AGENCIES:

Oregon Department of Environmental Quality (DEQ)

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Oregon Department of Fish and Wildlife (ODFW)
U.S. Fish and Wildlife Service (USFWS)
U.S. Department of Agriculture, Natural Resources Conservation Service (NRCS)
Oregon Water Resources Department
Oregon Department of State Lands (DSL)
Oregon Health Authority (OHA)
Oregon Department of Land Conservation and Development (DLCD)
Clatsop Soil and Water Conservation District

BACKGROUND REPORTS AND SUPPORTING DATA:

[Clean Air Act](#)

[Clean Water Act](#)

[Oregon Air Quality Monitoring Annual Report: 2019](#)

[Wildfire Smoke Trends and the Air Quality Index](#), Oregon Department of Environmental Quality, July 2021

[Future Climate Projections Clatsop County](#), Oregon Climate Change Research Institute, February 2020

[2021 State Agency Climate Change Adaptation Framework](#)

[2018/2020 Integrated Report](#), Oregon Department of Environmental Quality

[Goal 6 Background Report](#)

GOAL 7



NATURAL HAZARDS

STATEWIDE PLANNING

GOAL 7:

To protect people and property from natural hazards.

CLATSOP COUNTY GOAL 7:

To protect people and property in Clatsop County from natural hazards.

OVERVIEW

Statewide Planning Goal 7 requires local comprehensive plans to address Oregon's natural hazards. Protecting people and property from natural hazards requires knowledge, planning, coordination, and education. Goal 7 requires local governments to adopt inventories, policies and implementing measures to reduce risk to people and property from the following natural hazards:

- Floods (coastal and riverine)
- Landslides
- Earthquakes and related hazards
- Tsunamis
- Coastal erosion
- Wildfires

Goal 7 also allows local governments to plan for other natural hazards specific to their jurisdictions. In 2021, the County completed an update of its Multi-Jurisdictional Natural Hazards Mitigation Plan (MJNHMP). This plan also analyzes the County's risk from drought, volcanic ash fall and wind/winter storms and provides recommended mitigation actions. In addition to the above natural hazards, Clatsop County Goal 7 incorporates these three additional hazards and associated mitigation actions identified in the 2021 MJNHMP.

Clatsop County has been planning for some of Oregon's natural hazards for over 40 years. River and coastal floods, landslide, wildfires, and coastal erosion are a consistent presence in Oregon and in Clatsop County. In recent years, more awareness has been developing about the possibility of a major earthquake and tsunami from the Cascadia Subduction Zone (CSZ). Good planning ensures buildings and people are not placed in harm's way. Planning, especially for the location of essential services like schools, hospitals, fire and police stations, is done with sensitivity to the potential impact of nearby hazards. Natural hazard mitigation is defined as permanently reducing or alleviating the losses of life, property and injuries from natural hazards through long-

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and short-term strategies. Natural hazard mitigation planning is a process that identifies actions to reduce the dangers to life and property from natural hazard events.

In order to address natural hazards in its comprehensive land use plan the County must adopt a natural hazard inventory, and supporting plans and policies. Clatsop County Goal 7 incorporates the risk assessment and recommended risk-reduction actions identified in the 2021 MJNHMP. The 2021 MJNHMP aligns with the goals of the comprehensive plan and helps Clatsop County meet the requirements of statewide Goal 7.

Population demographics are also a factor in assessing a community's vulnerability to disaster because development patterns, economic characteristics, age, race, health, and wealth all may contribute to vulnerability and resilience. While natural hazards can cause losses to nearly anyone, the adverse impacts of natural hazards often disproportionately impact people who are already vulnerable, underserved, or disadvantaged by one or more risk factors. Vulnerable populations are those groups that possess specific characteristics that inhibit their ability to prepare for, respond to, or recover from a disaster. In addition, people from non-white or non-able-bodied populations may be considered "underserved." Vulnerable and underserved populations are more likely to have unique needs, and combinations of needs, that put them at risk of being victims of a disaster. Understanding trends in these factors will support the County's ability to plan, regulate, and effectively serve populations in need. It is vital to provide education and support to vulnerable and underserved groups to ensure equitable engagement in natural hazards decision-making processes, as well as emergency preparedness and response efforts.

In Clatsop County two departments focus on natural hazards planning: Emergency Management and Community Development. State and federal partners with the County in the natural hazards planning area include:

- Oregon Department of Emergency Management (OEM)
- Oregon Department of Land Conservation and Development (DLCD)
- Oregon Department of Geology and Mineral Industries (DOGAMI)
- Oregon Climate Change Research Institute (OCCRI)
- Federal Emergency Management Agency (FEMA)

Clatsop County Public Works and law enforcement have primary roles during and post-disaster. Increasing informed and appropriate public participation in the natural hazards planning process, emergency preparedness, and response is crucial to achieving the County's natural hazard goal.

A variety of rules, agencies, and background reports are relevant to natural hazards planning in Clatsop County, including the following:

Federal Emergency Management Agency (FEMA): FEMA provides grants for drafting and updating Natural Hazards Mitigation Plans (NHMPs). FEMA-approved NHMPs confer eligibility

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for hazard mitigation assistance through the Hazard Mitigation Grant Program (HMGP), the Pre-Disaster Mitigation Grant Program (PDM), the Flood Mitigation Assistance Program (FMA), and the Building Resilient Infrastructure and Communities (BRIC) program.

The Disaster Mitigation Act of 2000 (DMA 2000) is the federal basis for natural hazard mitigation planning grants and funding. State and local jurisdictions must have approved mitigation plans in place in order to qualify to receive post-disaster Hazard Mitigation Grant Program funds. DLCD implements the Goal 7 requirements in part by maintaining and updating Oregon's Natural Hazards Mitigation Plan ("ONHMP") and assisting local governments, tribes, and special districts to draft, maintain, and update their NHMPs. Clatsop County, cities, and other taxing districts worked with DLCD to update the County's 2015 NHMP, resulting in the 2021 MJNHMP.

Clatsop County Multi-Jurisdictional Natural Hazards Mitigation Plan (MJNHMP) is a strategic planning document addressing hazards, vulnerability, and risk in Clatsop County. The MJNHMP fulfills FEMA requirements to ensure that Clatsop County is eligible for federal hazard mitigation grants. Relevant goals, objectives, and actions from that document have been incorporated into various sections of Goal 7. The document also highlights population demographic trends important to the County's ability to effectively serve vulnerable and underserved populations

OCCRI - Future Climate Projections: Clatsop County (Feb. 2020): FEMA requires that NHMPs include a review of hazards in terms of potential climate impacts. The 2021 MJNHMP included a climate assessment specific to Clatsop County prepared by the Oregon Climate Change Research Institute (OCCRI) based at Oregon State University. OCCRI completed this report, entitled "Future Climate Projections: Clatsop County" (2020 OCCRI Report), in February 2020. The 2020 OCCRI Report states that effects of climate change are already apparent in Oregon. It indicates that climate change is expected to influence the likelihood of occurrence of existing natural hazard events such as heavy rains, river flooding, drought, heat waves, cold waves, wildfire, air quality, and coastal erosion and flooding. OCCRI's report covers climate change projections related to natural hazards relevant to Clatsop County. The 2021 MJNHMP and CCCP Goal 7 incorporate and rely on this source for estimation of the impact of climate change on natural hazards.

County Plans and Policies related to hazard mitigation: Clatsop County's Flood Hazard Overlay Zone and Floodplain Ordinance, Geologic Hazard Overlay Zone, and Beaches and Dune Overlay Zone each guide development in areas with identified hazards. The County's Transportation System and Dredged Material Management Plans contain provisions for tsunami evacuation facilities and activities related to coastal erosion, respectively.

Statewide Land Use Planning Goals: Working in conjunction with Goal 7, statewide Goals 5 (Natural Resources, Scenic and Historic Areas, and Open Spaces), 16 (Estuarine Resources), 17 (Coastal Shorelands), 18 (Beaches and Dunes), and 19 (Ocean Resources) are particularly relevant to the management of hazards by local communities.

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Oregon Department of Geology and Mineral Industries (DOGAMI): DOGAMI provides ongoing scientific study of hazards, such as earthquakes and landslides, to help jurisdictions understand the risks and prepare mitigation strategies. The County currently utilizes DOGAMI Bulletins 74 and 79 to identify active landslides, inactive landslides, landslide topography and move movement topography.

OBJECTIVES AND POLICIES

- Objective 1:** To protect life and property and to reduce or prevent the risk of injury or death from natural hazards.
- Objective 2:** To reduce or eliminate damage to critical facilities, services, and equipment from a natural hazard event.
- Objective 3:** To reduce or prevent damage to public and private services, buildings, and infrastructure; and to protect natural and cultural resources as a part of those efforts.
- Objective 4:** To increase cooperation and collaboration among mitigation partners to protect the economic engines of Clatsop County and to prepare for the survival needs of residents and visitors.
- Objective 5:** To raise awareness about the risks of natural hazards and the strategies to mitigate them.
- Objective 6:** To encourage consideration of the likely post-Cascadia landscape when developing or redeveloping essential and hazardous facilities and special occupancy structures.

GENERAL NATURAL HAZARD POLICIES

- Policy A:** Clatsop County may prohibit comprehensive plan or zone map amendments that would result in increased residential densities or more intensive uses in natural hazard areas unless adequate mitigation is implemented. Mitigation measures should focus on life safety and hazard-resistant structure design and construction.
- Policy B:** The County should participate in the development of a centralized County 911 system and resilient back-up communications system.
- Policy C:** In coordination with the cities and appropriate visitor and tourism agencies, the County should develop a pre-plan of how to accommodate visitors to the coast following a major disaster.

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- Policy D:** The County should develop post-disaster recovery plans for unincorporated communities and areas within Clatsop County.
- Policy E:** In order to facilitate recovery efforts, the County should develop and maintain a debris management plan.
- Policy F:** The County should continue to analyze the costs and risks associated with maintaining critical county-owned public safety facilities within the tsunami inundation zone and study the relocation of these facilities.
- Policy G:** The County should develop emergency shelter facilities throughout the County.
- Policy H:** The County should create and maintain an inventory of available generators and fuel distribution sites.
- Policy I:** The County shall continue to conduct outreach and education efforts to community organizations active in disasters and that may have control over structures and areas that may be designated as relief sites during periods of emergency response and recovery.
- Policy J:** The County should encourage power companies to update and improve powerlines to protect from wildfires, storms and promote resiliency.

FLOOD POLICIES

- Policy A:** Clatsop County recognizes the value of an integrated flood hazard management program in order to protect life and property and shall continue participation in the National Flood Insurance Program.
- Policy B:** Through an integrated flood hazard management program, the County will implement and administer appropriate land use planning techniques and construction standards.
- Policy C:** The County should develop and maintain educational efforts regarding the public benefit derived from an integrated flood hazard management program.
- Policy D:** The County shall limit land uses in the floodplain to those uses identified by the adopted floodplain regulations as suitable.
- Policy E:** The County shall strive to make flood hazard information, including that related to tsunamis, available to the public to ensure that owners and potential buyers of flood prone land are aware of the hazard. County

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property maps should indicate when the property is in a mapped tsunami zone.

- Policy F:** To provide continued flood protection, the County should encourage the maintenance and repair of existing flood control structures except when dike breaching is carried out to restore natural habitat and/or reduce flooding of critical infrastructure. The construction of new dikes, for the purpose of establishing future development in floodplain areas, should be discouraged.
- Policy G:** Agriculture, forestry, open space and recreation should be the preferred uses of flood prone areas.
- Policy H:** Construction of essential facilities, major structures, hazardous facilities and special occupancy structures, as defined in the state building code, shall be prohibited in identified hazard areas, where the risk to public safety cannot be mitigated, unless an essential facility is needed within a hazard area in order to provide essential emergency response services in a timely manner.
- Policy I:** Clatsop County should encourage subdivisions planned within floodplain areas to cluster land uses outside of the floodplain area leaving the floodplain in open space.
- Policy J:** For specified areas, the County will consider the adoption of regulations requiring the preparation and implementation of a drainage plan as part of its review and approval of conditional use permits and development permits.
- Policy K:** Clatsop County may explore whether there is public support for becoming a Community Rating System (CRS) community.
- Policy L:** The county should engage the diking districts and drainage improvement districts in respect to accreditation of the County's levees.

LANDSLIDE POLICIES

- Policy A:** The County shall recognize the development limitations imposed by areas of mass movement potential.
- Policy B:** Mass movement hazards do not necessitate disapproval of development, but Clatsop County shall continue to require additional development standards in order to minimize potential damage and property loss.
- Policy C:** Clatsop County should encourage clustering of development on stable or less steep portions of sites that are not identified as either areas of historical (known) landslides or areas of shallow or deep landslide susceptibility, in order to maintain steeper or unstable slopes in their natural conditions.

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- Policy D:** Clatsop County should restrict closely spaced septic tanks and drainfields from moderately to steeply sloping areas because of the potential for sliding.
- Policy E:** Clatsop County shall evaluate projects which include plans for modifying the topography of sloping areas or established drainage patterns to identify the effect these changes may have on slope stability, including on neighboring properties.
- Policy F:** The presence of faults in an area may constitute justification for restricting development in areas of landslide topography.
- Policy G:** Structures shall be planned to preserve natural slopes. Cut and fill construction methods shall be discouraged.
- Policy H:** Access roads and driveways shall follow slope contours to reduce the need for grading and filling, reduce erosion, and prevent the rapid discharge of runoff into natural drainageways.
- Policy I:** Loss of ground cover for moderately to steeply sloping lands may cause land slippage and erosion problems by increasing runoff velocity. Development on moderate to steep slopes shall generally leave the natural topography of the site intact. Existing vegetation, particularly trees, shall be retained on the site to the greatest extent possible.
- Policy J:** The County, in coordination with appropriate state and local agencies shall identify and develop alternative transportation routes around slide-prone areas within the county.
- Policy K:** The County shall utilize the Department of Geology and Mineral Inventories' Bulletins 74 and 79, to determine properties that are subject to mass wasting, including active landslides, inactive landslides, landslide topography and mass movement topography .
- Policy L:** Inns, hotels, B&Bs and STRs should be required to have survival caches on site and show proof as part of the permitting/renewal process.

EARTHQUAKE POLICIES

- Policy A:** The County shall develop and implement a program to retrofit County bridges that are identified by a seismic vulnerability assessment.
- Policy B:** Structures and public facilities owned and/or operated by Clatsop County shall be evaluated for seismic retrofit.
- Policy C:** The County shall work with public entities and private land owners to identify lifelines routes that can be utilized following a seismic event.

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Policy D: The County should encourage the development of state incentive programs to encourage homeowners and businesses to perform seismic retrofits to existing structures.

Policy E: Cache areas and assembly points should be identified and developed.

TSUNAMI POLICIES

Policy A: The County shall identify viable sites for vertical evacuation construction.

Policy B: Clatsop County should consider implementation of a Tsunami Hazard Inundation overlay and develop regulations and maps for hazard mitigation planning.

Policy C: The County should establish long-term supply and staging areas outside of inundation zones.

Policy D: Clatsop County shall continue to upgrade and improve tsunami evacuation routes.

Policy E: Clatsop County should consider implementing the recommendations contained in the final TEFIP report.

Policy G: Clatsop County may engage DLCD and local municipalities in an exploration of options for changing land use designations on resource lands adjacent to UGBs to allow development outside of tsunami inundation zones.

Policy H: To protect life, minimize damage and facilitate rapid recovery from a local source Cascadia Subduction Zone earthquake and tsunami, the County will:

1. Support tsunami preparedness and related resilience efforts.
2. Take reasonable measures to protect life and property to the fullest extent feasible, from the impact of a local source Cascadia tsunami.
3. Use the Oregon Department of Geology and Mineral Industries (DOGAMI) Tsunami Inundation Maps applicable to the County to develop tsunami hazard resiliency measures.
4. Enact design or performance implementing code components in identified tsunami hazard areas.
5. Implement land division provisions, such as identifying evacuation routes, to further tsunami preparedness and related resilience efforts.
6. Consider potential land subsidence projections to plan for post Cascadia event earthquake and tsunami redevelopment.
7. Identify and secure the use of appropriate land above a tsunami inundation zone for temporary housing, business and community

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functions post event.

8. As part of a comprehensive pre-disaster land use planning effort, consistent with applicable statewide planning goals, identify appropriate locations above the tsunami inundation zone for permanent relocation of housing, business and community functions post event.

Policy I: To facilitate the orderly and expedient evacuation of residents and visitors in a tsunami event, the County will:

1. Identify and secure the use of appropriate land above a tsunami inundation zone for evacuation, assembly, and emergency response.
2. Ensure zoning allows for adequate storage and shelter facilities.
3. Consider development or other incentives to property owners that donate land for evacuation routes, assembly areas, and potential shelters.
4. Require needed evacuation route improvements, including improvements to route demarcation (wayfinding in all weather and lighting conditions), and vegetation management, for new development and substantial redevelopment in tsunami hazard areas.
5. Work with neighboring jurisdictions to identify inter-jurisdictional evacuation routes and assembly areas where necessary.
6. Provide for the development of vertical evacuation structures in areas where reaching high ground is impractical.
7. Evaluate multi-use paths and transportation policies for tsunami evacuation route planning.
8. Encourage suitable structures to incorporate vertical evacuation capacity in areas where evacuation to high ground is impractical.
9. Install signs to clearly mark evacuation routes and implement other wayfinding technologies (e.g., painting on pavement, power poles and other prominent features) to ensure that routes can be easily followed day or night and in all weather conditions.
10. Prepare informational materials related to tsunami evacuation routes and make them easily available to the public.

Policy J: In order to reduce development risk in high tsunami areas, the County will:

1. Prohibit comprehensive plan or zone map amendments that would result in increased residential densities or more intensive uses in tsunami hazard areas unless adequate mitigation is implemented. Mitigation measures should focus on life safety and tsunami resistant structure

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design and construction.

2. Encourage open space, public and private recreation and other minimally developed uses within the tsunami inundation zone area.
3. Prohibit the development of those essential facilities and special occupancy structures identified in ORS 455.446 and ORS 455.447 within the tsunami inundation area.
4. Consider the use of transferrable development credits as authorized by ORS 94.541-94.538 to facilitate development outside of tsunami inundation zones.
5. Encourage, through incentives, building techniques that address tsunami peak hydraulic forces which will minimize impacts and increase the likelihood that structures will remain in place.
6. Protect and enhance existing dune features and coastal vegetation to promote natural buffers and reduce erosion.

Policy K: With regard to hazard mitigation planning, the County will:

1. Address tsunami hazards and associated resilience strategies within the community's FEMA approved hazard mitigation plan.
2. Incorporate and adopt relevant sections of the hazard mitigation plan into the comprehensive plan.
3. Ensure hazard mitigation plan action items related to land use are implemented through the comprehensive plan and implementing ordinances.

Policy L: The County will promote tsunami awareness education and outreach by:

1. Encouraging and supporting tsunami education and outreach, training and practice.
2. Implementing a comprehensive and ongoing tsunami preparedness community education and outreach program.
3. Collaborating with local, state and federal planners and emergency managers for the purpose of developing a culture of preparedness supporting evacuation route planning and other land use measures that minimize risk and maximize resilience from tsunami events.

Policy M: The county should identify and work to secure the use of suitable areas within the tsunami inundation zone for short and long-term, post-disaster debris storage, sorting and management.

Policy N: The County should work with other public and private entities to establish

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mutual aid agreements for post-disaster debris removal and otherwise plan for needed heavy equipment in areas that may become isolated due to earthquake and tsunami damage.

Policy O: The County will limit or prohibit new hazardous facilities as defined in ORS 455.447 within tsunami inundation zones. Where limiting or prohibiting such facilities is not practical, the County shall require adequate mitigation measures consistent with state and federal requirements.

Policy P: Clatsop County will adopt the Tsunami Inundation Maps prepared by DOGAMI and base planning decisions on a “Medium” tsunami event.

Policy Q: The County may consider reducing density or prohibiting new development in areas identified as tsunami inundation zones.

Policy R: The County shall consider retrofitting of existing County-owned public development and County roads within tsunami inundation zones to bring buildings and other structures up to current code standards.

COASTAL EROSION POLICIES

Policy A: Human activities can influence, and in some cases, may intensify the effects of erosion and other coastal hazards. Therefore, Clatsop County shall prohibit:

1. the destruction of stabilizing vegetation (including the inadvertent destruction by moisture loss or root damage)
2. the exposure of stable and conditionally stable areas to erosion, and
3. construction of shoreline stabilization structures which modify current wave patterns or the beach sand supply
4. unnecessary removal of shoreline

Policy B: Erosion shall be controlled and the soil stabilized by native, non-invasive vegetation and/or mechanical and/or structural means on all dune lands. Non-structural methods of erosion control and soil stabilization shall be preferred. Structural means shall only be permitted subject to Coastal Erosion Policy A(3) and the regulations contained in Goal 18 (Beaches and Dunes).

Policy C: Projects shall seek to avoid removal of vegetation during construction in any sand area whenever possible. If such impacts are shown to be unavoidable, removal of vegetation during construction in any sand area shall be kept to the minimum required for building placement or other valid purpose. Removal of vegetation should not occur more than 30 days prior to grading or construction. Permanent revegetation shall be started on the site as

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soon as practical after construction, final grading or utility placement. Storage of sand and other materials should not suffocate vegetation.

- Policy D:** In all open sand areas, revegetation must be clearly monitored and carefully maintained, which may include restrictions on pedestrian or motorized vehicle traffic. Revegetation shall return the area to its pre-construction level of stability or better. Trees should be planted along with ground cover such as grass or shrubs. To encourage stabilization, a revegetation program with time limits shall be required by the Community Development Department as a condition of all land use actions (i.e. Comprehensive Plan changes, zone changes, subdivisions and partitions, planned developments, conditional use permits etc.).
- Policy E:** Removal of vegetation which provides wildlife habitat shall be avoided to the greatest extent possible. Unnecessary removal of shoreline vegetation shall be prohibited.
- Policy F:** Site specific investigations by a qualified person such as a geologist, soils scientist, or geomorphologist may be required by the County prior to the issuance of development permits in open sand areas, on the ocean front, in steep hillsides of dunes, regardless of the vegetative cover, and in any other conditionally stable dune area which, in the view of the Community Development Director, may be subject to wind erosion or other hazard potential. Site investigations may be submitted to the Department of Geology and Mineral Industries and other agencies for review of recommendations.
- Policy G:** Log debris plays an important role in the formation and maintenance of foredunes. Therefore, driftwood removal from sand areas and beaches for both individual and commercial purposes should be discouraged so that dune building processes and scenic values are not adversely affected.
- Policy H:** To prevent increasing coastal erosion, structures such as beach access stairs and decks may be limited in the oceanfront setback areas of coastal bluff properties.
- Policy I:** Clatsop County should begin to plan for the managed retreat of roads, utilities and other infrastructure in areas prone to coastal erosion.

WILDFIRE POLICIES

- Policy A:** Clatsop County shall partner with stakeholders to develop informational materials to inform the community about how to protect themselves and their assets from wildfire.

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- Policy B:** The County should develop hardening standards for new construction in wildfire risk areas. For example, require spark arresters, metal roofs, fire retardant siding, and vegetative clearing.
- Policy C:** Voluntary hardening of existing residential structures should be encouraged.
- Policy D:** New construction on rural residential lands adjacent to forest resource land should be required to utilize hardening techniques and materials .
- Policy E:** Creation of defensible space should be required in accordance with State of Oregon statutes and rules in areas of high and extreme wildfire risk in the wildland-urban interface and should be encouraged for existing development.
- Policy F:** The County may work with the OSU Forestry and Natural Resources Extension Fire Program staff to review and adapt best practices.
- Policy G:** Clatsop County should make information from the FireWise plant list readily available to the public and use of those species should be encouraged.
- Policy I:** The County should consider installing signage promoting fire safety along County roads.
- Policy J:** Multiple access points shall be provided within subdivisions to improve emergency access and increase potential escape routes.
- Policy K:** The County may incorporate Firewise USA® and other best practices for wildfire prevention and reduction into its development standards.
- Policy L:** In coordination with Clatsop County Emergency Management and local fire districts, the Clatsop County Community Wildfire Protection Plan (CWPP) should be regularly reviewed and updated and recommendations incorporated into the Natural Hazards Mitigation Plan.
- Policy M:** Clatsop County, in conjunction with the County’s public health department and appropriate state agencies, should work to increase public awareness of the indirect hazards of wildfire. These include impacts from air and water pollution and a subsequent increase in landslide and flooding risks.

WIND / WINTER STORM POLICIES

- Policy A:** The County should promote hazard tree and vegetation management best practices and programs, but balance with vegetation for slope stabilization and scenic benefits.
- Policy B:** The County should promote tree planting projects on private and public properties, using “right tree, right place” methods.

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Policy C: The County may provide residents with information regarding methods to tie down roofs, sheds and other structures.

Policy D: The County should encourage new power lines to be placed underground.

STREAMBANK EROSION AND DEPOSITION POLICIES

Policy A: The County shall encourage the stabilization of the outside faces of dikes to prevent erosion as part of the regular maintenance of existing dikes.

Policy B: The County should encourage retention of existing riparian vegetation along streams and rivers to protect and stabilize the banks and to provide wildlife habitat.

Policy C: Clatsop County should encourage use of DEQ's best management practices for agricultural areas in order to reduce erosion and sedimentation of streams.

Policy D: The County encourages appropriate agencies to work to obtain and enforce speed limits for boats in areas where river and stream banks, dikes and private docks are affected by wave erosion.

Policy E: Clatsop County shall support strict enforcement of the Forest Practices Act to reduce sedimentation of streams.

Policy G: Prevention of stream and river bank erosion caused by development may be considered during the permitting process.

Policy I: The County should discourage activities on or adjacent to the river banks that may intensify natural erosion or impact adjacent land.

HIGH GROUNDWATER AND/OR COMPRESSIBLE SOILS POLICIES

Policy A: The County should recognize the development limitations of lands with high groundwater and compressible soils during its planning process.

Policy B: All new development on compressible soils shall be engineered, as required by state and local building codes, to address structural issues associated with construction on compressible soils.

Policy C: The County should update its compressible soils and high water table maps as detailed soils information becomes available.

Policy D: Development on peat and other compressible soils should be discouraged.

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DROUGHT POLICIES

- Policy A:** The County should coordinate with local watershed organizations and soil and water conservation districts to implement best practices for water management.
- Policy B:** The County should encourage the development and implementation of water conservation plans by local residents, water districts and systems, businesses, and industries.
- Policy C:** The County should support the use of water conservation practices by agricultural, industrial and municipal water users.

VOLCANIC ASH FALL POLICIES

- Policy A:** The County should identify the type and amount of Personal Protective Equipment (PPE) that would be needed for vulnerable populations and essential workers if a volcanic event were to occur.
- Policy B:** The County should develop recommendations for health and safety of the general population and promote those recommendations.
- Policy C:** The County should identify the best practices that would need to be provided in public announcements in an ash fall event. Best practices should consider risks to livestock, agricultural products, homes (roofs, air systems), vehicles (paint, air systems), commercial and industrial equipment.

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

None

COORDINATING STATE AGENCIES:

Oregon Department of Emergency Management (OEM)
Department of Geology and Mineral Inventories (DOGAMI)
Oregon Department of Land Conservation and Development (DLCD)
Federal Emergency Management Agency (FEMA)
Oregon Climate Change Research Institute (OCCRI)

BACKGROUND REPORTS AND SUPPORTING DATA:

[Clatsop County Multi-Jurisdictional Hazard Mitigation Plan 2021](#)
[Future Climate Projections Clatsop County](#) (Oregon Climate Change Research Institute, February 2020)
[Preparing for a Cascadia Subduction Zone Tsunami: A Land Use Guide for Oregon Coastal Communities](#), DLCD 2015
[Goal 7 Background Report](#)

GOAL 8



RECREATIONAL NEEDS

STATEWIDE PLANNING

GOAL 8:

To satisfy the recreational needs of the citizens of the state and visitors and, where appropriate, to provide for the siting of necessary recreational facilities including destination resorts.

CLATSOP COUNTY GOAL 8:

To satisfy the recreational needs of residents and visitors.

OVERVIEW

Statewide Planning Goal 8 requires local governments to plan for the recreation needs of their residents and visitors, based upon adequate research and analysis of public wants and desires. Inventories are based on adequate research and analysis of available resources. Findings need to be documented in long-range plans and action programs to meet the recreational needs.

Oregon Administrative Rule (OAR) 660-034-040 suggests appropriate zoning categories and map designations (a “local park” zone or overlay zone is recommended), including objective land use and siting review criteria, in order to authorize the existing and planned park uses described in local park master plans.

Further, OAR 660-034-0040 provides for the uses listed in OAR 660-034-0035-(2)(a) through 660-034-0035-(2)(g) on agricultural or forest land within a local park provided such uses are listed in a master plan that meets specific requirements. Uses include campground areas, day use areas, recreational trails, boating and fishing facilities, park visitor and employee amenities, park land support facilities and infrastructure, park maintenance and management facilities, natural and cultural resource interpretative, educational and informational facilities, and visitor lodging and retreat facilities.

Goal 8 also requires local governments to address the siting of destination resorts. Clatsop County’s regulations for destination resorts are established in the Land and Water Development and Use Code (LAWDUC), Destination Resort Overlay District (DRO). The purpose of the DRO is to recognize sites that are suitable and appropriate for the location of recreation-oriented tourist and vacation resorts, and to establish standards to guide the development of such facilities. The DRO is intended to ensure the compatibility of tourist and vacation resorts with the natural resources of the County.

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The *Clatsop County Parks and Recreational Lands Master Plan*, last updated in 2006, provides a recreational lands inventory, an inventory of recreation providers in the area, community demographic information, projected recreational needs, and a set of goals, objectives, and action strategies to meet those needs. This document constitutes the research and analysis required to satisfy Statewide Planning Goal 8. Included below is a map that indicates the location and boundaries of parks and recreational lands within the County. The Clatsop County Recreational Lands Planning Advisory Committee (RLPAC) has identified updating the master plan as a near-term priority project. The updated master plan should be adopted by reference into the Comprehensive Plan Goal 8 element. At that time, the Goal 8 objectives and policies may also be updated, as necessary.

The *Clatsop County Parks and Natural Areas - Natural Resources Inventory and Stewardship Plan*, adopted in 2010, contains policy recommendations based on an inventory and assessment of the natural resources found within County-managed recreational lands. It is intended to guide management decisions and to preserve and protect resources such as trees, wetlands and wildlife on hundreds of acres of county-owned property and identifies potential threats including erosion, overuse and invasive species.

OBJECTIVES AND POLICIES

The following goals, policies, and objectives should be reviewed and revised as necessary in conjunction with future updates to the *Clatsop County Parks and Recreational Lands Master Plan*:

GENERAL POLICIES

- POLICY A:** The County shall identify and plan for the recreational needs of residents and visitors. The plan should establish appropriate levels of management, protection, enhancement and preservation of recreational land resources to meet those needs.
- POLICY B:** The County should, to the extent practicable, retain existing county-owned waterfront properties identified in adopted or approved park master plans, the County Transportation System Plan, or as needed for public access such as boat ramps, trails or other recreational needs.
- POLICY C:** The Recreational Lands Advisory Committee should maintain a public forum for citizen input regarding any future changes that potentially impact parks, recreational lands, trails, boat ramps and related programs within the county.
- POLICY D:** The County should participate with other governmental, private, regional, volunteer and non-profit groups and agencies in coordinating planning

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efforts that may impact the County's recreational resources or park master plans.

POLICY E: County park and recreational lands should be managed in accordance with county adopted or approved park master plans.

POLICY F: Clatsop County may utilize the County Recreational Lands Committee as a primary public review body for all county actions related to recreation issues. This committee may be given the opportunity to review and comment on all County recreational issues including:

1. Potential County land sales involving County Park lands or lands adjoining County park properties;
2. Potential County timber sales involving County Park lands or lands adjoining County park properties;
3. Major County Park improvement proposals; and
4. Annual County Parks budget proposals.

POLICY G: Existing County-owned recreational lands sites, as identified in the Clatsop County Parks and recreational Lands Master Plan, should not be sold, traded, rezoned or exchanged without first requesting the input of the County Recreational Lands Advisory Committee and a careful examination of existing and potential recreational values.

POLICY H: Revenue generated from the use, sale or lease of county parks should be used solely for county park purposes.

POLICY I: The Clatsop County Recreational Lands Master Plan should be reviewed every 5-8 years and updated as necessary to reflect community priorities and new opportunities.

POLICY J: The County will continue to maintain the Rural Community Parks (RCP) zone in support of the Clatsop County Recreational Lands Master Plan and in conformance with OAR 660-034.

POLICY K: The County may pursue zoning code amendments as appropriate to support the Clatsop County Recreational Lands Master Plan.

POLICY L: New projects not specifically listed in the master plan should be reviewed for consistency with the master plan goals and policies and be vetted by the Recreational Lands Planning Advisory Committee and Board of Commissioners.

POLICY M: As new projects are completed, park inventories should be updated and a determination should be made of whether any new goals or policies are necessary.

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POLICY N: The County should utilize population and demographic projections to determine how changes will affect recreational needs and amenities.

POLICY O: The County may consider what amenities may be required to serve users from more urbanized areas.

POLICY P: Parks furthest away from population concentrations may be preserved and protected as wilderness areas.

POLICY Q: The County may establish a rating system/grading system for parks such as semi-wild or wilderness, which could also be used to establish the level of required amenities.

POLICY R: The County should maintain and improve the County's park and recreational resources.

POLICY S: The County should ensure a sustainable, high quality and cost-effective park operation.

POLICY T: The County should establish a more integrated and connected system of parks and recreational resources within the county parks system and between the county and other public and private recreation providers.

POLICY U: Existing public land should be preferred for recreational development, but should not prohibit acquiring additional locations.

POLICY V: Subdivision or planned developments along major streams and rivers should provide access points to the water for residents of the development. Provision of such access points should not prohibit acquisition of additional locations.

POLICY W: Use of recreational motor vehicles on recreation land should be restricted to established roads and trails which are designated for that purpose.

POLICY X: Parks should be managed to leave natural vegetation when possible.

GOAL 8 - IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

[OAR 660-034 State and Local Park Planning](#)

COORDINATING STATE AGENCIES:

Oregon Parks and Recreation Department (OPRD)

Oregon Department of Land Conservation and Development (DLCD)

BACKGROUND REPORTS AND SUPPORTING DATA:

[Clatsop County Parks and Recreational Lands Master Plan \(2006\)](#)

[Clatsop County Parks & Natural Areas, Natural Resources Inventory & Stewardship Plan \(2010\)](#)

DRAFT

GOAL 9



ECONOMIC DEVELOPMENT

STATEWIDE PLANNING

GOAL 9:

To provide adequate opportunities throughout the state for a variety of economic activities vital to the health, welfare, and prosperity of Oregon's citizens.

CLATSOP COUNTY GOAL

9:

To diversify and improve the economy of the state and Clatsop County.

OVERVIEW

Goal 9 – Economic Development, originally adopted by the Board of Clatsop County Commissioners on July 23, 1980, was amended by Ordinance 83-17 on September 30, 1983. This revision is the first since that 1983 amendment.

The county's original Goal 9 identified three major industries in the county in the following order: 1) forestry and wood products, 2) marine resources, and 3) the tourism industry, at the time a more recently recognized sector. The original document noted the county had suffered chronic economic problems since the mid-1950s and acknowledged community members least able to handle the crisis were the ones most vulnerable to it.

The goal identified areas of concern, including: dependence on harvest and exploitation of local natural resources; fragmented local economic planning; insufficient industrial land in rural areas; economic conflicts over resource use; development pressure on agricultural, forest, and marine lands uses; seasonality of major occupational opportunities; increased mechanization; low-income in non-manufacturing and non-resource based occupations; and a disproportionately high number of retired residents. New areas of concern add earthquake and tsunami risks to the list of potential economic development challenges, as well as access to affordable housing and childcare.

Forty years later, the goal remains the same, as do many of the challenges. Forestry and wood products sectors, while still paying well, employ significantly fewer people. Marine resource jobs, especially crab, pink shrimp, and salmon fishing, pay well but are hard to document due to the seasonal nature of the work. Processing plants, which pay less well, are bringing workers from outside the area to fill jobs that, likewise, are seasonal. The visitor industry continues to grow and also continues to pay less well than the other sectors.

Other sectors, however, have emerged and the

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community's demographics have shifted. Oregon Employment Department reports indicate education and health services; arts, entertainment and recreation, and accommodation and food services; and retail trade now account for 54% of the county's civilian employment.

OBJECTIVES AND POLICIES

Goal: To diversify and improve the economy of the state and Clatsop County.

GENERAL POLICIES

POLICY A: Recognizing it may be advantageous for Clatsop County to explore an economic opportunities analysis, consistent with OAR 660-009-0015, in cooperation with the cities, the Port of Astoria, and other economic partners, the Board of Clatsop County Commissioners may consider convening a countywide economic development summit with other stakeholders, including the business and development companies and communities, to assess the current situation and identify ways forward.

1. Prior to the economic summit, the county should establish benchmarks for economic activity countywide, using a comparable counties database, to judge progress and to provide a basis for the summit.

POLICY B: The county's buildable lands inventory should be updated and constraints to development, such as natural hazards and wetlands, should be identified.

POLICY C: Telecommunications is a critical component of infrastructure and efforts to further develop broadband throughout the county shall be considered a priority.

POLICY D: Burgeoning economic sectors, including agriculture (agri-tourism, farm-to-table movement), should be recognized and supported.

POLICY E: The County should implement the recommendations from the Housing Strategies Report of January 2019 and should pursue immediate or short term actions that could improve the availability of affordable housing in the County.

POLICY F: Businesses, especially start-ups and those businesses that will diversify the county's economy, should be encouraged, and supported.

FOREST PRODUCTS POLICIES

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POLICY A: The Forest Practices Act regulates forestry practices.

POLICY B: The County should encourage the continuation of the long-term supply of raw products necessary to provide material for County mills by the following:

1. Small woodlot owners should be provided financial incentives for maintaining forest land use and effective management practices. Both public and private sectors (especially local forest products industries) should examine long-range payment and contractual agreements with small woodlot owners to level existing tax inequities and diminish long-range cash flow problems. (Such contracts could include reseedling agreements and cost sharing proposals).
2. State and federal representatives should be asked to explore legislation to provide assistance and incentives to small woodlot owners to insure participation in effective management programs.
3. Reforestation of native species should be encouraged by public incentives, especially for long maturation species such as cedar.

POLICY C: The County may collaborate with private industry, the Port of Astoria, Clatsop Economic Development Resources (CEDR) and other economic organizations in their attempts to improve forest industry employment opportunities by:

1. Supporting the work of groups such as CEDR and the Economic Development Administration to encourage the location of small businesses in the County which provide season long employment in the forest industry. Small businesses which would more totally process wood products from currently wasted material should be especially encouraged.
2. Supporting public actions which:
 - a. encourage research and development of wood-waste fueled energy generation,
 - b. develop technology and products made primarily from non-commercial and underutilized tree species (especially alder), and
 - c. assist small scale equipment development (i.e. chippers, portable specialty saw mills, etc.) through streamlining of zoning regulations.
3. Considering all measures to encourage expanded local processing of locally grown wood fiber such as cross-laminated timber, and specialty manufacturing to minimize current dollar leakages, including low interest loans, grants, small business assistance programs, and maximum use of the community reinvestment act.

MARINE RESOURCES POLICIES

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POLICY A: The County shall enhance and protect the marine resource environment through participation in the Columbia River estuary regional planning process.

POLICY B: Clatsop County may encourage scientific research, including regarding ocean acidification, hypoxia, and domoic acid impacts to fisheries.

POLICY C: Clatsop County may encourage efforts towards organizing the numerous fishing interests in Clatsop County in conjunction with OSU's Sea Grant Program, Clatsop Community College and the Clatsop County Fisheries Project to develop methods to expand fishery activity in Clatsop County. Such activity could include:

1. establishment of model programs to utilize various fish species in different products, and
2. provision of technical assistance to local citizens interested in attempting commercial ventures derived from model programs.

POLICY D: The County, Port of Astoria, and CEDR should promote those public facilities and services required to increase the amount of seafood landed in Clatsop County. These activities could include:

1. Cataloging existing federal and state loan programs, production credits, and other program opportunities so that ~~are~~ fishermen and local financial institutions are aware of benefits and utilization procedures
2. Encouraging resource agencies to continue developing information on the sustained yield of fisheries and recognize the importance of fresh water habitat.
3. Developing and expanding land based facilities in cooperation with fishery personnel, local businessmen, and port district staff, placing special attention on cold storage, landing facilities and moorage facilities.
4. Encouraging cooperation of local lending institutions and provision of technical assistance to assist local boat builders in expanding building facilities.

POLICY E: Fishing and maritime commerce contribute significantly to Clatsop County's economy. The potential effects and impacts, both harmful and beneficial, of wind or wave energy proposals on ocean fisheries and maritime commerce may be evaluated and considered when designing, locating and permitting these facilities. The County may consult the Oregon Territorial Sea Act and the OSU PacWav Project to provide input on the effect of wind or wave energy proposals on fishing and maritime commerce.

TRAVEL INDUSTRY POLICIES

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POLICY A: The County Commission, in conjunction with the Fair Board, should attempt to promote year-round utilization of the facilities at the County Fairgrounds and encourage use of the Clatsop County Fairgrounds for conferences and additional events to attract attendees from outside the community and promote use of the fairgrounds as a regional venue for visiting events/festivals/exhibitions/trade shows.

POLICY B: The County may support efforts of local travel industry representatives and organizations to coordinate and promote off-season activities.

POLICY C: The County may support the efforts of Clatsop Community College, in coordination with local tourist and retail organizations, to provide programs and training for local businesses.

POLICY D: Clatsop County's desirability as a visitor destination depends in large part on the ocean. The potential effects and impacts, both harmful and beneficial, of wind or wave energy proposals on the hospitality industry should be evaluated and considered when designing, locating, and permitting these facilities.

POLICY E: Clatsop County, through the Arts Council of Clatsop County, recognizing that access to art and the well-being of the community are deeply connected and that the community's support of the arts is as essential as the arts' contribution to the community, may encourage the following:

1. The inclusion of art in public spaces;
2. The incorporation of art in public buildings;
3. Open-air art and music festivals or fairs in the shoulder seasons;
4. Walkable tours of art installations in well-maintained areas;
5. Interactive music and art installations in public spaces; and
6. Art reflecting the heritage of native peoples and settlers of the county be included.

HUMAN RESOURCES POLICIES

POLICY A: The County should encourage local County-based industrial and commercial firms to cooperate with existing educational institutions to develop and utilize job training programs to hire local unemployed and underemployed individuals.

POLICY B: The County may work with partners to support employers providing family-wage jobs.

COMMUNITY RESOURCES POLICIES

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POLICY A: Clatsop County should continue to delegate economic development processes to CEDR and Columbia-Pacific Economic Development District (Col-Pac).

POLICY B: The Port of Astoria's Strategic Business Plan 2019-2024 is adopted as a background report to Clatsop County's Goal 9, and Clatsop County may support key elements of the Port's plan, including:

1. Port of Astoria policies to maintain deep-draft terminal capabilities, leverage assets to support commercial fishing and cruise ships, and market the Port's airport industrial property.
2. Maximization of the use and income from the Port of Astoria's existing resources and facilities to support job and economic development opportunities.
3. Collaboration with the Port of Astoria on projects that would create new family-wage jobs as well as additional employment opportunities within Clatsop County.
4. Efforts to reestablish an Intergovernmental Agreement (IGA) with Business Oregon.
5. Opportunities to partner with the Port of Astoria on projects to identify and capitalize on emerging markets and shared economic development strategies.

POLICY C: Applications for destination resorts shall require an economic and fiscal impact assessment showing whether or not there are net benefits to the County as a whole for proposed destination resorts.

POLICY D: Conditions of approval for destination reports shall ensure that development is compatible with continued resource use of surrounding lands.

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

[OAR 660-009](#) – Economic Development

COORDINATING STATE AGENCIES:

[Oregon Department of Land Conservation and Development \(DLCD\)](#)
[Regional Solutions Center, North Coast](#)

OTHER PARTNERS:

[Columbia-Pacific Economic Development District](#)
[Clatsop Economic Development Resources \(CEDR\)](#)

BACKGROUND REPORTS AND SUPPORTING DATA:

[Goal 9 Background Report](#)

GOAL 10



HOUSING

STATEWIDE PLANNING

GOAL 10:

To provide for the housing needs of citizens of the state.

CLATSOP COUNTY

GOAL 10:

To provide for the housing needs of the residents of Clatsop County.

OVERVIEW

Statewide Planning Goal 10 addresses residential housing needs in Oregon. In the most densely populated parts of the state, Goal 10 requires buildable lands for residential use to be inventoried and for comprehensive plans to encourage the availability of adequate numbers of needed housing units at price ranges and rent levels that are commensurate with the financial capabilities of the jurisdiction's households. Plans should also provide for flexibility with regard to housing location, type and density.

As a rural county, many of the requirements of Goal 10 do not apply to Clatsop County. For example, Clatsop County is not required to inventory buildable lands or prepare a housing needs analysis. Because Goals 10, 11 and 14 all direct higher density residential development towards urban and urbanizable areas, which are in closer proximity to public facilities and services, it will be imperative for the County to coordinate housing activities with the incorporated cities to ensure that the buildable land supply is sufficient for the housing needs of residents over the 20-year planning horizon.

Over 80% of the land in unincorporated Clatsop County is designated as resource land (farm/forest), resulting in a very limited quantity of land available to increase housing options outside of incorporated areas. Additionally, the majority of rural residential land that is outside of the resource zones and urban growth boundaries is not served by either a sewer or water district. As the County develops policies to increase housing options in unincorporated areas, consideration must be given to the carrying capacity of the land, water and air.

During the course of updating Goal 10 concerns have been expressed regarding the following impediments to constructing affordable housing and impacts due to that same deficiency. These include:

- Inhibiting economic development
- The impacts of short-term rentals on long-term rental availability, overall housing prices, and

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neighborhood livability

- The need to up-zone, or increase densities, on rural lands
- The inability to construct accessory dwelling units (ADUs) on rural lands
- The need to explore incentives to encourage the construction of ADUs in areas where they are already permitted
- The need to prohibit ADUs from being used as short-term rental units
- Existing homes are of inadequate size to accommodate families

OBJECTIVES AND POLICIES

HOUSING GOAL:

To provide adequate numbers of housing units at price ranges and rent levels commensurate with financial capabilities of the households in the region and to allow for flexibility in housing location, type and density.

URBANIZATION AND DEVELOPMENT POLICIES

- Policy A:** Clatsop County shall encourage population to locate in established service areas, but balance rural development with the carrying capacity of the air, land and water.
- Policy B:** Clatsop County shall promote growth within areas where it will have minimal negative impacts on the County's environment and natural resources.
- Policy C:** Clatsop County should encourage infill development, particularly when roads and other services are already in place.
- Policy D:** The County shall direct new urban growth to existing urban growth boundary or rural service areas where under-utilized public or semi-public facilities exist or utility and/or investments have already been made.
- Policy E:** The County shall prioritize development of land with less resource value.
- Policy F:** Community plans shall provide for orderly growth which reduces the cost of essential services while preserving the basic elements of the environment.
- Policy G:** Before creating new residential zones or expanding residentially-zoned land boundaries, the County shall require an analysis of the impact on infrastructure and public facilities and services, including roads, emergency services, schools, and sanitary waste and water systems.
- Policy H:** Applications for new subdivisions or serial partitions shall include an analysis demonstrating that the proposed use will not cause affected roads to exceed

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their designated level-of-service or cause water or sewer infrastructure to exceed its existing capacity.

Policy I: The County should encourage planned developments, the voluntary vacation or replatting of old subdivisions, and other land use actions to preserve steep slopes and other sensitive areas in their natural condition.

Policy J: The County should review and, if necessary, revise its transfer of density regulations.

Policy K: Streets in new developments shall be designed to minimize disturbance of the land by following contour lines (as an alternative to a grid pattern) and avoiding cut-and-fill construction techniques.

Policy L: Buffers (screening) should be provided in all subdivisions and planned developments along property lines adjacent to arterials and collector roads.

Policy M: Housing shall be developed where services are readily available. Subdivision of land and planned development shall be allowed only where septic tank, sewer and water capacity is sufficient to meet its needs.

Policy N: The County shall work with the local water and sewer and road agencies districts to ensure that development does not exceed the capacity of these facilities.

Policy O: Large-scale low-income subsidized housing projects should be located in urban areas or rural service areas where necessary community services can be provided, in compliance with Statewide Planning Goal 14: Urbanization.

Policy P: Housing developments should be encouraged to locate along existing roads and avoid the creation of new roads. When new roads are created they should be as short as possible and designed to serve as many residents as possible by the use of clustering techniques or other means to minimize travel distances and long stretches of pavement.

Policy Q: Land zoned for higher density, such as multi-family residential, should not be developed at lower densities.

Policy R: Consideration should be given to revising development standards to facilitate “middle housing” in all types of residential zones.

HOUSING POLICIES – RESIDENTIAL DEVELOPMENT

Policy A: Clatsop County shall encourage residential development only in those areas

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where necessary public facilities and services can be provided and where conflicts with forest and agricultural uses are minimized.

Policy B: Clatsop County shall collaborate with cities and other stakeholders in planning for the availability of adequate numbers of housing units at price ranges and rent levels commensurate with the financial capabilities of County residents.

Policy C: Clatsop County should encourage planned developments and subdivisions to cluster dwelling units. The clustering of dwellings in small numbers and the provision of common open space assures good utilization of the land, increased environmental amenities, maintenance of the rural character of the area, reduction of housing costs, maintenance and protection of wildlife corridors and may be used as an open space buffer between the residential use and adjacent agricultural or forest uses.

Policy D: Clatsop County shall permit residential development in those designated areas when and where it can be demonstrated that:

- a. Water is available which meets local, state and federal standards;
- b. Each housing unit will have either an approved site for a sewage disposal system which meets the standards of the County and the Department of Environmental Quality or access to a community system;
- c. The setback requirements for the development of wells and septic systems on adjacent parcels have been observed;
- d. Development of residential units will not result in the loss of lands zoned or designated for agriculture or forestry and will not interfere with surrounding agricultural or forestry activities.

Policy E: Clatsop County may permit temporary siting of mobile homes in specified locations in the event of an emergency.

Policy F: Clatsop County should encourage multi-family housing and mobile home park developments to develop within the various urban growth boundaries and within rural service areas.

Policy G: Clatsop County shall make provisions for housing in areas designated for Rural Lands, Urban Growth Boundaries, and Rural Service Areas which provide variety in location, type, density and cost where compatible with development on surrounding lands.

Policy H: The County should review its existing standards for ADUs on lands designated Development and should develop standards for Accessory Dwelling Units (ADUs) on rural lands.

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- Policy I:** Clatsop County should conduct a Housing Needs Analysis that includes an examination of available and needed affordable and market rate units.
- Policy J:** Clatsop County shall consider natural hazards when creating new or expanded residential zones.
- Policy K:** The County shall consider natural hazard zones during the building permitting process.
- Policy L:** Clatsop County should consider allowing tiny homes in residential zones that follow the development standard for other types of residences.
- Policy M:** The rural housing needs should be reexamined every periodically to reflect the market changes and new information.
- Policy N:** The County should review and revise its codes to allow cottage cluster developments in appropriate areas of the county in order to provide additional opportunities for the development of low-income and workforce housing.
- Policy O:** The County should encourage the installation of electric vehicle charging stations in new residential construction as such stations could be used to generate electricity during emergencies.
- Policy P:** The County should explore strategies to create incentives attractive to developers of affordable and workforce housing.
- Policy Q:** In the future, should the state legislature revise statutes to allow ADUs on resource lands, the County should consider similar code revisions.

HOUSING POLICIES – GOVERNMENTAL COOPERATION AND COORDINATION

- Policy A:** Clatsop County may coordinate with governmental agencies and the Northwest Oregon Housing Authority in promoting unified housing policies and in ensuring an equitable distribution of assisted housing throughout the County.
- Policy B:** Clatsop County should encourage state and federal agencies to develop programs and funding sources to increase the level of support for the maintenance and rehabilitation of existing housing and for the development of additional housing.
- Policy C:** Per OAR 660-008-0030(2), Clatsop County shall work with incorporated cities and appropriate special districts in order to develop strategies and policies to support and promote the development of needed housing.
- Policy D:** Clatsop County shall assist in coordinating planning efforts of local governments and special districts to maximize efficiency of public facilities,

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and to ensure that land use actions reflect the goals and policies of the Plan.

- Policy E:** The County may organize and participate in discussions with local governments to identify when and where urban growth boundary expansions are required.
- Policy F:** Clatsop County should work with cities to develop a campaign promoting construction of ADUs in zones where they are currently allowed.
- Policy G:** Clatsop County should encourage the development and expansion of training programs for the building industry using cooperative efforts between Clatsop Community College and building trade professionals.

HOUSING POLICIES – CLATSOP COUNTY HOUSING STRATEGIES REPORT

- Policy A:** Clatsop County should support efforts to foster inclusive communities, overcome disparities in access to community assets, and enhance housing choice for people in protected classes by coordinating plans and investments to affirmatively further fair housing.
- Policy B:** Clatsop County should determine whether opportunities exist for higher density and/or mixed-use development in its rural communities that are served by water and sewer districts.
- Policy C:** Clatsop County may continue to allow accessory dwelling units (ADUs) in appropriate residential districts and may support efforts at the state level to revise statutes to allow ADUs on rural residential lands, consistent with Goal 6 (Air, Water and Land Resources Quality), Goal 11 (Public Facilities and Services), and Goal 14 (Urbanization).
- Policy D:** The County should review its residential zoning standards and uses to determine where higher density housing may be appropriate and where permitting processes may be streamlined to facilitate construction of higher density housing.
- Policy E:** The County shall provide a sufficient quantity and variety of residentially-zoned land to meet community needs.
- Policy F:** The County should encourage preservation of mobile home parks as a low/moderate income housing option. The County may facilitate replacement and alteration of manufactured homes within an existing mobile home park by identifying opportunities to streamline the permitting procedure.
- Policy G:** The County should review and update the 2019 Housing Strategies Study and/or conduct a housing needs analysis and building lands inventory.

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Policy H: Based upon the 2019 *Housing Strategies Report*, the County should review its non-residential non-resource zones to determine if inclusion of multi-family dwellings should be permitted.

HOUSING POLICIES – HOUSING REHABILITATION

- Policy A:** Clatsop County shall develop and maintain an inventory of the type and condition of the current housing stock.
- Policy B:** Clatsop County should encourage the retention of the current housing stock and encourage the rehabilitation of substandard housing units.
- Policy C:** The County should continue to work with partners to obtain DEQ or other funding to aid homeowners with monetary assistance to repair or replace failing septic systems.
- Policy D:** The County should work with state agencies to identify funding options for a lead abatement program.
- Policy E:** The County should partner with community agencies and other stakeholders to identify or create funding options or grants to provide the funds for upgrading building insulation to reduce energy consumption and reduce homeowner costs of energy.
- Policy F:** The County should encourage state agencies to develop incentive programs to encourage homeowners to perform seismic retrofits to existing structures.

HOUSING POLICIES – ASSISTED HOUSING

- Policy A:** Clatsop County may offer surplus properties obtained through foreclosure for use by public agencies and/or qualified non-profits to develop low income housing, child care and/or social services, as permitted under ORS 271.330.
- Policy B:** Clatsop County should partner with appropriate community agencies and other agencies to develop programs to improve housing conditions of those homeowners who are physically or financially unable to make improvements on their own.

HOUSING POLICIES – UNSHELTERED PERSONS

- Policy A:** Clatsop County should continue to support the Homeless Liaison position through Clatsop Community Action.
- Policy B:** The County should continue to explore and coordinate efforts with non-profit organizations and the incorporated cities to develop micro-housing

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opportunities to support unsheltered persons.

Policy C: The County should continue to participate in the Homelessness Solutions Task Force and should implement, to the fullest extent possible, any applicable recommendations to support housing for unsheltered persons, transitional housing, or other types of programs and services.

Policy D: The county should study the issue of allowing recreational vehicle use for housing within the County.

Policy E: The County should explore the creation of new, or the use of existing RV parks, to provide semi-permanent places for persons who would otherwise be unsheltered or who occupy RVs on land without access to sanitary services and/or potable water.

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

[660-007](#) – Metropolitan Housing (applies to the Portland Metro area)

[660-008](#) – Interpretation of Goal 10 Housing

[660-038](#) – Simplified Urban Growth Boundary Method

[660-039](#) – Affordable Housing Pilot Program

COORDINATING STATE AGENCIES:

Oregon Housing and Community Services (OCHS)

Oregon Department of Land Conservation and Development (DLCD)

Oregon Building Codes Division (BCD)

Oregon Water Resources Department (OWRD)

Oregon Department of Environmental Quality (DEQ)

BACKGROUND REPORTS AND SUPPORTING DATA:

[*Implementing a Regional Housing Needs Analysis Methodology in Oregon: Approach, Results, and Initial Recommendations*](#), Oregon Housing and Community Services, March 2021

[*Clatsop County Housing Strategies Report*](#), 2019

[*Future Climate Projections Clatsop County*](#), Oregon Climate Change Research Institute, February 2020

[*Coordinated Population Forecast 2020 through 2070 Clatsop County*](#), Population Research Center, College of Urban and Public Affairs, Portland State University

[*Goal 10 Background Report*](#)

GOAL 11



PUBLIC FACILITIES AND SERVICES

STATEWIDE PLANNING

GOAL 11:

To plan and develop a timely, orderly and efficient arrangement of public facilities and services to serve as a framework for urban and rural development.

CLATSOP COUNTY GOAL 11:

To plan and develop a timely, orderly and efficient arrangement of public facilities and services to serve as a framework for urban and rural development in Clatsop County.

OVERVIEW

Public facilities and services affect a community in four ways:

- (1) Through the costs involved in their financing;
- (2) Through their influence on land use patterns;
- (3) Through their economic impacts; and
- (4) Quality of life impacts.

The nature and level of these services do much to define a community, clearly marking the differences between urban and rural land usage by their presence or absence.

The five incorporated cities and unincorporated Clatsop County provide differing levels of public facilities. Almost all of the cities provide police and fire protection, sewer, water and library services. As the size of a city increases, the services provided become more varied.

There are limited public facilities and services provided in rural Clatsop County. This is due to the low density development characteristics of the zoning and to the lack of need to serve resource farm and forest lands. Most rural land uses are sufficiently dispersed so as not to efficiently or financially support public facilities such as sewer.

Per the requirements of Statewide Planning Goal 11, counties with an unincorporated community must develop and adopt a community public facility plan that regulates facilities and services. Outside of urban growth boundaries, public facilities such as water or sewer should generally not be provided. Examples from the Department of Land Conservation and Development (DLCD) state:

- Public sewer service is only allowed outside of an urban growth boundary to alleviate an existing health hazard.
- Public water service is only allowed if it is not used as a justification to increase existing levels of allowed rural development.

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Clatsop County is responsible for coordinating the planning for public services in unincorporated county areas. These planning efforts should be done in coordination with local special districts and service providers.

GOALS, OBJECTIVES AND POLICIES

PUBLIC FACILITIES GOALS

- Goal 1:** **Urbanizable Areas – To provide public facilities in accordance with coordinated land use and transportation systems in a manner which encourages the orderly conversion of land from rural to urban use.**
- Goal 2:** **Outside of Urbanizable Areas:**
- a. To support the provision of needed public facilities for rural areas at levels appropriate for rural densities;**
 - b. To discourage the development of inappropriate public facilities on resource lands which would result in pressure for conversion to more intense uses.**
- Goal 3:** **To avoid the extension of urban services (i.e. sewer systems) into outlying sparsely settled areas (1 acre or greater sites).**

GENERAL PUBLIC FACILITIES POLICIES

- Policy A:** Clatsop County recognizes the level of public facilities and services described in the Goal 11 Background Report regarding “Appropriate Levels of Public Facilities”, as that which is reasonable and appropriate for development in different Plan designations in the County. Development of facilities and services in excess of those levels and types shall not be approved by the County.
- Policy B:** The level of urban services provided within urban growth boundaries shall be determined by policies mutually adopted by the Board of County Commissioners and the affected city.
- Policy C:** Development permits (excluding land divisions) shall be allowed only if the public facilities (water and sanitation, septic feasibility or sewage capacity) are capable of supporting increased loads. The County shall consider prior subdivision approvals within the facilities’ service area when reviewing applications for new development.
- Policy D:** Water and sewer districts shall be encouraged to cooperate with the County in changing district boundaries.

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- Policy E:** All new planned developments and subdivisions should install underground utilities. Efforts should be made to place existing overhead lines underground in already developed areas.
- Policy F:** The County should work with utility operators and property owners to identify and develop public green belt paths and trails within utility rights-of-way.
- Policy G:** All utility lines and facilities should be located on or adjacent to existing public or private rights-of-way to avoid dividing existing farm units.
- Policy H:** When a Comprehensive Plan or Zone Change or both are permitted under state law and would allow a higher residential density, or allow more intensive commercial or industrial development, it shall be demonstrated and findings made that the appropriate public facilities and services (especially water, sanitation (septic feasibility or sewage) and schools) are available to the area being changed without adversely impacting the remainder of the public facility or utility service area.
- Policy I:** The County should consider relocating critical public facilities outside of tsunami and landslide zones. Where feasible, new and expanded public facilities should be designed and constructed to withstand a Cascadia event earthquake and outside of tsunami hazard areas.
- Policy J:** Clatsop County should consider and develop measures to address tsunami risks and to provide evacuation routes and signage when planning, developing, improving, or replacing public facilities and services.
- Policy K:** Clatsop County should update public facility plans to plan, fund, and locate future facilities outside of the tsunami inundation zone, whenever possible.
- Policy L:** Structures and public facilities owned and/or operated by Clatsop County should be seismically retrofitted.
- Policy M:** The County shall work with special districts and state agencies to identify what services and/or infrastructure improvements are currently needed in the unincorporated areas and begin to plan for those projects.

LAND USE POLICIES

- Objective 1:** To encourage the location of public and private facilities and services in areas appropriate for higher-density residential development.
- Policy A:** In areas designated Rural Lands, the capacity of rural water systems should be provided at level appropriate for rural development and should not support urban-level density or intensities.

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Policy B: The County will discourage the placement of new public facilities, including water and fire services, in areas designated as Forest Lands, Conservation Other Resources, Rural Agricultural Lands, and Natural.

DIKING AND DRAINAGE DISTRICT POLICIES

Policy A: Clatsop County may assist diking districts in reorganization as well as providing assistance in obtaining funds for improvement of the diking district.

Policy B: The county should work with the property owners as well as the appropriate state, federal, and local governments to clarify roles and responsibilities of each party in the event of diking failure.

WATER SUPPLY SYSTEM POLICIES

Policy A: Development of a subdivision, planned development, or the building of individual residences, commercial or industrial structures requiring water or subsurface sewage disposal shall require proof that a year-round source of potable water is available.

Policy B: If water supply for building permits is from a surface source, including a spring, proof of water rights from the State must be presented.

Policy C: When water supply to a subdivision or planned development is to be from a source other than a community water system, the developer shall provide evidence of a proven source of supply and guarantee availability of water to all parcels of land within the proposed development.

Policy D: Clatsop County should encourage existing community water supply systems to be improved and maintained at a level sufficient to:

1. Provide adequate fire flow and storage capacity to meet the service area requirements,
2. Meet the anticipated long-range maximum daily use and emergency needs of the service area, and
3. Provide adequate pressure to ensure the efficient operation of the water distribution system.

Policy E: Clatsop County may coordinate with the cities in examining the feasibility of developing a regional water system to provide municipal and community water.

Policy F: Clatsop County shall work with water districts to plan to ensure adequate

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water, services and funding exist to serve new development over time.

Policy G: The County shall work with water districts to determine potential build-out in order to ensure that there is adequate water to meet future growth needs.

Policy H: The County should encourage new innovation and concepts to conserve and/or reduce water usage including, but not limited to grey water recycling, as permitted under OAR 340-053.

Policy I: The County should review its minimum water flow requirements for new development to ensure that its requirements are consistent with actual usage patterns.

Policy J: Clatsop County should review whether required water flow should be based on the number of fixtures and/or house size instead of requiring a fixed number of gallons of water per day.

WASTE DISPOSAL POLICIES

Policy A: Clatsop County considers sewer services appropriate only for urbanizable lands and Rural Service Areas. Clatsop County may permit the creation or extension of sewer services outside UGBs and RSAs in the event of a health hazard or water pollution problem identified by DEQ.

Policy B: Clatsop County shall cooperate with cities in developing a phased growth plan to guide the provision of municipal services to urbanizable areas.

Policy C: Clatsop County may encourage alternative methods of sewage disposal when such methods are economically, legally, and environmentally feasible.

Policy D: Clatsop County should consider the use of solid waste to generate electricity.

Policy E: Clatsop County should continue to coordinate with the cities in the establishment of a regional landfill site.

Policy F: The County should identify suitable areas for use as a human waste disposal site.

Policy G: A Goal 11 exception in accordance with OAR 660-011-0060 has been taken to include T7N, R10W, Sec. 15, Tax Lot 00700 in the Shoreline Sanitary District Boundary. The subject parcel is within the Rural Service Area and is designated "Development" in the Comprehensive Plan. A map of the Shoreline Sanitary District Boundary, as amended, is included in the Clatsop Plains Community Plan.

OTHER PUBLIC FACILITIES POLICIES

Policy A: Clatsop County may rely upon the various school districts in the County for

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the provision of public education.)

Policy B: Clatsop County shall notify the appropriate school district of all proposed subdivisions, planned developments and mobile home park applications.

Policy C: Clatsop County should continue to cooperate with all appropriate governmental jurisdictions, agencies, and special districts (including water, sewer, roads, etc.) in developing a coordinated approach for the planning and delivery of health and social services.

Policy D: Clatsop County may work with local residents as well as with the rural fire protection districts in examining various methods to improve fire protection. One method which could be used is to require subdivisions and planned developments to dedicate a site, funds, equipment, and/or construction materials for a fire station.

Policy E: Rural fire protection districts should be encouraged to expand service boundaries to include lands designated Rural Lands.

Policy F: New power transmission lines shall be confined to existing easements whenever possible to minimize impacts to resource lands.

Policy G: Clatsop County will work with public and private land owners to identify a future site or sites for the installation of a solid waste disposal site to accommodate a biodigester or other system for the temporary treatment and/or storage of septage.

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

[OAR 660-011](#) – Public Facilities Planning

COORDINATING AGENCIES:

Oregon Department of Environmental Quality (DEQ)

Oregon Health Authority (OHA)

Oregon Water Resources Department

Oregon Department of Land Conservation and Development (DLCD)

BACKGROUND REPORTS AND SUPPORTING DATA:

[Oregon Climate Change Adaptation Framework](#), Department of Land Conservation and Development, 2021

[Future Climate Projections Clatsop County](#), Oregon Climate Change Research Institute, February 2020

[Goal 11 Background Report](#)

GOAL 12



TRANSPORTATION

STATEWIDE PLANNING

GOAL 12:

To provide and encourage a safe, convenient and economic transportation system.

CLATSOP COUNTY

GOAL 12:

To provide and encourage a safe, convenient and economic transportation system.

OVERVIEW

The formulation of a transportation vision, goals and policies represent an important component of the Transportation Systems Plan (TSP) process. The TSP was a collaborative effort among various public agencies, key stakeholders, and the community. The process of identifying the vision, goals, and policies helps describe the transportation system that best fits Clatsop County's values and guides how the TSP will be developed and implemented. Eight goals were developed early in the TSP process, which were used to help prioritize transportation solutions. A ninth overarching goal was added toward the end of the process to reflect the importance of fostering a transportation system that is resilient to natural disasters. The TSP was adopted on October 19, 2015 (Ordinance 15-05). The adopted TSP includes the following overarching vision:

All transportation modes flow smoothly and safely to and throughout the county, meeting the needs of residents, businesses, visitors, and people of all physical and financial conditions. Existing transportation assets are protected and complemented with multi-modal improvements, including freight and passenger rail transportation as an alternative to automobiles. Evacuations and emergency response preceding and following natural disasters are managed effectively.

Transportation System Plan

Volume 1 of the TSP is adopted by reference as part of Goal 12 of the Comprehensive Plan. Volume 1 contains the TSP vision and goals, trends, financial plan, standards, and outcomes.

Volume 2, which is not adopted as part of the Comprehensive Plan, represents an iterative process in the development of the TSP; it includes all background memoranda, meeting summaries, and technical data. Refinements to various plan elements occurred throughout the process as new information was

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obtained. In all cases, the contents of Volume 1 supersede those in Volume 2.

Tsunami Evacuation Facility Improvement Plan (TEFIP)

The Clatsop County Tsunami Evacuation Facility Improvement Plan (TEFIP) is anticipated to be adopted in the spring of 2022. The TEFIP addresses improvements to tsunami evacuation routes, focusing on routes that serve multiple purposes in addition to evacuation, such as walking or cycling trails. The TEFIP seeks to prioritize solutions that benefit the community every day, like investing in recreational trails that double as evacuation routes; increase community resilience and emergency preparedness; facilitate easier evacuation in the event of a major earthquake and tsunami; and identify strategies to make best use of limited public resources.

GOALS AND POLICIES

OBJECTIVE 1: Foster resilient natural hazard evacuation and lifeline route systems.

Policy A: The County should evaluate existing platted roads or rights of way for use as alternative evacuation pathways prior to any consideration of vacations.

OBJECTIVE 2: Provide for efficient motor vehicle travel to and through the county. In order to achieve this objective, Clatsop County should:

POLICY A: Develop a program to systematically implement improvements that enhance mobility at designated high-priority locations.

POLICY B: Adopt a standard for mobility to help maintain a minimum level of motor vehicle travel efficiency and by which land use proposals can be evaluated. State and City mobility standards will be supported on facilities under the respective jurisdiction.

POLICY C: Identify opportunities to reduce the use of state highways for local trips.

POLICY D: Limit access points on highways and arterials. Support consolidated and shared access points.

OBJECTIVE 3: Increase the convenience and availability of pedestrian and bicycle modes. In order to achieve this objective, the County should:

POLICY A: Identify improvements (e.g., street lighting, bike parking) that complement pedestrian and bicycle facilities such as sidewalks and bike lanes and that encourage more use of these facilities.

POLICY B: Improve walking and biking connections to county amenities.

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- POLICY C:** Enhance way finding signage for those walking and biking, directing them to bus stops, key routes and destinations, and tsunami evacuation routes.
- POLICY D:** Promote walking, bicycling, and sharing the road through public information and participation.
- POLICY E:** Identify necessary changes to the land development code to improve connectivity between compatible land uses for pedestrian and bicycle trips.
- POLICY F:** Encourage inclusion of bicycle and pedestrian pathways in all new subdivisions or major developments.
- POLICY G:** Work with Oregon Department of Transportation (ODOT) to provide a safe bicycle and pedestrian pathway along the New Youngs Bay Bridge and the Old Youngs Bay Bridge.
- POLICY H:** Consider using platted, undeveloped public rights-of-way for pedestrian and/or bicycle routes where appropriate.

OBJECTIVE 4: **Coordinate countywide transit services, facilities, and improvements with local jurisdictions that encourage a higher level of ridership. In order to achieve this objective, the County should:**

- POLICY A:** Assist in identifying potential locations for designated park-and-ride lots.
- POLICY B:** Assist in identifying areas that support additional transit services, and coordinate with transit providers to improve the coverage, quality and frequency of services
- POLICY C:** Assist in identifying improvements (e.g., sidewalk and bicycle connections, shelters, benches) that complement transit facilities such as bus stops and that encourage higher usage of transit.

OBJECTIVE 5: **Provide an equitable, balanced and connected multi-modal transportation system. In order to achieve this objective, the County should:**

- POLICY A:** Identify new or improved transportation connections to enhance system efficiency.
- POLICY B:** Ensure that existing and planned pedestrian throughways are clear of obstacles and obstructions (e.g., utility poles).
- POLICY C:** Support connectivity between the various communities in the county and also between adjacent counties' and states' transportation systems.

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POLICY D: The County shall identify opportunities to improve the transportation system so the needs of the transportation disadvantaged are met to the greatest extent possible.

OBJECTIVE 6: **Enhance the health and safety of residents. In order to achieve this objective, the County should:**

POLICY A: Identify improvements needed along natural hazard evacuation and Seismic Lifeline Routes.

POLICY B: Give priority to multiuse paths that enhance community livability and serve as tsunami evacuation routes.

POLICY C: Identify improvements to address high collision locations and improve safety for walking, biking and driving trips in the county.

POLICY D: Enhance existing highway crossings for walking and biking users.

POLICY E: Identify deficient locations in the county where enhanced street crossings for walking and biking are needed.

POLICY F: Improve the visibility of transportation users in constrained areas, such as on hills and blind curves.

POLICY G: Support programs that encourage walking and bicycling, and educate regarding good traffic behavior and consideration for all users.

POLICY H: Locate new transportation facilities outside tsunami inundation zones where feasible.

POLICY I: Where financially feasible, design and construct new transportation facilities to withstand a Cascadia event earthquake and be resistant to the associated tsunami.

POLICY J: Develop multi-use paths that both enhance community livability and serve as tsunami evacuation routes.

POLICY K: Coordinate evacuation route and signage planning in conjunction with existing or proposed transportation system plan pedestrian and bicycle route planning efforts.

OBJECTIVE 7: **Foster a sustainable transportation system. In order to achieve this objective, the County should:**

POLICY A: Develop and support reasonable alternative mobility targets for motor vehicles that align with economic and physical limitations on State highways and County roads where necessary.

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- POLICY B:** Minimize impacts to the scenic, natural and cultural resources in the county.
- POLICY C:** Support alternative vehicle types by identifying potential electric vehicle plug-in stations and developing implementing code provisions.
- POLICY D:** Consider development of infrastructure to support emerging vehicle technologies.
- POLICY E:** Identify areas where alternative land use types would significantly shorten trip lengths or reduce the need for motor vehicle travel within the county.
- POLICY F:** Maintain the existing transportation system assets to preserve their intended functions and maintain their useful life.
- POLICY G:** Identify opportunities to improve travel reliability and safety with system management solutions.
- POLICY H:** Identify stable and diverse revenue sources for transportation investments to meet the needs of the county, including new and creative funding sources to leverage high priority transportation projects.
- POLICY I:** Consider costs and benefits when identifying project solutions and prioritizing public investments.
- POLICY J:** Utilize transparency when determining transportation system investments.
- OBJECTIVE 8:** **Ensure the transportation system supports a prosperous and competitive economy. In order to achieve this objective, the County should:**
- POLICY A:** Encourage improvements to the freight system efficiency, access, capacity and reliability. Consideration should be given to all feasible modes of freight transportation.
- POLICY B:** Support transportation improvements that will enhance access to employment.
- POLICY C:** Support increases in the distribution of travel information to maximize the reliability and effectiveness of all modes of transportation.
- POLICY D:** Identify and improve local Lifeline Routes to increase economic resilience after a natural hazard disaster.
- OBJECTIVE 9:** **Coordinate with local and state agencies and transportation plans.**

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- POLICY A:** Coordinate with the Oregon Transportation Plan and associated modal plans.
- POLICY B:** The County shall work with the North Coast Regional Solutions Center and the Sunset Empire Transportation District to promote projects that improve regional linkages.
- POLICY C:** The County shall coordinate regional project development and implementation with local jurisdictions (e.g., evacuation routes, countywide transit, and jurisdictional transfer of roadways).
- POLICY D:** Coordinate with the Clatsop County Parks and Recreation Master Plan regarding trail guidelines and connections between parks, recreation areas, and trails.
- POLICY E:** Coordinate evacuation route and signage planning with existing or proposed pedestrian and bicycle route planning efforts.

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

[660-012](#) – Transportation Planning

[660-034](#) – Airport Planning

COORDINATING STATE AGENCIES:

Oregon Department of Land Conservation and Development (DLCD)

Oregon Department of Transportation (ODOT)

BACKGROUND REPORTS AND SUPPORTING DATA:

Clatsop County Transportation System Plan, 2015: [Volume 1](#), [Volume 2](#)

[ODOT Strategic Action Plan](#), 2021

GOAL 13



ENERGY CONSERVATION

STATEWIDE PLANNING

GOAL 13:

To conserve energy.

CLATSOP COUNTY GOAL 13:

To conserve energy, reduce waste and increase self-sufficiency.

OVERVIEW

Land use decisions can have a direct effect on the energy a community consumes. For example, high-density uses along major streets improve the efficiency of public transportation systems, make it easier to walk or bike to a variety of locations, and thereby reduce gasoline consumption.

Goal 13: Energy Conservation, requires local governments to consider the effects of its comprehensive planning decisions on energy consumption. Goal 13 encourages communities to look within existing urban neighborhoods for areas of potential redevelopment before looking to expand, and to "recycle and re-use vacant land." In urban settings, this is often referred to as "in-fill development." The goal also directs cities and counties to have systems and incentives in place for recycling programs.

At the time the goal was enacted, Oregonians were particularly concerned by development of new homes that blocked neighbors' sunlight, which can have impacts on passive heating and availability of natural light. These concerns are expressed in the goal language.

Today, concerns about renewable energy sources are seen through a different lens. Innovation in the areas of solar and wind energy have made them increasingly popular in Oregon. Concern about climate change has resulted in an increase in public and private interest in and development of alternative energy sources. Goal 13 was not written to govern or direct the production of energy, but its conservation.

GOALS, OBJECTIVES AND POLICIES

GENERAL POLICIES

Policy A: The County recognizes the need for energy conservation through support of actions that public entities and private individuals and businesses can voluntarily undertake. Such actions may include, but are not limited to:

1. Methods to reduce energy consumption such as enforcing strict temperature and lighting controls in government buildings and incentive programs for carpooling and telecommuting, etc.
2. Encouraging new government buildings and major renovations to existing structures to be energy efficient. Decisions on design and selection of equipment should not be based on the lowest initial cost alone. Operating and energy costs for a reasonable life expectancy of the building should receive equal consideration. Consideration should also be given to the use of solar energy and other renewable energy sources in heating and cooling all new government buildings.
3. A partnership between the County, the cities, Extension Service and Community College to:
 - a. Promote energy conservation through seminars, other educational programs, and information dissemination.
 - b. Coordinate with local utility companies to provide technical assistance to individuals desiring to retrofit their homes or buildings with improved insulation and alternative energy sources.
4. Continued promotion and possible expansion of recycling opportunities.
5. Coordination with cities to discourage businesses from the use of non-compostable/non-recyclable consumables.

Policy B: Consistent with Statewide Planning Goal 13, Implementation measure B(1)(d), the following land use practices shall be considered to conserve energy and promote the use of alternative systems:

1. Open space should be located whenever possible to buffer structures from shadows cast by other buildings.
2. Existing solar access is to be protected.
3. Encourage solar energy use where practical.
4. Encourage using open spaces or parcels not suitable for development for

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a community solar program. Consider tax incentives for landowners who allow their land to be used for this purpose.

Policy C: The County shall, whenever possible, encourage the use of renewable and alternative energy sources such as total energy systems where, for example, electricity is generated and the waste heat is utilized for space heating and cooling purposes.

Policy D: When reviewing changes to land use designations, the County shall consider energy conservation before reclassifying resource lands as RURAL LANDS and DEVELOPMENT lands.

Policy E: The County should notify all local Native American tribes when public notices are required.

Policy F: When siting energy production and distribution facilities the county shall indicate when proposed sites are in tsunami hazard zones.

CLIMATE CHANGE POLICIES

GOAL 1: Clatsop County shall work to protect watersheds, surface waters, aquifers and drinking water supplies from the impacts of climate change.

Policy A: The County should promote water conservation and reduced use to avoid unnecessary waste and consumption.

ALTERNATIVE SITING POLICIES

Policy A: The County should identify a future site or sites for the installation of a solid waste disposal site to accommodate a biodigester or other system for the temporary treatment and/or storage of septage.

Policy B: Clatsop County should identify sites for the stockpiling and disposal of organic fill/waste that has been removed from other development sites.

HOUSING AND DEVELOPMENT POLICIES

Policy A: Clatsop County shall continue to require new development projects (subdivisions and commercial developments, or projects in rural communities) to incorporate bus stops, walking paths and/or bicycle/horse paths whenever possible and appropriate.

Policy B: The County should encourage new development to incorporate alternative/renewable energy sources and high-efficiency products into construction. Clatsop County should also consider constructing new public buildings to LEED standards.

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- Policy C:** In order to increase resiliency, electric vehicles can be used to power homes. The County should encourage the installation of these types of systems in new residential construction.
- Policy D:** The County may support organizations and programs that assist homeowners to retrofit and upgrade to energy-efficient technologies and appliances. This should include dwellings, as well as accessory buildings.
- Policy E:** Existing building codes may not adequately address weather conditions in the county and additional requirements may be needed at the local level. The County should work with the Oregon Building Codes Division to identify and implement additional weather-proofing requirements to increase energy efficiency and decrease owners' energy costs.
- Policy F:** When appliances are replaced, the County should encourage replacement with energy-efficient models.
- Policy G:** Clatsop County should encourage new developments to provide expansion opportunities when installing new subdivision utilities in order to accommodate new utility technologies.
- Policy H:** Composting toilets and the use of other alternative sewage treatment systems should be encouraged by Clatsop County.

ALTERNATIVE / NEW ENERGY POLICIES

- Policy A:** The County may consider encouraging utilizing the flow of the Columbia River as a renewable energy resource.
- Policy B:** Clatsop County should encourage the private use of energy-generating technologies such as solar panels, wind energy, geothermal heat pumps, and other developing energy sources in order to reduce transmission costs and pollution generated by the consumption of regionally-produced and -oriented energy sources.
- Policy C:** The County may coordinate with the Oregon Military Department to encourage the installation of solar panels at Camp Rilea.
- Policy D:** The County should coordinate with the Oregon Military Department to encourage the installation of wind generation turbines at Camp Rilea.
- Policy E:** The County should encourage the installation of wind turbines on higher grounds within the planning areas. While the County should provide particular consideration to properties on the Clatsop Ridge as potential wind generation sites, the County should preserve as much of the Clatsop Plains as

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possible as open space.

- Policy F:** The County may review and determine the costs and benefits of converting its fleet to electric vehicles or other alternative technologies. This process should be ongoing to keep abreast of rapidly changing technology and manufacturing developments and associated economic factors.
- Policy G:** The County may encourage the use of biofuels, biogas and wood gasification whenever possible.
- Policy H:** The County should encourage utility companies, businesses, individuals and other entities and institutions to utilize alternative energy sources to back up critical energy facilities. An emphasis should be placed on the use of the most environmentally-friendly alternative energy sources as determined by scientific research.
- Policy I:** The County recognizes that there are limited agricultural lands within the Clatsop County, but there is also a need to balance that limitation with the need for renewable, sustainable energy sources. To achieve that balance, the county should encourage the use of small-scale solar installations that integrate grazing or other agricultural practices with the solar installation.
- Policy J:** The County should encourage the State to incentivize the installation of solar panels through low interest loans or tax abatement/exemption programs.
- Policy K:** The County should coordinate with state and/or federal agencies to explore potential sites for off-shore energy generation and to review development proposals. The County, in coordination with state and/or federal agencies shall ensure on-shore environmental impacts on lands within are minimized.
- Policy L:** The County should encourage the conversion of excess energy from non-polluting sources to hydrogen.
- Policy M:** The County should request the Oregon Department of Energy conduct a new study to identify potential wind generation sites and reassess previously-identified sites.
- Policy N:** Clatsop County should encourage the development of alternative power systems; especially for remote rural areas and to provide emergency back-up power.
- Policy O:** The County may consider renewable energy sources as a critical component of a natural hazards mitigation strategy in the event of a prolong power outage.

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Policy P: Major manufacturing operations should be encouraged to develop their own sources of energy through waste treatment or other alternatives which utilize renewable resources.

Policy Q: The County may encourage the use of alternative energy sources and the development of private and community energy systems.

WATER ENERGY POLICIES

Policy A: When new water supply systems are installed, the County should encourage the use of in-watermain-hydro technology, similar to that used by the City of Astoria.

Policy B: The County should encourage the use of upper/lower reservoirs and pump stations to generate electricity (pumped storage sites)

Policy C: The County may encourage appropriate state agencies to review existing studies and regulations to determine the costs and benefits of using small in-stream hydropower generation.

Policy D: In order to ensure that the County is not requiring surplus capacity to serve development, the County should review its minimum water flow requirements for new development to ensure that its requirements are consistent with actual usage patterns. Required water flow may be based on the number of fixtures and/or house size.

Policy E: The County should encourage new innovation and concepts to conserve and/or reduce water usage including, but not limited to grey water recycling, as permitted under OAR 340-053.

Policy F: The County shall continue to monitor water management and conservation plans of surrounding jurisdictions and special districts for consistency with the county comprehensive plan.

Policy G: The County should encourage water storage/holding tanks/catchment systems for new residential and commercial development.

RECYCLING AND COMPOSTING POLICIES

Policy A: The County should encourage community composting.

Policy B: The County should identify a site for an organic waste dump / composting facility.

Policy C: In order to reduce energy consumption and reduce trash in landfills and roadside litter, the County should encourage businesses to reduce the

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amount of single-use and recyclable customer products.

Policy D: When single-use products must be used, the County should encourage the use of recyclable or biodegradable products.

Policy E: The County will continue to support, promote and expand recycling opportunities.

Policy F: In order to increase recycling opportunities, the County should work with franchise haulers to establish additional recycling centers in underserved or unserved areas of Clatsop County.

TRANSPORTATION POLICIES

Policy A: Explore priority areas and funding methods for construction and ongoing maintenance of walking paths and/or bicycle paths east of Highway 101.

Policy B: In order to provide opportunity for and encourage development of public transit and car/bike sharing programs, the County should require clustered development whenever possible.

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

None

COORDINATING AGENCIES:

Oregon Department of Environmental Quality (DEQ)

Oregon Department of Energy (ODOE)

Oregon Department of Agriculture (ODA)

Oregon Water Resources Department

Oregon Department of Land Conservation and Development (DLCD)

BACKGROUND REPORTS AND SUPPORTING DATA:

[Oregon Territorial Sea Plan](#)

[Future Climate Projections Clatsop County](#), Oregon Climate Change Research Institute, February 2020

[Goal 13 Background Report](#)

GOAL 14



URBANIZATION

STATEWIDE PLANNING

GOAL 14:

To provide for an orderly and efficient transition from rural to urban land use, to accommodate urban population and urban employment inside urban growth boundaries, to ensure efficient use of land, and to provide for livable communities.

CLATSOP COUNTY

GOAL 14:

To provide for an orderly and efficient transition from rural to urban land use.

OVERVIEW

Oregon's statewide planning program conserves rural land for farming and forestry, protects natural resources and wildlife habitat, and allows development in appropriate places. In Oregon's statewide planning program, "rural land" generally is land outside of an urban growth boundary.

Statewide Planning Goal 14 is designed to keep distinct urban and rural lands and uses separate from each other.

The goal requires urban growth boundaries to be established and maintained by cities, counties, and regional governments to provide land for urban development needs and to identify and to separate urban and urbanizable land from rural land. The program discourages "sprawling" development that takes place outside an [urban growth boundary](#).

Establishment and change of urban growth boundaries is a cooperative process required by state land use laws. Each city is required to establish and maintain an urban growth boundary to provide land for future urban development.

Clatsop County maintains urban growth management agreements with each of the county's five cities: Astoria, Cannon Beach, Gearhart, Seaside, and Warrenton. These agreements are updated as needed. Each of the cities is responsible for development within its urban growth boundary. A city's city limits boundary is contained within its urban growth boundary. An urban growth boundary may match but usually exceeds the city limits boundary. Clatsop County is responsible for management of development in rural areas outside urban growth boundaries, as well as in "Rural Communities," discussed later in this planning element.

Goal 14 also sets criteria for converting rural lands to urban lands, sets infrastructure requirements for urban lands, and places limits on infrastructure for unincorporated, rural places.

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A county decides where rural development should be allowed by following what is called the "exceptions process." Rural residential, recreational, commercial, and industrial zones (in "exception areas") allow development in certain rural areas. All rural development is overseen by the county.

OBJECTIVES AND POLICIES

POLICY AND DISTRICT AGREEMENTS

POLICY A: Urban growth boundaries shall identify and separate urbanizable land from rural land. Establishment and change of the boundaries shall be based upon considerations of the following factors:

1. Demonstrated need to accommodate long-range urban population growth requirements consistent with LCDC goals;
2. Need for housing, employment opportunities, and livability;
3. Orderly and economic provision for public facilities and services;
4. Maximum efficiency of land uses within and on the fringe of the existing urban area;
5. Environmental, energy, economic and social consequences;
6. Retention of agricultural land as defined, with Class I being the highest priority for retention and Class IV the lowest priority; and
7. Compatibility of the proposed urban uses with nearby agricultural and forest activities.

POLICY B: Establishment and change of the urban growth boundaries shall be a cooperative process between a city and the county.

POLICY C: Land within the urban growth boundaries separating urbanizable land from rural land shall be considered available (over a period of time) for urban uses. Conversion of urbanizable land to urban uses shall be based on consideration of:

1. Orderly, economic provision for public facilities and services;
2. Availability of sufficient land for the various uses to insure choices in the marketplace;
3. LCDC goals or the acknowledged comprehensive plan; and,
4. Encouragement of development within urban areas before conversion of urbanizable areas.

POLICY D: Plans should designate sufficient amounts of urbanizable land to accommodate the need for further urban expansion, taking into account

1. the growth policy of the area,
2. the needs of the forecast population,

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3. the carrying capacity of the planning area, and
4. the open space and recreational needs of the area, and mapped high hazard areas.

URBAN GROWTH BOUNDARY MANAGEMENT AGREEMENTS

Each city and the county have adopted the UGB management agreements. As of June 1996, through the adopted UGB agreements the cities of Astoria, Cannon Beach, Gearhart, Seaside and Warrenton are administering and enforcing the UGB Comprehensive Plan and Zoning Ordinances inside the UGB outside the city.

POLICY A: The County shall review these agreements every three to six years, or as needed and updated accordingly. Clatsop County should be proactive in its outreach to the cities regarding their growth needs.

See each respective city's website for more information regarding the county's five incorporated cities:

[Astoria](#)

[Cannon Beach](#)

[Gearhart](#)

[Seaside](#)

[Warrenton](#)

Clatsop County has adopted each of the UGB plans and zoning for each of the above cities. They are contained in separate documents in the Clatsop County Community Development Department or respective City Hall.

POLICY B: The size of the parcels of urbanizable land that are converted to urban land should be of adequate dimension so as to maximize the utility of the land resource and enable the logical and efficient extension of services to such parcels.

POLICY C: Plans providing for the transition from rural to urban land use should take into consideration as to a major determination the carrying capacity of the air, land and water resources of the planning area. The land conservation and development actions provided for by such plans should not exceed the carrying capacity of such resources.

POLICY D: Allowable uses on property in the tsunami hazard area vacated as the result of an urban growth boundary expansion to relocate existing development shall be limited. Such limitations shall include permitting only low risk non-residential uses, or requiring uses which implement adequate protection or mitigation measures for seismic and tsunami hazards. (DLCD recommendation)

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UNINCORPORATED RURAL COMMUNITIES

Clatsop County has identified and established boundaries for the following rural communities: Arch Cape, Knappa, Miles Crossing - Jeffers Gardens, Svensen, and Westport. Land use plans in these areas recognize the importance of communities in rural Clatsop County.

POLICY A: In unincorporated communities outside urban growth boundaries the county may approve uses, public facilities and services more intensive than allowed on rural lands by Goal 11 and 14, either by exception to those goals, or as provided by OAR 660 rules, which ensure such uses do not:

1. Adversely affect agricultural and forest operations, and
2. Interfere with the efficient functioning of urban growth boundaries.

POLICY B: While being mindful of Policy A, above, Clatsop County should explore the existing exceptions areas' and rural community boundaries and collaborate with rural community service providers regarding whether lands within the boundaries are planned reflecting the current and future needs of the communities or whether the boundaries should be adjusted. At the same time, the county should explore whether new areas are emerging that would be appropriate for the exceptions process and designation as new rural communities.

DISTRICT AGREEMENTS

Clatsop County has adopted agreements with the service districts with respect to land use planning and coordination. These agreements are contained in separate documents located in the Clatsop County Community Development Department and the respective district offices.

POLICY A: The County shall review these agreements every three to six years, or as needed and update accordingly.

POLICY IMPLEMENTATION

1. The type, location and phasing of public facilities and services are factors which should be utilized to direct urban expansion.
 - 1.1. The type, design, phasing and location of major public transportation facilities (i.e., all modes: air, marine, rail, mass transit, highways, bicycle and pedestrian); and
 - 1.2. Improvements thereto are factors which should be utilized to support urban expansion into urbanizable areas and restrict urban expansion from rural areas.
2. Local land use controls and ordinances should be mutually supporting, adopted and enforced to integrate the type, timing and location of public facilities and services in a manner to accommodate increased public demands as urbanizable lands become more urbanized.

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3. Additional methods and devices for guiding urban land use should include but not be limited to the following: (1) tax incentives and disincentives; (2) multiple use and joint development practices (3) fee and less-than-fee acquisition techniques; and (4) capital improvement programming.
4. Plans should provide for a detailed management program to assign respective implementation roles and responsibilities to those governmental bodies operating in the planning area and having interests carrying out the goal.
5. Clatsop County should explore a countywide discussion with the cities, service providers, community advisory committees, etc., regarding establishing better collaboration on where growth is desired and expected and how to manage it appropriately.
6. Plan for the location or relocation of critical facilities outside of tsunami hazard area when conducting the land needs analysis. (DLCD recommendation)

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

[660-004](#) – Interpretation of Goal 2 Exception Process

[660-012](#) – Transportation Planning

[660-014](#) – Application of the Statewide Planning Goals to Newly Incorporated Cities, Annexation, and Urban Development on Rural Lands

[660-022](#) – Unincorporated Communities

[660-024](#) – Urban Growth Boundaries

[660-025](#) – Periodic Review

[660-032](#) – Population Forecasts

[660-038](#) – Simplified Urban Growth Boundary Method

COORDINATING STATE AGENCIES:

[Oregon Department of Land Conservation and Development \(DLCD\)](#)

[Oregon Department of Transportation \(ODOT\)](#)

BACKGROUND REPORT

[Goal 14 Background Report](#)

GOAL 19



OCEAN RESOURCES

STATEWIDE PLANNING

GOAL 19:

To conserve marine resources and ecological functions for the purpose of providing long-term ecological, economic, and social value and benefits to future generations.

CLATSOP COUNTY GOAL 19:

To assure that marine resource management and development in the territorial sea adjacent to Clatsop County occurs in a manner that conserves beneficial use of these resources.

OVERVIEW

The boundaries of the territorial sea adjacent to Clatsop County includes ocean seafloor, the water column, and the ocean surface. Beaches, headlands, islands and rocks above the high tide line, and estuaries are not included. The territorial sea is managed to conserve marine resources and ecological functions for the purpose of providing long-term ecological, economic, and social value and benefits to current and future generations.

Navigation and commercial and recreational fishing are significant uses in Oregon state's territorial sea adjacent to Clatsop County. Clatsop County does not regulate commercial or recreational fishing or navigation in the ocean through its Comprehensive Plan or Zoning Code. But this does not diminish the importance of these activities to the County. Although Camp Rilea's safety zone extends into the territorial sea, the County does not directly regulate Camp Rilea nor its use of the safety zone, which is under the jurisdiction of the Oregon Military Department.

Oregon state's territorial sea adjacent to Clatsop County has numerous entities and jurisdictions with a stake in protecting ocean resources. Stakeholders include federal entities (U.S. Army Corps of Engineers, U.S. Fish & Wildlife Service, U.S. Coast Guard), state entities (Oregon Department of Land Conservation and Development, Oregon Department of Fish and Wildlife), local jurisdictions (Clatsop County, City of Astoria, City of Warrenton), tribal nations, and environmental groups.

OCEAN STEWARDSHIP AREA

The State of Oregon has interests in the conservation of ocean resources in an Ocean Stewardship Area, an ocean area where natural phenomena and human activities can affect uses and resources of Oregon's territorial sea. The Ocean Stewardship Area includes the state's territorial sea, the continental slope, and the adjacent ocean areas.

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Within the Ocean Stewardship Area, the State of Oregon will:

- Use all applicable state and federal laws to promote its interests in management and conservation of ocean resources;
- Encourage scientific research on marine ecosystems, ocean resources and uses and oceanographic conditions to acquire information needed to make ocean and coastal-management decisions;
- Seek co-management arrangements with federal agencies when appropriate to ensure that ocean resources are managed and protected consistent with the policies of Statewide Planning Goal 19, Ocean Resources and the Territorial Sea Plan; and
- Cooperate with other states and governmental entities directly and through regional mechanisms to manage and protect ocean resources and uses.

The Ocean Stewardship Area is not intended to change the seaward boundary of the State of Oregon, extend the seaward boundaries of the state's federally approved Coastal Zone Management Act, affect the jurisdiction of adjacent coastal states, alter the authority of federal agencies to manage the resources of the United States Exclusive Economic Zone, or limit or otherwise change federal agency responsibilities to comply with the consistency requirements of the federal Coastal Zone Management Act.

INFORMATION AND EFFECTS ASSESSMENT REQUIRED

Prior to taking an action that is likely to affect ocean resources or uses of Oregon's territorial sea, state and federal agencies shall assess the reasonably foreseeable adverse effects of the action as required in the Oregon Territorial Sea Plan. The effects assessment shall also address reasonably foreseeable adverse effects on Oregon's estuaries and shorelands as required by Statewide Planning Goal 16, Estuarine Resources; Goal 17, Coastal Shorelands; and Goal 18, Beaches and Dunes.

OBJECTIVES AND POLICIES

OBJECTIVE 1: To assure that marine resource management and development in Oregon state's territorial sea adjacent to Clatsop County occurs in a manner that conserves beneficial use of these resources.

POLICY A: The County shall rely on the Oregon Territorial Sea Plan's consultation process as a mechanism for providing input into development proposals in the territorial sea and to ensure the following:

1. Ocean resources development in the state's territorial sea adjacent to Clatsop County should be designed, located and managed in a manner that does not substantially impair the ocean's scenic value, as experienced from the shoreline, or from public parks, highways, public streets, or scenic

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overlooks in the coastal zone.

2. Ocean resources development in the state's territorial sea adjacent to Clatsop County should be designed, located and managed in a manner that is respectful of, and addresses the interests and concerns of residents, visitors, businesses and property owners in the coastal zone.
3. Ocean resources development in the state's territorial sea adjacent to Clatsop County should endeavor to be designed, located and managed in a manner that does not negatively impact or effect local government property taxes.
4. The cumulative impacts and effects, both beneficial and harmful, of ocean resources development should be considered when evaluating development proposals in the territorial sea.

POLICY B: Clatsop County should participate in state and federal rule-making and decision-making regarding impacts from and responses to climate change, sea level rise, ocean acidification, ocean temperature change, sea level rise, ocean acidification, and ocean temperature change.

POLICY C: The County should participate in state and federal rule-making and decision-making that affects the County's marine resources, or might conflict with the Comprehensive Plan.

POLICY D: The County should coordinate with state and federal agencies in the regulation of offshore energy generation facilities, which should include preserving scenic views.

Policy E: Clatsop County should coordinate with the State to assure compliance with Oregon's single use plastic bag ban.

Policy F: Clatsop County should explore ways to reduce plastic pollution on land, in waterways, and the ocean.

Policy G: Clatsop County should consider impacts to the County's waterways (e.g. rivers, lakes, wetlands, estuaries, ocean) in land use decision-making to reduce all types of land-based pollution.

Policy H: The County should consider the effects and impacts, both harmful and beneficial of offshore energy generation facilities. Consideration should be given to the entire project, including the effects and impacts to beaches and dunes resulting from an on-shore companion facility.

IMPLEMENTING OREGON ADMINISTRATIVE RULES (OAR):

[660-036 – Ocean Planning](#)

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COORDINATING STATE AGENCIES:

U.S. Army Corps of Engineers
U.S. Fish and Wildlife Service
U.S. Coast Guard
Oregon Department of Land Conservation and Development (DLCD)
Oregon Coastal Management Program (OCMP)
Oregon Department of Fish and Wildlife
Oregon Military Department

BACKGROUND REPORTS AND SUPPORTING DATA:

[Oregon Coastal Management Program](#)
[Coastal Goals](#)
[Oregon Ocean Information](#)
[Goal 19 Background Report](#)

DRAFT

EXHIBIT 2

Background Reports:

- Goal 1: Public Involvement ([via link](#))
- Goal 3: Agricultural Lands ([via link](#))
- Goal 4: Forest Lands ([via link](#))
- Goal 6: Air, Water and Land Resources Quality ([via link](#))
- Goal 7: Natural Hazards ([via link](#))
- Goal 8: Recreational Needs ([via link](#))
- Goal 9: Economic Development ([via link](#))
- Goal 10: Housing ([via link](#))
- Goal 11: Public Facilities and Services ([via link](#))
- Goal 13: Energy Conservation ([via link](#))
- Goal 14: Urbanization ([via link](#))
- Goal 19: Ocean Resources ([via link](#))

EXHIBIT B

Comprehensive Plan Summary Report



COMPREHENSIVE PLAN UPDATE SUMMARY REPORT

JUNE 14, 2023

PREPARED BY:

Clatsop County Community Development Land Use Planning Division

SECTION 1: OVERVIEW

Oregon’s land use planning system was initiated in 1973 with the adoption of Senate Bill 100 (SB 100). SB 100 was designed to protect farm and forest lands throughout the state from encroaching urban development. The foundation of this planning system consists of 19 statewide planning goals. Of these 19 goals, all but one – Goal 15: Willamette River Greenway – are applicable to Clatsop County. Every local government in Oregon is required to adopt and maintain a comprehensive plan and adopt a zoning ordinance in order to implement the comprehensive plan policies.

The Clatsop County Comprehensive Plan describes the long-term vision for unincorporated Clatsop County, looking ahead to set direction for the county’s growth over the next 20 years. It contains common goals that guide development within the County, including in the areas of land use, environment, transportation, economic development, housing and resource use.

Clatsop County adopted its original comprehensive plan in 1980. The current comprehensive plan consists of 18 goals and six companion community plans – one for each of the County’s six planning areas:

COMMUNITY PLANS	GOALS
Clatsop Plains	1. Citizen Involvement
Elsie-Jewell	2. Land Use Planning
Lewis & Clark-Olney Wallooskee	3. Agricultural Lands
Northeast	4. Forest Lands
Seaside Rural	5. Open Spaces, scenic and Historic Areas, and Natural Resources
Southwest Coastal	6. Air, Water and Land Resources Quality
	7. Areas Subject to Natural Disasters and Hazards
	8. Recreational Needs
	9. Economic Development
	10. Housing
	11. Public Facilities and Services
	12. Transportation
	13. Energy Conservation
	14. Urbanization
	15. N/A (Applies to Willamette River area only)
	16. Estuarine Resources
	17. Coastal Shorelands
	18. Beaches and Dunes
	19. Ocean Resources (Oregon Off-Shore Territorial Waters only)

From 1981 through 2007, Oregon law required all cities to conduct a periodic review of their comprehensive plans. In 2007, the legislature revised the requirements of periodic review to include only those cities with a population of 10,000 or greater. The County's last mandatory periodic review was in 2003. However, the 2003 review did not revisit all 18 goals, choosing instead to focus on amendments to those goals that would allow creation of the rural communities of Knappa, Svensen, Miles Crossing, Jeffers Gardens, Westport and Arch Cape. While the Comprehensive Plan has been amended several times over the past 43 years, this was the first complete review and update since its adoption in 1980.

SECTION 2: OREGON'S STATEWIDE LAND USE PLANNING SYSTEM

On May 29, 1973, the Oregon State Legislature approved Senate Bill 100, creating the Land Conservation and Development Commission (LCDC) and the Department of Land Conservation and Development (DLCD). SB 100 also established the foundation for the statewide land use planning system. The first task assigned to LCDC was to develop and adopt Statewide Planning Goals, with the primary intent of planning for future growth and protecting the State's natural resources. Between 1974 and 1976, LCDC adopted 19 Statewide Planning Goals that constitute the overarching planning system that guides growth throughout the state.

These goals express the state's policies on land use and related topics, including citizen involvement, housing, and natural resources. Most goals are accompanied by implementation measures and guidelines to assist local governments with preparing the policies necessary to achieve compliance with the Statewide Planning Goals. As noted in [Goal 2](#), while guidelines are not mandatory, if a local government chooses not to follow a guideline, it must instead develop alternative methods that would achieve the same outcome.

Oregon's statewide goals are implemented through local comprehensive planning. State law requires each city and county to adopt a comprehensive plan and the zoning and land-division ordinances needed to put the plan into effect.

Local comprehensive plans must be consistent with the Statewide Planning Goals. Plans are reviewed for such consistency by the state's Land Conservation and Development Commission (LCDC). When LCDC officially approves a local government's plan, the plan is said to be "acknowledged." It then becomes the controlling document for land use in the area covered by that plan.

Oregon's planning laws apply not only to local governments but also to special districts and state agencies. The laws strongly emphasize coordination -- keeping plans and programs consistent with each other and with the Statewide Planning Goals. As statutes are updated revisions may be required to acknowledged local plans.

SECTION 3: CLATSOP 2040

SECTION 3A: APPROACH

The Comprehensive Plan update was completed almost entirely in-house by the citizen advisory committees and land use planning staff. The Columbia River Estuary Study Taskforce (CREST) was utilized to update the 1983 Duncan Thomas wetland report. Staff from the Department of Land Conservation and Development, Oregon Department of Fish and Wildlife, Oregon Department of Forestry, Department of Revenue, and the Water Resources Department provided technical information, led educational workshops and reviewed drafts of the various goals. Local partners, including the fairgrounds and the Port of Astoria, provided information and feedback regarding Goal 9: Economic Development.

By completing the comprehensive plan update by primarily utilizing local planning staff, data and information from state agencies, and a dedicated group of citizen volunteers, significant fiscal resources were efficiently and responsibly spent. While the process, for a variety of reasons, may have appeared overly lengthy, in reality, the work was completed over 30 active months – six months less than the three-year timeframe previously granted for periodic review.

Demographics from the 2020 Decennial U.S. Census data and population projections from Portland State University Population Research Center provided the basis for population estimates that were used to inform the update. Other area-specific plans and studies such as the *Camp Rilea Joint Land Use Study* (2012) and the *North Clatsop Plains Sub-Area Plan* (2014) also were reviewed to ensure consistency within the community plans and to identify potential goals and policies that should be included in those updated plans.

The Comprehensive Plan update process was further guided by the following principles:

- Capitalize on existing work, rather than re-inventing new processes
- Create accountability for included goals and policies, by establishing performance measures to track the plan's implementation and identify responsible parties
- Incorporate updated information and policies to support economic development
- Consider and address impacts from climate change and incorporate adaptation strategies
- Communicate broadly and often; reach out to groups in all segments of the county
- Provide information throughout the update that is accessible, engaging and readily understandable

SECTION 3B: CITIZEN ADVISORY COMMITTEES

The update of the County's Comprehensive Plan began in February 2019, with an announcement requesting applicants for the six citizen advisory committees. The advisory committees met continuously from June through December 2019.

A three-month hiatus was scheduled during January-March, 2020 in order to allow staff time to prepare draft revisions to Goals 1-4. It was anticipated that citizen advisory committee meetings

would resume in April 2020. In preparation of restarting the process, staff provided an update to the Board of Commissioners on March 11, 2020. On March 16, 2020, the Board approved an Emergency Ordinance related to the COVID-19 pandemic and on March 18, 2020, the majority of the land use planning staff transitioned to remote work. All Planning Commission and citizen advisory committee meetings were canceled for April and May. The work of the citizen advisory committees recommenced in July 2020 using virtual meeting platforms.

In April 2021, the Board of Clatsop County Commissioners requested that staff pause the process in order to refine the timeframe to complete the project. A modified schedule was presented to the Board in June 2021. This new schedule shifted the focus of the five planning area citizen advisory committees, whose sole task became review of their respective community plan. Between August and December 2021, the five committees completed entire overhauls of the community plans, with the Elsie-Jewell/Seaside Rural CAC completing review of two community plans during this timeframe.

The Countywide Citizen Advisory Committee was merged with the Planning Commission and tasked with completing review of Goals 6-14 and Goal 19. Funding has been budgeted for technical assistance to complete the updates of Goals 16, 17 and 18 in FY 22/23.

SECTION 3C: PLANNING COMMISSION

As noted above, the Planning Commission worked with the Countywide Citizen Advisory Committee members to review Goals 1-14 and Goal 19, prior to making a formal recommendation to the Board of Commissioners. The Planning Commission also conducted preliminary reviews and made preliminary recommendations regarding these 15 goals and the six community plans. The preliminary reviews and recommendations occurred at public hearings held between October 2021 and June 2022.

Planning Commission Recommendation: On August 9, 2022, the Planning Commission voted 5-1, with Chris Farrar dissenting, to recommend the Board of Commissioners approve the updates to Goals 1-14 and Goal 19, as submitted by staff.

Following the August 2022 Planning Commission meeting, the Comprehensive Plan adoption process was temporarily postponed as planning staff continued to work with the County Manager to identify further refinements and revisions to the document. These changes are discussed in further detail below. The Planning Commission reviewed the revised document on May 9, 2023, and voted unanimously, 6-0 (Commissioner Magyar, excused), to recommend the Board of Commissioners approve the updates to Goals 1-4, 6-14 and Goal 19, as presented.

SECTION 3D: DLCD AND LEGAL REVIEW

Since the beginning of the comprehensive plan update process in 2019, staff at the Department of

Land Conservation and Development (DLCD) have provided Clatsop County staff with courtesy reviews of the revised goals. Comments from DLCD staff have been incorporated into the final drafts of the Goals.

County Land Use Counsel from the firm of Beery, Elsner, and Hammond, also completed a legal review of Goals 1-4, 6-14, and Goal 19. All goals have been revised to incorporate the comments and legal advice from counsel.

SECTION 3E: ADDITIONAL REVISIONS

Following the August 9, 2022, review and recommendation by the Planning Commission, staff scheduled the updated comprehensive plan for a public hearing with the Board of Commissioners on September 14, 2022. The item was subsequently removed from the agenda to allow the Board sufficient time to review the documents. During the following months, planning staff worked with the County Manager to also review and revise the draft. The following changes have been made to the draft comprehensive plan update since August 9, 2022:

- Goal 5 was removed from the current ordinance due to its complexity and technical nature. Goal 5 will now follow a separate review path. An exact schedule has not yet been determined.
- The six community plans have been placed on a separate review and approval path. An exact schedule has not yet been determined.
- The historic, current and future conditions sections have been removed from each goal and placed in [separate background reports](#).
- Policies have been reviewed and revised to determine what is mandatory under the Statewide Planning Goals and what is discretionary. Mandatory items are now noted as “shall”, while discretionary items are now noted as “should” or “may”.
- Added language regarding the impact of the fermentation industry to Goal 9: Economic Development
- Other revisions that were made between the August 9, 2022, Planning Commission and the originally-scheduled September 14, 2022, Board of Commissioners review are noted under each goal, below.
- Previous drafts of the various goals can be found [here](#).

SECTION 4: GOAL SUMMARIES AND ISSUES OF NOTE

GOAL 1: PUBLIC INVOLVEMENT

Purpose: To provide opportunities for community members to participate in all phases of the planning process, to keep the public informed, and to open lines of communication for the sharing of questions, problems, and suggestions regarding the Comprehensive Plan and land use regulations.

Issues of Note:

- The citizen advisory committees have expressed interest in remaining active following completion of the comprehensive plan update process. The Board of Commissioners have expressed an interest in hosting public meetings in order to obtain more firsthand input from community members. The narrative and policies of Goal 1 have been revised to remove references to continuation of the citizen advisory committees.
- Land Use Counsel has noted that the final version of Goal 1 must include a determination regarding the structure of the state-mandated Committee for Citizen Involvement (CCI). The Planning Commission currently acts as the CCI. Continuing use of the Planning Commission as the formal CCI would not preclude additional venues for public input, including townhall meetings, surveys, and ad hoc advisory committees. Goal 1 has been revised to address legal counsel's comment by continuing to designate the Planning Commission as the formal Committee for Citizen Involvement. The Board may choose to revisit this issue in the future.

Other Revisions Made Between August 9 and September 14, 2022:

- Added language to the narrative regarding the results of Oregon's Kitchen Table public outreach related to community involvement
- Correct spelling and grammatical errors

A strikethrough version of Goal 1 detailing these changes can be found [here](#). The Goal 1 Background Report can be found [here](#).

GOAL 2: LAND USE PLANNING

Purpose: To establish a land use planning process and policy framework as a basis for all decision and actions related to use of land and to assure an adequate factual base for such decisions and actions.

Issues of Note: Throughout the update process the following common issues were identified in most or all of the planning areas:

- Need for additional housing and economic development in order to retain local youth and support new and expanded businesses
- Need to balance resource protection with economic development
- Need to monitor potable water supplies to ensure that adequate capacity is available to support current and future development and to ensure drinking water quality standards are maintained

Other Revisions Made Between August 9 and September 14, 2022:

- Correct spelling and grammatical errors

A strikethrough version of Goal 2 detailing these changes can be found [here](#). Because the narrative in Goal 2 establishes the basis for the County's land use planning system, it was retained in Goal 2 and not placed in a separate background report.

GOAL 3: AGRICULTURAL LANDS

Purpose: To preserve and maintain agricultural lands.

Issues of Note:

- Because Clatsop County does not have a significant number of large-acre farms such as are found in the Willamette Valley, the need to support and encourage small farms (1-5 acres) was emphasized by the citizen advisory committees and Planning Commission
- Goal 3 does not address Measure 109 – Psilocybin Program Initiative, which was approved by voters in November 2020 and subsequently placed in a two-year moratorium by voters in November 2022. Psilocybin is recognized as a crop for the purpose of farm use.
- Goal 3 also encourages the promotion and support of agritourism events and to provide enhanced public education regarding right-to-farm protections

Other Revisions Made Between August 9 and September 14, 2022:

- Updated narrative (now in the Goal 2 Background Report) to include data from DLCD 2018-2019 Farm and Forest Report
- Adding language regarding psilocybin, which is considered a crop permitted outright in the EFU zone
- Objective 1, Policy E: Changed “shall” to “should” as this is not a land use policy
- Objective 5, Policy B: Changed “shall” to “should” as this is not a land use policy
- Objective 5, Policy D: Changed “shall” to “should” as this is not a land use policy
- Correct spelling and grammatical errors

A strikethrough version of Goal 3 detailing these changes can be found [here](#). The Goal 3 Background Report can be found [here](#).

GOAL 4: FOREST LANDS

Purpose: To conserve forest lands by maintaining the forest land base and to protect the state’s forest economy by making possible economically efficient forest practices that assure the continuous growing and harvesting of forest tree species as the leading use on forest land consistent with sound management of soil, air, water and fish and wildlife resources and to provide for recreational opportunities and agriculture.

Issues of Note:

- Objective 1, Policy K would require minor expansions of Type II uses in the F-80 and AF zones, such as adding a deck to a legally existing dwelling, to be a Type II application. A Type II expansion may be viewed as excessive for a minor structural addition to an already permitted structure.
- Land Use Counsel notes activities that impact water quality may come from a variety of parties, including private parties, where the county has no role. Should the County wish

to add a regulation in the code, not the Comprehensive Plan, that water districts be notified of forest activities that may impact water quality, the activities and the way water quality is measured should be defined, and the regulation should make clear who is responsible for notifying the water providers and if that includes activities by private parties.

Other Revisions Made Between August 9 and September 14, 2022:

- None

A strikethrough version of Goal 4 detailing these changes can be found [here](#). The Goal 4 Background Report can be found [here](#).

GOAL 5: OPEN SPACES, SCENIC AND HISTORIC AREAS, AND NATURAL RESOURCES

Goal 5 has been removed from the current ordinance due to its complexity and technical nature. Goal 5 will be placed on a separate review and adoption pathway. An exact schedule has not yet been determined.

GOAL 6: AIR, WATER AND LAND RESOURCES QUALITY

Purpose: To maintain and improve the quality of the air, water and land resources of the state.

Issues of Note:

- More composting and recycling opportunities are desired throughout the unincorporated areas
- Concerns about drinking water quantity and quality
- More electric vehicle charging stations should be encouraged throughout unincorporated areas to assist in reducing vehicle emissions

Other Revisions Made Between August 9 and September 14, 2022:

- None

A strikethrough version of Goal 6 detailing these changes can be found [here](#). The Goal 6 Background Report can be found [here](#).

GOAL 7: AREAS SUBJECT TO NATURAL DISASTERS AND HAZARDS

Purpose: To protect people and property from natural hazards.

Issues of Note:

- There was some support for the creation of a Tsunami Hazards Overlay Zone
- Development should be encouraged away from areas subject to natural hazards
- Continued and sustained education is needed to prepare residents and visitors for natural disasters

Other Revisions Made Between August 9 and September 14, 2022:

- None

A strikethrough version of Goal 7 detailing these changes can be found [here](#). The Goal 7 Background Report can be found [here](#).

GOAL 8: RECREATIONAL NEEDS

Purpose: To satisfy the recreational needs of the citizens of the state and visitors and, where appropriate, to provide for the siting of necessary recreational facilities including destination resorts.

Issues of Note:

- The *Clatsop County Parks and Recreational Lands Master Plan* (Master Plan) was last updated in 2006. The Master Plan is due to be updated within the next 1-2 years, contingent upon funding. Goal 8 will need to be revisited and amended as necessary in conjunction with the Master Plan update.

Other Revisions Made Between August 9 and September 14, 2022:

- Added policies from community plans that are applicable countywide.

A strikethrough version of Goal 8 detailing these changes can be found [here](#). The Goal 8 Background Report can be found [here](#). It should be noted that the background report for Goal 8 is relatively short as the policies are drawn from the 2006 parks master plan.

GOAL 9: ECONOMIC DEVELOPMENT

Purpose: To diversify and improve the economy of the state and Clatsop County.

Issues of Note:

- Counsel notes the section regarding Current Strategies and Current Partners could be shortened if streamlining of the plan element is desired, although there were no concerns regarding content.
- The policies have been renumbered for consistency with the rest of the Comprehensive Plan drafts. For example, Forest Products Policy 3. d. would now be Policy C. 4., were it reinstated.

Other Revisions Made Between August 9 and September 14, 2022:

- None

A strikethrough version of Goal 9 detailing these changes can be found [here](#). The Goal 9 Background Report can be found [here](#).

GOAL 10: HOUSING

Purpose: To provide for the housing needs of citizens of the state.

Issues of Note:

- Overall, concerns about housing availability and affordability were expressed

throughout the entire update process

- Short-term rental units also continue to be a topic of interest, particularly within the coastal areas of unincorporated Clatsop County. Expressed concerns are primarily related to neighborhood livability and workforce housing availability.
- In unincorporated areas interior to the county concerns centered primarily on the desire to be able to construct more than one house on a parcel; the ability to construct accessory dwelling units; and the inability to be able to easily construct homes on farm and forest (resource) lands
- Due to the structure of the statewide land use planning system and existing state statutes, significant changes would be required at the state level in order to address the process of constructing residences on resource lands or decreasing minimum parcel sizes for rural residential lands below two acres

Other Revisions Made Between August 9 and September 14, 2022:

- None

A strikethrough version of Goal 10 detailing these changes can be found [here](#). The Goal 10 Background Report can be found [here](#).

GOAL 11: PUBLIC FACILITIES AND SERVICES

Purpose: To plan and develop a timely, orderly and efficient arrangement of public facilities and services to serve as a framework for urban and rural development.

Issues of Note:

- Provision of safe, reliable and sustainable drinking water was the primary concern

Other Revisions Made Between August 9 and September 14, 2022:

- None

A strikethrough version of Goal 11 detailing these changes can be found [here](#). The Goal 11 Background Report can be found [here](#).

GOAL 12: TRANSPORTATION

Purpose: To provide and encourage a safe, convenient and economic transportation system.

Issues of Note:

- The *Clatsop County Transportation System Plan (TSP)* was last updated in 2015. During the next update to the TSP, Goal 12 will need to be revisited and amended as necessary to be consistent with the TSP.
- The current draft of Goal 12 incorporates recommendations that came out of the recent Clatsop County Tsunami Evacuation Facilities Improvement Plan (TEFIP).

Other Revisions Made Between August 9 and September 14, 2022:

- None

A strikethrough version of Goal 12 detailing these changes can be found [here](#). There is no background report for Goal 12 as all of the policies are drawn directly from the 2015 Transportation System Plan.

GOAL 13: ENERGY CONSERVATION

Purpose: To conserve energy.

Issues of Note:

- The County should continue to remain open to alternative forms of energy, especially as technologies improve
- Consideration should be given to possible zoning changes that might allow for additional neighborhood commercial uses in order to reduce vehicle miles traveled
- There is a need for additional electric vehicle charging stations in unincorporated areas

Other Revisions Made Between August 9 and September 14, 2022:

- None

A strikethrough version of Goal 13 detailing these changes can be found [here](#). The Goal 13 Background Report can be found [here](#).

GOAL 14: URBANIZATION

Purpose: To provide for an orderly and efficient transition from rural to urban land use.

Issues of Note:

- Under Rural Communities, Policy B, counsel asks if there are “emerging” rural communities within the county and if DLCD has commented on the policy. DLCD has not commented. Counsel notes if new rural communities are emerging, further discussion is warranted.

Other Revisions Made Between August 9 and September 14, 2022:

- None

A strikethrough version of Goal 14 detailing these changes can be found [here](#). The Goal 14 Background Report can be found [here](#).

GOAL 19: OCEAN RESOURCES

Purpose: To conserve marine resources and ecological functions for the purpose of providing long-term ecological, economic, and social value and benefits to future generations.

Issues of Note:

- Concern regarding climate change that may result in ocean acidification and the possible impacts to local fisheries and other ocean-dependent industries
- Questions and concerns regarding ocean pollution from on-shore, non-point sources, and how to reduce these sources

- Concerns regarding possible impacts from offshore energy production (floating wind turbines)
- Conformance with Department of Land Conservation and Development's (DLCD) Rocky Habitat Management Strategy

Other Revisions Made Between August 9 and September 14, 2022:

- None

A strikethrough version of Goal 19 detailing these changes can be found [here](#). The Goal 19 Background Report can be found [here](#).

SECTION 5: RECOMMENDED ACTION AND NEXT STEPS

At its May 9, 2023 meeting, the Planning Commission voted unanimously, 6-0 (Commissioner Magyar, excused), to recommend the Board of Commissioners approve the updates to Goals 1-4, 6-14 and 19, as presented.

RECOMMENDED ACTION

Staff and the Planning are recommending that your Board conduct two public hearings on the proposed amendment, with the first public hearing occurring on June 14, 2023. Following this first public hearing, this item would then be continued to a second a final public hearing on June 28.

Suggested Motion: "I move to continue the matter to the June 28, 2023 meeting."

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title: Ordinance 23-07: LAWDUC AMENDMENTS TO REVISE AND UPDATE PARKING STANDARDS.
Category: Public Hearing
Presented By: Jason Pollack, Planner

Issue Before the Commission: Approval of amendments to the *Land and Water Development and Use Code* (LAWDUC), to update Parking Standards.

Informational Summary: The County's parking standards were last updated in 2010. The purpose of updating the parking standards is to ensure requirements are consistent with peer jurisdictions, industry standards, and projects within unincorporated Clatsop County.

On February 14, 2023, the Parking Standards Update was taken to a Planning Commission Work Session for discussion. Then on March 8, 2023, the Parking Standards Update was taken to a Board of Commissioners Work Session for discussion. The Board of Commissioners voiced support for staff to move forward with the proposed amendments.

On May 9, 2023, the Planning Commission voted 6-0 (Commissioner Magyar, excused) to recommend the Board of Commissioners approve the amendments as presented in Ordinance 23-07.

Fiscal Impact: None anticipated

Requested Action:

Continue the matter to June 28, 2023.

Attachment List

A. Ordinance 23-07

**BEFORE THE BOARD OF COMMISSIONERS
FOR THE COUNTY OF CLATSOP**

In the Matter of:

**An Ordinance adopting Amendments
to the Clatsop County *Land and
Water Development and Use Code* to
amend parking standards**

ORDINANCE NO. 23-07

Doc # _____

Recording Date: _____

RECITALS

WHEREAS, development in unincorporated Clatsop County can be restricted by parking requirements that create a burden on proposed industrial, commercial, and residential development; and

WHEREAS, the parking standards were last updated and reviewed in 2010 and changing development patterns and uses within the County's jurisdiction necessitate updates; and

WHEREAS, updates include establishing parking standards for new types of uses, such as drive-thru coffee kiosks; and

WHEREAS, the amendments include using the industry standard for parking calculations and the Institute of Transportation Engineers (ITE) Parking Generation Manual, 5th Edition; and

WHEREAS, staff reviewed peer jurisdictions and limitations with the current parking standards to ensure that standards will support development, while also supplying enough parking for a proposed use; and

WHEREAS, the Planning Commission conducted a public hearing and provided a recommendation to the Board of Commissioners on May 9, 2023; and

WHEREAS, the Board of Commissioners has received and considered the Planning Commission's recommendations on these proposed amendments

THE BOARD OF COMMISSIONERS OF CLATSOP COUNTY ORDAINS AS FOLLOWS:

SECTION 1. ADOPTION

The Board of County Commissioners hereby adopts amendments to the Clatsop County *Land and Water Development and Use Code* as shown in Exhibit 1, attached hereto and incorporated herein by this reference.

SECTION 2. SEPARABILITY

The provisions of this ordinance are severable. If any portion of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 3. CONFORMANCE OF STATE LAW

This Ordinance shall not substitute for nor eliminate the necessity for conformity with any and all laws or rules of the state of Oregon, or its agencies, or any ordinance, rule, or regulation of Clatsop County.

SECTION 4. INCONSISTENT PROVISIONS

This Ordinance shall supersede, control and repeal any inconsistent provision of any County Ordinance as amended or any other regulations made by Clatsop County.

SECTION 5. APPLICABILITY

This Ordinance shall apply within the unincorporated areas of Clatsop County but shall not apply within the boundaries of any incorporated City.

SECTION 6. EFFECTIVE DATE

This Ordinance shall take effect on the 30th day following adoption by the Board of Commissioners as provided in Chapter III, Section 8(2) of the Home Rule Chapter for the Government of Clatsop County.

Approved this _____ day of _____, 2023

THE BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

By _____
Mark Kujala, Chair

Date _____

By _____
Theresa Dursse, Recording Secretary

First Reading: June 14, 2023

Second Reading: June 28, 2023

Effective Date: July 28, 2023

Ordinance 23-07

1st Public Hearing: June 14, 2023

Ag: June 28, 2023

Agenda Item #23.

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EXHIBIT 1

- A. *** Indicates that non-revised language was not included. Used for document brevity.
- B. Double-underlined text indicates new language proposed to be added
- C. ~~Strikethrough~~ text indicates text that is proposed for deletion

SECTION 1.0500. DEFINITIONS

ACCESSORY BUILDING - A detached structure, the use of which is customarily incidental and subordinate to that of the main building or to the main use of the land and which is located on the same tract with the main building or use. In the farm and forest zones, the landowner files a restrictive covenant in the deed records of the county, stating that the accessory structure will not be used as a residence or rental unit. Accessory structure includes, but is not limited to: [Ord. 18-02]

AFFORDABLE HOUSING -- "Affordable housing" means housing that is affordable to households with incomes equal to or less than 80 percent of the median family income for the county in which the housing is built.

AGITATION DREDGING -- Dredging by displacement of sediments out of a shoaled area using currents generated by a ship's propeller or large pump. Also referred to as propwash dredging and sandwave skimming, depending on the gear and techniques used.

ALTERATION, STRUCTURAL -- Any change or repair which would tend to prolong the life of the supporting members of a building or structure, such as alteration or bearing walls, foundation, columns, beams, or girders. In addition, any change in the external dimensions of the building shall be considered a structural alteration.

ANIMAL HOSPITAL/VETERINARY CLINIC -- A building or facility that specializes in the medical care and treatment of animals, including overnight boarding.

APPEAL -- A request for review of a decision concerning matters addressed by the Comprehensive Plan and Ordinance.

ARCHAEOLOGICAL RESOURCES -- Districts, sites, building, structures, and artifacts with material evidence of prehistoric human life and culture.

AUTO, BOAT, TRAILER, RV SALES -- Includes the sale or leasing of new or used cars, boats, trailers, and/or recreational vehicles (RVs); however, service, vehicle accessories, and parts sales may also be available. Some dealerships also include leasing option and a mix of vehicle types.

AUTOMOBILE RACETRACK -- A facility that contains a racetrack, spectator seating, and parking, and may include a restaurant or refreshment areas.

AUTOMOBILE SERVICE STATION -- Any premises used for supplying gasoline, oil, minor accessories and services, excluding body and fender repair, for automobiles at retail direct to the customer.

COASTAL SHORELANDS -- Those areas immediately adjacent to the ocean, estuaries, associated wetland and coastal lakes. The extent of shorelands shall include at least:

- 1) Areas subject to ocean flooding and lands within 100 feet of the ocean shore or within 50 feet of an estuary or coastal lake;
- 2) Adjacent areas of geologic instability where the geologic instability is related or will impact a coastal water body;
- 35) Natural or man-made riparian resources, especially vegetation necessary to stabilize the shoreline and to maintain water quality and temperature necessary for the maintenance of fish habitat and spawning areas;
- 46) Areas of significant shoreland and wetland biological habitats whose habitat quality is primarily derived from or related to the association with coastal water areas;
- 57) Areas necessary for water-dependent and water-related uses including areas of recreational importance which utilize coastal water or riparian resources; areas appropriate for navigation and port facilities, dredged material disposal and mitigation sites, and areas having characteristics suitable for aquaculture;
- 68) Areas of exceptional aesthetic or scenic quality, where the quality is primarily derived from or related to the association with coastal water areas.
- 79) Coastal headlands.
- 840) Dikes and their associated inland toe drains; and
- 944) Locations of archaeological or historical importance associated with the estuary.

COFFEE KIOSK -- Single-tenant coffee and donut restaurants with drive-through windows. Freshly brewed coffee and a variety of coffee-related accessories are the primary retail products sold at these sites. They may also sell other refreshment items, such as donuts, bagels, muffins, cakes, sandwiches, wraps, salads, and other hot and cold beverages.

COMMERCIAL DAIRY FARM: A commercial dairy farm is a dairy operation that owns a sufficient number of producing dairy animals capable of earning the gross annual income required by this Article/Chapter from the sale of fluid milk. [Ord. 18-02]

CLEAR-VISION AREAS -- A triangular shaped portion of land established at street intersections in which nothing is erected, placed, planted, or allowed to grow in such a manner as to limit or obstruct the sight distance of motorists entering or leaving the intersection. (See 3.9530)

CLINIC -- Medical offices with outpatient treatment and no overnight stays. Urgent care is another term commonly used to describe this type of facility.

CLUSTER DEVELOPMENT -- A development technique wherein house sites or structures are grouped together around accessways or cul-de-sacs, with the remainder of the tract left in open space or common open space. Clustering can be carried out in the context of a major or minor partition, subdivision, planned development or through the replatting of existing lots. No commercial or industrial uses are permitted in a cluster development.

CONDOMINIUM -- Ownership in common with others of a parcel of land and certain parts of a building, together with individual ownership in fee of a particular unit in such building or of an individual detached unit

CONGREGATE CARE FACILITY -- An independent living development that provides centralized amenities such as dining, housekeeping, communal transportation, and organized social/recreational activities. Each individual dwelling unit often has a kitchenette, rather than a full kitchen. Limited medical services, such as nursing and dental may be provided.

CONTESTED CASE -- A proceeding in which the legal rights, duties, or privileges of specific parties under general rules or policies provided under ORS 215.010 to 215.422, or an ordinance, rule of regulation adopted pursuant thereto, are required to be determined only after a hearing at which specific parties are entitled to appear and be heard.

CONTIGUOUS – Tax lots or parcels that have a common boundary. Contiguous lots or parcels include those that are under common ownership and separated by a public road. [Ord. 18-02]

CONVENIENCE MARKET -- These markets sell convenience foods, newspapers, magazines, and often beer and wine; they do not have gasoline pumps.

CONVENIENCE STORE, WITH GAS PUMPS -- Gasoline/service stations with convenience markets where there is significant business related to the sale of convenience items and the fueling of motor vehicles. Some commonly sold convenience items include freshly brewed coffee, daily-made donuts, bakery items, hot and cold beverages, breakfast items, dairy items, fresh fruits, soups, light meals, ready-to-go and freshly made sandwiches and wraps, and ready-to-go salads. Stores typically have automated teller machines (ATMs), and public restrooms.

COOKING FACILITIES – Are defined as stoves, ovens or other equipment designed to prepare hot meals including a 220-volt outlet and any non-electrical fuel sources, but does not include a single hot plate, microwave or toaster.

FILL -- The placement by man of sand, sediment or other material to create new uplands or raise the elevation of the land.

FINANCIAL INSTITUTION -- A business establishment in which money is kept for savings or commercial purposes, or is invested, supplied for loans, or exchanged. This term shall include credit unions and similar establishments which typically include automatic teller machines (ATMs) and drive-through facilities.

FLATS -- Intertidal and all subtidal areas with low slopes and current velocities, and usually consisting of relatively fine sediments.

HANDICAPPED HOUSING FACILITY -- A residential home for five (5) or fewer handicapped persons and for staff who need not be related to each other or to any other home resident. As used herein, a handicapped person is an individual who has a physical or mental impairment which for the individual constitutes or results in a functional limitation to one or more major life activities (these are self-care, ambulation, communication, transportation, education, socialization, employment and the ability to acquire and maintain adequate, safe and decent shelter).

HEALTH/FITNESS CLUB -- A privately-owned facility that primarily focuses on individual fitness or training. It typically provides exercise classes, fitness equipment, gymnasium, weight room, spa, and locker rooms. May also include ancillary facilities, such as a swimming pool, whirlpool, sauna, limited retail, and tennis, racquetball or handball courts or a small restaurant or snack bar.

HEALTH HARDSHIP -- Circumstances where the temporary placement of a manufactured dwelling or recreational vehicle to accommodate a seriously ill person or their attendant is justified by the absence of a reasonable alternative and subject to the standards in 3.0190.

HISTORICAL RESOURCE -- Those districts, sites, buildings, structures, and artifacts which have a relationship to events or conditions of the human past.

HOSPITAL -- A hospital is any institution where medical or surgical care and overnight accommodations are provided to non-ambulatory and ambulatory patients.

HOME OCCUPATION -- Any occupation or profession carried on by a member of the family residing on the premises, if the occupation or profession:

- 1) will be operated by a resident of the property on which the business is located and the resident files an annual report verifying that the home occupation complies with the conditions originally imposed;
- 2) will employ no more than five full or part-time persons;
- 3) will be operated in: (A) the dwelling; or (B) other buildings normally associated with uses permitted in the zone in which the property is located; and
- 4) will not interfere with existing uses on nearby land or with other uses permitted in the zone in which the property is located;
- 5) will comply with all conditions imposed pursuant to Sections 2.4000 through 2.4050 and all standards as set forth in 3.8000 through 3.8050. The existence of home occupations shall not be used for justification for a zone change.

HOTEL -- A building or portion thereof of more than five (5) sleeping rooms designated or used for occupancy of individuals who are lodged with or without meals, and in which no provision is made for cooking in any individual room or suite.

INDUSTRIAL -- Any activity involving the manufacturing or treatment of any commodity including the assembly, packaging, canning, bottling, or processing of any item. To change any commodity in composition for size, shape, texture, or appearance, is deemed to be an industrial process.

INDUSTRIAL, HEAVY -- Manufacturing, assembly, processing raw materials, repairing, research, storage, wholesaling and distribution, retailing of permitted uses, and closely related heavy industrial uses, in which all operations, other than transportation, may be performed within enclosed buildings or in open storage areas subject to performance standards imposed by all applicable governmental agencies.

INDUSTRIAL, LIGHT -- An industrial facility devoted to a single use with an emphasis on activities other than manufacturing and typically has minimal office space. Typical light industrial activities include printing, material testing, and assembly of data processing equipment.

INDUSTRIAL PARK -- Characterized by a mix of manufacturing, service, and warehouse facilities with a wide variation in the proportion of each type of use from one location to another. Many industrial parks contain highly-diversified facilities and multiple tenants.

IN-KIND -- With respect to mitigation, any actions that duplicate the full array of wetland and aquatic area characteristics that are lost or impaired by a development action.

INSTITUTIONS OF HIGHER EDUCATION -- Public or private vocational and trade schools, academies, colleges, and universities.

INTERTIDAL -- Between extreme low water and the landward limit of aquatic vegetation, or where vegetation is absent, mean higher high water.

MANUFACTURED HOME -- (used in connection with flood hazard regulations only) A structure, transportable in one or more sections, which is built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities. It includes recreational vehicles or travel trailers that are placed on a site for more than 180 consecutive days.

MANUFACTURING -- An area where the primary activity is the conversion of raw materials or parts into finished products. Size and type of activity may vary substantially from one facility to another. In addition to the production of goods, manufacturing generally includes supporting offices, warehouse, research, and associated functions.

MARINA -- Facilities which provide moorage, launching, storage, supplies and a variety of services for recreational, commercial and fishing vessels. They are differentiated from docks and moorages by their larger scale, the provision of significant land side services and/or the use of a solid breakwater (rock, bulkheading, etc.).

MINING/MINERAL EXTRACTION -- The removal for economic use of minerals, petroleum resources, sands, gravels or other naturally occurring materials from the shorelands or submerged lands.

MINI-STORAGE -- An enclosed storage area containing individual rented or owned compartments or stalls that is designed and used for renting or leasing individual storage space to occupants who have exclusive access to the storage space to store or remove personal property.

MINOR NAVIGATIONAL IMPROVEMENT -- Alterations necessary to provide water access to existing or permitted uses including dredging for access channels and for maintaining existing navigation but excluding fill and in-water navigational structures other than floating breakwaters or similar permeable wave barriers.

MOTEL -- A building or group of buildings on the same lot, containing guest units with separate entrances and consisting of individual sleeping quarters detached or in connected rows, with or without cooking facilities, for rental to transients.

MULTIPURPOSE RECREATIONAL FACILITY -- Two or more of the following land uses combined at one site: miniature golf, batting cages, video arcade, bumper boats, go-carts, thrill rides and/or a golf driving range. Refreshment areas and/or gift shop may also be provided.

NAVIGATION AIDS -- Beacons, buoys, range markers and other objects providing directional assistance.

NURSERY, HORTICULTURAL -- A place where trees, shrubs, vines, etc. are propagated for transplanting or for use as stocks for grafting and where such flora can be sold.

NURSING HOME -- A facility whose primary function is to provide care for persons who are unable to care for themselves. Examples of such facilities include rest homes, chronic care, and convalescent homes. Skilled nurses and nursing aides are present 24 hours a day at these sites. Residents often require treatment from a registered healthcare professional for on-going medical issues. A nursing home resident is not capable of operating a vehicle.

OCCUPATION -- refers to any service, trade or business which has employees, manufactures a product or provides service to the public.

OCEAN YARD -- a yard measured horizontally and at a right angle from the Statutory Vegetation Line established and described by ORS 390.770 to the nearest point of a building, as building is defined in Section 3.0150. An ocean yard may be a front yard, rear yard, or a side yard.

OFFICE, GENERAL -- A location where affairs of businesses, commercial or industrial organizations, or professional persons or firms are conducted. An office building or buildings may contain a mixture of tenants including professional services, insurance companies, investment brokers, and tenant services.

OFFICE, MEDICAL OR DENTAL -- A medical-dental office building is a facility that provides diagnoses and outpatient care on a routine basis but is unable to provide prolonged in-house medical and surgical care.

OFF-SITE -- With respect to mitigation, an area separated from the impact area by a significant distance and that offers little or no opportunity for reestablishing lost values and functions to organisms which originally benefited from the lost habitat.

PERSON -- Any natural person, firm, partnership, association, social or fraternal organization, corporation, estate, trust, receiver, syndicate, branch of government, or any other person or combination acting as a unit.

PERSONAL SERVICES -- An establishment which provides for the care of a person or a person's apparel, and may include, but not be limited to, beauty/barbershop, nail salon, tanning salon, laundry, dry cleaning (retail store), garment service, and shoe repair.

PERSONAL STORAGE STRUCTURE -- See Accessory Structure. [Ord. 18-02]

PILING/DOLPHIN INSTALLATION -- The driving of wood, concrete or steel piling into the bottom in aquatic areas to support piers or docks, structures, moored floating structures, vessels or log rafts or for other purposes. A dolphin is a group of piling held together by steel cable and used for mooring vessels, log rafts or floating structures.

PLANNED DEVELOPMENT -- Any combination of residential land uses. These developments might also contain supporting services such as limited retail and recreational facilities.

PLAT -- A final subdivision plat, replat or partition plat.

RECORD -- To submit instrumentation to, and have such instrumentation accepted by, the Office of the County Clerk for the purpose of placing an instrumentation, or copies thereof, in official plat evidence.

RECREATION COMPLEX -- An outdoor facility that is used for non-professional sports. It may consist of multiple sports fields. May include stadium seating, a fitness trail, activity shelter, aquatic center, picnic grounds, basketball and tennis courts, playground, and driving ranges.

RECREATION, HIGH INTENSITY -- Uses involving specially built facilities, or occurring in such density or form that is requires or results in a modification of the area or resource. Campgrounds, golf courses, public beaches, and marinas are examples of facilities for high intensity recreation.

RELATIVE -- A spouse, child, stepchild, parent, stepparent, grandchild, grandparent, step grandparent, sibling, stepsibling, aunt, uncle, niece, nephew or first cousin of the farm operator or the farm operator's spouse. [Ord. 18-02]

RELIGIOUS INSTITUTION OR ASSEMBLY -- A building or other development used for a faith-based organization such as a church, mosque, temple or synagogue; together with its accessory uses and buildings, including but not limited to child care centers, offices, schools and living quarters for caretakers or religious leaders.

REMEDIAL DUNE GRADING - Grading that is undertaken on an active dune in order to protect existing improvements from the effects of wind-borne sand. The grading is intended to remedy the effect of sand inundation that has already occurred.

RESOURCE ZONES -- The following zones shall be considered resource zones: EFU, AF, F-80, OPR, RM, LW, AN, AC-1, AC-2, NU, QM, NS, CS, NAC-1, NAC-2, EAC.

RESTAURANT, CASUAL -- Sit-down, full-service eating establishments. Generally, these restaurants serve lunch and dinner; they may also be open for breakfast and are sometimes open 24 hours a day. These restaurants typically do not accept reservations. Some facilities may also contain a lounge or bar area for serving food and alcoholic drinks.

RESTAURANT, FAST FOOD, WITH DRIVE-THRU -- A restaurant characterized by a drive-through and carry-out clientele, long hours of service (some are open for breakfast, all are open for lunch and dinner, some are open late at night or 24 hours a day) and high turnover rates for eat-in customers. These limited-service eating establishments do not provide table service. A patron generally orders from a menu board and pays before receiving the meal.

RESTAURANT, FAST FOOD, WITHOUT DRIVE-THRU -- A restaurant characterized by a carry-out clientele, and high turnover rates for eat-in customers. These limited-service eating establishments do not provide table service. A patron generally orders from a menu board and pays before receiving the meal.

RESTAURANT, FINE DINING -- Full-service restaurant characterized by duration of stay of at least one hour. These types of restaurants generally do not serve breakfast; some do not serve lunch; all serve dinner. A patron commonly waits to be seated, is served by wait staff, orders from a menu and pays after the meal. Some fine dining restaurant have a lounge or bar facilities for serving alcoholic beverages, but they are ancillary to the restaurant.

RESTORATION -- Revitalizing, returning or replacing attributes and amenities such as natural biological productivity and aesthetic or cultural resources which have been diminished or lost by past alterations, activities or catastrophic events. For the purpose of Oregon Statewide Planning Goal 16, estuarine restoration means to revitalize or reestablish functional characteristics and processes of the estuary diminished or lost by past alterations, activities, or catastrophic events. A restored area must be a shallow subtidal or an intertidal or tidal marsh area after alteration work is performed, and may not have been a functioning part of the estuarine system when alteration work began.

Active restoration involves the use of specific remedial actions such as removing dikes or fills, installing water treatment facilities, or rebuilding or removing deteriorated urban waterfront areas or returning diked areas to tidal influence.

Passive restoration is the use of natural processes, sequences, and timing which occurs after the removal or reduction of adverse stresses without other specific positive remedial action.

RESTORATION AS MITIGATION -- For the purposes of Statewide Planning Goal 16 estuarine restoration means to revitalize or reestablish functional characteristics and processes of the estuary diminished or lost by past alterations, activities, or catastrophic events. A restored area must be a shallow subtidal or an intertidal or tidal marsh area after alteration work is performed, and may not have been a functioning part of the estuarine system when alteration work began.

RETAIL, DISCOUNT SUPERSTORE OR CLUB -- A discount club is a discount store or warehouse where shoppers pay a membership fee in order to take advantage of discount prices on a wide variety of items such as food, clothing, tires, and appliances; many items are sold in large quantities or bulk. Some sites may include on-site fueling pumps.

RETAIL, GROCERY -- Retail store selling a complete assortment of food, food preparation and wrapping materials, and household cleaning items.

RETAIL, HOME IMPROVEMENT SUPERSTORES -- A free-standing facility that specializes in the sale of home improvement merchandise. Examples of items sold in these stores include lumber, tools, paint, lighting, wallpaper and paneling, kitchen and bathroom fixtures, lawn equipment, and plant and garden accessories.

RETAIL SALES – In-person sales of items for a customer’s personal use but does not include the sale of a seasonal use manufactured on the premises in Residential Agriculture (i.e. RA-1, RA-2, RA-5, RA-10) or resource zone (i.e. EFU, AF, F-80).

SAND DUNES -- The accumulation of sand in ridges or mounds, usually by natural means, landward of the beach.

SCHOOL, ELEMENTARY -- Typically serves students attending kindergarten through the fifth or sixth grade.

SCHOOL, HIGH -- A public or private high school serves students who have completed middle school, typically serves ninth grade through twelfth grade.

SCHOOL, MIDDLE -- A middle school serves students who have completed elementary school and have not yet entered high school.

SEASONAL FARMWORKER HOUSING -- Housing limited to occupancy by seasonal farmworkers and their immediate families which is occupied no more than nine months a year. For purposes of this definition, “nine months” means 273 days within any calendar year.

SEASONAL USE – A use carried on for only a part of the year during a designated season, such as the spring, summer, the fall or the winter months.

SENIOR HOUSING, ASSISTED LIVING -- An assisted living complex is a residential setting that provides either routine general protective oversight or assistance with activities necessary for independent living to mentally or physically limited persons. It commonly has separate living quarters for residents. Its centralized services typically include dining, housekeeping, social and physical activities, medication administration, and communal transportation. Alzheimer’s and ALS care are commonly offered by these facilities, though the living quarters for these patients may be located separately from the other residents. Assisted care commonly bridges the gap between independent living and nursing homes. Staff may be available at an assisted care facility 24 hours a day, but skilled medical care—which is limited in nature—is not required.

SENSITIVE USE -- A conflicting use or structure considered sensitive to dust, odor, vibration, and/or noise, including an office, business, residence, school, park, church or hospital. Industrial, agricultural and forestry activities are not sensitive uses unless the activity includes an accessory residential use.

SOLID WASTE TRANSFER STATION -- This use would involve the transfer of solid waste materials from route collection trucks to larger capacity semi-trailers for transport to a solid

waste disposal site. The transfer activities would be conducted entirely within an enclosed structure. The use may involve a service area for the repair and maintenance of trucks and an outside parking area for trucks.

SPECIALTY TRADE CONTRACTOR -- A business primarily involved in providing contract repairs and services to meet industrial or residential needs. Includes businesses may include: plumbing, heating and cooling, machine repair, electrical and mechanical repair, industrial supply, roofing, locksmith, weed and pest control, and cleaning.

STABILIZATION -- The process of controlling soil or sand activity (i.e. stilling the movement of sand and eroding soil) by natural vegetative growth, planting of grasses and shrubs, or mechanical means (e.g. wire net, fencing).

STADIUM/EVENT CENTER -- A large indoor/outdoor facility in which spectator events are held. These events may include professional or amateur sports or non-sporting events such as concerts, shows, or religious services.

START OF CONSTRUCTION --

- 1) For a structure other than a mobile home "start of construction" means the first placement of permanent construction on a site, such as the pouring of slabs or footings or any work beyond the state of excavation. Permanent construction does not include land preparation, such as clearing, grading or filling; nor does it include the installation of streets and/or walkways; nor does it include the excavation for a basement; footing, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not as part of the main structure. For a structure without a basement or poured footings, the "start of construction" includes the first permanent framing or assembly of the structure or any part thereof on its piling or foundation.
- 2) For mobile homes not within a mobile home park/subdivision "start of construction" means the placing of the mobile home on the property.
- 3) For mobile homes within mobile home park/subdivision "start of construction" means the date on which the construction of facilities for servicing the site on which the mobile home is to be affixed (including at a minimum, the construction of streets, either final site grading or the pouring of concrete pads, and the installation of utilities) is completed.

TEMPORARY STRUCTURE OR USE -- A non-permanent structure, use or activity involving minimal capital investment that does not result in the permanent alteration of the site and is removed from the site within one year. [Ord. 18-02]

THEATER -- A structure that is used for dramatic, motion pictures, or other performances for admission to which entrance money is collected.

TIDAL MARSH -- Tidal wetlands vegetated with emergent vascular plants lying between extreme low tide and landward limit of aquatic vegetation.

TRACT OF LAND -- One or more contiguous lots or parcels under the same ownership, as defined in ORS 215.010(2). [Ord. 18-02]

TRANSIENT LODGING -- Any hotel, motel, inn, lodge, or resort intended to be used for transient persons or tourists for overnight lodging, or longer. Transient lodging includes customary accessory uses that are subordinate to the primary use including gift shops, restaurants or swimming pools. Transient lodging does not include spaces used for parking recreational vehicles, bed and breakfast establishments or tents or short-term rental units.

TRANSMISSION LINES – Lines designated to move bulk energy products from where they are produced, generated or stored in bulk to distribution lines that carry the energy products to consumers.

UTILITIES NECESSARY FOR PUBLIC SERVICE -- Unless otherwise specified in this Article/Chapter, any facility owned or operated by a public, private or cooperative company for the transmission, distribution or processing of its products or for the disposal of cooling water, waste or by-products, and including, major trunk pipelines, water towers , sewage lagoons, cell towers, electrical transmission facilities (except transmission towers over 200' in height) including substations not associated with a commercial power generating facilities and other similar facilities. [Ord. 18-02]

UTILITY -- A free-standing building that can house office space, a storage area, and equipment that supports a local electrical, communication, water supply or control, or sewage treatment utility.

VARIANCE -- A grant of relief to a person from the quantifiable standards of this ordinance in a manner that would otherwise be prohibited by this ordinance. "Variance" does not include grants of relief from standards regulating uses, minimum lot size or density.

VEHICLE – Any device in, upon or by which any person or property is or may be transported or drawn and includes vehicles that are propelled or powered by any means.

VETERINARY CLINIC -- Any building or portion thereof designed or used for the care, observation or treatment of animals.

WAREHOUSE -- A structure or part of a structure, for storing goods, wares, and merchandise, whether for the owner or for others, and whether it is a public or private warehouse.

Section 3.0050. Off-Street Parking Required

Off-street parking and loading shall be provided for all development requiring a development permit according to Sections 3.0050 to 3.0120. Parking calculations at or above 0.5 will be rounded up to the nearest whole number, while fractions below 0.5 will be rounded down to the nearest whole number. For example, if a parking calculation would require 3.5 spaces, applicants would be required to provide 4 parking spaces. If a parking calculation would require 3.4 spaces, an applicant would be required to provide 3 parking spaces. The minimum standard for parking shall be one (1) parking space, unless noted otherwise.

Section 3.0060. Minimum Off-Street Parking Space Requirements.

Any uses described herein may provide up to 30% of the required number of parking spaces, except ADA-required spaces, as compact spaces, measuring no less than ~~seven~~7 feet wide by ~~eighteen~~15 feet long. Compact spaces shall be clearly marked accordingly. The minimum off-street parking space requirements are as follows:

(1) Residential type of development and number of parking spaces.

KSF: 1,000 Square Feet

GHFA: Gross Habitable Floor Area

GLA: Gross Leasable Area

Accessory Dwelling Unit	<u>0 (1)spaces per dwelling unit.</u>
Single-Family Dwelling	<u>(2) per dwelling unit</u>
<u>Affordable Housing</u>	<u>1 space per dwelling unit.</u>
Mobile-Manufactured Home Park	1 per mobile home site, plus 1 per site for guest parking at a convenient location.
Multi-Family Dwelling	<u>1 space per dwelling unit. (3 per 2) dwelling units</u>
Sorority, fraternity or dorm	<u>(1 per 2) occupants</u>
Residential hotel, rooming or boarding house or club	<u>(2 per 3) guest rooms</u>
Hotel or motel	<u>(1.25) per guest room or suite plus 10 per ksf⁺ restaurant/lounge, plus 30 per ksf meeting/banquet room (<50 ksf per guest room) or 20per ksf meeting/banquet room (>50 ksf per guest room).</u>
Planned Development	<u>As requested for each proposal. In addition to the requirements for dwelling units, (1 per 2) units for guest parking at a convenient location</u>
Mobile home park	<u>(1) per mobile home site, plus (1 per site) for guest parking at a convenient location</u>
Planned development	<u>In addition to the requirements for dwelling units, (1 per 2) units for guest parking at a convenient location</u>
Single Family Dwelling	2 per dwelling unit.
<u>Transient Lodging</u>	<u>1 space per guest room, plus 1 space per 2 employees.</u>

(2) Commercial type of development and number of parking spaces.

KSF: 1,000 Square Feet

GHFA: Gross Habitable Floor Area

GLA: Gross Leasable Area

⁺ ~~KSF: 1,000 Square Feet~~ KSF: 1000 Square Feet

<u>Auto, Boat, Trailer, RV sales</u>	<u>2.7 spaces per ksf GHFA interior sales area, 1.5 spaces per service bay.</u>
<u>Automobile Service Station</u>	<u>2 spaces per service bay.</u>
<u>Convenience Store, with Gas Pumps</u>	<u>8 spaces per ksf GHFA</u>
<u>General Retail or Personal Service</u>	<u>3 spaces per ksf GHFA 3.5 per ksf GFA²</u>
<u>Retail or Discount Grocery, Discount Superstores or /Clubs (freestanding)</u>	<u>6.0 5 spaces per ksf GHFA</u>
<u>Health/Fitness Club</u>	<u>4.5 spaces per ksf GHFA</u>
<u>Home Improvement Superstores</u>	<u>5 .0-spaces per ksf GHFA</u>
<u>Other Heavy/Hard Goods (Furniture, appliances, Building Materials, Etc.)</u>	<u>3.0 per ksf GFA</u>
<u>Shopping Centers</u>	<u>4.0 per ksf GLA³ up to 400 ksf; 4.0 to 4.5 per ksf GLA sliding scale between 400 and 600 ksf; 4.5 per ksf GLA over 600 ksf</u>
<u>Auto, boat or trailer sales, or nursery</u>	<u>2.7 per ksf GFA interior sales area, plus 1.5 per ksf GFA interior or storage/display area, plus 2 per service bay</u>
<u>Coin operated Laundries</u>	<u>1 per 2 washing and drying machines</u>
<u>Barber shop or beauty parlor</u>	<u>(1 per 100) sq.ft. floor area</u>
Food & Beverage	
<u>Fine Dining</u>	<u>21.5 per ksf GFA</u>
<u>Casual Restaurant (w/Bar)</u>	<u>0.45 spaces per seat, plus 1 space per employee on largest shift, 22.5 per ksf GFA</u>
<u>Family Restaurant (w/out Bar)</u>	<u>16.0 per ksf GFA</u>
<u>Fast Food</u>	<u>15.0 per ksf GFA</u>
<u>Coffee Kiosk</u>	<u>2 spaces, Drive-thru coffee kiosks are not intended for onsite consumption of products. Two spaces would allow for an ADA accessible space and space for the employee or manager.</u>
<u>Fast Food, with Drive-Thru</u>	<u>0.34 spaces per seat</u>
<u>Fast Food, without Drive-Thru</u>	<u>0.5 spaces per seat</u>
<u>Fine Dining</u>	<u>0.5 spaces per seat, plus 1 space per employee on largest shift</u>
<u>Winery</u>	<u>15 spaces per ksf GHFA in tasting room.</u>
Entertainment	
<u>Event Center, Racetrack, Recreation Complex, Stadium, Theater, or similar use</u>	<u>0.4 spaces per seat</u>
<u>Theater, gymnasium, racetrack, stadium or similar use</u>	<u>.4 per seat</u>
<u>Amusement park</u>	<u>(1 per 1,000) sq.ft. floor area plus (1 per 2) employees</u>
Professional/Medical	
<u>Animal Hospital/Veterinary Clinic</u>	<u>3 spaces per ksf for GHFA</u>
<u>General Business Offices</u>	<u>3.6 per ksf for GFA 250 ksf</u>
<u>Bank Branch w/ Drive In</u>	<u>5.5 per ksf GFA</u>
<u>Data Processing/ Telemarketing</u>	<u>6.0 per ksf GFA</u>
<u>Medical or dental offices</u>	<u>4.5 per ksf GFA</u>
<u>Clinic (medical offices w/ outpatient treatment; no overnight stays)</u>	<u>4 spaces per ksf GHFA 5.5 per ksf GFA</u>

² GFA: Gross Floor Area GFA: Ground Gross Floor Area

³ GLA: Gross Leasable Area

<u>General Office</u>	<u>3 spaces per ksf for GHFA 3.6 per ksf for GFA <250 ksf</u>
<u>Financial Institution Bank Branch w/ Drive-In</u>	<u>3.5 spaces per ksf GHFA 5.5 per ksf GFA</u>
<u>Medical or Dental Office Medical or dental offices</u>	<u>3.5 spaces per ksf GHFA 4.5 per ksf GFA</u>
<u>Clinic (medical offices w/ outpatient treatment; no overnight stays)</u>	<u>5.5 per ksf GFA</u>

(3) Institutional, public and quasi-public type of development and number of parking spaces.

KSF: 1,000 Square Feet

GHFA: Gross Habitable Floor Area

GLA: Gross Leasable Area

<u>Child Care Center</u>	<u>Exempt from off-street parking requirements</u>
<u>Congregate Care Facility</u>	<u>0.3 spaces per dwelling unit</u>
<u>Child care center or kindergarten</u>	<u>.35 per person (licensed capacity)</u>
<u>Elementary, Middle, and High Schools and Secondary Schools</u>	<u>0.35 spaces per student</u>
<u>College and University</u>	<u>Determined by parking study specific to subject institution.</u>
<u>Church, chapel, mortuary, auditorium</u>	<u>.6 per seat</u>
<u>Elderly Housing, Independent Living</u>	<u>.6 per dwelling unit</u>
<u>Elderly Housing, Assisted Living</u>	<u>.4 per dwelling unit</u>
<u>Family Child Care Home</u>	<u>0 additional spaces beyond 2 spaces required for single-family dwelling</u>
<u>Golf Course</u>	<u>8 per hole</u>
<u>Hospital</u>	<u>3 spaces per 1,000 ksf GHFA</u>
<u>Elderly Housing, Independent Living</u>	<u>.6 per dwelling unit</u>
<u>Institutions of Higher Education</u>	<u>Determined by parking study specific to subject institution.</u>
<u>Religious Institution or Assembly</u>	<u>0.5 spaces per seat</u>
<u>Marina</u>	<u>0.5 space per berth</u>
<u>Nursing or convalescent Home</u>	<u>1 space per room 3 beds</u>
<u>Hospital</u>	<u>.4 per employee, plus 1 per 3 beds, plus 1 per 5 average daily outpatient treatments, plus 1 per 4 medical staff, plus 1 per student/faculty/staff</u>
<u>Senior Housing, Assisted Living</u>	<u>0.4 spaces per dwelling unit</u>
<u>Golf course</u>	<u>(8) per hole</u>

(4) Industrial type of development and number of parking spaces.

KSF: 1,000 Square Feet

GHFA: Gross Habitable Floor Area

GLA: Gross Leasable Area

<u>Heavy Industrial</u>	<u>1 space per ksf GHFA</u>
<u>Industrial / Storage / Wholesale Utility</u>	<u>2 per ksf GFA</u>
<u>Manufacturing / Light Industrial (single-use)</u>	<u>1.5 per ksf</u>
<u>Industrial Park (multitenant or mix of service, warehouse)</u>	<u>1.2 spaces per ksf GHFA 2 per ksf</u>

Light Industrial	1 space per ksf GHFA 1.5 per ksf
Warehouse	.7 per ksf GFA
Mini Warehouse Storage	0.25 spaces per ksf GHFA
Specialty Trade Contractor or General Contractor	1.75 spaces per ksf of gross leasable floor area.
Trucking Terminal Air, rail or trucking freight terminal	1 space per employee on largest shift
Utility	2 spaces per ksf GHFA
Warehouse	0.5 spaces per ksf GHFA .7 per ksf GFA

- (5) Requirements for building or development not specifically listed herein shall be determined by the Community Development Director based upon the requirements of comparable uses listed.
- (6) Any uses described herein may provide up to 30% of the required number of parking spaces, except ADA-required spaces, as compact spaces, measuring no less than 7 feet ~~5 inches~~ wide by 15 feet long. Compact spaces shall be clearly marked accordingly.
- (7) The number of minimum required parking spaces may be reduced by up to 10% if:
- (A) The proposal is located within a ¼ mile of an existing or planned transit route, and;
 - (B) Transit-related amenities such as transit stops, pull-outs, shelters, park-and-ride lots, transit-oriented development, and transit service on an adjacent street are present or will be provided by the applicant, or,
 - (C) Site has dedicated parking spaces for motorcycles.

Section 3.0070. Off-Street Parking Restrictions.

- (1) Parking spaces in a public street, including an alley, shall not be eligible as fulfilling any part of the parking requirements.
- (2) Required parking facilities may be located on an adjacent parcel of land or separated only by an alley, provided the adjacent parcel is maintained in the same ownership as the use it is required to serve.
- (3) Except for industrial uses, required parking shall not be located in a required front or side yard setback area abutting a public street, unless there is a ~~five(5)~~ 5 foot-wide sidewalk in accordance with County standards, and a ~~five(5)~~ 5 foot-wide landscaped buffer separating the parking from on street traffic.
- (4) Required parking facilities of two or more uses, structures, or parcels of land may be satisfied by the same parking facilities used jointly, to the extent that it can be shown by the owners or operators that the need for the facilities does not materially overlap (e.g. uses primarily of a daytime vs. nighttime nature) and provided that such right of joint use is evidenced by a deed, lease, contract, or similar written instrument establishing such joint use.
- (5) Required parking shall be available for parking of operable passenger vehicles of residents, customers and employees only, and shall not be used for the storage or display of vehicles or materials.

Board of Commissioners Clatsop County

AGENDA ITEM SUMMARY

June 14, 2023

Agenda Title:	Ordinance-08: Warrenton Urban Growth Boundary (UGB) Amendment
Category:	Public Hearing
Presented By:	Gail Henrikson, Community Development Director

Issue Before the Commission:	Consideration of an amendment to the City of Warrenton's Urban Growth Boundary (UGB) to correct a mapping error that occurred in 1991.
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Informational Summary:	<p>On March 8, 2023, Jay Blake, City of Warrenton Planning Director, submitted an application to Clatsop County Community Development to amend the City of Warrenton Urban Growth Boundary (UGB). The UGB amendment is needed to correct a mapping error that occurred in 1991 when the City of Warrenton and the Town of Hammond merged operations. The subject properties were originally included in the Town of Hammond's UGB at the time the town adopted its comprehensive plan in 1979.</p>
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When the Town of Hammond and the City of Warrenton merged operations in 1991, the two entities drafted a new comprehensive plan and land use regulations. The resulting comprehensive plan map that was adopted in 2005, inadvertently omitted two parcels that were originally included in the Town of Hammond's UGB.

The City of Warrenton now desires to annex one of these parcels. In doing so, the UGB mapping error must also be corrected. At the advice of Department of Land Conservation and Development (DLCD) staff, a formal Urban Growth Boundary amendment process will be used to show the two omitted parcels as being within the City of Warrenton's UGB.

The Warrenton Planning Commission reviewed the request on February 14, 2023 and recommended approval with conditions.

The Clatsop County Planning Commission reviewed the request at a public hearing on May 9, 2023, and recommended that the Board of Commissioners adopt Ordinance 23-08 as presented.

This item was presented during a work session on May 24 in order to familiarize your Board with the UGB amendment process and the specifics of this request.

Fiscal Impact:	Unknown
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Requested Action:

Continue the matter to the June 28, 2023 meeting.

Attachment List

- A. Ordinance 23-08
- B. Staff Report, dated May 9, 2023

EXHIBIT A

Ordinance 23-08

**BEFORE THE BOARD OF COMMISSIONERS
FOR THE COUNTY OF CLATSOP**

In the Matter of:

**AN ORDINANCE ADOPTING
AMENDMENTS TO THE
CLATSOP COUNTY
COMPREHENSIVE PLAN
REGARDING THE URBAN
GROWTH BOUNDARY FOR THE
CITY OF WARRENTON.**

ORDINANCE NO. 23-08

Doc # _____

Recording Date: _____

RECITALS

WHEREAS, the Town of Hammond adopted its Comprehensive Plan in 1979, which included two parcels (TL 81050000200 and 810050000400) within its Urban Growth Boundary (UGB); and

WHEREAS, the Clatsop County adopted Ordinance 82-08 on January 12, 1982, which memorialized the Town of Hammond's comprehensive plan and UGB, including TLs 200 and 400; and

WHEREAS, the City of Warrenton and the Town of Hammond merged operations in 1991 resulting in the new municipal boundary for the City of Warrenton; and

WHEREAS, the both the City of Warrenton and Town of Hammond had approved comprehensive plans that were reviewed by the Oregon Department of Land Conservation and Development (DLCD) and both plans included maps showing the location of areas within an Urban Growth Boundary (UGB); and

WHEREAS, the residents and elected officials from the newly combined City of Warrenton and Town of Hammond established joint planning effort that resulted in a new City of Warrenton Comprehensive Plan fully adopted in 2005 and subsequently amended; and

WHEREAS, the 2005 UGB map for the City of Warrenton inadvertently omitted two tracts of land that were part of the Town of Hammond's UGB, resulting in the loss of approximately 57 acres of land being excluded from the new Warrenton UGB area, as depicted on Exhibit 1; and

WHEREAS, the City of Warrenton City Commission passed a motion on February 14, 2023, authorizing the Warrenton Planning Commission to consider the amendment to the Warrenton Comprehensive Plan and UGB Map correct the error; and

WHEREAS, the Warrenton Planning Commission caused the DLCD to be notified in compliance with Oregon requirements and conducted a public hearing on April 13, 2023; and

WHEREAS, no written or verbal comments were received in opposition or support of the request at the April 13, 2023, Warrenton Planning Commission hearing; and

Ordinance 23-08

1st Public Hearing: June 14, 2023

2nd Public Hearing: June 28, 2023

Agenda Item #24.

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WHEREAS, the Warrenton Planning Commission made the following findings of fact related to the request:

1. The UGB area consists of two tracts – a northerly tract of approximately 13.9 acres and a westerly tract of approximately 43.1 acres of land;
2. The northerly tract is owned by the City of Warrenton and is pending annexation. The current Clatsop County zoning is RM (Recreation Managment) and the proposed City of Warrenton zoning is RC (Recreation Commercial) and OSI (Open Space Institutional);
3. The northerly tract site is currently used for Hammond Marina operations and as public open space known as Seafarers Park;
4. The westerly tract is owned by the government of the United States and is currently part of the Fort Stevens Park and recreation area. This site is currently zoned UGB (Urban Growth Boundary). The westerly tract would remain outside of the City of Warrenton and remain zoned UGB;
5. There are no public sanitary sewer or water improvements on the subject property;
6. The site will remain in the Warrenton Fire District and Warrenton-Hammond School District;
7. NBo extension of public infrastructure is planned for the property;
8. The legal description and location map are shown on Exhibit 2

WHEREAS, the Clatsop County Planning Commission reviewed the proposed UGB amendment at a public hearing conducted on May 9, 2023; and

WHEREAS, Board of Commissioners has received and considered the Clatsop County Planning Commission's recommendations on these proposed amendments

THE BOARD OF COMMISSIONERS OF CLATSOP COUNTY ORDAINS AS FOLLOWS:

SECTION 1. ADOPTION

The Board of County Commissioners hereby adopts amendments to the Clatsop County Comprehensive Plan map as shown in Exhibit 1, attached hereto and incorporated herein by this reference, and adopts all listed supporting documents by reference.

SECTION 2. SEPARABILITY

The provisions of this ordinance are severable. If any portion of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 3. CONFORMANCE OF STATE LAW

This Ordinance shall not substitute for nor eliminate the necessity for conformity with any and all laws or rules of the state of Oregon, or its agencies, or any ordinance, rule, or regulation of Clatsop County.

SECTION 4. INCONSISTENT PROVISIONS

This Ordinance shall supersede, control and repeal any inconsistent provision of any County Ordinance

as amended or any other regulations made by Clatsop County.

SECTION 5. EFFECTIVE DATE

This Ordinance shall take effect on the 30th day following adoption by the Board of Commissioners as provided in Chapter III, Section 8(B) of the Home Rule Chapter for the Government of Clatsop County.

Approved this ____ day of _____, 2023

THE BOARD OF COUNTY COMMISSIONERS
FOR CLATSOP COUNTY, OREGON

By _____
Mark Kujala, Chair

Date _____

By _____
Theresa Dursse, Recording Secretary

First Reading: June 14, 2023
Second Reading: June 28, 2023
Effective Date: July 28, 2023

EXHIBIT 1
UGB AMENDMENT AREA MAP

Ordinance 23-08

1st Public Hearing: June 14, 2023

Agenda Item #24. ng: June 28, 2023

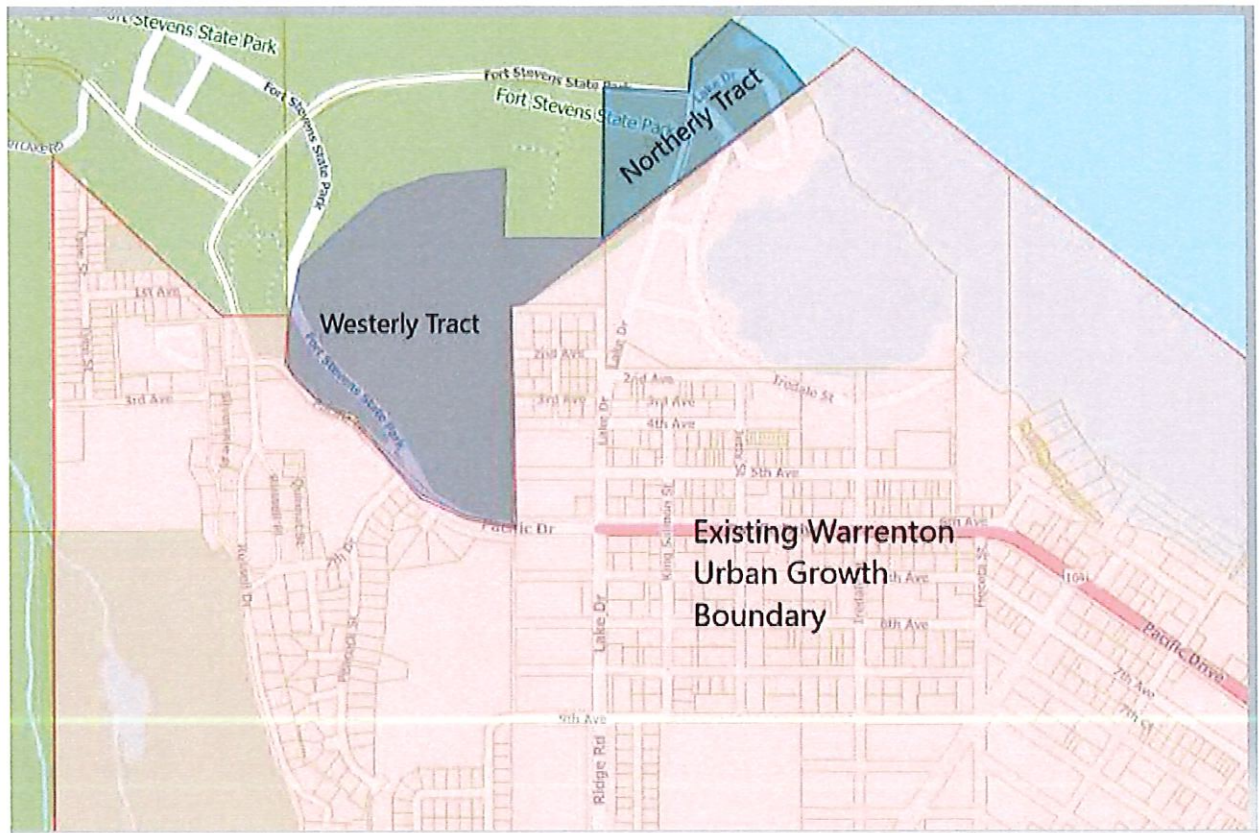


EXHIBIT B

Staff Report: May 9, 2023



Clatsop County

Community Development – Planning

800 Exchange St., Suite 100
Astoria, OR 97103
(503) 325-8611 phone
(503) 338-3606 fax
www.co.clatsop.or.us

STAFF REPORT

ORDINANCE 23-08: CITY OF WARRENTON URBAN GROWTH BOUNDARY AMENDMENTS

DATE: May 9, 2023

REQUEST:

1. Amend Clatsop County's Comprehensive Plan and Zoning Maps to correct an error in the City of Warrenton's Urban Growth Boundary to include portions of two parcels that were formerly within the Town of Hammond Urban Growth Boundary
2. Annexation of a 13.9-acre portion of TL 810050000200

APPLICANT: City of Warrenton
225 S. Main Avenue
P. O. Box 250
Warrenton, OR 97146

OWNER (TL 810050000200): City of Warrenton
225 S. Main Avenue
Warrenton, OR 97146

OWNER (TL 810050000400): United States of America
Fort Stevens State Park
Warrenton, OR 97146

ZONING DESIGNATION:

TL 810050000200
Clatsop County Resource Management (RM)
Clatsop County Aquatic Natural (AN)
Clatsop County Aquatic Conservation 2 (AC-2)

TL 810050000400
Clatsop County Resource Management (RM)
Clatsop County Urban Growth Boundary (UGB)

Overlays/Layers: *National Wetlands Inventory (NWI; regulated by the Oregon Department of State Lands)*

COUNTY STAFF REVIEWER: Gail Henrikson, Community Development Director

TYPE IV DECISION MAKER: Board of Clatsop County Commissioners

APPLICATION SUBMITTED: March 8, 2023

DEEMED COMPLETE: March 8, 2023

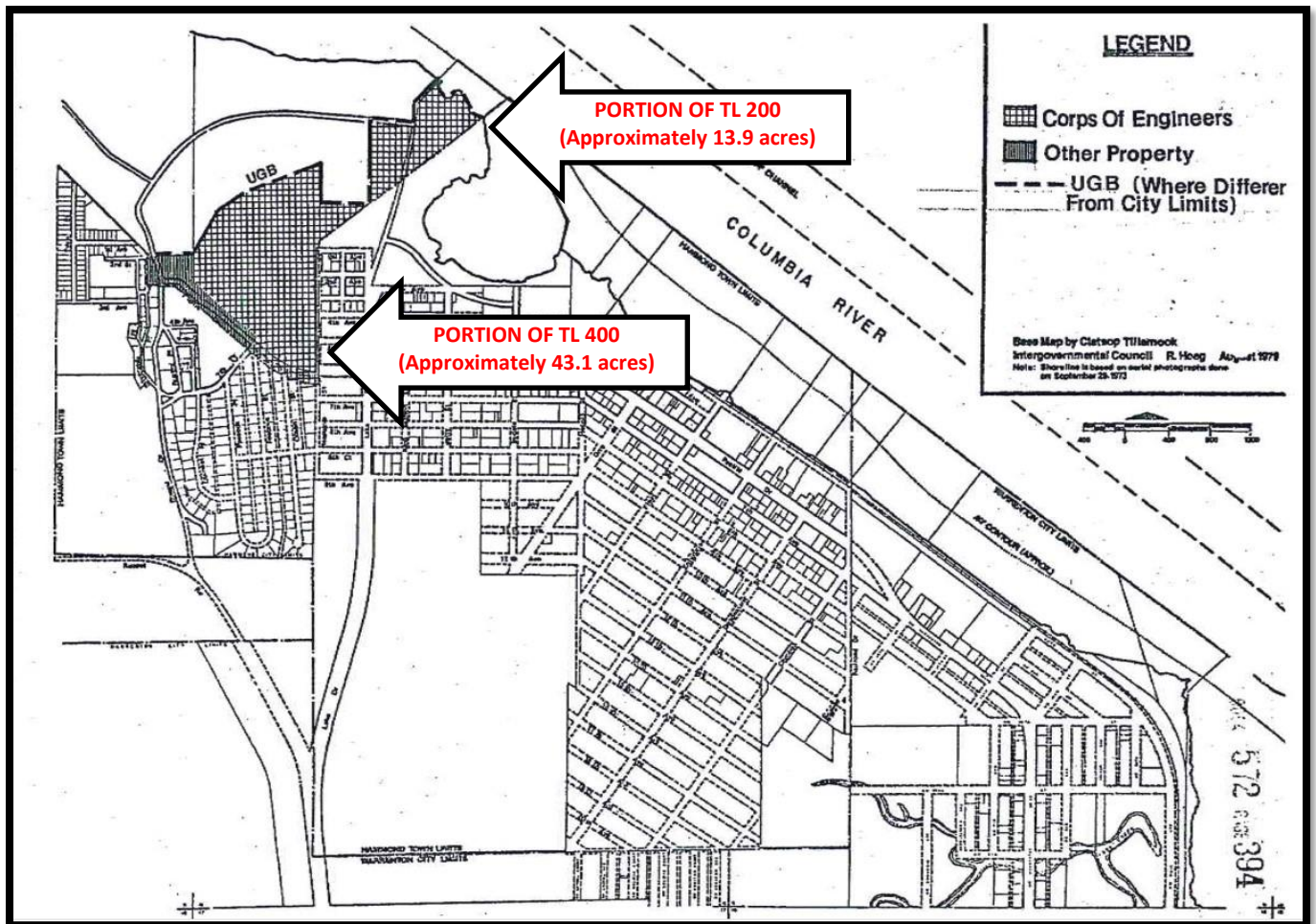
STAFF RECOMMENDATION: Approval

PUBLIC COMMENTS: None

I. APPLICATION SUMMARY

On March 8, 2023, Jay Blake, City of Warrenton Planning Director, submitted an application to Clatsop County Community Development to amend the City of Warrenton Urban Growth Boundary (UGB) (**Exhibit 1**). The UGB amendment is needed to correct a mapping error that occurred in 1991 when the City of Warrenton and the Town of Hammond merged operations. The subject properties were originally included in the Town of Hammond's UGB at the time the town adopted its comprehensive plan in 1979. This is shown on the map included in Ordinance 82-08, which was adopted by Clatsop County on January 12, 1982.

Town of Hammond UGB Map (Excerpted from Ordinance 82-08):



In 2005, following joint planning efforts that resulted in a new City of Warrenton Comprehensive Plan adoption, the new UGB map inadvertently omitted the two subject parcels. On February 14, 2023, the Warrenton City Commission passed a motion authorizing Warrenton Planning Commission to consider an amendment to the Warrenton Comprehensive Plan and UGB Map to correct the error. While the parcels were included within the UGB since 1979, at the advice of Oregon Department of Land Conservation and Development (DLCD) staff, a formal amendment process was initiated to rectify this mapping discrepancy.

The City of Warrenton is also requesting to annex an approximately 13.9-acre portion of TL 810050000200. This property (North Parcel) is owned by the City of Warrenton and was originally included in the Town of Hammond's Urban Growth Boundary.

The subject properties consist of portions of two parcels with a total acreage of approximately 57 acres.

For the purposes of this report, the parcels are referred to as the North Parcel and the West Parcel. Information for the portion of each parcel which is subject to this UGB amendment is shown below.

NORTH PARCEL

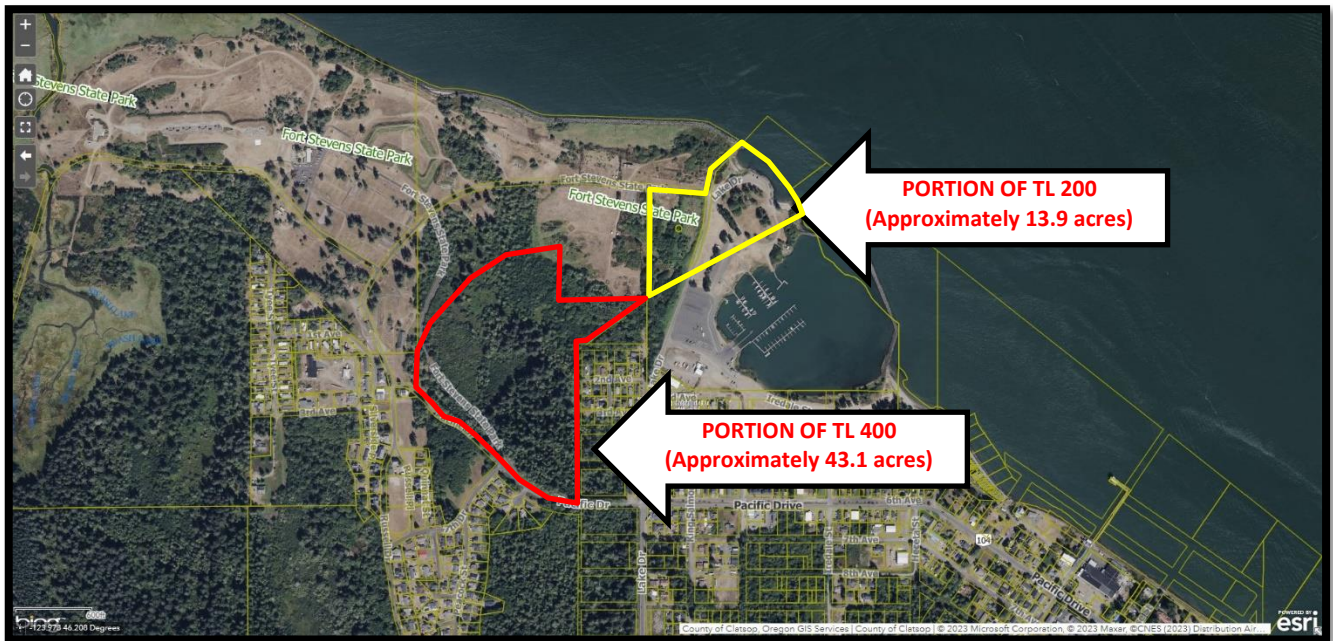
- **TL #:** 810050000200 (TL 200)
- **Parcel Size:** Approximately 13.9 acres
- **Owner:** City of Warrenton
- **Current Zoning:**
 - Clatsop County Resource Management (RM)
 - Clatsop County Aquatic Natural (AN)
 - Clatsop County Aquatic Conservation 2 (AC-2)
- **Proposed Zoning:**
 - Recreational Commercial (RC) – Marina area
 - Open Space Institutional (OSI) – Seafarers Park and Memorial
- **Current Use:**
 - Camping
 - Park access
 - Seafarers Park and Memorial
- **Proposed Use:**
 - Marine-related camping and accessory uses
 - Seafarers Park and Memorial

WEST PARCEL

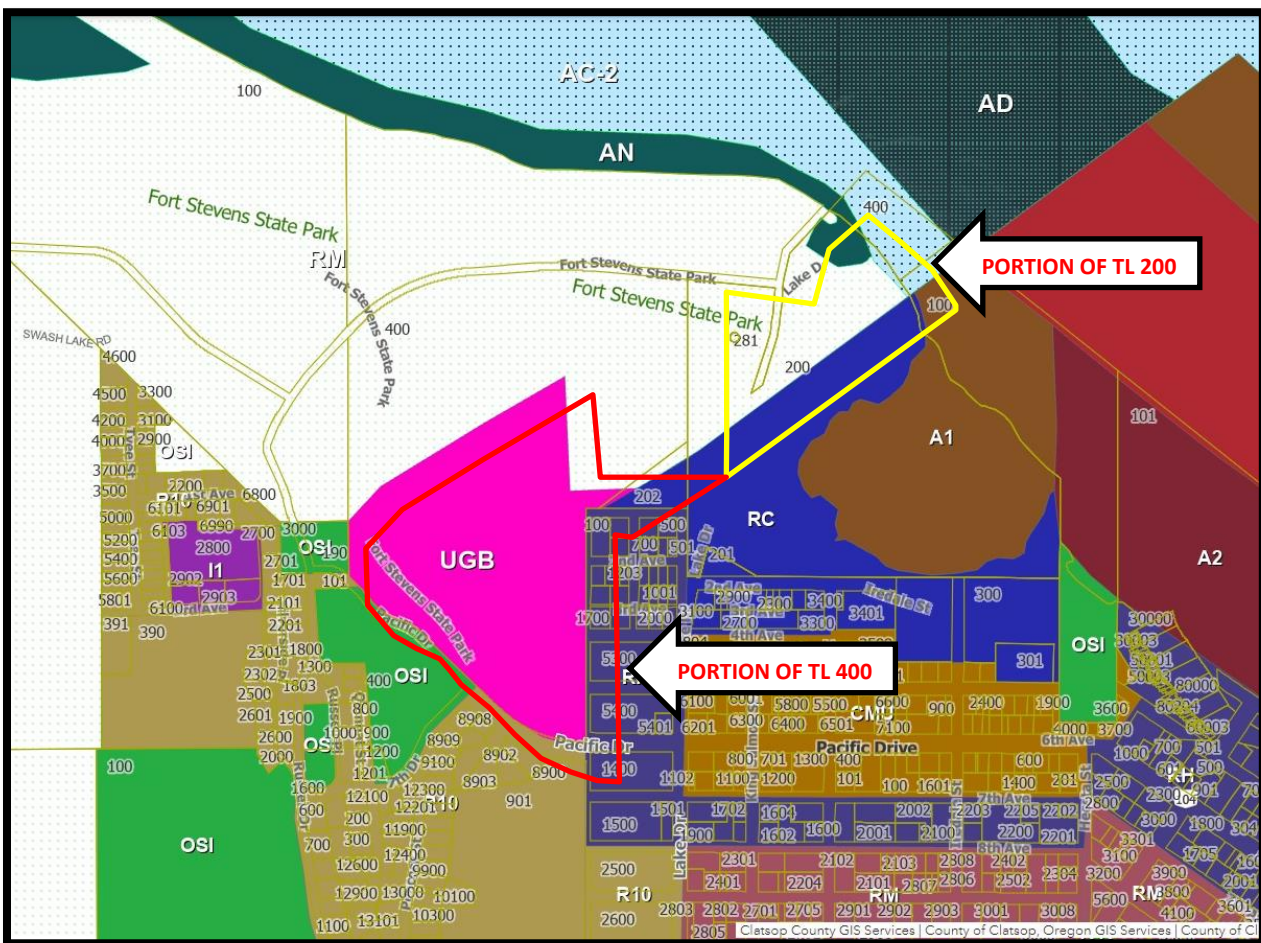
- **TL #:** 810050000400 (TL 400)
- **Parcel Size:** Approximately 43.1 acres
- **Owner:** United States of America
- **Current Zoning:**
 - Clatsop County Resource Management (RM)
 - Clatsop County Urban Growth Boundary (UGB)
- **Proposed Zoning:**
 - Urban Growth Area – Open Space Institutional
- **Current Use:** Parkland
- **Proposed Use:** Parkland with potential for urban services

TL 200 contains potential wetlands included in the National Wetlands Inventory. The Statewide Wetlands Inventory (SWI; regulated by the Oregon Department of State Lands) does not indicate the presence of hydric soils, a potential wetland indicator, on either parcel.

2018 Aerial Photo:



Zoning Map (Clatsop County Webmaps) *

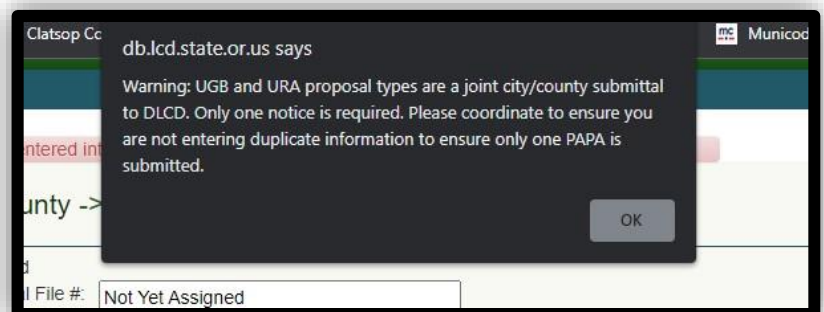


Zoning Map (Original Copy)



II. NOTICE REQUIREMENTS

Notices were mailed to affected property owners and surrounding land owners by the City of Warrenton, as required by Section 16.208.060 of the Warrenton Municipal Code. Notice of the proposed UGB amendment and annexation was submitted to the Department of Land Conservation and Development (DLCD) by the City of Warrenton on March 8, 2023. Per the notice on DLCD's Post Acknowledgement Plan Amendment submittal portal, either the city or the county must submit the required notice. A notice is not required from both jurisdictions.



III. BACKGROUND

UGB Amendment Request

The State of Oregon requires all municipalities to establish an Urban Growth Boundary (UGB) for lands they anticipate could reasonably be developed in the future. The City of Warrenton has traditionally had a UGB that is coterminous with its incorporated municipal boundary. This means that there is not land beyond that boundary that the City of Warrenton would immediately control for future growth.

An Urban Growth Boundary is established as part of a municipality's comprehensive plan. The City of Warrenton's comprehensive plan was most recently adopted in 2009, with several amendments and updates over the intervening 14 years. No adjustments to the UGB were made since the merger between the Town of Hammond and the City of Warrenton in 1991.

Prior to the 1991 merger, the Town of Hammond had two tracts of land that were included within the town's UGB, but outside of its incorporated limits. These are the two subject parcels identified as the North Parcel and the West Parcel. These two parcels were described in the Town of Hammond's comprehensive plan as follows:

An approximately 56-acre area does exist northwest of the present town limits, however, which is part of Fort Stevens State Park and which would be appropriate for recreational and recreational related development. This development could include facilities which would enhance tourism associated with the nearby boat basin and active recreational facilities mainly for members of the community. Such a development would benefit from public facilities, services, and regulations which inclusion in the urban growth boundary would make more feasible.

Objectives:

1. Unincorporated areas to the northwest of the present town limits shown on the Urban Growth Boundary Map – which are needed to aid the economy, satisfy recreational needs and/or regulate development adjacent to Pacific Drive – will be included in the urban growth boundary along with property presently within Hammond.

The Town of Hammond's comprehensive plan was originally adopted in November 1979. In 1982, Clatsop County adopted Ordinance 82-08, which memorialized the UGB for the Town of Hammond and established a land use management agreement between the town and the county. The adopting ordinance included two tracts in the Hammond UGB and applied UGB zoning for the parcels. The West Parcel was part of Fort Stevens State Park property and was planned for additional recreational uses at a more urban level. The North Parcel was owned by the United States Army Corps of Engineers and was part of the recreational uses surrounding the Hammond boat basin. The North Parcel is currently owned by the City of Warrenton and is part of the Hammond Marina and Seafarers Parks. The UGB map for the Town of Hammond included in Ordinance 82-08 is shown on Page 3 of this report.

In 1991, the Town of Hammond and the City of Warrenton merged operations. Following this merger, the community worked to transfer planning and development rules and regulations to a single entity over the next few years. A new Warrenton Comprehensive Plan was approved by the City of Warrenton and reviewed by DLCD in 2011. The comprehensive plan map, which was first adopted in 2005, showed only part of the previously approved UGB outside of the Warrenton city limits. That map designated the North Parcel as Urban Development (Other Shorelands). That approved comprehensive plan map **did not** include the West Parcel. No reference was made to either of the tracts in the text of the plan.

A second map that was also included in the Warrenton Comprehensive Plan did not show either the North Parcel or the West Parcel. The narrative accompanying that second map did not provide any information explaining why the parcels were removed from the UGB or explaining their future development potential, as had been previously done in the Town of Hammond Comprehensive Plan.

Because the parcels subject to this request were shown as being within the Town of Hammond UGB, it appears that the subsequent exclusion from the City of Warrenton's Comprehensive Plan Map is a type of scrivener's error. In consulting with representatives from DLCD, city and county staff were advised that a formal UGB amendment to revise the respective comprehensive plan maps would be the best path to correct the error.

The Warrenton Planning Commission conducted a public hearing on the UGB amendment request on April 13, 2023 and recommended approval of Warrenton Ordinance 1262. No written comments were received prior to the public hearing, nor did anyone speak in favor or against the request at the public hearing.

The application was subsequently forwarded to Clatsop County for consideration. Following review by the Planning Commission and two public hearings by the Board of Commissioners, Clatsop County's decision will be forwarded back to the City of Warrenton. At that time, the Warrenton City Commission will take up final consideration of the request. If the request is approved by both the Board of Commissioners and the Warrenton City Commission, the comprehensive plan maps will be updated to include the subject properties within Warrenton's UGB.

Annexation Request

Typically, once land is included within a city's urban growth boundary, the County would not weigh in on annexation of that land into the city's incorporated limits. While it is staff's understanding that no formal action is required by the Board of Commissioners regarding the annexation, it is included in this report as it directly relates to the request to correct the UGB mapping oversight that occurred in 2005.

TL 200 contains a portion of Seafarers Park and the Hammond Marina. In the past, both the Town of Hammond and later the City of Warrenton leased the marine and adjacent lands from the Army Corps of Engineers (ACE). The lease included areas for parking, camping and the portion of the site known as Seafarers Park. Subsequent to the merger of the Town of Hammond and the City of Warrenton, Warrenton later completed purchase of the northerly tract from ACE, but a portion of the Seafarers Parke remained outside of the Warrenton city limits.

Over the years, the issue of police enforcement in that area resulted in the Warrenton City Commission requested that that portion of land be annexed into the Warrenton city limits. That request occurred at the February 14, 2023 meeting of the Warrenton City Commission. Following review of the UGB amendment request by the Clatsop County Planning Commission and two public hearings by the Board of Clatsop County Commissioners, the County's decision will be forwarded back to the City of Warrenton. At that time, the Warrenton City Commission will take up final consideration of both requests.

Following final approval of the annexation by the Warrenton City Commission, notice would need to be provided to Clatsop County Assessment and Taxation, as well as other applicable state agencies and/or local districts. The County's maps would also be updated to show the 13.9-acre parcel located within the municipal limits of the City of Warrenton.

IV. RECOMMENDATION

CITY OF WARRENTON RECOMMENDATION

The Warrenton Planning Commission identified the following findings related to the requests:

1. The Warrenton Comprehensive Plan map inadvertently omitted two parcels of land from the Urban Growth Boundary in the 2005 Warrenton Comprehensive Plan documents.
2. The proposed UGB map amendment would align the Town of Hammond UGB with the City of Warrenton Urban Growth Boundary.
3. Since that time, marina/park land that was previously leased from the US Army Corps of Engineers by the Town of Hammond and subsequently the City of Warrenton was purchased by the City of

Warrenton. This change in ownership and continued use of the northerly tract as a park/marina is consistent with the urban uses of the property. These uses are consistent with the uses and development standards for the Open Space Institutional (OSI) and Recreational Commercial (RC) zoning district.

4. The westerly tract remains owned by the United States Government and is part of the recreational facilities associated with Fort Stevens State Park. This area could be further developed for recreational purposes at an urban density.
5. The City of Warrenton, by action of its City Commission formally requested the annexation of the city-owned parcel. Said annexation is being considered under separate ordinances.

After conducting the public hearing, the Warrenton Planning Commission unanimously supported the following motion:

Based on the findings of fact contained in the staff memo dated April 13, 2023, public testimony and deliberations by the Warrenton Planning Commission, the Planning Commission recommends approval of the draft Ordinance 1262 amending the City of Warrenton Comprehensive Plan correcting the Urban Growth Boundary and adding related text and recommending zoning districts.

The motion was subject to the following conditions of approval:

1. The Ordinance shall be reviewed and supported by the Clatsop County Planning Commission and Clatsop County Board prior to final review by the Warrenton City Commission.
2. The Oregon Department of Land Conversation and Development shall provide comments prior to final action by the City Commission.

CLATSOP COUNTY STAFF RECOMMENDATION

Staff recommends that the Clatsop County Planning Commission recommend the Board of Commissioners approve County Ordinance 23-08 as presented.

Suggested Motion: “I move that the Board of Commissioners adopt Ordinance 23-08, amending the Clatsop County comprehensive plan to correct the City of Warrenton Urban Growth Boundary.”

EXHIBITS

1. City of Warrenton Staff Report and Ordinances
2. Ordinance 23-08