



CLATSOP COUNTY

BOARD OF COMMISSIONERS

AMENDED AGENDA

WORK SESSION

VIRTUAL MEETING

Wednesday, June 21, 2023

BOARD OF COMMISSIONERS:

Mark Kujala, Dist. 1 – Chair
Courtney Bangs, Dist. 4 – Vice Chair
John Toyooka, Dist. 2
Pamela Wev, Dist. 3
Lianne Thompson, Dist. 5

commissioners@co.clatsop.or.us

CONTACT:

800 Exchange, Suite 410
Astoria, OR 97103
Phone (503) 325-1000
Fax (503) 325-8325

www.co.clatsop.or.us

JOIN THE BOARD OF COMMISSIONERS VIRTUAL MEETINGS

Clatsop County Board of Commissioners host virtual meetings on Zoom

The Board remains committed to broad community engagement and transparency of government. To provide an opportunity for public testimony, the Board will host virtual meetings on Zoom.

Join the meeting from your computer, tablet or smartphone ([Zoom link](#))

You can also dial in using your phone.

1-253-215-8782

Meeting ID: 503 325 1000

Passcode: 384761

WORK SESSION: 10:30 AM

Work Sessions are an opportunity for Board members to discuss issues informally with staff and invited guests. The Board encourages members of the public to attend Work Sessions and listen to the discussion, but there is generally no opportunity for public comment. Members of the public wishing to address the Board are welcome to do so during the Board's regularly scheduled meetings held twice monthly.

TOPICS:

1. County Manager Update {5 min}
- [2.](#) Public Safety Update {20 min} {Page 3}
- [3.](#) Human Services Advisory Council (HSAC) Membership Recommendations {5 min} {Page 4}
- [4.](#) Human Services Advisory Council grant recommendations awards to outside agencies. {10 min} {Page 10}
- [5.](#) A Snapshot of Clatsop County's Community Health {45 min} {Page 128}
6. *FEMA BiOp Comment Letter

ADJOURNMENT

As necessary Executive Session will be held in accordance with but not limited to: ORS 192.660 (2)(d) Labor Negotiations; ORS 192.660 (2)(e) Property Transactions; ORS 192.660 (2)(f) Records exempt from public inspection; ORS 192.660 (2)(h) Legal Counsel

Agenda packets also available online at www.co.clatsop.or.us

This meeting is accessible to persons with disabilities or wish to attend but do not have computer access or cell phone access. Please call 325-1000 if you require special accommodations at least 48 hours prior to the meeting in order to participate.

Board of Commissioners Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

June 21, 2023

Topic: Public Safety Update
Presented By: Matt Phillips Sheriff
Dan Crutchfield, Astoria Fire Chief

**Informational
Summary:** Public safety update for Clatsop County.

Board of Commissioners Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

June 21, 2023

Topic: Human Services Advisory Council (HSAC) Membership Recommendations

Presented By: Randy Anderson, Human Services Advisory Council Chair

**Informational
Summary:**

The Human Services Advisory Council is appointed by the Board of County Commissioners to address developmental disabilities, mental health and addiction services needs in the County. There are currently seven members on the council. Per the bylaws, membership on the council shall not exceed nine.

A call for applicants was issued in early 2023. A total of two applications were received and given to members for review. The HSAC is recommending that the Board of Commissioners appoint:

- Kathleen Samsel
- Grant North

All appointed members will serve the remainder of the three-year term for the previous member they are replacing.

APPLICANTS			
Name	Commissioner District	Occupation	Term Expiration Date
Kathleen Samsel	2	Retired School Administrator - Principal	2/28/24
Grant North	5	Accountant	2/28/25

CURRENT MEMBERS			
Julia Weinberg	5	Licensed Professional Counselor	02/28/2024
Linda Dugan Winstanley	1	Insurance Agent	02/28/2024
Randy Anderson	2	Self-Employed	02/28/2024
Nicole Maki	2	Business Owner	2/28/2026
John Morrison	5	Retired	2/28/2026

Craig Hoppes	3	School Superintendent	2/28/2026
Valerie Richards	1	Personal Agent	2/28/2026

Attachment List

A. Committee Applications

COMMITTEE, BOARD OR COMMISSION APPLICATION
CLATSOP COUNTY

Date: 01/07/2023

Grant North

Name

1081 S Downing St

Mailing Address

Seaside Or 97138

City

Street Address: 1081 S Downing St Seaside OR Email: grant_north@yahoo.com

Home Telephone: _____ Other Telephone: 5039563747
☐ work ☒ cell phone)

Current Occupation: Accountant

Years Resident of County: 13

Do you live within the city limits: ☒ Yes ☐ No

In which Commission District do you reside: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5

Committee, Board of Commission Applied for:

1. Human Services Advisory Council Bachelors deg

2. _____

3. _____

Background (Relevant education, training, experience, etc.):

Degree in Accounting

lived in several countries

Retiring with time available

Please complete other side →

Describe your interest in serving on this Board, Committee or Commission:

Mental health problems and homelessness are on the rise.

I believe we have the ability to help many people, not just with lodging but with Medical and mental health help.

Locating and securing suitable locations, facilities and staffing to accomplish this possible with time and desire to complete the goal of helping people to help themselves.

Grant North

Signature

**Return Form To: County Manager's Office
800 Exchange St., Ste. 410
Astoria, OR 97103
Fax: 325-8325**

email: commissioners@co.clatsop.or.us

COMMITTEE, BOARD OR COMMISSION APPLICATION
CLATSOP COUNTY

Date: 1/1/2023

Kathleen (Kathy) Samsel

Name

343 Hemlock St.

Mailing Address

Seaside, Oregon

City

Street Address: 343 Hemlock Street

Email: Ksamsel44@gmail.com

Home Telephone: 503 434 0145

Other Telephone:

☐ work ☒ cell phone)

Current Occupation: Retired School Administrator - principal

Years Resident of County: 1990 - present

Do you live within the city limits: ☒ Yes ☐ No

In which Commission District do you reside: ☐ 1 ☒ 2 ☐ 3 ☐ 4 ☐ 5

Committee, Board of Commission Applied for:

1. Human Services Advisory Board

2. _____

3. _____

Background (Relevant education, training, experience, etc.):

My university degree is in Education and Recreation. When Principal in Seaside S.D. I served a term on the Commission for Children Services in Clatsop Co. Presently, I work with community members in feeding and sheltering the folks at the Mill Pond. When a member of the Northwest Educational Service District, Board I represented all coastal school districts from Cloverdale to Knappa and the city of Forest Grove. I also served the E.S.D. on statewide boards. My first Board Position involved providing assistance and modification of equipment for physically challenged adults so they could access outdoor activities such as skiing, white water rafting and camping. I have a Master's in Education and my Admin. Certificate in School Administration. I have taught in diverse school districts: Lake Oswego, Hillsboro, and was principal in Seaside and McMinnville, Oregon. I have taken additional

Please complete other side →

Describe your interest in serving on this Board, Committee or Commission:
find

As we come out of the difficult days of Covid our County needs are becoming very apparent. Many women, children, youth and men are in need of support of their physical and emotional needs. This needs continues to grow as our county and state struggle financially. Workshop etc. are fine but I feel this built-up backlog of needs may require more individual attention. I would like to help find ways to meet this crisis while staying within the financial limits of the Country budget.

Clatsop County is a unique county and has challenges that differ from other parts of the state. We are challenged to provide services with limited resources, topical distances and a rather mobil population. Having lived and worked in Clatsop County I understand these limitation and want to help provide timely access of services.

I enjoy working with people and like the challenge of finding solutions. With Human Resources, covering such a wide area of need I feel I can help in solving problems and the county's changing needs. Since we deal with the human condition I find the public and those served get very disillusion with way too many repeated meeting, reports and reports that do not provide for quick action/service. When living outside in the freezing rain no one cares about a Five Year Plan to address the needs.

I would like to be part of a group of people that encourages using many different types and ways to inform the community of what is happening in Human Services. I feel the needs and successes should be reverent to each town in our county. With past training from the U.S. Army I would enjoy sharing my knowledge in finding new ways to put out information.

As a member of the Committee I would encourage the country to seek new sources for personnel that bring new ideas and enrich Clatsop County.

It would be a pleasure to work with members of the Commission in Supporting Clatsop County Commissioners and my neighbors.

Kathy Samsel

Signature

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800 Exchange St., Ste. 410
Astoria, OR 97103
Fax: 325-8325
email: commissioners@co.clatsop.or.us

Board of Commissioners Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

June 21, 2022

Topic: Human Services Advisory Council grant recommendations awards to outside agencies.

Presented By: Randy Anderson, Human Services Advisory Council Chair

**Informational
Summary:**

The Board of County Commissioners budgeted \$30,000.00 of general fund dollars to outside agencies within Clatsop County. The application process was conducted, reviewed and scored by a Human Services Advisory Council proposal review subcommittee.

A request for proposals was distributed throughout the county with an emphasis on funding programs that would provide countywide services to our community, demonstrate return on investment, and meet the social and economic needs of Clatsop County residents.

A total of 18 applications were submitted for a total of \$76,500 in requested funding. A total of 13 proposals were recommended for approval.

The subcommittee was formed from the Human Services Advisory Council to conduct the funding request process. This subcommittee consisted of three of the nine-member council. The subcommittee included the following members:

1. Julia Weinberg
2. Dr. Mushen
3. Amber Bowman

Their recommendations were then taken to the entire Human Services Advisory Council for approval to proceed to the Board of Commissioners.

The Human Services Advisory Council recommends the following social services agencies for funding:

Assistance League of the Columbia Pacific	\$4,500
Astoria Lions Charities, Inc.	\$2,500
Bumble Preschool and Childcare	\$1,500
Camp Kiwanilong Board Inc.	\$2,000
Clatsop County Adult Drug Court Program	\$1,000
Clatsop Emergency Food Bank	\$2,000

First Steps Center for Autism and Developmental Disabilities	\$1,000
Grace Episcopal Church, Grace Food Pantry	\$1,500
Grace Episcopal Church, Supplemental Nutrition for Astoria Children	\$4,000
The Harbor, Inc.	\$5,000
LiFEBoat Services	\$3,000
North Coast Food Web	\$1,000
Oregon Judicial Department – Clatsop County Circuit Court	\$1,000
Total	\$30,000

The Human Services Advisory Council does not recommend funding the following agencies due to use of funds for capital construction, capital expenditures and/or operational expenses:

1. AA Sign Pros (for-profit business-automatically disqualified)
2. Clatsop Child Care Retention and Expansion Programs
3. The Seaside Hall “SSH” aka “The Little Yellow House”
4. South County Community Food Bank
5. West Exchange School LLC

Attachment List

- A. Scoring Sheet
- B. All Applications

SCORES

		Disqualification Reason
AAA Sign Pros	0	Not a charity
Asst League	28	
Astoria Lions	28	
Bumble Childcare	20	
Camp Kiwanilong	29	
Clatsop Childcare	22	Operating expenses
Clatsop County Adult Drug Court	* 18	
Clatsop County Mental	*19	
Clatsop Emerg Food Bank	#	
First Steps Center	#	
Grace Food Pantry	29	
SNAC Grace Epis	27	
Lifeboat	28	
North Coast Food Web	#	
Seaside Hall	3	Capital expense
South Cty Food Bank	5	Capital expense
The Harbor	30	
West Exchange School Early Childhood	3	Operating expenses

***One reviewer recused herself, so all 3 are not represented**

Application was not in the form that allowed scoring

**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
PACKET**



****Application Due: By 5:00pm January 31, 2023****

Funding Amount: Up to \$5,000.00

****NEW SUBMISSION EMAIL & ONLINE APPLICATION****

Applications can be sent to humanservices@co.clatsop.or.us or submitted online [here](#).

Contact Theresa Dursse at the email above or at 503.325.1000 ext. 1301 to obtain additional information.

GENERAL INFORMATION:

Funding Overview:

The County General Fund provides support and services to the citizens of Clatsop County, consistent with Clatsop County Mission of “Neighbor to neighbor, serving Clatsop County with integrity, honesty, and respect.” In the fiscal year 2022-2023, a total of \$30,000.00 in General Fund dollars have been allocated to fund contributions to outside agencies. Funding requests can be made up to \$5,000.00 to allow for multiple agencies to receive funding. Should new funds for services become available, the Board reserves the right to either fund existing proposals submitted through this process or have an additional collaborative process to recommend the distribution of funds.

Contracting Authority:

Clatsop County’s Human Services Advisory Council is an advisory to and appointed by the Clatsop County Board of County Commissioners. They are responsible for planning, implementing, coordinating and evaluating the network of contracted services funded through this process. Successful applicants will contract with the County for disbursement of funds and delivery of services to the community.

Revenues for these services are allocated by the Clatsop County Board of Commissioners. All contracts may be terminated by Clatsop County at any time and without any cause upon ten (10) days written notice to the contractor. In addition, Clatsop County may, in its sole discretion, unilaterally terminate or adjust any provisions of the contract to ensure quality performance of the contract (contractor's duties). Upon completion of the contract period the contract shall terminate and the contractor shall have no right to renewal or expectation thereof. Any decision by Clatsop County to renew an otherwise terminated contract for additional or extended period shall be in the sole and unfettered discretion of Clatsop County. The County reserves the right to reject any or all proposals and to not allocate any portion of the funds offered through this process.

The applicant must be willing to enter into a Contract with Clatsop County. Upon finalization of this process, accepted proposals and any negotiated goals, measurable outcomes or other modifications will become part of the contract.

Requirements

Applicants must agree to attend a minimum of one meeting of the Human Services Advisory Council to present the services provided after receiving the grant funds, report those outcomes in written form before the contract ends, and allow site visits to ensure fidelity from the members of the Human Services Advisory Council and/or the Board of County Commissioners.

Reporting is the responsibility of the applicant agency and will be submitted to the Clatsop County HSAC Staff Liaison, the liaison will reach out via email and phone regarding reporting deadlines. The applicant agency is also responsible for the data collection from all collaborative partners.

Clatsop County Priorities & Strategic Plan:

In January 2021, the Clatsop County’s Board of Commissioners adopted a new [Strategic Plan](#). This coordinated effort allowed for the County to identify local priorities and outline its course of action. This plan confirms the County’s foundation for action (vision, the mission, and guiding values), assesses the current situation, establishes priorities and outlines projected actions. In June 2022, the Board adopted the first amendment to the Strategic Plan ([Amendment 1](#)), establishing new FY 2022-23 priorities.

Review of Proposals:

Proposals will be reviewed by a sub-committee (A smaller group of nominated council members) of the Human Services Advisory Council who will evaluate proposals based on the criteria stated below and then make a recommendation to the Human Services Advisory Council as a whole. The entire council will then take their agreed upon recommendations to the Board of County Commissioners for final approval.

Conflict of interest is dealt with according to County guidelines, which state that any Human Services Advisory Council member must declare a conflict to determine whether they may vote on that particular issue.

All proposals must comply with all applicable federal, state and local statutes and rules.

Each application will be reviewed according to the criteria outlined below.

Awarding Criteria

The County’s goal in making contributions to outside organizations is to provide funding for programs that target those population groups that are most in need socially and economically. In making contributions to outside organizations, the County will give preference to programs meeting the following:

- Follows a mission that is consistent with county priorities and fits the goals of the strategic plan.
- Provides services that are available to ALL county residents, as opposed to residents of a particular geographic area.

- Organization works collaboratively with other organizations and actively seeks and receives significant portions of their funding from organizations other than the county.
- Addresses a need that is currently not being addressed by other organizations and/or agencies.
- Serves those most in need socially or economically.
- Serves the largest number of county residents.

APPLICANT ORGANIZATIONAL BACKGROUND: Does the applicant demonstrate capacity to effectively manage and operate the program being proposed? Is the application clear on the population it will serve? Does this project logically fit within the organization, its primary mission, and the type of services it currently provides? Is the applicant organization clearly serving social and human service needs? Does this project serve the whole county? Does this project comply with the ADA and CRA and does it address cultural and ethnic minorities?

PROJECT NARRATIVE: Applicant provides clear answers to all information requested. Does the application clearly state what will be accomplished? Is the return on investment articulated? Does the applicant clearly identify a focus population and service area? Does the application contain supporting documentation of collaboration?

BUDGET NARRATIVE: Are in-kind sources and additional revenue described? Is the overall budget provided? Is a long-term plan for sustainability addressed?

BUDGET: Demonstrates cost effectiveness and balance in terms of staffing, materials/services costs, and indirect costs. Demonstrates the ability to leverage resources and other funding. Is the proposed budget adequate to ensure the delivery of services and do the figures add correctly? Does the budget indicate how funding and resources are distributed among collaborative agencies?

PRIOR COUNTY CONTRIBUTIONS: Has this agency received prior contributions from Clatsop County? How were those funds used? Does this proposal differ from those received in prior years?

Projects NOT Eligible for Funding:

Project funds shall not be used for **capital construction, capital expenditures or operational expenses.**

Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name: Bumble Childcare Scholarship Fund		
Organization Name: Bumble Preschool and Childcare		
Address 1555W Marine Dr		
City: Astoria	State: OR	Zip: 97103
Contact Name: Amy Atkinson		
Title: Owner/Director		
Phone: 503-789-7580	Email: bumbleastoria@gmail.com	
Organization Director or President if different:		
Title: Owner/Director		
Phone:	Email:	
501(c)3? Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Geographic Area Served: Clatsop County	
Received funding in the past? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
2022 Clatsop County Childcare Retention and Expasion \$25000 Employee retention and start up		
2022 Astoria School District \$20000 Start-up and employee slots over 7 years		
2022 Columbia Memorial Hospital \$10000 Start up and community partnership		
Fiscal Sponsor (if applicable)		
Name:		
Phone:	Email:	
Amount Requested (must match section IV): \$5000		
Can this project be implemented with partial funding from Clatsop County? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>A scholarship fund would help bridge the gap for 2 families that do not qualify for EDRC. We currently have 6 children on scholarship whose families do not qualify for assistance. This grant could help families in the 300% and below poverty level. This includes nurses, students and teachers. Our current 6 children recieve \$7000 per month in reduced rates.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

Our mission is to provide high quality care to the children of Clatsop County. Over the past 6 years we have partned with NWRES-D-Migrant ED, Consejo Hispano, ESD, School Districts, The Harbor, Clatsop Community College and the City of Astoria.

We implimented and ran an online bilingual preschool serving the Latinx Community during the pandemic. We work closely with ESD to provide services to children who are elibable in our center. We work hard to ensure that the children in our care are recieving any and all services they are entitled to. We accept DHS EDRC and military subsidy.

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

As stated above we have excellent working relationships with many partners throughout the county. A scholarship fund would help lighten the financial burden of the cost of childcare while helping maintain a healthy business profit margin. We as business owners have to make sure that we use best practices, have competative rates and pay our employees a wage that reflects the hard work they do. We have grown from 8 employees serving 24 children to 20 employees serving 70 children. These funds would allow us to provide relief to hard working parents like educators, nurses, and college students.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

A scholarship fund of \$5000 could provide tuition assistance to two families. Two families that are at 300% or below poverty could receive \$200 a month reduction in their tuition fees. Once a scholarship fund has been started we could apply for more grants, seek private funding and fundraise for the continuation of the Fund through the years. We are happy to supply profit and loss statements and tuition rates if needed.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
Non Personnel:		
2 scholarship slots at \$416 p month		
TOTAL	* 5000	

* Amount requested from proposal

Online Grant Application: Submission #12

Date & Time

Mon, 01/16/2023 - 14:50

General Information

Physical Business Address:

AAA Sign Pros
Arnold, Missouri. 63010

Is the mailing address different?

No

Business Registry/Entity Name:

AAA SIGN PROS

Grant Contact Person:

Brandon Rosenberg
Owner
SALES@AAASIGNPROS.COM
16362224375

Best Way of Contact for Grant Person(s):

Email

Is the Organization's Director/President different than the Grant Contact Person(s)?

No

List all Board Members/Officers:

- Brandon Rosenberg, Kara Rosenberg

501(c)3?

No

What geographic areas does this non-profit serve?

{Empty}

Has this organization received funding in the past?

{Empty}

Potential Project Information

Potentially Funded Project Name:

Equipment and employees

Potentially Funded Project Description:

We are looking to hire more employees and purchase more equipment possibly a new building.

Can this project be implemented with partial funding from Clatsop County?

Yes

Amount Requested (Up to \$5,000 per organization):

\$5000.00

Executive Summary

Executive Summary (Brief Summary in 500 words or less):

We are looking to expand our business and move it into the new year and help local area businesses get their name out there. We also help out local area VFW's with their signage and advertising needs along with other non-profits and charities. So we are just trying to fund those donations.

Organizational Background

Organizational Background:

Sign service, design, manufacturing and install. Most of our clients are new business owners just trying to get their name out there.

Project Narrative

Project Narrative:

Expand business,

Sign service, design, manufacturing and install. Most of our clients are new business owners just trying to get their name out there.

Budget Narrative

Budget Narrative:

Sign service, design, manufacturing and install. Most of our clients are new business owners just trying to get their name out there.

Budget

Personnel Line Item

{Empty}

Budget Request

{Empty}

Other Revenue (list)

{Empty}

Non-Personnel Line Item

{Empty}

Budget Request

{Empty}

Other Revenue (list)

{Empty}

OR upload your budget document here.

{Empty}

**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
PACKET**



****Application Due: By 5:00pm January 31, 2023****

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Projects NOT Eligible for Funding:

Project funds shall not be used for **capital construction, capital expenditures or operational expenses.**

Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name:		
Organization Name: Camp Kiwanilong Board, Inc.		
Address 595 SW Ridge Road		
City: Warrenton	State: OR	Zip: 97146
Contact Name: Neal Wallace/Vice Chair		
Title:		
Phone: 503-717-2927	Email: nealisa27@gmail.com	
Organization Director or President if different: Beth Schwenk/Chair		
Title:		
Phone: 503-440-0045	Email: schwenk@charter.net	
501(c)3? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Geographic Area Served: Clatsop County	
Received funding in the past? Y <input type="checkbox"/> N <input type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
2018 Funds Returned		
2020 \$2,000 Camper Scholarships		
2022 \$2,000 Camper Scholarships		
Fiscal Sponsor (if applicable)		
Name: Camp Kiwanilong Board, Inc.		
Phone: 503-861-2933	Email: campkiwanilongreservations@gmail.com	
Amount Requested (must match section IV): \$2,000		
Can this project be implemented with partial funding from Clatsop County? Y <input type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>Our request for financial assistance is the same request we have made in the past; funding for our scholarship program. We accept campers into our Summer Youth Program from anywhere. We have many campers who come from NW Oregon and SW Washington but our priority is Clatsop County. Scholarship assistance is provided to Clatsop County youth who meet poverty guidelines. We will fund other Clatsop County youth as funding allows. Providing a camp experience to a child, regardless of ability to pay, is part of our mission.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

Our mission as Camp Kiwanilong Board, Inc. is to maintain our safe, rustic, nonprofit camp, while improving its facilities, to best serve area youth of all backgrounds by helping them develop a greater appreciation for the environment, their neighbors and the value of being a responsible citizen.

The Summer Youth Program (SYP), a resident camp for boys and girls between 7 and 14 years of age, is operated for six weeks in the summer with weekly populations of 135 campers and a staff of 30-35 on-site. This year is the 45th year of the SYP. As the only resident camp in Clatsop County, registration fills up quickly. The majority of campers come from Clatsop County where application forms are distributed to schools and other locations such as libraries throughout the county.

The Camp facilities are made available on a fee basis to many other user groups each year such as the Warrenton Hammond School District, Clatsop VOCA camp, Lewis and Clark College, outdoor schools from this county and other parts of the state, Cub Scouts, Linfield track program, Oregon Womens Soccer, Lower Columbia Hispanic Council team leadership camp and the National Guard.

Compliance with the Civil Rights Act is through our clear policies of nondiscrimination based on race, color, religion, sex or national origin. Although the entire camp is not ADA accessible, there are upgraded accessibility features such as entry ramps to the heart of the camp, Boyington Lodge, which has meeting and commercial cooking facilities and direct access to ADA restrooms.

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

Camp Kiwanilong Board, Inc. must raise funds through donations and grants on a continual basis in order to provide financial assistance to Clatsop County youth. Our SYP consists of six one-week sessions for about 140 kids per week plus councillors. About half of those youth are from Clatsop County. We prioritize registration to Clatsop County residents by offering registration to them first. Our scholarship program is only available to Clatsop County residents. We typically give six to seven thousand dollars annually to underprivileged local youth. Last year, thanks in large part to the assistance you provided, we were able to offer almost \$10,000 in scholarships. We encourage families to participate in the tuition, even if only a few dollars. We spread our available resources out as carefully as we can. A week at camp costs \$300 for in-county and \$400 for out-of-county. If we are able to raise additional funds, then we will be able to offer a summer camp experience to more children that could not otherwise afford it. If we provide full scholarships, then the \$2,000 requested would allow seven additional children to come to camp. The farther we can spread those funds, the more lives we can impact. There will always be families dealing with economic stress that will need financial assistance.

The program does not directly provide dollar savings to the county down the road but it will show participating children the benefits of responsible citizenship and indirectly involve their families who struggle economically and socially.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

Camp Kiwanilong Board, Inc. collaborates regularly with United Way Clatsop County, the Kiwanis, U.S. Bank, Windermere Foundation, Weyerhaeuser Foundation, Samuel S. Johnson Foundation, National Guard and other agencies and many individuals to keep the 185 acre camp and its 35 structures and 6 supporting structures in good repair for use by a wide range of groups. We are almost entirely a volunteer based organization to keep our costs low. Our board is a hands-on group involved in everything from maintenance projects to fund raising. We have been successful in raising funds for operations and for scholarships for many years. Many local residents and former camp participants send us an annual donation specifically earmarked for the this program. We have consistently raised between six and seven thousand dollars a year for scholarships. With your help, we see an opportunity to reach out to more of those who cannot afford the \$300 to send their child/children to camp. If County funding is not provided, then we will continue at present levels of financial support.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
Non Personnel:		
Camp Scholarships	\$2,000	
TOTAL	* \$2,000	

* Amount requested from proposal

**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
PACKET**



****Application Due: By 5:00pm January 31, 2023****

Funding Amount: Up to \$5,000.00

****NEW SUBMISSION EMAIL & ONLINE APPLICATION****

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Contracting Authority:

Clatsop County’s Human Services Advisory Council is an advisory to and appointed by the Clatsop County Board of County Commissioners. They are responsible for planning, implementing, coordinating and evaluating the network of contracted services funded through this process. Successful applicants will contract with the County for disbursement of funds and delivery of services to the community.

Revenues for these services are allocated by the Clatsop County Board of Commissioners. All contracts may be terminated by Clatsop County at any time and without any cause upon ten (10) days written notice to the contractor. In addition, Clatsop County may, in its sole discretion, unilaterally terminate or adjust any provisions of the contract to ensure quality performance of the contract (contractor's duties). Upon completion of the contract period the contract shall terminate and the contractor shall have no right to renewal or expectation thereof. Any decision by Clatsop County to renew an otherwise terminated contract for additional or extended period shall be in the sole and unfettered discretion of Clatsop County. The County reserves the right to reject any or all proposals and to not allocate any portion of the funds offered through this process.

The applicant must be willing to enter into a Contract with Clatsop County. Upon finalization of this process, accepted proposals and any negotiated goals, measurable outcomes or other modifications will become part of the contract.

Requirements

Applicants must agree to attend a minimum of one meeting of the Human Services Advisory Council to present the services provided after receiving the grant funds, report those outcomes in written form before the contract ends, and allow site visits to ensure fidelity from the members of the Human Services Advisory Council and/or the Board of County Commissioners.

Reporting is the responsibility of the applicant agency and will be submitted to the Clatsop County HSAC Staff Liaison, the liaison will reach out via email and phone regarding reporting deadlines. The applicant agency is also responsible for the data collection from all collaborative partners.

Clatsop County Priorities & Strategic Plan:

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Review of Proposals:

Proposals will be reviewed by a sub-committee (A smaller group of nominated council members) of the Human Services Advisory Council who will evaluate proposals based on the criteria stated below and then make a recommendation to the Human Services Advisory Council as a whole. The entire council will then take their agreed upon recommendations to the Board of County Commissioners for final approval.

Conflict of interest is dealt with according to County guidelines, which state that any Human Services Advisory Council member must declare a conflict to determine whether they may vote on that particular issue.

All proposals must comply with all applicable federal, state and local statutes and rules.

Each application will be reviewed according to the criteria outlined below.

Awarding Criteria

The County’s goal in making contributions to outside organizations is to provide funding for programs that target those population groups that are most in need socially and economically. In making contributions to outside organizations, the County will give preference to programs meeting the following:

- Follows a mission that is consistent with county priorities and fits the goals of the strategic plan.
- Provides services that are available to ALL county residents, as opposed to residents of a particular geographic area.

- Organization works collaboratively with other organizations and actively seeks and receives significant portions of their funding from organizations other than the county.
- Addresses a need that is currently not being addressed by other organizations and/or agencies.
- Serves those most in need socially or economically.
- Serves the largest number of county residents.

APPLICANT ORGANIZATIONAL BACKGROUND: Does the applicant demonstrate capacity to effectively manage and operate the program being proposed? Is the application clear on the population it will serve? Does this project logically fit within the organization, its primary mission, and the type of services it currently provides? Is the applicant organization clearly serving social and human service needs? Does this project serve the whole county? Does this project comply with the ADA and CRA and does it address cultural and ethnic minorities?

PROJECT NARRATIVE: Applicant provides clear answers to all information requested. Does the application clearly state what will be accomplished? Is the return on investment articulated? Does the applicant clearly identify a focus population and service area? Does the application contain supporting documentation of collaboration?

BUDGET NARRATIVE: Are in-kind sources and additional revenue described? Is the overall budget provided? Is a long-term plan for sustainability addressed?

BUDGET: Demonstrates cost effectiveness and balance in terms of staffing, materials/services costs, and indirect costs. Demonstrates the ability to leverage resources and other funding. Is the proposed budget adequate to ensure the delivery of services and do the figures add correctly? Does the budget indicate how funding and resources are distributed among collaborative agencies?

PRIOR COUNTY CONTRIBUTIONS: Has this agency received prior contributions from Clatsop County? How were those funds used? Does this proposal differ from those received in prior years?

Projects NOT Eligible for Funding:

Project funds shall not be used for **capital construction, capital expenditures or operational expenses.**

Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name:		
Beacon Clubhouse Diversity, Equity, and Inclusion Project		
Organization Name: LiFEBoat Services		
Address 1040 Commercial St, PO Box 492		
City: Astoria	State: OR	Zip: 97103
Contact Name: Erin Carlsen		
Title: Program Director of Beacon Clubhouse		
Phone: 503-741-1661	Email: erinbeaconclubhouse@gmail.com	
Organization Director or President if different: Osarch Orak		
Title: Program Director of Beacon Clubhouse		
Phone: 9712016698	Email: lifeboatservices2021@gmail.com	
501(c)3? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Geographic Area Served: Clatsop County	
Received funding in the past? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
2022, \$2,500.		
Beacon Clubhouse unit supplies for member to learn skills and engage in enrichment activities		
Fiscal Sponsor (if applicable)		
Name: LiFEBoat Services		
Phone: 9712016698	Email: lifeboatservices2021@gmail.com	
Amount Requested (must match section IV): \$5,000		
Can this project be implemented with partial funding from Clatsop County? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>LiFEBoat Services houses two key organizations in Astoria, Oregon: Filling Empty Bellies and Beacon Clubhouse. Its mission is to equally support these two programs that serve Clatsop county individuals who are navigating houselessness, mental health challenges, addiction, and poverty.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

Beacon Clubhouse became a program of LiFEBoat Services in November of 2021, having moved out from under the umbrella of NAMI Oregon, who seeded Beacon in June of 2020. Beacon Clubhouse offers a safe, restorative, and non-clinical environment for Clatsop County adults who are navigating mental health challenges. Beacon Clubhouse is the only stand-alone, nonclinical, community based mental health program on the Oregon coast. Beacon Clubhouse is a membership-based, peer-run center that values each member equally. Our goal is to empower members through skill-building, job training, supportive socialization, advocacy, and education through an established purpose-driven day. Program units were developed to meet the needs of our membership which consist of:

1. Culinary Unit - Members gain kitchen skills and food handler's permits. They learn about different foods, how to prepare them, and how to put together a nutritious meal.
2. Wellness Unit - Opportunities to engage in exercise and stretching classes, guided breathing, daily meditation, wellness walks and hikes, mini studies on a variety of wellness modalities, nutrition, supplements, healthy lifestyle, and art.
3. Resources Unit - Includes a Job Training Program with Independent, Supported, and Transitional Employment opportunities. It also includes a Housing Program that involves relationships with local landlords, housing assistance programs, assistance with application fees, housing searches and application assistance. Lastly, an Education Program that focuses on connecting members with skill-specific educational resources and opportunities, including placing members into college programs and helping them navigate the registration process.

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

Beacon Clubhouse has been working very hard since we opened our doors two and a half years ago to create a safe space for all diverse people with mental health challenges to gain vital rehabilitative skills. In order to fulfill this effort Beacon has recently created a (DEI) Diversity, Equity, and Inclusion Committee. The purpose and mission of the committee is to expand our outreach to diverse community members and agencies, and to create an inclusive, diverse, and safe space for all members of the Clubhouse. The committee is made up entirely of Beacon Clubhouse members, and the goals reflect the direct needs and desires of the members. We are requesting funds to support the DEI Committee's outreach and activities for one year. These proposed activities include offsite partner events, outreach activities such as hosting Laundry Love for diverse populations, onsite diversity events to expose our program to a wider range of individuals, and in-house DEI project expenses such as office supplies and printing costs. The Beacon Clubhouse is the only stand-alone non-clinical, peer-run mental health program in Clatsop county. We have over 100 member referrals and we plan on reaching out to over 100 more potential members this year. We strive to reach the most vulnerable and underserved populations, such as, individuals living with disabilities, survivors of abuse, BIPOC individuals, and those who identify as LGBTQIA+. We work regularly with the Harbor, Clatsop Behavioral Healthcare, Consejo and Hispano, and we plan to reach out the Lower Columbia Q Center. The social return for the county is great as our program has shown to reduce incarcerations, recidivism, hospital stays, crisis calls, and lifestyles of addiction and substance abuse.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

We are requesting \$5,000 to support our DEI Committee and their outreach projects. Specifically, Beacon Clubhouse would pursue being a Laundry Love facilitator and host laundry events as a part of our program outreach. Each laundry event would include outreach to a specific community organization and their clientele; Beacon Clubhouse would fund the laundry event and provide supplies and food. Beacon Clubhouse members would organize and host the event and assist guests with their laundry. Our goal would be to create relationships with hard-to-reach individuals while offering an important service to the community. With each event costing around \$500; if we did 6 events a year, we would need \$3,000 to support our Laundry Love project. We are requesting an additional \$2,000 to support onsite DEI activities, such as holiday celebrations and partner events. Beacon Clubhouse's overall yearly budget comes in at around \$120,000. We have received recurring funding from Oregon Community Foundation, Collins Foundation, Seaside Providence Hospital, and Columbia Memorial Hospital. We have also received one time funding from NAMI Oregon, Randall Foundation, Oregon Health Authority, Clatsop County, Braemar Foundation, and CommuniCare Foundation. We have in-kind resources from our auspice organization, LiFEBoat Services, who supports our meal program, utilities, and maintenance. Finally, we receive around \$6,000 in individual donations each year.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
Non Personnel:		
Laundry Love Events X6	3000	
Marketing/info, printing supplies	1200	
Onsite event food and supplies	500	
Office supplies and misc. costs	300	
TOTAL	* 5000	

* Amount requested from proposal

**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
PACKET**



****Application Due: By 5:00pm January 31, 2023****

Funding Amount: Up to \$5,000.00

****NEW SUBMISSION EMAIL & ONLINE APPLICATION****

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Contact Theresa Dursse at the email above or at 503.325.1000 ext. 1301 to obtain additional information.

GENERAL INFORMATION:

Funding Overview:

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Contracting Authority:

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Revenues for these services are allocated by the Clatsop County Board of Commissioners. All contracts may be terminated by Clatsop County at any time and without any cause upon ten (10) days written notice to the contractor. In addition, Clatsop County may, in its sole discretion, unilaterally terminate or adjust any provisions of the contract to ensure quality performance of the contract (contractor's duties). Upon completion of the contract period the contract shall terminate and the contractor shall have no right to renewal or expectation thereof. Any decision by Clatsop County to renew an otherwise terminated contract for additional or extended period shall be in the sole and unfettered discretion of Clatsop County. The County reserves the right to reject any or all proposals and to not allocate any portion of the funds offered through this process.

The applicant must be willing to enter into a Contract with Clatsop County. Upon finalization of this process, accepted proposals and any negotiated goals, measurable outcomes or other modifications will become part of the contract.

Requirements

Applicants must agree to attend a minimum of one meeting of the Human Services Advisory Council to present the services provided after receiving the grant funds, report those outcomes in written form before the contract ends, and allow site visits to ensure fidelity from the members of the Human Services Advisory Council and/or the Board of County Commissioners.

Reporting is the responsibility of the applicant agency and will be submitted to the Clatsop County HSAC Staff Liaison, the liaison will reach out via email and phone regarding reporting deadlines. The applicant agency is also responsible for the data collection from all collaborative partners.

Clatsop County Priorities & Strategic Plan:

In January 2021, the Clatsop County’s Board of Commissioners adopted a new [Strategic Plan](#). This coordinated effort allowed for the County to identify local priorities and outline its course of action. This plan confirms the County’s foundation for action (vision, the mission, and guiding values), assesses the current situation, establishes priorities and outlines projected actions. In June 2022, the Board adopted the first amendment to the Strategic Plan ([Amendment 1](#)), establishing new FY 2022-23 priorities.

Review of Proposals:

Proposals will be reviewed by a sub-committee (A smaller group of nominated council members) of the Human Services Advisory Council who will evaluate proposals based on the criteria stated below and then make a recommendation to the Human Services Advisory Council as a whole. The entire council will then take their agreed upon recommendations to the Board of County Commissioners for final approval.

Conflict of interest is dealt with according to County guidelines, which state that any Human Services Advisory Council member must declare a conflict to determine whether they may vote on that particular issue.

All proposals must comply with all applicable federal, state and local statutes and rules.

Each application will be reviewed according to the criteria outlined below.

Awarding Criteria

The County’s goal in making contributions to outside organizations is to provide funding for programs that target those population groups that are most in need socially and economically. In making contributions to outside organizations, the County will give preference to programs meeting the following:

- Follows a mission that is consistent with county priorities and fits the goals of the strategic plan.
- Provides services that are available to ALL county residents, as opposed to residents of a particular geographic area.

- Organization works collaboratively with other organizations and actively seeks and receives significant portions of their funding from organizations other than the county.
- Addresses a need that is currently not being addressed by other organizations and/or agencies.
- Serves those most in need socially or economically.
- Serves the largest number of county residents.

APPLICANT ORGANIZATIONAL BACKGROUND: Does the applicant demonstrate capacity to effectively manage and operate the program being proposed? Is the application clear on the population it will serve? Does this project logically fit within the organization, its primary mission, and the type of services it currently provides? Is the applicant organization clearly serving social and human service needs? Does this project serve the whole county? Does this project comply with the ADA and CRA and does it address cultural and ethnic minorities?

PROJECT NARRATIVE: Applicant provides clear answers to all information requested. Does the application clearly state what will be accomplished? Is the return on investment articulated? Does the applicant clearly identify a focus population and service area? Does the application contain supporting documentation of collaboration?

BUDGET NARRATIVE: Are in-kind sources and additional revenue described? Is the overall budget provided? Is a long-term plan for sustainability addressed?

BUDGET: Demonstrates cost effectiveness and balance in terms of staffing, materials/services costs, and indirect costs. Demonstrates the ability to leverage resources and other funding. Is the proposed budget adequate to ensure the delivery of services and do the figures add correctly? Does the budget indicate how funding and resources are distributed among collaborative agencies?

PRIOR COUNTY CONTRIBUTIONS: Has this agency received prior contributions from Clatsop County? How were those funds used? Does this proposal differ from those received in prior years?

Projects NOT Eligible for Funding:

Project funds shall not be used for **capital construction, capital expenditures or operational expenses.**

Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name: Astoria Lions Charities, Inc. Sight and Hearing Assistance		
Organization Name:		
Address		
City:	State:	Zip:
Contact Name:		
Title:		
Phone:	Email:	
Organization Director or President if different:		
Title:		
Phone:	Email:	
501(c)3? Y N	Geographic Area Served:	
Received funding in the past? Y N		
If YES, provide year(s) and amount(s) and how funds were used.		
Fiscal Sponsor (if applicable)		
Name:		
Phone:	Email:	
Amount Requested (must match section IV):		
Can this project be implemented with partial funding from Clatsop County? Y N		

Executive Summary (brief summary in 200 words or less)

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

Chartered in 1942, the Astoria Lions Club, established its non-profit, 501(c) 3 arm, Astoria Lions Charities, Inc., in 2014. Beginning in 1990 (as reflected by our earliest record) sight and hearing assistance program was designated as a budget expense line. In 2020, the club placed the assistance program under the auspices of Astoria Lions Club Charities, Inc, thus raising its status and visibility within the club. Our Charity raises and manages tax-deductible donations to fund sight and hearing aid assistance for all qualifying residents of Clatsop County (population: 40,224 [2019]). Being the sole Lions Club in the county, we service the large pool of potential clients which is diverse in all respects including physical and mental abilities, housing situation, ethnic origin, or primary language (when needed, we process Spanish-language applications). Past assistance also extends to clients who require live-in homecare or legal guardians, as well as clients who are involved in court-directed rehabilitation. Given a program this large, we work closely with a variety of home care providers, local retirement communities, social service case administrators, and County court case workers in order to serve those in need.

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization’s overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
Sight & Hearing Chair	0	
Non Personnel:		
TOTAL	*	

* Amount requested from proposal

**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
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Review of Proposals:

Proposals will be reviewed by a sub-committee (A smaller group of nominated council members) of the Human Services Advisory Council who will evaluate proposals based on the criteria stated below and then make a recommendation to the Human Services Advisory Council as a whole. The entire council will then take their agreed upon recommendations to the Board of County Commissioners for final approval.

Conflict of interest is dealt with according to County guidelines, which state that any Human Services Advisory Council member must declare a conflict to determine whether they may vote on that particular issue.

All proposals must comply with all applicable federal, state and local statutes and rules.

Each application will be reviewed according to the criteria outlined below.

Awarding Criteria

The County’s goal in making contributions to outside organizations is to provide funding for programs that target those population groups that are most in need socially and economically. In making contributions to outside organizations, the County will give preference to programs meeting the following:

- Follows a mission that is consistent with county priorities and fits the goals of the strategic plan.
- Provides services that are available to ALL county residents, as opposed to residents of a particular geographic area.

- Organization works collaboratively with other organizations and actively seeks and receives significant portions of their funding from organizations other than the county.
- Addresses a need that is currently not being addressed by other organizations and/or agencies.
- Serves those most in need socially or economically.
- Serves the largest number of county residents.

APPLICANT ORGANIZATIONAL BACKGROUND: Does the applicant demonstrate capacity to effectively manage and operate the program being proposed? Is the application clear on the population it will serve? Does this project logically fit within the organization, its primary mission, and the type of services it currently provides? Is the applicant organization clearly serving social and human service needs? Does this project serve the whole county? Does this project comply with the ADA and CRA and does it address cultural and ethnic minorities?

PROJECT NARRATIVE: Applicant provides clear answers to all information requested. Does the application clearly state what will be accomplished? Is the return on investment articulated? Does the applicant clearly identify a focus population and service area? Does the application contain supporting documentation of collaboration?

BUDGET NARRATIVE: Are in-kind sources and additional revenue described? Is the overall budget provided? Is a long-term plan for sustainability addressed?

BUDGET: Demonstrates cost effectiveness and balance in terms of staffing, materials/services costs, and indirect costs. Demonstrates the ability to leverage resources and other funding. Is the proposed budget adequate to ensure the delivery of services and do the figures add correctly? Does the budget indicate how funding and resources are distributed among collaborative agencies?

PRIOR COUNTY CONTRIBUTIONS: Has this agency received prior contributions from Clatsop County? How were those funds used? Does this proposal differ from those received in prior years?

Projects NOT Eligible for Funding:

Project funds shall not be used for **capital construction, capital expenditures or operational expenses.**

Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name: Clatsop County Mental Health Treatment Court Program		
Organization Name: Oregon Judicial Department - Clatsop County Circuit Court		
Address 749 Commercial Street		
City: Astoria	State: OR	Zip: 97103
Contact Name: Darla Aho		
Title: Specialty Court Coordinator		
Phone: 503-325-8555	Email: darla.aho@ojd.state.or.us	
Organization Director or President if different: Julie Vredevelde		
Title: Trial Court Administrator		
Phone: (503) 325-8555	Email: julie.l.vredevelde@ojd.state.or.us	
501(c)3? Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Geographic Area Served: Clatsop County	
Received funding in the past? Y <input type="checkbox"/> N <input checked="" type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
Fiscal Sponsor (if applicable) National Alliance on Mental Illness - Clatsop Chapter		
Name: Richard Hurley		
Phone: (503) 325-2200	Email: rhurley4749@gmail.com	
Amount Requested (must match section IV): \$5,000.00		
Can this project be implemented with partial funding from Clatsop County? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>The Clatsop County Mental Health Treatment Court (MHTC) program is designed to serve adult residents of this County who have serious and persistent mental illness, are convicted of certain eligible criminal offenses, and who may have a co-occurring substance abuse disorder. Participants are on supervised probation with the Clatsop County Parole & Probation (P&P) and have mental health and/or substance abuse treatment plans through Clatsop Behavioral Healthcare (CBH).</p> <p>The MHTC has an established team of agency partners consisting of a Judge, District Attorney, Probation Officer, Treatment Clinician, Defense Attorney and Coordinator who meet weekly to collaborate on the participant's support and guidance within the program. The MHTC participants are required to maintain consistent contact with the team and appear in court weekly. The goal of MHTC is to support the participants' successful return to society; reduce recidivism; increase public safety; and improve the participants quality of life.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

Created in 2009, MHTC is designed as a 1- 2 year(s) program based on the individuals needs, that serves up to 30 participants at a time. Participants must have a serious and persistent mental illness, be a resident of Clatsop County, be convicted of certain criminal offenses, and who may have a co-occurring substance abuse disorder. The program provides participant access to mental health and substance abuse disorder treatment and rehabilitation and is designed to support the participants successful return to society; reduce recidivism; increase public safety; and improve the individual's quality of life.

The Oregon Judicial Department (OJD) which houses the MHTC does not discriminate on the basis of disability in admission to, access to, or the operations of its programs or services and fully complies with the Americans with Disabilities ACT II Regulations. OJD and MHTC actively work to overcome language barriers by providing free access to interpreter services. OJD, MHTC and its agency partners actively support equity, diversity and inclusion for employees and customers through their policies, procedures, continued education, and the understanding of and full compliance with the Title VI of the Civil Rights Act of 1964.

The MHTC has established relationships with the National Alliance of Mentally Ill (NAMI); Beacon Clubhouse and Lifeboat. The MHTC will continue to be proactive in support of cultural and ethnic minorities by establishing and supporting agency partnerships with local entities, including Lower Columbia Hispanic Counsel, Lower Columbia Q Center, and Chinook Indian Nation.

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

MHTC is a problem-solving court designed to address the root causes of criminality and endeavor to break the cycles of addiction and crime. The goal is to improve public safety by reducing criminal recidivism; to improve the quality of life of people with mental illnesses through their participation in effective treatment; and to reduce local courts, law enforcement, and corrections related costs through administrative efficiencies, and often by providing an alternative to incarceration. Participants are encouraged to improve employment skills and develop post program self-sufficiency plans through community service, work-force training and/or enrolling in Clatsop Community College (CCC) courses such as the General Education (GED), Literacy Program, and Lives in Transition programs.

Participants are on supervised probation and have an in-depth treatment plan that is coordinated between P&P, CBH and the MHTC team. Participants appear weekly in front of the program judge to monitor, encourage compliance, and to attempt to remove barriers to effective treatment. MHTC employs incentives and sanctions tailored to the circumstances and needs of each participant. MHTC has served an average of 12 to 15 participants each year since 2009 and has seen a continued increase in participants in the last 5 years. The current number of active participants is 20.

Collaborative partnerships include local Law Enforcement Agencies; Clatsop Sheriff's Department, P&P, CBH, Helping Hands, Restoration House, NAMI, CCC, Clatsop Community Action, Employment Division, the Local Public Safety Coordinating Council (LPSCC), and the local Veteran Services.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

Probation and treatment services for MHTC participants are funded with a grant from the Criminal Justice Commission (CJC) which does not fund the program incentive or support costs. If awarded, the grant will enable us to assist participants with support on transportation, employment, education, healthcare costs, and personal needs requests. Grant funds will subsidize our incentives programs which rewards the participants for program compliance, progress, and positive interactions within the community.

Affordable housing is limited in our County and many of our participants are unhoused. A grant award will enable us to provide access to food, warm clothing, backpacks, and alternative housing such as tents, sleeping bags and mats. It would also enable MHTC to offer financial assistance with emergency housing, and for participants seeking or attempting to maintain their housing on an as-needed basis.

The MHTC program has partnered with the local chapter of NAMI who will be the fiscal sponsor of any grant funds awarded. Prior to 2021 MHTC received funding through a yearly donation of \$2,000.00 from a source that is no longer available. If MHTC does not receive a grant award we may be unable to operate according to national standards and best practices. This lack of funding may require us to limit the number of participants we can serve, and the amount of incentives and support we can provide.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
Non Personnel:		
Incentives; Personal Needs, Clothing	2500	
Housing (traditional and alternative)	1500	
Transportation	500.00	
Healthcare	500	
TOTAL	*	

* Amount requested from proposal

Clatsop Child Care Retention and Expansion Program

Grant Budget 2022-23

Revised 8.3.22

Available Funds 2022-23

County ARPA	\$200,000
Providence Seaside	\$100,000
Columbia Memorial	<u>\$20,000</u>
Total	\$320,000

Expenses

ColPac (est. max. hourly/yr.)	\$9,075
(mileage, printing, etc.)	\$425
Program Manager (cntrct/yr.)	\$31,200
(liability insurance, printing, business mailing)	\$1,000

Contingency	<u>\$3,300</u>
Total	\$45,000

Grant Funds Available Total..... \$275,000

Distribution	5 @ \$25,000 = \$125,000
	10 @ \$10,000 = \$100,000
	10 @ \$5,000 = <u>\$50,000</u>
Total	\$275,000

This is based on current pledged funds. It is reasonable to expect more funds to be contributed within the next year. Therefore, we expect to revise the budget with more grant funds to award within the year.

The program manager will be paid \$30.00/hour for an average of 20 hours/week each month. The program manager may receive up to \$1,000/year for liability insurance, printing, and business mailing. Receipts for such items will be provided when invoices are submitted.

The distribution amounts may be modified once grant applications are obtained, read, and considered in relation to community needs. This flexibility is needed so adjustments can be made based on the number of applications, the needs of the county, the priorities of the program and requests of the applicants.

As discussed by the Advisory Committee, applications will invite requests that address operations, equipment, wages/benefits, infrastructure, scholarships, etc. The expected range of grants will be \$25,000 to \$5,000. If an amount outside that range is requested, applicants need to provide a letter explaining why.

Budget Updates as of January 30, 2023

Expenditures

Grant funds were distributed between October 2022 and January 2023. The total distribution	\$226,500
Program Manager work and program expenses total	\$15,015
Columbia Pacific Economic Development District (ColPac) expenses (July-September) total	\$2,414
Estimated ColPac expenditure (October-December).....	<u>\$2,000</u>
Expenditures Total	\$245,929

Program Fund Balance

Initial Funds Available	\$320,000
Expenditures	\$245,929
Revised Balance	\$74,071
Additional Funds Obtained	<u>\$23,000</u>
Total Balance Available	\$95,071

Encumbered Funds through June 2023

ColPac	\$5,086
Program Manager	\$16,800
Program expenses	\$400
Contingency	<u>\$5,000</u>
Total	\$27,286

Funds available for new grants through June 2023

Current Balance	\$95,071
Encumbered Funds	<u>\$27,286</u>
Total	\$72,714

The next pages addressed additional funds to be raised.

Target Amount for New Grants to Distribute \$400,000

Estimated Expenses July-December 2023

ColPac	\$4,750
Program Manager	\$15,600
Program expenses	\$500
Contingency	<u>\$2,500</u>
Total	\$23,350

Available and Pledged Funds

Currently available	\$72,714
Pledged county ARPA funds	<u>\$150,000</u>
Total	\$222,714

Additional Funds to obtain for July-December

Estimated expenses	\$23,350
Funds to child care providers	<u>\$400,000</u>
Total needed to meet target	\$423,350
Currently available/pledged	- <u>\$222,714</u>
Amount to be raised	\$200,636

**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
PACKET**



****Application Due: By 5:00pm January 31, 2023****

Funding Amount: Up to \$5,000.00

****NEW SUBMISSION EMAIL & ONLINE APPLICATION****

Applications can be sent to humanservices@co.clatsop.or.us or submitted online [here](#).

Contact Theresa Dursse at the email above or at 503.325.1000 ext. 1301 to obtain additional information.

GENERAL INFORMATION:

Funding Overview:

The County General Fund provides support and services to the citizens of Clatsop County, consistent with Clatsop County Mission of “Neighbor to neighbor, serving Clatsop County with integrity, honesty, and respect.” In the fiscal year 2022-2023, a total of \$30,000.00 in General Fund dollars have been allocated to fund contributions to outside agencies. Funding requests can be made up to \$5,000.00 to allow for multiple agencies to receive funding. Should new funds for services become available, the Board reserves the right to either fund existing proposals submitted through this process or have an additional collaborative process to recommend the distribution of funds.

Contracting Authority:

Clatsop County’s Human Services Advisory Council is an advisory to and appointed by the Clatsop County Board of County Commissioners. They are responsible for planning, implementing, coordinating and evaluating the network of contracted services funded through this process. Successful applicants will contract with the County for disbursement of funds and delivery of services to the community.

Revenues for these services are allocated by the Clatsop County Board of Commissioners. All contracts may be terminated by Clatsop County at any time and without any cause upon ten (10) days written notice to the contractor. In addition, Clatsop County may, in its sole discretion, unilaterally terminate or adjust any provisions of the contract to ensure quality performance of the contract (contractor's duties). Upon completion of the contract period the contract shall terminate and the contractor shall have no right to renewal or expectation thereof. Any decision by Clatsop County to renew an otherwise terminated contract for additional or extended period shall be in the sole and unfettered discretion of Clatsop County. The County reserves the right to reject any or all proposals and to not allocate any portion of the funds offered through this process.

The applicant must be willing to enter into a Contract with Clatsop County. Upon finalization of this process, accepted proposals and any negotiated goals, measurable outcomes or other modifications will become part of the contract.

Requirements

Applicants must agree to attend a minimum of one meeting of the Human Services Advisory Council to present the services provided after receiving the grant funds, report those outcomes in written form before the contract ends, and allow site visits to ensure fidelity from the members of the Human Services Advisory Council and/or the Board of County Commissioners.

Reporting is the responsibility of the applicant agency and will be submitted to the Clatsop County HSAC Staff Liaison, the liaison will reach out via email and phone regarding reporting deadlines. The applicant agency is also responsible for the data collection from all collaborative partners.

Clatsop County Priorities & Strategic Plan:

In January 2021, the Clatsop County’s Board of Commissioners adopted a new [Strategic Plan](#). This coordinated effort allowed for the County to identify local priorities and outline its course of action. This plan confirms the County’s foundation for action (vision, the mission, and guiding values), assesses the current situation, establishes priorities and outlines projected actions. In June 2022, the Board adopted the first amendment to the Strategic Plan ([Amendment 1](#)), establishing new FY 2022-23 priorities.

Review of Proposals:

Proposals will be reviewed by a sub-committee (A smaller group of nominated council members) of the Human Services Advisory Council who will evaluate proposals based on the criteria stated below and then make a recommendation to the Human Services Advisory Council as a whole. The entire council will then take their agreed upon recommendations to the Board of County Commissioners for final approval.

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All proposals must comply with all applicable federal, state and local statutes and rules.

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Awarding Criteria

The County’s goal in making contributions to outside organizations is to provide funding for programs that target those population groups that are most in need socially and economically. In making contributions to outside organizations, the County will give preference to programs meeting the following:

- Follows a mission that is consistent with county priorities and fits the goals of the strategic plan.
- Provides services that are available to ALL county residents, as opposed to residents of a particular geographic area.

- Organization works collaboratively with other organizations and actively seeks and receives significant portions of their funding from organizations other than the county.
- Addresses a need that is currently not being addressed by other organizations and/or agencies.
- Serves those most in need socially or economically.
- Serves the largest number of county residents.

APPLICANT ORGANIZATIONAL BACKGROUND: Does the applicant demonstrate capacity to effectively manage and operate the program being proposed? Is the application clear on the population it will serve? Does this project logically fit within the organization, its primary mission, and the type of services it currently provides? Is the applicant organization clearly serving social and human service needs? Does this project serve the whole county? Does this project comply with the ADA and CRA and does it address cultural and ethnic minorities?

PROJECT NARRATIVE: Applicant provides clear answers to all information requested. Does the application clearly state what will be accomplished? Is the return on investment articulated? Does the applicant clearly identify a focus population and service area? Does the application contain supporting documentation of collaboration?

BUDGET NARRATIVE: Are in-kind sources and additional revenue described? Is the overall budget provided? Is a long-term plan for sustainability addressed?

BUDGET: Demonstrates cost effectiveness and balance in terms of staffing, materials/services costs, and indirect costs. Demonstrates the ability to leverage resources and other funding. Is the proposed budget adequate to ensure the delivery of services and do the figures add correctly? Does the budget indicate how funding and resources are distributed among collaborative agencies?

PRIOR COUNTY CONTRIBUTIONS: Has this agency received prior contributions from Clatsop County? How were those funds used? Does this proposal differ from those received in prior years?

Projects NOT Eligible for Funding:

Project funds shall not be used for **capital construction, capital expenditures or operational expenses.**

Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name: Clatsop Child Care Retention and Expansion Program		
Organization Name: Clatsop Child Care Retention and Expansion Program		
Address 41327 Hillcrest Loop		
City: Astoria	State: Oregon	Zip: 97103
Contact Name: Dan Gaffney		
Title: Program Manager		
Phone: 503-440-4776	Email: ClatsopChildCareGrants@ gmail.com	
Organization Director or President if different: Dan Gaffney		
Title: Program Manager		
Phone: (503) 440-4776	Email: dpgaffney80@gmail.com	
501(c)3? Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Geographic Area Served: Clatsop County	
Received funding in the past? Y <input type="checkbox"/> N <input checked="" type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
Fiscal Sponsor (if applicable)		
Name: Columbia Pacific Economic Development District		
Phone: 9717575040	Email: acolombo@nworegon.org	
Amount Requested (must match section IV):		
Can this project be implemented with partial funding from Clatsop County? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>Clatsop Child Care Retention and Expansion Program (CCCP) was formed to address the extreme lack of child care in Clatsop County. Before the outbreak of Covid 19, Clatsop County was a " child care desert " , meaning there are at least 3 children competing for every spot in the county. Since 2017, Clatsop County has lost 50% of its licensed child care providers because the work is hard, low paying and has a high turnover rate. Covid 19 had a major impact on our economy, in part, because the need for child care became much greater. The cost of child care in Oregon is amongst the highest in the country. Child care is not just about kids, it is about quality of life and economic development.</p> <p>In June 2022, Clatsop County Commissioners, CMH and Providence Seaside Hospital awarded CCCP \$320,000 to provide grants, business coaching, and other support to child care providers of Clatsop County. In July, grant applications were distributed to current and prospective child care providers. By the end of August, requests totaling \$380,000 were received.</p> <p>Applicants indicated they could increase capacity by 36%, yet there is still a significant shortage of infant and toddler care.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

In January 2021, a small group began to explore child care needs and opportunities in Clatsop County. Research was done to learn how other groups across Oregon and the country were addressing the shortage, extreme expense, and high turnover of child care providers. By July, the group had grown to over 60 leaders interested in finding a solution. An Advisory Committee that represented various stakeholders was formed to create a plan for Clatsop County. In July 2022, Clatsop County Commissioners, leaders of CMH and Seaside Providence reviewed the plan and provided \$320,000 for 2022-23 and at least \$300,000 for the next 2 years to support it. The mission is to retain and expand affordable quality child care throughout Clatsop County. Clatsop Child Care Retention and Expansion Program (CCCP) provides grants to providers who are licensed or pursuing licensure, business coaching, software specific to managing child care programs, professional development in partnership with the regional Child Care Resource and Referral and Early Learning Hub. Currently 267 children and 71 staff members from 11 providers are directly impacted, yet tens of thousands are affected because people have a safe and dependable place to leave their children when they work to provide medical, education, dining, manufacturing, shipping, and other business services throughout Clatsop County. By supporting licensed child care programs, CCCP supports Oregon licensing requirements regarding Americans with Disabilities Act and the Civil Rights Act. CCCP requires grantees to accept Employment Related Day Care families and encourages cultural and ethnic diversity as well as work with the Early Intervention Special Education program.

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

With Clatsop County being a “ child care desert ” for many years it is clear that the funds and business support that CCCP has provided so far just begins to address the challenges of retaining and expanding affordable quality child care in our county. Based on collected data CCCP knows it has increased staffing, space for children, and professional development. The data also indicates there continues to be a huge need for more infant and toddler care across the county.

Child care slots need to be in locations that address parent needs as they relate to home and work locations as well as work hours. Many families of Clatsop County work beyond a typical 8am-5pm schedule. The price of child care continues to be high with families reporting they pay more for child care than they do their house mortgage or rent. Yet the wages of child care providers are at or slightly above minimum wage. CCCP needs to provide ways to sustain the programs, so the cost of child care is affordable to families of various income levels while increasing wages so that staff turnover is reduced.

CCCP continues to provide business coaching and resources to help providers reduce costs.

CCCP is exploring a “ shared services ” model that aims to help providers cut expenses by purchasing materials/supplies together. CCCP works with a non-profit fiscal agent and a part-time manager to run the program at approximately 1/2 the cost if the county running it.

CCCP is addressing one of the county ' s Strategic Plan priorities (Economic Development) that will be hamstrung without dependable quality child care because businesses lose quality staff, struggle for supplies and are less profitable.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

CCCP has a commitment from Clatsop County for \$500,000 from ARPA funds through 2024. Providence Community Health donated \$100,000 and Columbia Memorial Hospital donated \$20,000 in 2022. Both hospitals indicated that future donations are possible. In late 2022, NW Natural donated \$3,000 and a \$20,000 grant was awarded by Oregon Community Foundation (OCF). More funds from NW Natural and OCF will be pursued in 2023. A funding proposal will soon be submitted to Columbia Pacific CCO, Pacific Power, The Ford Family Foundation, and the City of Gearhart.

In-kind support is provided by our regional Child Care Resource and Referral and Early Learning Hub through advising, the cost of a professional facilitator and Professional Development.

Clatsop Community College provides staff time and meeting space. Head Start provides compensation for an Early Childhood instructor. Staff from CMH, Providence, Astoria SD, Sunset Empire Park & Rec, US Coast Guard, First Peace Lutheran, Encore Academy, and the City of Astoria are consistent contributors to CCCP.

CCCP expects to fundraise and provide support while continuing to actively advocate state and federal governments to significantly fund child care providers so staff is well trained, receive a living wage and benefits and is financially and physically accessible to families of all incomes, cultures, and ethnicities.

Child care is not just about kids, it is about quality of life and economic development for all who live, work, and visit Clatsop County.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
Program Manager		32400
Non Personnel:		
ColPac (fiscal agent)		9836
office mailing, printing, liability ins.		900
contingency		7500
grants to child care providers	5000	400000
TOTAL	*	5000
		450636

* Amount requested from proposal

**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
PACKET**



****Application Due: By 5:00pm January 31, 2023****

Funding Amount: Up to \$5,000.00

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The applicant must be willing to enter into a Contract with Clatsop County. Upon finalization of this process, accepted proposals and any negotiated goals, measurable outcomes or other modifications will become part of the contract.

Requirements

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Proposals will be reviewed by a sub-committee (A smaller group of nominated council members) of the Human Services Advisory Council who will evaluate proposals based on the criteria stated below and then make a recommendation to the Human Services Advisory Council as a whole. The entire council will then take their agreed upon recommendations to the Board of County Commissioners for final approval.

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- Organization works collaboratively with other organizations and actively seeks and receives significant portions of their funding from organizations other than the county.
- Addresses a need that is currently not being addressed by other organizations and/or agencies.
- Serves those most in need socially or economically.
- Serves the largest number of county residents.

APPLICANT ORGANIZATIONAL BACKGROUND: Does the applicant demonstrate capacity to effectively manage and operate the program being proposed? Is the application clear on the population it will serve? Does this project logically fit within the organization, its primary mission, and the type of services it currently provides? Is the applicant organization clearly serving social and human service needs? Does this project serve the whole county? Does this project comply with the ADA and CRA and does it address cultural and ethnic minorities?

PROJECT NARRATIVE: Applicant provides clear answers to all information requested. Does the application clearly state what will be accomplished? Is the return on investment articulated? Does the applicant clearly identify a focus population and service area? Does the application contain supporting documentation of collaboration?

BUDGET NARRATIVE: Are in-kind sources and additional revenue described? Is the overall budget provided? Is a long-term plan for sustainability addressed?

BUDGET: Demonstrates cost effectiveness and balance in terms of staffing, materials/services costs, and indirect costs. Demonstrates the ability to leverage resources and other funding. Is the proposed budget adequate to ensure the delivery of services and do the figures add correctly? Does the budget indicate how funding and resources are distributed among collaborative agencies?

PRIOR COUNTY CONTRIBUTIONS: Has this agency received prior contributions from Clatsop County? How were those funds used? Does this proposal differ from those received in prior years?

Projects NOT Eligible for Funding:

Project funds shall not be used for **capital construction, capital expenditures or operational expenses.**

Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name: Assistance League of the Columbia Pacific - Youth Programs		
Organization Name: Assistance League of the Columbia Pacific		
Address P. O. Box 596		
City: Astoria	State: Oregon	Zip: 97103
Contact Name: Jane Cartwright		
Title: President		
Phone: 503-738-2734	Email: grantschair@assistanceleaguecp.org	
Organization Director or President if different: Liz Knutsen		
Title: President		
Phone: (503) 717-3611	Email: president@assistanceleaguecp.org	
501(c)3? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Geographic Area Served: Clatsop County	
Received funding in the past? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
2021 - \$5,000 for our community programs serving low-income and underserved youth of Clatsop		
2022 - \$3,500 for our programs serving low-income and underserved youth of Clatsop County		
Fiscal Sponsor (if applicable) N/A		
Name:		
Phone:	Email:	
Amount Requested (must match section IV): \$5,000		
Can this project be implemented with partial funding from Clatsop County? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>The Assistance League of the Columbia Pacific is requesting general operating support for the community programs we provide that benefit 800-1,000 low-income children and teens each year in Clatsop County. We work with all 15 schools in the County to clothe and provide personal essentials to students, as well as meet emergency needs as they arise. For example, Astoria Middle School asked us for help to provide snack bags and shoes at their Resource Fair, and in Warrenton we worked with local schools to give out gift certificates for food and backpack programs. In the last two years we created new programs to meet the immediate needs of families with children that are struggling. We increased the budget of our Duffel Bag program which supplies a duffel bag filled with a blanket, PJs, a change of clothes, shoes, a stuffed toy (as appropriate), a book and personal hygiene essentials, and work with the County's Child Protection Services, Juvenile Justice, and have begun to work with the Harbor.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

"The Assistance League of the Columbia Pacific (ALCP) volunteers transforming the lives of children through our community programs." Our all-volunteer organization's philanthropic programs promote the well-being and self-esteem of youth throughout Clatsop County. As a local chapter of a nation-wide organization, ALCP was formed in May 2011. ALCP meets the Disability and Civil Rights Acts, by not ever discriminating against who we serve and always serving with compassion and understanding. We consider any disabilities, cultural norms and gender identities when delivering our services. Our members identify and respond to the needs of our communities through a variety of programs. For 2021-2022 we provided essential needs to youth through the main programs highlighted below:

1. Operation School Bell provides new clothes for school (fall & spring) county-wide. (768 students clothed).
2. A Duffel Bag filled with essentials eases the transition when a child is placed in foster care, a teen enters the juvenile justice system, or moves into a shelter. We also provide emergency clothing for women and children served by the Harbor. (106 children, teens, and women supported)
3. School Activities Scholarships for students to participate in school-sponsored extra-curricular activities from athletics to arts. (250 students supported).
4. Outreach/Special/Emergency was started during COVID to meet needs and circumstances that fall outside our normal programs. (\$3,000 to support local food programs)
5. Operation Scholarship, added in 2021, and increased for 2022-2023, will provide funds for two students from each county high school to continue their education (5 students supported year).

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

We are requesting funds in the amount of \$5,000 to support our various programs that are all geared to support low-income children throughout Clatsop County. As an all-volunteer organization, with little to no overhead, most of our funds are used to directly help children. We work with all the schools, child protective services, juvenile justice, and the Harbor to receive referrals for our programs. ALCP is providing a service that no other organization in the County does. We fill a gap in services that help children in need succeed. In the last two years we have created new programs to meet community needs and pivoted to meet emerging needs as they arose. Since the beginning of our fiscal year in June 2022, we have clothed 310 children, supported 62 students to be able to participate in extracurricular activities, made 42 young women feel like princesses at their school dances, and distributed 23 duffel bags. We have also responded to emergency needs through the local food bank, area schools and added the Harbor as an organization we assist. So far, this January, we gave the Food Bank \$1,500 for Astoria weekend backpacks.

The last few years during have been especially difficult for children, families and even at times our organization in our efforts to meet the rising needs in our area. Through it all, ALCP has continued to work with our community partners and the schools to fill the special and emergency needs of students and area youth. Feedback from school staff and partner organization staff tell us that the assistance (clothes, food, school supplies, etc.) we provide have the power to elevate self-esteem, encourage school attendance, and improve academic performance. We are providing far more than just a new wardrobe - we are empowering young people to reach their full potential.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

Our overall budget for the current fiscal year (beginning in June) is \$211,150. This is a \$29,000 increase from last year. As of the end of November 2022, we have secured approximately 48% of the income needed for the year and have also spent about 34% of our budget on our various programs. We were fortunate last year that we received many grants, as well as individual community donations, so that we were able to fund all our programs and have a profit which has carried over to the current fiscal year. We also receive in-kind donations of time and clothing. Our administrative overhead is just under 10% so the majority of our monies goes directly to serving Clatsop County's youth. Not all of our overall budget is itemized below.

The expenses listed below are direct program costs associated with our income generation efforts for each of our programs. Partners receive assistance under specific programs and are not listed in detail within our budget. This fiscal year is the first year in since 2019 that we have held and plan to hold in-person fundraising events. Our direct mail campaign while successful, we continue our requests to foundations for grants. We will continue to implement these strategies to keep our programs going, as well as come up with creative ways to hold future fundraising events.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
Please see attached budget detail		
Non Personnel:		
Programs		
TOTAL	* 5000.00	

* Amount requested from proposal

ALCP Program Budget June 1, 2022 – May 31, 2023

Income

Individuals	\$ 5,000
Government Grants – Clatsop County	\$ 5,000
Corporate Grants/Sponsorships	\$ 3,000
Rewards - Rebates	\$ 350
Foundation Grants	\$ 25,000
Fundraising Events (Home & Chef Tour, Golf Ball Drop, Other)	\$ 98,000
Membership Dues (voting & non-voting)	\$ 8,655
In-Kind Support (est. volunteer time, clothing donations, local businesses, etc.)	\$ 23,000
Interest Income	\$ 100
Total Income	\$ 168,105

Expenses

Program Expenses

Operation School Bell	\$ 114,200
Duffel Bag	\$ 12,500
School Activity Sponsorship	\$ 15,000
Operation Scholarship	\$ 5,000
Cinderella's Closet	\$ 2,500
Outreach/Special/Emergency	\$ 3,000
Subtotal Program Expenses	\$ 152,200

Other Expenses

Fundraising/Special Events (costs assoc. w/raising funds, e.g. ticket printing, licenses, grant serv.)	\$ 14,900
Public Relations/Donor Procurement	\$ 300
Postage/P.O. Box Rent	\$ 550
Office Supplies (paper, printer supplies; much donated as in-kind by members)	\$ 300
Insurances (Liability)	\$ 2,500
Accounting Fees (QuickBooks & Accountant)	\$ 5,000
Marketing/Communications (advertising for fundraising events; some in-kind)	\$ 2,000
In-Kind Contribution Expenses (costs associated w/procuring some in-kind)	\$ 20,000
Subtotal Other Expenses	\$ 45,550
Total Expenses	\$ 197,750

Compose

Inbox 124

Starred

Snoozed

Important

Sent

Drafts 14

Categories

Social

Updates 213

Forums 1

Promotions 1,487

More

Labels +

[Imap]/Sent

[Imap]/Trash

Notes

Personal

Unwanted

More

Camp Kiwanilong Board, Inc.
2022 Roster

Board Members:			
Beth Schwenk Chair (2024)	260 Skyline Drive Seaside OR 97138	(503) 717-1205 (Home) (503) 440-0045 (Cell)	schwenk@charter.net
Maggie Shumaker (2023)	PO Box 2682 Gearhart OR 97138	(206) 321-7597 (Home) (503) 338-3340 (Work)	maggies@nwresd.k12.or.us
Marge Huddleston Treasurer (2023)	90827 Highway 101 Warrenton OR 97146	(503) 861-2403 (Home) (503) 440-9904 (Cell)	hudsdm@charter.net
Patricia Potter (2023)	88846 Blue Heron Rd. Seaside OR 97138	(503) 738-5211 (Home) (503) 440-3475 (Cell)	stewpatty@aol.com
Donna Sunell (2023)	PO Box 2447 Gearhart OR 97138	(503) 717-4168 (Home) (503) 440-4841 (Cell)	ddsunell@aol.com
Neal Wallace Vice Chair (2024)	881 S. Edgewood St. Seaside OR 97138	(503) 717-2927 (Cell)	nealisa27@gmail.com
Tracy E. MacDonald (2025)	451 Hillside Loop Seaside OR 97138	(503) 739-2269 (Cell) (503) 861-9999 (Work)	Tmac60@gmail.com
Brian Taylor (2024)	PO Box 51 Cannon Beach OR 97110	(503) 440-3412 (Cell) (503) 436-2641 (Work)	brian@brucescandy.com
Sheila Roley (2023)	436 Jerome Avenue Astoria OR 97103	(503) 440-2023 (Cell)	sroley@gmail.com
Clare Thompson Secretary (2023)	1327 Sea Ridge Ln. Gearhart OR 97138	(503) 440-5651 (Cell) (503) 738-3569 (Work)	09Clarem@gmail.com
Staff:			
Amy Koch (Ribbit) Ranger	10108 Juniper Gardens Ln. Warrenton OR 97146	(503) 741-5975 (Cell) (503) 861-2933 (Camp)	Campkiwanilongreservations@gmail.com Jakoch@gmail.com
Sarah Widmer (Sprite) SYP Director	17351 NW Ivybridge St. Portland OR 97229	(971) 404-5835 (Cell) (503) 298-0767 (SYP Cell) (503) 861-3905 (Mitchell)	SarahWidmer@beaverton.k12.or.us kiwanilong@gmail.com
Sue Perdue Bookkeeper	89642 Logan Rd. Astoria OR 97103	(503) 791-7425 (Cell) (503) 325-4204 (Home)	perduesm@msn.com

Submitted on Tue, 01/24/2023 - 1:25 AM

Submitted values are:

Date & Time

Tue, 01/24/2023 - 23:21

General Information

Physical Business Address:

110 NW 4th St Spc F9
Warrenton, Oregon. 97146-9502

Is the mailing address different?

No

Business Registry/Entity Name:

First Steps Center for Autism and Developmental Disabilities

Grant Contact Person:

Brandi Lindstrom
Executive Director
firststepscfa@gmail.com
5037914088

Best Way of Contact for Grant Person(s):

Email

Is the Organization's Director/President different than the Grant Contact Person(s)?

No

List all Board Members/Officers:

- Tiffany Sanford, Board President, Carli Holland, Treasurer/Secretary, Carmine Alee, Becky Shinn, Liz Visser

501(c)3?

Yes

What geographic areas does this non-profit serve?

All of Clatsop County

Has this organization received funding in the past?

No

Potential Project Information

Potentially Funded Project Name:

First Steps "Time for You" Program

Potentially Funded Project Description:

First Steps Center for Autism and Developmental Disabilities would like to launch our "Time for You" Program. This program would provide parents, foster parents, or legal guardians of a child with autism, developmental disability or

other Emotional/Behavioral challenges with gift certificates to local restaurants, tickets to first-run movies, local salons/spas, or other local businesses of the participants choosing as a way to provide them with some much-needed self-care, "Me time" or couple time.

Can this project be implemented with partial funding from Clatsop County?

Yes

Amount Requested (Up to \$5,000 per organization):

\$5000.00

Executive Summary

OR upload your executive summary document here.

[Exec Summary.docx](#)

Organizational Background

OR upload your organizational background document here.

[Organizational Background 0.docx](#)

Project Narrative

OR upload your project narrative document here.

[Time For You Program 0.docx](#)

Budget Narrative

OR upload your budget narrative document here.

[First Steps Budget 0.pdf](#)

Budget

Personnel Line Item

- 0

Budget Request

- 0

Other Revenue (list)

- 0

Non-Personnel Line Item

- Self-Care Gift Cards and items

Budget Request

- 5000

Other Revenue (list)

- 0

View this submission online using the link below:

https://www.co.clatsop.or.us/admin/structure/webform/manage/funding_to_outside_agencies/submission/3675

Print the results:

https://www.co.clatsop.or.us/print/pdf/webform_submission/3675?view_mode=html

Submitted on Mon, 01/30/2023 - 1:57 PM

Submitted values are:

Date & Time

Mon, 01/30/2023 - 15:32

General Information

Physical Business Address:

1152 Marine Dr.
Astoria, Oregon. 97103

Is the mailing address different?

No

Business Registry/Entity Name:

North Coast Food Web

Grant Contact Person:

Shelby Meyers
Grants Manager
shelby@northcoastfoodweb.org
(503) 468-0921

Best Way of Contact for Grant Person(s):

Email

Is the Organization's Director/President different than the Grant Contact Person(s)?

Yes

Organization/President if different

Yana Ludwig
Executive Director
yana@northcoastfoodweb.org
(503) 468-0921

Director/President Best Way of Contact:

No

List all Board Members/Officers:

- Temese Szalai
- Julia Wentzel
- Brooke McClain
- Rachel French
- Rich Pedersen

501(c)3?

Yes

What geographic areas does this non-profit serve?

Astoria - Knappa, Seaside - Gearhart, Warrenton - Hammond, Cannon Beach - Arch Cape, Westport, All of Clatsop County, Clatsop County & Places outside of Clatsop County

Has this organization received funding in the past?

Yes

If yes, please provide year(s), amount(s) and how the funds were used below:

Year(s)

- 2022

Amount(s)

- 1000

How were the funds used?

- North Coast Online Farmers Market Growth

Potential Project Information

Potentially Funded Project Name:

Spanish-speaking Community Outreach Initiative: Market & Outreach Assistant

Potentially Funded Project Description:

The North Coast Food Web (NCFW) is seeking \$5,000 to support a Spanish-speaking Market and Outreach Assistant, a new staff role focused on engagement with our three core programs for Spanish-speaking food producers and consumers, and Spanish outreach to integral partners and community members about our resources.

Can this project be implemented with partial funding from Clatsop County?

Yes

Amount Requested (Up to \$5,000 per organization):

\$5000.00

Executive Summary

OR upload your executive summary document here.

[2023NCFW_Executive Summary.pdf](#)

Organizational Background

OR upload your organizational background document here.

[2023NCFW_OrganizationalBackground.pdf](#)

Project Narrative

OR upload your project narrative document here.
[2023NCFW_ProjectNarrative.pdf](#)

Budget Narrative

OR upload your budget narrative document here.
[2023NCFW_BudgetNarrative.pdf](#)

Budget

Personnel Line Item

- Spanish-speaking Outreach Assistant
- Market & Access Manager
- Materials Translator

Budget Request

- 4000
- 1000
- 0

Other Revenue (list)

- 6000
- 3000
- 10000

Non-Personnel Line Item

- Print Materials

Budget Request

- 0

Other Revenue (list)

- 1000

View this submission online using the link below:

https://www.co.clatsop.or.us/admin/structure/webform/manage/funding_to_outside_agencies/submission/3699

Print the results:

https://www.co.clatsop.or.us/print/pdf/webform_submission/3699?view_mode=html

**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
PACKET**



****Application Due: By 5:00pm January 31, 2023****

Funding Amount: Up to \$5,000.00

****NEW SUBMISSION EMAIL & ONLINE APPLICATION****

Applications can be sent to humanservices@co.clatsop.or.us or submitted online [here](#).

Contact Theresa Dursse at the email above or at 503.325.1000 ext. 1301 to obtain additional information.

GENERAL INFORMATION:

Funding Overview:

The County General Fund provides support and services to the citizens of Clatsop County, consistent with Clatsop County Mission of “Neighbor to neighbor, serving Clatsop County with integrity, honesty, and respect.” In the fiscal year 2022-2023, a total of \$30,000.00 in General Fund dollars have been allocated to fund contributions to outside agencies. Funding requests can be made up to \$5,000.00 to allow for multiple agencies to receive funding. Should new funds for services become available, the Board reserves the right to either fund existing proposals submitted through this process or have an additional collaborative process to recommend the distribution of funds.

Contracting Authority:

Clatsop County’s Human Services Advisory Council is an advisory to and appointed by the Clatsop County Board of County Commissioners. They are responsible for planning, implementing, coordinating and evaluating the network of contracted services funded through this process. Successful applicants will contract with the County for disbursement of funds and delivery of services to the community.

Revenues for these services are allocated by the Clatsop County Board of Commissioners. All contracts may be terminated by Clatsop County at any time and without any cause upon ten (10) days written notice to the contractor. In addition, Clatsop County may, in its sole discretion, unilaterally terminate or adjust any provisions of the contract to ensure quality performance of the contract (contractor's duties). Upon completion of the contract period the contract shall terminate and the contractor shall have no right to renewal or expectation thereof. Any decision by Clatsop County to renew an otherwise terminated contract for additional or extended period shall be in the sole and unfettered discretion of Clatsop County. The County reserves the right to reject any or all proposals and to not allocate any portion of the funds offered through this process.

The applicant must be willing to enter into a Contract with Clatsop County. Upon finalization of this process, accepted proposals and any negotiated goals, measurable outcomes or other modifications will become part of the contract.

Requirements

Applicants must agree to attend a minimum of one meeting of the Human Services Advisory Council to present the services provided after receiving the grant funds, report those outcomes in written form before the contract ends, and allow site visits to ensure fidelity from the members of the Human Services Advisory Council and/or the Board of County Commissioners.

Reporting is the responsibility of the applicant agency and will be submitted to the Clatsop County HSAC Staff Liaison, the liaison will reach out via email and phone regarding reporting deadlines. The applicant agency is also responsible for the data collection from all collaborative partners.

Clatsop County Priorities & Strategic Plan:

In January 2021, the Clatsop County’s Board of Commissioners adopted a new [Strategic Plan](#). This coordinated effort allowed for the County to identify local priorities and outline its course of action. This plan confirms the County’s foundation for action (vision, the mission, and guiding values), assesses the current situation, establishes priorities and outlines projected actions. In June 2022, the Board adopted the first amendment to the Strategic Plan ([Amendment 1](#)), establishing new FY 2022-23 priorities.

Review of Proposals:

Proposals will be reviewed by a sub-committee (A smaller group of nominated council members) of the Human Services Advisory Council who will evaluate proposals based on the criteria stated below and then make a recommendation to the Human Services Advisory Council as a whole. The entire council will then take their agreed upon recommendations to the Board of County Commissioners for final approval.

Conflict of interest is dealt with according to County guidelines, which state that any Human Services Advisory Council member must declare a conflict to determine whether they may vote on that particular issue.

All proposals must comply with all applicable federal, state and local statutes and rules.

Each application will be reviewed according to the criteria outlined below.

Awarding Criteria

The County’s goal in making contributions to outside organizations is to provide funding for programs that target those population groups that are most in need socially and economically. In making contributions to outside organizations, the County will give preference to programs meeting the following:

- Follows a mission that is consistent with county priorities and fits the goals of the strategic plan.
- Provides services that are available to ALL county residents, as opposed to residents of a particular geographic area.

- Organization works collaboratively with other organizations and actively seeks and receives significant portions of their funding from organizations other than the county.
- Addresses a need that is currently not being addressed by other organizations and/or agencies.
- Serves those most in need socially or economically.
- Serves the largest number of county residents.

APPLICANT ORGANIZATIONAL BACKGROUND: Does the applicant demonstrate capacity to effectively manage and operate the program being proposed? Is the application clear on the population it will serve? Does this project logically fit within the organization, its primary mission, and the type of services it currently provides? Is the applicant organization clearly serving social and human service needs? Does this project serve the whole county? Does this project comply with the ADA and CRA and does it address cultural and ethnic minorities?

PROJECT NARRATIVE: Applicant provides clear answers to all information requested. Does the application clearly state what will be accomplished? Is the return on investment articulated? Does the applicant clearly identify a focus population and service area? Does the application contain supporting documentation of collaboration?

BUDGET NARRATIVE: Are in-kind sources and additional revenue described? Is the overall budget provided? Is a long-term plan for sustainability addressed?

BUDGET: Demonstrates cost effectiveness and balance in terms of staffing, materials/services costs, and indirect costs. Demonstrates the ability to leverage resources and other funding. Is the proposed budget adequate to ensure the delivery of services and do the figures add correctly? Does the budget indicate how funding and resources are distributed among collaborative agencies?

PRIOR COUNTY CONTRIBUTIONS: Has this agency received prior contributions from Clatsop County? How were those funds used? Does this proposal differ from those received in prior years?

Projects NOT Eligible for Funding:

Project funds shall not be used for **capital construction, capital expenditures or operational expenses.**

Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name: Emergency Services: Domestic Violence, Sexual Assault/Stalking		
Organization Name: The Harbor, Inc.		
Address 801 Commercial, P.O. Box 1342		
City: Astoria	State: OR	Zip:
Contact Name: Elaine Bruce		
Title: Terri Steenbergen, MPH, Executive Director		
Phone: 503-468-9886	Email: elaine@harbornw.org	
Organization Director or President if different:		
Title: Terri Steenbergen, MPH, Executive Director		
Phone:	Email: terri@harbornw.org	
501(c)3? Y <input type="checkbox"/> N <input type="checkbox"/>	Geographic Area Served:	
Received funding in the past? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
2019-2020 Emergency Services		
2021-2022 Emergency Services		
Fiscal Sponsor (if applicable) N/A		
Name:		
Phone:	Email:	
Amount Requested (must match section IV):		
Can this project be implemented with partial funding from Clatsop County? Y <input type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>The Harbor, established in 1976, is the sole provider of confidential advocacy and safe confidential shelter services for survivors of domestic violence, sexual assault and stalking in Clatsop County. We serve all of Clatsop County ' s population regardless of educational, economic, and cultural background, gender, and sexual orientation. The Harbor provides culturally specific services and outreach to Clatsop County ' s Latinx, LGBTQIA+ and youth populations and provide prevention education to the area ' s school districts, community college, and LGBTQIA+ youth. Over the last 3-4 years we have seen an increase in domestic violence which has increased the need for emergency services, especially related to finding emergency shelter and housing for survivors leaving abusive situations. The Harbor requests grant funds to support our emergency services program for those who need immediate emergency resources and supplies to maintain safety: food, clothing, bus tickets, childcare and shelter following traumatic circumstances related to domestic violence, sexual assault, and stalking.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

The Harbor's mission is to provide advocacy, prevention, and support to promote self-determination and hope for survivors of domestic violence, sexual assault, and stalking. Over its 46 years of service, The Harbor has evolved as a significant provider within the local social services delivery system and is the primary provider of advocacy services and resources for survivors of domestic violence, sexual assault and stalking. We integrate collaboratively with community partners and our work is integrated across many agencies: Clatsop County Public Health, Sheriff's Department, Clatsop Behavioral Healthcare, Clatsop Community Action, Clatsop Community College, Tongue Point Jobs Corps, DHS, Astoria, Warrenton, Jewell and Seaside School Districts, Helping Hands, Consejo Hispano, the Q Center, among others. The Harbor offers a range of advocacy services, individualized for each survivor encountered, including: Immediate crisis intervention, safety planning, and individual support-based services 24-hours, 365 days/year including a Domestic and Sexual Assault Response Team (D/SART) responding to survivors' needs anywhere in the county; access to safe emergency housing in our Confidential Shelter; transportation, and financial assistance; Long and short-term individual case management with trauma informed care and recovery; legal/court advocacy for victims' rights; advocacy during emergency medical care and sexual assault examinations; recovery and peer empowerment support groups; referrals to community service partners; school-based prevention education and outreach services and co-location of advocates in the DHS Self-Sufficiency office and at medical clinics/hospitals. In 2022, The Harbor provided a total of 4,829 services, some requiring hours of emotional support, legal/Judicial referrals, addressing housing needs, safety planning and lethality risk assessment, immediate medical services

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

Sexual and domestic violence is a problem throughout the world and Oregon is no exception. Oregonians experience some of the highest rates of sexual violence in the country, second to Alaska, where 1 in 4 women will experience sexual violence in their lifetime compared to 1 in 5 nationally (Prevalence and Characteristics of Sexual Violence, Stalking and Intimate Partner Violence, CDC, 2010). According to the Women's Foundation's Violence Against Women Brief, 1 in 5 Oregon homicides is related to intimate partner violence (Oregon Health Authority, 2013). Reading the Clatsop County Jail Roster and the Oregon Annual Domestic Violence Report illustrate the frequency of domestic violence-related arrests and need for intervention, prevention and support, however The Harbor knows a high number of cases go unreported due to real fear of retaliation, embarrassment, economic dependency and a number of societal causes that include imbalanced power between men and women in society, privacy of the family and victim blaming attitudes (National Domestic Violence Hotline, 2020).

The Harbor addresses this reality by providing confidential advocacy services to all survivors of domestic violence, sexual assault, and stalking in Clatsop County. Survivors who are leaving a domestic violence situation may not have time or the ability to pack up necessary belongings; they may have been denied access to money, financial resources and social support during the relationship and so have nothing when they leave; and many will need an immediate place to go. Being able to provide survivors with food, clothing and other emergency services is often the first step on the road to recovery.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

\$5,000 supports the on-going expenses to provide county-wide Domestic and Sexual Assault Team (D/SART) program staffing, and the emergency services and supplies needed for survivors leaving violent situations. The total cost of The Harbor ' s Emergency Services Annual Emergency Services is budgeted for \$98,000. The total organizational budget is \$1,229,000.00

1.) \$4,000 of the funds requested pays part of the salary and benefits costs for D/SART primary and back-up shifts and for the Advocacy Center overhead costs where survivors are interviewed and served (rent and utilities)

2.) \$1,000 purchases emergency services and supplies needed for survivors and their children.

Over the years, The Harbor has been able to use the generous support from to leverage both existing and newly acquired funds in support of our programs and services. Some of these funding sources include: The Oregon Department of Justice's Crime Victims and Survivor Services Division; The Providence Foundation; Oregon Community Foundation; the Collins Foundation; the Autzen Foundation; and the Cities of Gearhart, Astoria, Cannon Beach. Local fundraising events continue to focus on the confidential shelter, annual D/SART expenses, COVID-related services, and culturally specific services to the Hispanic/Latinx and LGBTQI+ communities; along with in-kind assistance and financial contributions from local businesses, volunteers, and community members at-large who support our mission.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
Non Personnel:		
TOTAL	*	

* Amount requested from proposal

**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
PACKET**



****Application Due: By 5:00pm January 31, 2023****

Funding Amount: Up to \$5,000.00

****NEW SUBMISSION EMAIL & ONLINE APPLICATION****

Applications can be sent to humanservices@co.clatsop.or.us or submitted online [here](#).

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GENERAL INFORMATION:

Funding Overview:

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Contracting Authority:

Clatsop County’s Human Services Advisory Council is an advisory to and appointed by the Clatsop County Board of County Commissioners. They are responsible for planning, implementing, coordinating and evaluating the network of contracted services funded through this process. Successful applicants will contract with the County for disbursement of funds and delivery of services to the community.

Revenues for these services are allocated by the Clatsop County Board of Commissioners. All contracts may be terminated by Clatsop County at any time and without any cause upon ten (10) days written notice to the contractor. In addition, Clatsop County may, in its sole discretion, unilaterally terminate or adjust any provisions of the contract to ensure quality performance of the contract (contractor's duties). Upon completion of the contract period the contract shall terminate and the contractor shall have no right to renewal or expectation thereof. Any decision by Clatsop County to renew an otherwise terminated contract for additional or extended period shall be in the sole and unfettered discretion of Clatsop County. The County reserves the right to reject any or all proposals and to not allocate any portion of the funds offered through this process.

The applicant must be willing to enter into a Contract with Clatsop County. Upon finalization of this process, accepted proposals and any negotiated goals, measurable outcomes or other modifications will become part of the contract.

Requirements

Applicants must agree to attend a minimum of one meeting of the Human Services Advisory Council to present the services provided after receiving the grant funds, report those outcomes in written form before the contract ends, and allow site visits to ensure fidelity from the members of the Human Services Advisory Council and/or the Board of County Commissioners.

Reporting is the responsibility of the applicant agency and will be submitted to the Clatsop County HSAC Staff Liaison, the liaison will reach out via email and phone regarding reporting deadlines. The applicant agency is also responsible for the data collection from all collaborative partners.

Clatsop County Priorities & Strategic Plan:

In January 2021, the Clatsop County’s Board of Commissioners adopted a new [Strategic Plan](#). This coordinated effort allowed for the County to identify local priorities and outline its course of action. This plan confirms the County’s foundation for action (vision, the mission, and guiding values), assesses the current situation, establishes priorities and outlines projected actions. In June 2022, the Board adopted the first amendment to the Strategic Plan ([Amendment 1](#)), establishing new FY 2022-23 priorities.

Review of Proposals:

Proposals will be reviewed by a sub-committee (A smaller group of nominated council members) of the Human Services Advisory Council who will evaluate proposals based on the criteria stated below and then make a recommendation to the Human Services Advisory Council as a whole. The entire council will then take their agreed upon recommendations to the Board of County Commissioners for final approval.

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All proposals must comply with all applicable federal, state and local statutes and rules.

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Awarding Criteria

The County’s goal in making contributions to outside organizations is to provide funding for programs that target those population groups that are most in need socially and economically. In making contributions to outside organizations, the County will give preference to programs meeting the following:

- Follows a mission that is consistent with county priorities and fits the goals of the strategic plan.
- Provides services that are available to ALL county residents, as opposed to residents of a particular geographic area.

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- Addresses a need that is currently not being addressed by other organizations and/or agencies.
- Serves those most in need socially or economically.
- Serves the largest number of county residents.

APPLICANT ORGANIZATIONAL BACKGROUND: Does the applicant demonstrate capacity to effectively manage and operate the program being proposed? Is the application clear on the population it will serve? Does this project logically fit within the organization, its primary mission, and the type of services it currently provides? Is the applicant organization clearly serving social and human service needs? Does this project serve the whole county? Does this project comply with the ADA and CRA and does it address cultural and ethnic minorities?

PROJECT NARRATIVE: Applicant provides clear answers to all information requested. Does the application clearly state what will be accomplished? Is the return on investment articulated? Does the applicant clearly identify a focus population and service area? Does the application contain supporting documentation of collaboration?

BUDGET NARRATIVE: Are in-kind sources and additional revenue described? Is the overall budget provided? Is a long-term plan for sustainability addressed?

BUDGET: Demonstrates cost effectiveness and balance in terms of staffing, materials/services costs, and indirect costs. Demonstrates the ability to leverage resources and other funding. Is the proposed budget adequate to ensure the delivery of services and do the figures add correctly? Does the budget indicate how funding and resources are distributed among collaborative agencies?

PRIOR COUNTY CONTRIBUTIONS: Has this agency received prior contributions from Clatsop County? How were those funds used? Does this proposal differ from those received in prior years?

Projects NOT Eligible for Funding:

Project funds shall not be used for **capital construction, capital expenditures or operational expenses.**

Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name: Early Childhood Program		
Organization Name: West Exchange School LLC		
Address 245 W. Exchange St.		
City: Astoria	State: OR	Zip: 97103
Contact Name: Sarah Cobb		
Title: Director/Head Teacher		
Phone: 9178331983	Email: Sarah.Cobb@westexchangeschool.org	
Organization Director or President if different:		
Title: Director/Head Teacher		
Phone:	Email:	
501(c)3? Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Geographic Area Served: Clatsop County	
Received funding in the past? Y <input type="checkbox"/> N <input type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
We have not recieved this specific grant but did receive grant money from the Early Childhood		
retention grant from the fall. We used that money to offer discounts to qualifying familes and to		
increase our teacher wages.		
Fiscal Sponsor (if applicable)		
Name:		
Phone:	Email:	
Amount Requested (must match section IV): \$5,000		
Can this project be implemented with partial funding from Clatsop County? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>West Exchange School is an independent school in Astoria. We serve children from preschool through fifth grade and offer an alternative for students who may need more outdoor and play time or who are vulnerable to infections and cannot risk attending public school. We have a waitlist of 8 families and we are looking to expand our preschool program to serve some of these kids. In order to expand, we need to purchase materials and increase our teacher hours.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

West Exchange School began in the summer of 2020 in response to the COVID-19 pandemic. Our school began as a primarily outdoor school and we were able to serve families who were vulnerable to infections and could not attend public school. We now have 18 kids at our school from all over the county. We welcome people of all gender, sexual orientation and race. Our school used COVID relief money to install a bathroom in the classroom so it could be accessible to all staff and students. We have a native spanish speaker coming in once a week to teach the students Spanish and to offer cultural experience different from our own. We also offer tuition discounts to families of multiple siblings and for any family at or under the 100% poverty level.

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

Clatsop County has a need for child care programs and our school currently has 8 families on our waitlist. We are planning an expansion to add 4 full time preschool spots (available to anyone in the county). We would use this grant money to help purchase curriculum, books, art and building supplies, dramatic play materials and outdoor play equipment. We currently have two full time teachers and one part-time teacher. This expansion would create another full time position. We also host monthly family engagement opportunities for families to connect and for us to learn more about each other. Our teachers are currently participating in a year long professional development opportunity, Playful Inquiry. Each month we get to meet and collaborate with early childhood educators from Astoria, Knappa, Seaside, etc. We have been able to get supply lists from these established programs.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

Our budget for this project will go towards expanding a part time teacher position to full time. We portioned about half of the grant to go towards this. The rest of the salary will be paid through tuition. Additionally with the grant money, will purchase a quality Social Emotional program which is vital for effective early childhood programs. We also budgeted for picture books, art supplies, building supplies, outdoor play equipment and dramatic play materials. A small portion of the grant will go towards maintaining our monthly family engagement meet ups. These range from game nights, gingerbread house making, potlucks, etc.

This is a really sustainable project because all of the supplies will be reused each year. Monthly tuition will go towards additional costs, including teacher salaries.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
Full time teacher	2470.	3530.
Non Personnel:		
Social Emotional Curriculum	179.99	
Picture Books	350.00	
Art, building, dramatic play supplies	1500.	500.00
Family engagement	500.0	
TOTAL	* 5,000.00	

* Amount requested from proposal

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PACKET**



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PROJECT NARRATIVE: Applicant provides clear answers to all information requested. Does the application clearly state what will be accomplished? Is the return on investment articulated? Does the applicant clearly identify a focus population and service area? Does the application contain supporting documentation of collaboration?

BUDGET NARRATIVE: Are in-kind sources and additional revenue described? Is the overall budget provided? Is a long-term plan for sustainability addressed?

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Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name: GRACE FOOD PANTRY		
Organization Name: Grace Episcopal Church		
Address 1545 Franklin		
City: Astoria	State: OR	Zip: 97103
Contact Name: Brenda Penner		
Title: Grace Food Pantry Coordinator		
Phone: 503-791-5490	Email: bspenner418@gmail.com	
Organization Director or President if different: Rev. Carren Sheldon		
Title: Grace Food Pantry Coordinator. Caren Sheldon is the Rector of the church		
Phone: 707-363-4294	Email: rector@graceastoria.org	
501(c)3? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Geographic Area Served: Astoria	
Received funding in the past? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
2006-2010: \$500/yr; 2020: \$750; 2021: \$750; 2022: \$1,000		
Fiscal Sponsor (if applicable)		
Name: Grace Episcopal Church		
Phone: 5033254691	Email: rector@graceastoria.org	
Amount Requested (must match section IV): \$1,500.00		
Can this project be implemented with partial funding from Clatsop County? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>We are requesting a grant of \$1,500 to purchase food items from the Regional Food Bank for distribution to low income and homeless families in Astoria. Rising food costs have increased our census. We have seen a doubling of the number of families served per quarter from first to last quarter of 2022. January 2023 has started out in full force with more daily visitors than we have seen in three years. In the past, we received in-kind support from Grace Episcopal Church as rent and electricity for running 6 freezers. This donation will not continue in 2023. Donations and grants are used for food purchases. We provide an emergency 3-day food supply to families in need.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

Grace Food Pantry has been open since the 1970's. We are a partner agency of the Clatsop County Regional Food Bank. We are an outreach mission of Grace Episcopal Church completely funded by donations providing an emergency three-day food supply once a month to families in need per USDA guidelines. Our mission is described in the Gospels: "For I was hungered, and ye gave me meat: I was thirsty, and ye gave me drink: I was a stranger, and ye took me in. In the past the church provided in-kind donations of space and utilities. Due to church budget cuts we will now use funds to defray utility costs to the church in 2023.

We are currently open from 9-11:30am Tuesdays and Thursdays. Our clients typically have an Astoria address, but we serve all clients who come. In 2022 we served 431 families, 1,219 family members.

The food bank is run by a dedicated group of volunteers (0.37FTE) from the community and the church. As the coordinator, I order food, schedule volunteers, insure compliance with federal regulations, and keep statistics. All volunteers have food handlers license, have had civil rights training, and sign confidentiality agreements. The food pantry is handicapped accessible on the ground floor of the church. All federal notices are in English and Spanish. We recently updated our food order form for better assistance with Spanish speaking clients. No one is ever turned away because of race, ethnicity, religion, citizenship, or sexual orientation. We are an equal opportunity agency. We make a concerted effort to be mindful of allergies, food intolerances, and dietary choices by ordering a variety of foods.

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

Our request will purchase food and supplies for our pantry. The Regional Food Bank(RFB) provides us with the majority of our larder at \$0.18/pound or free from USDA supplies. We also receive outdated bakery supplies from Astoria Safeway once a week to provide to clients. We do minimal purchasing from retail stores for necessary items. The Episcopal Church Women (ECW) provide us with a \$50/month grant to purchase detergent, bar soap, and toilet paper. In-kind donations provide sliced bread, tooth brushes, and toiletries. This fall a church-sponsored coat drive provided free coats and socks for clients.

Our audience are people in need of food. The majority of clients live in Astoria, but we will provide emergency food for anyone. Clients live in houses, cars, RV's, campgrounds, the street. They frequently surf friends and families couches and use their cooking facilities. Many are without a permanent home, some are transient and simply traveling through. We often see grandparents on fixed incomes feeding children and grandchildren. We hope that the food we supply increases food security and decreases panhandling, petty crime, and illness while helping to keep children in school.

Our partners are Grace Episcopal Church, ECW, Astoria Safeway, the Regional Food Bank, The Episcopal Bishops Fund, donors, grantors, volunteers.

Our numbers of clients are rising. Our family count has doubled since the first quarter of 2022.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

In 2022, we spent \$3,563 on food and supplies. By using USDA food (no cost) and careful budgeting we spent just under \$300/month to serve an average of 36 families a month. At today's grocery prices that is a huge return on investment. We also recieved 2,018 pounds (avg 168/month) of donated bakery items from Astoria Safeway as well as 485 pounds (avg 40/month) from individuals. In-kind donations of gas to bring our delivery of foods from the Warrenton Food Bank to Grace Episcopal by a volunteer equals \$165/year.

Our budget for 2023 is \$3500.00. We are expected to pay our own way and may not spend any money we have not raised. I anticipate a higher census this year based on the increases we have seen in the last quarter of 2022 and our first month to date.

I am seeking other grant funds and soliciting funds from donors. Additionally, we look for the "best bang for our buck" with careful food ordering and taking advantage of foods available on the USDA (free) list.

Grace Food Pantry has survived since the 1970's with the generosity of our parishioners, community donors, loyal volnteers, and grants. We will continue this program as long as we have volunteers and donors. There is very strong church and community support for our food pantry. We have a small reserve of funds in a restricted account that would sustain us for about 1 year. That account is from money donated and not used during the Covid pandemic when our census numbers were drastically reduced and federal aid was given.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:	\$0.00	\$0.00
Non Personnel:	\$1500.00 food purchases	See attached
TOTAL	* 1500.00	3500.00

* Amount requested from proposal

Addendum to Clatsop County Board of Commissioners Funding to Outside Agencies
2022-23

Grace Food Pantry Revenue 2023	
ECW Grant	\$ 600.00
CC Grant (Pending)	\$ 1,500.00
EBOF Grant (pending)	\$ 800.00
Peace First Grant (pending)	\$ 300.00
Donations , budgeted	\$ 600.00
Total	\$ 3,800.00

General Information

Physical Business Address:

1103 Grand Ave.
Astoria, Oregon. 97103

Is the mailing address different?

No

Business Registry/Entity Name:

Clatsop Emergency Food Bank

Grant Contact Person:

Bill Landwehr
President
bill.landwehr@gmail.com
5037915548

Best Way of Contact for Grant Person(s):

Email

Is the Organization's Director/President different than the Grant Contact Person(s)?

No

List all Board Members/Officers:

- Bill Landwehr, President & Treasurer
- Tom Scoggins, Vice President
- Nancy Cole, Secretary

501(c)3?

Yes

What geographic areas does this non-profit serve?

Astoria - Knappa

Has this organization received funding in the past?

Yes

If yes, please provide year(s), amount(s) and how t he funds were used below:

Year(s)

- 2020

Amount(s)

- 5,500

How were the funds used?

- The funds were used for food and personal hygiene products.

Potential Project Information

Potentially Funded Project Name:

Personal hygiene for the needy

Potentially Funded Project Description:

The funds would be used to purchase more personal hygiene products. We currently usually carry the following personal hygiene products purchased from local vendors: toothpaste, toothbrushes, deodorant, feminine products, shampoo, razors, hand sanitizer, toilet paper and paper towels.

Can this project be implemented with partial funding from Clatsop County?

Yes

Amount Requested (Up to \$5,000 per organization):

\$2500.00

Executive Summary

Executive Summary (Brief Summary in 500 words or less):

We are requesting \$2,500 to help cover some of the cost of personal hygiene products we carry at the Food Bank. Almost all of our clients take some personal hygiene products when they pick up food. We target the Astoria area but we do not turn people away from outside Astoria.

Organizational Background

OR upload your organizational background document here.

[2023 county grant organizational background.docx](#)

Project Narrative

OR upload your project narrative document here.

[2023 Cty grant project narrative.docx](#)

Budget Narrative

OR upload your budget narrative document here.

[2023 County grant budget narrative.docx](#)

Budget

Non-Personnel Line Item

- Personal hygiene products

Budget Request

- \$2,500

**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
PACKET**



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Funding Amount: Up to \$5,000.00

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Requirements

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Review of Proposals:

Proposals will be reviewed by a sub-committee (A smaller group of nominated council members) of the Human Services Advisory Council who will evaluate proposals based on the criteria stated below and then make a recommendation to the Human Services Advisory Council as a whole. The entire council will then take their agreed upon recommendations to the Board of County Commissioners for final approval.

Conflict of interest is dealt with according to County guidelines, which state that any Human Services Advisory Council member must declare a conflict to determine whether they may vote on that particular issue.

All proposals must comply with all applicable federal, state and local statutes and rules.

Each application will be reviewed according to the criteria outlined below.

Awarding Criteria

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- Follows a mission that is consistent with county priorities and fits the goals of the strategic plan.
- Provides services that are available to ALL county residents, as opposed to residents of a particular geographic area.

- Organization works collaboratively with other organizations and actively seeks and receives significant portions of their funding from organizations other than the county.
- Addresses a need that is currently not being addressed by other organizations and/or agencies.
- Serves those most in need socially or economically.
- Serves the largest number of county residents.

APPLICANT ORGANIZATIONAL BACKGROUND: Does the applicant demonstrate capacity to effectively manage and operate the program being proposed? Is the application clear on the population it will serve? Does this project logically fit within the organization, its primary mission, and the type of services it currently provides? Is the applicant organization clearly serving social and human service needs? Does this project serve the whole county? Does this project comply with the ADA and CRA and does it address cultural and ethnic minorities?

PROJECT NARRATIVE: Applicant provides clear answers to all information requested. Does the application clearly state what will be accomplished? Is the return on investment articulated? Does the applicant clearly identify a focus population and service area? Does the application contain supporting documentation of collaboration?

BUDGET NARRATIVE: Are in-kind sources and additional revenue described? Is the overall budget provided? Is a long-term plan for sustainability addressed?

BUDGET: Demonstrates cost effectiveness and balance in terms of staffing, materials/services costs, and indirect costs. Demonstrates the ability to leverage resources and other funding. Is the proposed budget adequate to ensure the delivery of services and do the figures add correctly? Does the budget indicate how funding and resources are distributed among collaborative agencies?

PRIOR COUNTY CONTRIBUTIONS: Has this agency received prior contributions from Clatsop County? How were those funds used? Does this proposal differ from those received in prior years?

Projects NOT Eligible for Funding:

Project funds shall not be used for **capital construction, capital expenditures or operational expenses.**

Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name: Bathroom Repair		
Organization Name: The Seaside Hall "SSH" aka "The Little Yellow House"		
Address 715 3rd Avenue		
City: Seaside	State: OR	Zip: 97138
Contact Name: Norman Brown		
Title: President and Chair of the Board of Directors		
Phone: 5104175241	Email: norman.b3@sbcglobal.net	
Organization Director or President if different:		
Title: President and Chair of the Board of Directors		
Phone: 2063907774	Email: j.m.carter@comcast.net	
501(c)3? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Geographic Area Served: Clatsop County	
Received funding in the past? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
Fiscal Sponsor (if applicable)		
Name:		
Phone:	Email:	
Amount Requested (must match section IV): \$1,500		
Can this project be implemented with partial funding from Clatsop County? Y <input type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>The Seaside Hall is a meeting place for those in recovery. The facility hosts over 25 meetings a week for those seeking recovery from addiction and its related effects. Since the facility is our only asset it is our program/service and we need to maintain it.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

It is the mission of the Board of Directors of the Seaside Hall to be good stewards of the facility in order to provide a comfortable, safe, and affordable environment for meetings, social events, and related activities of recognized 12-Step/12-Tradition Programs and their members., We are committed to maintaining the facility from both a physical and financial standpoint so that those in recovery can find support here for years to come. In previous years we have added wheelchair access and paved a portion of our parking lot to make the facility easier to access during inclement weather.

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

We need to repair a bathroom in our facility. It is not surprising as the house is over 75 years old. Our facility is our program. It is our outreach. It is our only asset. Over 25 individual meetings are held at the house every week including meetings of Alcholoics Anonymous, Narcotics Anonymous, Al-Anon and a new meeting for Adult Children of Alcoholics which may be the only one in the County. Over 300 individuals attend these meetings. In addition, our facility is used as a resource for planning and implementing the North Coast Roundup which draws over 1000 individuals in recovery.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

Since we are at the beginning of a new Fiscal Year, we have not pulled together a complete plan. However, we have an initial estimate of the material costs of the project which is \$861.98. Labor can be expected to be one or two times that so it seems realistic that our overall budget will be close to \$3,000.

Our budget for 2023 shows Income of \$20,421.00 and expenses of \$20,300.00. So we look to be in the black to the tune of \$121.00.

Our revenue expense model is very simple. We rent the facility and maintain it. We collect a monthly fee from the meetings which use our hall. If expenses exceed revenue we must increase the fees we ask for. We do seek and receive grant funds from the City of Seaside where we are based; and we have a tenant who rents a small apartment in the house which pays for part of our rent.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
	638.02	
Non Personnel:		
	861.98	
TOTAL	* 1500	

* Amount requested from proposal

**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
PACKET**



****Application Due: By 5:00pm January 31, 2023****

Funding Amount: Up to \$5,000.00

****NEW SUBMISSION EMAIL & ONLINE APPLICATION****

Applications can be sent to humanservices@co.clatsop.or.us or submitted online [here](#).

Contact Theresa Dursse at the email above or at 503.325.1000 ext. 1301 to obtain additional information.

GENERAL INFORMATION:

Funding Overview:

The County General Fund provides support and services to the citizens of Clatsop County, consistent with Clatsop County Mission of “Neighbor to neighbor, serving Clatsop County with integrity, honesty, and respect.” In the fiscal year 2022-2023, a total of \$30,000.00 in General Fund dollars have been allocated to fund contributions to outside agencies. Funding requests can be made up to \$5,000.00 to allow for multiple agencies to receive funding. Should new funds for services become available, the Board reserves the right to either fund existing proposals submitted through this process or have an additional collaborative process to recommend the distribution of funds.

Contracting Authority:

Clatsop County’s Human Services Advisory Council is an advisory to and appointed by the Clatsop County Board of County Commissioners. They are responsible for planning, implementing, coordinating and evaluating the network of contracted services funded through this process. Successful applicants will contract with the County for disbursement of funds and delivery of services to the community.

Revenues for these services are allocated by the Clatsop County Board of Commissioners. All contracts may be terminated by Clatsop County at any time and without any cause upon ten (10) days written notice to the contractor. In addition, Clatsop County may, in its sole discretion, unilaterally terminate or adjust any provisions of the contract to ensure quality performance of the contract (contractor's duties). Upon completion of the contract period the contract shall terminate and the contractor shall have no right to renewal or expectation thereof. Any decision by Clatsop County to renew an otherwise terminated contract for additional or extended period shall be in the sole and unfettered discretion of Clatsop County. The County reserves the right to reject any or all proposals and to not allocate any portion of the funds offered through this process.

The applicant must be willing to enter into a Contract with Clatsop County. Upon finalization of this process, accepted proposals and any negotiated goals, measurable outcomes or other modifications will become part of the contract.

Requirements

Applicants must agree to attend a minimum of one meeting of the Human Services Advisory Council to present the services provided after receiving the grant funds, report those outcomes in written form before the contract ends, and allow site visits to ensure fidelity from the members of the Human Services Advisory Council and/or the Board of County Commissioners.

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Review of Proposals:

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Awarding Criteria

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- Addresses a need that is currently not being addressed by other organizations and/or agencies.
- Serves those most in need socially or economically.
- Serves the largest number of county residents.

APPLICANT ORGANIZATIONAL BACKGROUND: Does the applicant demonstrate capacity to effectively manage and operate the program being proposed? Is the application clear on the population it will serve? Does this project logically fit within the organization, its primary mission, and the type of services it currently provides? Is the applicant organization clearly serving social and human service needs? Does this project serve the whole county? Does this project comply with the ADA and CRA and does it address cultural and ethnic minorities?

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PRIOR COUNTY CONTRIBUTIONS: Has this agency received prior contributions from Clatsop County? How were those funds used? Does this proposal differ from those received in prior years?

Projects NOT Eligible for Funding:

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Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name: Supplemental Nutrition for Astoria Children (SNAC)		
Organization Name: Grace Episcopal Church		
Address 1545 Franklin Ave.		
City: Astoria	State: Oregon	Zip: 97103
Contact Name: Charles P. Clayton		
Title: Executive Director of SNAC		
Phone: 503-325-3508	Email: charles.clayton@gmail.com	
Organization Director or President if different:		
Title: Executive Director of SNAC		
Phone:	Email:	
501(c)3? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Geographic Area Served: NW Clatsop County	
Received funding in the past? Y <input type="checkbox"/> N <input checked="" type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
Fiscal Sponsor (if applicable)		
Name: Reverend Carren Sheldon, Rector, Grace Episcopal Church		
Phone: 503-325-4691	Email: rector@graceastoria.org	
Amount Requested (must match section IV): \$4,000.00		
Can this project be implemented with partial funding from Clatsop County? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>Supplemental Nutrition for Astoria Children (SNAC) is a backpack type program providing supplemental nutrition to at risk students for non-school days. SNAC is serving 75 at risk students each week in grades kindergarten through 12th grade including eight students who are currently unhoused. Food bags are assembled by volunteers each week and delivered to schools that afternoon. SNAC is not eligible for USDA provided food items but receives Oregon Food Bank items through the CCA Regional Food Bank and purchases items from local grocery outlets. We spend approximately four dollars per student per week and have a budget of \$10,000 in 2023.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

SNAC is sponsored by Grace Episcopal Church in Astoria and is independently funded through donations. It is a partner agency of the Clatsop Community Action(CCA) Regional Food Bank and the Oregon Food Bank. Food bags are assembled by volunteers at the CCA Regional Food Bank on Thursday each week and delivered to the schools that afternoon. We began delivering food bags to 30 Lewis & Clark Elementary students in February 2022 and are now serving 75 students in all four Astoria schools. SNAC delivered 871 student food bags in 2022 and anticipates delivering at least 1500 bags by the end of the school year (June 2023). All funding is through donations and 100% is used to purchase items for the SNAC recipients. Food is distributed to school children by school counsellors and teachers based on need regardless of culture, ethnicity, or ability.

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

SNAC will continue to provide supplemental nutrition to school children in the Astoria School District. Other Clatsop County school systems already have a supplement program in place. SNAC provides nutritious food that is non-perishable, does not require refrigeration, and is easily consumed by school children of all ages without adult assistance if necessary. Some individually packaged food and drink items are available through the Oregon Food Bank and CCA Regional Food Bank for \$0.18/pound which is the charge for food pantry partner agencies. The majority of our funds are spent on items which must be purchased locally at retail stores. Due to USDA restrictions, SNAC is not eligible for USDA food items which are at no cost to food pantry partner agencies. Donations come from our parishioners as well as from other concerned community businesses and individuals.

Students are evaluated for social and financial difficulties. Students who receive this food are students who often do not get meals over the weekend. While students can qualify for free breakfast and lunch on school days through federal programs, weekends and holidays pose true food shortage for these children. Please see attached photos of a) volunteers packing bags, b) typical food bag contents and c) delivery of bags at Lewis & Clark Elementary School.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

Our greatest collaborator is the CCA Regional Food Bank. As a partner agency we work closely with the food bank to find affordable, practical, nutritious food items appropriate for students of all ages. Our most successful fund raising has been by word of mouth and we will continue to rely on the generosity of the community. During 2023 we plan to seek other grant funds and to solicit funds from school parent clubs, local churches, and civic organizations. We currently spend approximately \$4.00/student each week. Based on discussions with regional food bank personnel and our experiences at retail stores, it will not surprise us if the price per student cost does not exceed \$5/per student later in the year. The number of at-risk students in need continues to grow and we have not refused anyone.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
All volunteers	\$0	\$0
Non Personnel:		
CCA Regional Food Bank	\$1,000.00	\$1500.00
Local Grocery Stores	\$3,000.00	\$5240.00
In kind gas for transportation		260.00
TOTAL	* \$4000.00	\$70

* Amount requested from proposal







**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
PACKET**



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- Serves those most in need socially or economically.
- Serves the largest number of county residents.

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PROJECT NARRATIVE: Applicant provides clear answers to all information requested. Does the application clearly state what will be accomplished? Is the return on investment articulated? Does the applicant clearly identify a focus population and service area? Does the application contain supporting documentation of collaboration?

BUDGET NARRATIVE: Are in-kind sources and additional revenue described? Is the overall budget provided? Is a long-term plan for sustainability addressed?

BUDGET: Demonstrates cost effectiveness and balance in terms of staffing, materials/services costs, and indirect costs. Demonstrates the ability to leverage resources and other funding. Is the proposed budget adequate to ensure the delivery of services and do the figures add correctly? Does the budget indicate how funding and resources are distributed among collaborative agencies?

PRIOR COUNTY CONTRIBUTIONS: Has this agency received prior contributions from Clatsop County? How were those funds used? Does this proposal differ from those received in prior years?

Projects NOT Eligible for Funding:

Project funds shall not be used for **capital construction, capital expenditures or operational expenses.**

Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name: Clatsop County Adult Drug Court Program		
Organization Name: Clatsop County Adult Drug Court Program		
Address 749 Commercial Street		
City: Astoria	State: Oregon	Zip: 97103
Contact Name: Paula Hovden		
Title: Specialty Court Coordinator		
Phone: 503.325.8555	Email: Paula.Hovden@ojd.state.or.us	
Organization Director or President if different: Julie Vredevelde		
Title: Trial Court Administrator		
Phone: (503) 325-8555	Email: julie.l.vredevelde@ojd.state.or.us	
501(c)3? Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Geographic Area Served: Clatsop County	
Received funding in the past? Y <input type="checkbox"/> N <input checked="" type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
Fiscal Sponsor (if applicable) Clatsop Community Action		
Name: Viviana Matthews		
Phone: (971) 308-1031	Email: vmatthews@ccaservices.org	
Amount Requested (must match section IV): \$5000		
Can this project be implemented with partial funding from Clatsop County? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>The Adult Drug Court (ADC) program is intended to reduce recidivism and stabilize offenders in the community. The program provides an opportunity to direct those in crisis with substance use disorder to begin a rehabilitation process which ultimately leads to a reduction or elimination of their substance use disorder and permit the development of a productive lifestyle. Participants are held accountable for their behavior and must take responsibility for ensuring their own recovery through the options made available to them by the court and the community. The program provides immediate recognition for successes as well as immediate and appropriate consequences for failure to perform. The Adult Drug Court Team includes the Judge, District Attorney, Parole and Probation, Clatsop Behavioral Healthcare, Clatsop Community Action and the assigned Defense Attorney, in providing collaborative support services to the participants. The funds provided for the support services will be disbursed through Clatsop Community Action as approved by the Adult Drug Court Team.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

The purpose of the Adult Drug Court Program is to reduce recidivism and stabilize offenders in the community. The program provides intensive supervision for those with history of alcohol or substance abuse. The emphasis of the program is to change the behavior of the participant, hold the participant accountable, and improve the integrity, honesty and respect to our community.

The Adult Drug Court Program began in 2001 and serves residents of Clatsop County, including all areas of our county. The program provides access to a continuum of alcohol, drug and other related treatment and rehabilitation services by utilizing a coordinated strategy between the courts, treatment providers, district attorney, defense counsel and parole and probation that governs the program's responses to the participant's compliance.

The program, and the courts and community partners as individuals, work to remove barriers, including those faced by members of historically marginalized communities. The program works to incorporate culturally competent programming and prohibits discrimination based on race, color, national origin, religion, sex, gender identity, sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program or political beliefs. Finally, the program works to meet the needs of our participants as individuals using an equity lens.

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

The Adult Drug Court Program is primarily funded through a grant from the Criminal Justice Commission (CJC). However, that grant cannot provide our participants with support services. These support services are necessary to facilitate participant recovery and maintain sobriety. The support services may include payment toward housing, employment support, transportation, dental assistance, glasses, clothing for job interviews, work boots, license renewal fees, and transportation. The funding requested would also include incentives for purchase of gift cards and rewards for positive progress in the program.

Since 2021 through 2022, we have had 35 total participants in the program. The program currently has 10 participants actively involved. Some of our community partnerships, which include Clatsop Behavioral Healthcare and Helping Hands, provide housing for participants when space is available. The program recently partnered with Clatsop Community Action who will be the contractor of the funds upon approval. The funds requested provide services that encourage successful completion of the program. If funds are not provided, participants will face additional barriers toward success, which may inhibit their recovery and maintenance of sobriety and lead to additional societal costs including illegal behavior.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

The support services requested relate to the participant's recovery and becoming a productive member of the community. These support services may consist of assistance, including financial assistance, related to housing, employment, transportation or personal needs. Some examples include:

Housing	Employment Services	Transportation
- Moving expenses	- Classes	- To court appointments
- First month's rent	- Training Programs	- To job interviews
- Back owed rent		- For other activities related to stability or court requirements

In this past, this program received funding from a victim impact panel to cover these participant supports that cannot be covered through the CJC grant. That program changed during COVID and funding is no longer available. The program recently partnered with Clatsop Community Action who is willing to serve as steward of this grant, if awarded.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
Non Personnel:		
Incentives, personal needs, clothing	2500.00	
Housing	1500	
Transportation	500	
Healthcare/medical supports	500.00	
TOTAL	* 5000	

* Amount requested from proposal

	<i>Line Item Expense</i>	<i>Description</i>
Emergency Services	Language Line	client phone translation services
	Call To Safety	After hours answering service
	D/SART Mileage	Client transport mileage
	D/SART Stipends	on-call stipends (\$30/shift)
	D/SART phone	Advocate phones
	Motel	
	Food	
	Gas	gas cards for clients
	Clothing	
	TracPhones	phones for clients
	Transportation/Bus	transportation out of town
	Legal Services	immigration, custody, etc.
	Mental Health Services	counseling, services animals, sobriety resources
	Miscellaneous Emergency Services	
	Survivor Workbooks	
	Housing Assistance	Survivor Flexible Housing Funds
<i>Emergency Services Subtotal</i>		

Proposed FY 22-23 Budget	YTD
\$1,000.00	
\$4,000.00	
\$1,000.00	
\$14,040.00	
\$4,000.00	
\$20,000.00	
\$2,000.00	
\$3,000.00	
\$5,000.00	
\$2,500.00	
\$500.00	
\$5,000.00	
\$2,000.00	
\$3,000.00	
\$1,000.00	
\$30,000.00	
\$98,040.00	\$0.00

**Clatsop County Board of Commissioners
and Human Services Advisory Council**
Funding to Outside Agencies

**PROPOSAL
PACKET**



****Application Due: By 5:00pm January 31, 2023****

Funding Amount: Up to \$5,000.00

****NEW SUBMISSION EMAIL & ONLINE APPLICATION****

Applications can be sent to humanservices@co.clatsop.or.us or submitted online [here](#).

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GENERAL INFORMATION:

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Requirements

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Clatsop County Priorities & Strategic Plan:

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Review of Proposals:

Proposals will be reviewed by a sub-committee (A smaller group of nominated council members) of the Human Services Advisory Council who will evaluate proposals based on the criteria stated below and then make a recommendation to the Human Services Advisory Council as a whole. The entire council will then take their agreed upon recommendations to the Board of County Commissioners for final approval.

Conflict of interest is dealt with according to County guidelines, which state that any Human Services Advisory Council member must declare a conflict to determine whether they may vote on that particular issue.

All proposals must comply with all applicable federal, state and local statutes and rules.

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Awarding Criteria

The County’s goal in making contributions to outside organizations is to provide funding for programs that target those population groups that are most in need socially and economically. In making contributions to outside organizations, the County will give preference to programs meeting the following:

- Follows a mission that is consistent with county priorities and fits the goals of the strategic plan.
- Provides services that are available to ALL county residents, as opposed to residents of a particular geographic area.

- Organization works collaboratively with other organizations and actively seeks and receives significant portions of their funding from organizations other than the county.
- Addresses a need that is currently not being addressed by other organizations and/or agencies.
- Serves those most in need socially or economically.
- Serves the largest number of county residents.

APPLICANT ORGANIZATIONAL BACKGROUND: Does the applicant demonstrate capacity to effectively manage and operate the program being proposed? Is the application clear on the population it will serve? Does this project logically fit within the organization, its primary mission, and the type of services it currently provides? Is the applicant organization clearly serving social and human service needs? Does this project serve the whole county? Does this project comply with the ADA and CRA and does it address cultural and ethnic minorities?

PROJECT NARRATIVE: Applicant provides clear answers to all information requested. Does the application clearly state what will be accomplished? Is the return on investment articulated? Does the applicant clearly identify a focus population and service area? Does the application contain supporting documentation of collaboration?

BUDGET NARRATIVE: Are in-kind sources and additional revenue described? Is the overall budget provided? Is a long-term plan for sustainability addressed?

BUDGET: Demonstrates cost effectiveness and balance in terms of staffing, materials/services costs, and indirect costs. Demonstrates the ability to leverage resources and other funding. Is the proposed budget adequate to ensure the delivery of services and do the figures add correctly? Does the budget indicate how funding and resources are distributed among collaborative agencies?

PRIOR COUNTY CONTRIBUTIONS: Has this agency received prior contributions from Clatsop County? How were those funds used? Does this proposal differ from those received in prior years?

Projects NOT Eligible for Funding:

Project funds shall not be used for **capital construction, capital expenditures or operational expenses.**

Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name:		
Beacon Clubhouse Diversity, Equity, and Inclusion Project		
Organization Name: LiFEBoat Services		
Address 1040 Commercial St, PO Box 492		
City: Astoria	State: OR	Zip: 97103
Contact Name: Erin Carlsen		
Title: Program Director of Beacon Clubhouse		
Phone: 503-741-1661	Email: erinbeaconclubhouse@gmail.com	
Organization Director or President if different: Osarch Orak		
Title: Program Director of Beacon Clubhouse		
Phone: 9712016698	Email: lifeboatservices2021@gmail.com	
501(c)3? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Geographic Area Served: Clatsop County	
Received funding in the past? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		
If YES, provide year(s) and amount(s) and how funds were used.		
2022, \$2,500.		
Beacon Clubhouse unit supplies for member to learn skills and engage in enrichment activities		
Fiscal Sponsor (if applicable)		
Name: LiFEBoat Services		
Phone: 9712016698	Email: lifeboatservices2021@gmail.com	
Amount Requested (must match section IV): \$5,000		
Can this project be implemented with partial funding from Clatsop County? Y <input checked="" type="checkbox"/> N <input type="checkbox"/>		

Executive Summary (brief summary in 200 words or less)
<p>LiFEBoat Services houses two key organizations in Astoria, Oregon: Filling Empty Bellies and Beacon Clubhouse. Its mission is to equally support these two programs that serve Clatsop county individuals who are navigating houselessness, mental health challenges, addiction, and poverty.</p>

Instructions: In the following spaces, briefly describe your proposed project (about 250 words each).

I. Organizational Background

Provide a brief organizational background including; organization mission, services provided, number of residents served and where they live, and how long the organization has been in existence. Describe how your project complies with the Americans with Disabilities Act and the Civil Rights Act and how it meets the needs of cultural and ethnic minorities.

Beacon Clubhouse became a program of LiFEBoat Services in November of 2021, having moved out from under the umbrella of NAMI Oregon, who seeded Beacon in June of 2020. Beacon Clubhouse offers a safe, restorative, and non-clinical environment for Clatsop County adults who are navigating mental health challenges. Beacon Clubhouse is the only stand-alone, nonclinical, community based mental health program on the Oregon coast. Beacon Clubhouse is a membership-based, peer-run center that values each member equally. Our goal is to empower members through skill-building, job training, supportive socialization, advocacy, and education through an established purpose-driven day. Program units were developed to meet the needs of our membership which consist of:

1. Culinary Unit - Members gain kitchen skills and food handler's permits. They learn about different foods, how to prepare them, and how to put together a nutritious meal.
2. Wellness Unit - Opportunities to engage in exercise and stretching classes, guided breathing, daily meditation, wellness walks and hikes, mini studies on a variety of wellness modalities, nutrition, supplements, healthy lifestyle, and art.
3. Resources Unit - Includes a Job Training Program with Independent, Supported, and Transitional Employment opportunities. It also includes a Housing Program that involves relationships with local landlords, housing assistance programs, assistance with application fees, housing searches and application assistance. Lastly, an Education Program that focuses on connecting members with skill-specific educational resources and opportunities, including placing members into college programs and helping them navigate the registration process.

II. Project Narrative

In the space below, provide a brief description of the proposed project. Include an overview of the need for the service, focus audience (including number to be served), and how your services save money that might be required to be spent by the County if you didn't provide your services. Describe the geographical area served by this request. List collaborative partners helping provide services and supporting your request.

Beacon Clubhouse has been working very hard since we opened our doors two and a half years ago to create a safe space for all diverse people with mental health challenges to gain vital rehabilitative skills. In order to fulfill this effort Beacon has recently created a (DEI) Diversity, Equity, and Inclusion Committee. The purpose and mission of the committee is to expand our outreach to diverse community members and agencies, and to create an inclusive, diverse, and safe space for all members of the Clubhouse. The committee is made up entirely of Beacon Clubhouse members, and the goals reflect the direct needs and desires of the members. We are requesting funds to support the DEI Committee's outreach and activities for one year. These proposed activities include offsite partner events, outreach activities such as hosting Laundry Love for diverse populations, onsite diversity events to expose our program to a wider range of individuals, and in-house DEI project expenses such as office supplies and printing costs. The Beacon Clubhouse is the only stand-alone non-clinical, peer-run mental health program in Clatsop county. We have over 100 member referrals and we plan on reaching out to over 100 more potential members this year. We strive to reach the most vulnerable and underserved populations, such as, individuals living with disabilities, survivors of abuse, BIPOC individuals, and those who identify as LGBTQIA+. We work regularly with the Harbor, Clatsop Behavioral Healthcare, Consejo and Hispano, and we plan to reach out the Lower Columbia Q Center. The social return for the county is great as our program has shown to reduce incarcerations, recidivism, hospital stays, crisis calls, and lifestyles of addiction and substance abuse.

III. Budget Narrative

Provide a brief narrative describing project budget expenses. List any collaborations, in-kind resources, and sources of additional revenue. Include your organization's overall budget. Briefly outline your long-term financial plan and how you propose to fund the program if County funding is not provided or is terminated in the future.

We are requesting \$5,000 to support our DEI Committee and their outreach projects. Specifically, Beacon Clubhouse would pursue being a Laundry Love facilitator and host laundry events as a part of our program outreach. Each laundry event would include outreach to a specific community organization and their clientele; Beacon Clubhouse would fund the laundry event and provide supplies and food. Beacon Clubhouse members would organize and host the event and assist guests with their laundry. Our goal would be to create relationships with hard-to-reach individuals while offering an important service to the community. With each event costing around \$500; if we did 6 events a year, we would need \$3,000 to support our Laundry Love project. We are requesting an additional \$2,000 to support onsite DEI activities, such as holiday celebrations and partner events. Beacon Clubhouse's overall yearly budget comes in at around \$120,000. We have received recurring funding from Oregon Community Foundation, Collins Foundation, Seaside Providence Hospital, and Columbia Memorial Hospital. We have also received one time funding from NAMI Oregon, Randall Foundation, Oregon Health Authority, Clatsop County, Braemar Foundation, and CommuniCare Foundation. We have in-kind resources from our auspice organization, LiFEBoat Services, who supports our meal program, utilities, and maintenance. Finally, we receive around \$6,000 in individual donations each year.

IV. Budget

Provide a detailed project budget outlining personnel, materials/supplies and other proposed expenses. Add additional sheets if needed. List any other revenue, including in-kind, contributing to the proposed project.

Line Item	Budget Request	Other Revenue (list)
Personnel:		
Non Personnel:		
Laundry Love Events X6	3000	
Marketing/info, printing supplies	1200	
Onsite event food and supplies	500	
Office supplies and misc. costs	300	
TOTAL	* 5000	

* Amount requested from proposal

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and Human Services Advisory Council**
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**PROPOSAL
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Clatsop County Board of Commissioners
Funding to Outside Agencies 2022-23

Project Name: South County Community Food Bank Freezer Project		
Organization Name:		
Address		
City:	State:	Zip:
Contact Name:		
Title:		
Phone:	Email:	
Organization Director or President if different:		
Title:		
Phone:	Email:	
501(c)3? Y N	Geographic Area Served:	
Received funding in the past? Y N		
If YES, provide year(s) and amount(s) and how funds were used.		
Fiscal Sponsor (if applicable)		
Name:		
Phone:	Email:	
Amount Requested (must match section IV):		
Can this project be implemented with partial funding from Clatsop County? Y N		

Executive Summary (brief summary in 200 words or less)

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The South County Community Food Bank was started in 1981 by a local Seaside grocery store owner, Eugene Lowe, who began giving hungry people food out of the back of his store on Avenue U. From one man's vision of serving the hungry, the South County Community Food Bank (SCCFB) has grown into a well-established social service provider for low-income county residents.

The SCCFB became incorporated as a 501(c)(3) in 1986 and moved into a small 750 square foot building on Roosevelt Drive where we distributed food for the next 28 years. As early as 1990, there were discussions about moving the food bank to larger better quarters. Then in 2013, the building came under new ownership and we lost our lease. The Seaside School District offered us two modular classrooms and the Bank of the Pacific agreed to sell us a parcel of land across from Seaside High School. Through support and help of many community members and businesses, we were able to raise funds necessary to purchase the property, move the modular classrooms and re-fit them for our use.

From its humble, informal beginnings, the SCCFB has grown into one of the largest food distributors in the Clatsop County Regional Food Bank network, with up to 40 volunteers per month, serving 250,000 pounds of food to over 12,000 individuals and families annually.

As USDA partner agency, the SCCFB complies with all Civil Rights Act policies and trains staff and volunteers annually on Civil Rights according to USDA guidelines.

II. Project Narrative

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Line Item	Budget Request	Other Revenue (list)
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Non Personnel:		
TOTAL	*	

* Amount requested from proposal

Board of Commissioners Clatsop County

WORK SESSION AGENDA ITEM SUMMARY

June 21, 2023

Topic: A Snapshot of Clatsop County's Community Health

Presented By: Jiancheng Huang, Director of Public Health

**Informational
Summary:**

Since 2010, Robert Wood Johnson Foundation and the University of Wisconsin have been reporting the annual, nationwide county health rankings. The annual report is considered a "population health checkup" for each county in the nation.

Based on social determinants of health, the rankings set a conceptual model of population health that includes both health outcomes (mortality and morbidity) and health factors (health behaviors, clinical care, social and economic factors, and the physical environment) of each county in the study. Data are drawn from several dozens of county level measures in various national resources.

The presentation will review Clatsop County's health status over the years and discuss challenges and potentials of community health improvement with a touch on health disparities.

Attachment List

- A. PowerPoint titled "Outreach complete set2"

A Snapshot of Clatsop County's Population Health

via the 2023 National County Health Rankings
by Robert Wood Johnson Foundation
and the University of Wisconsin

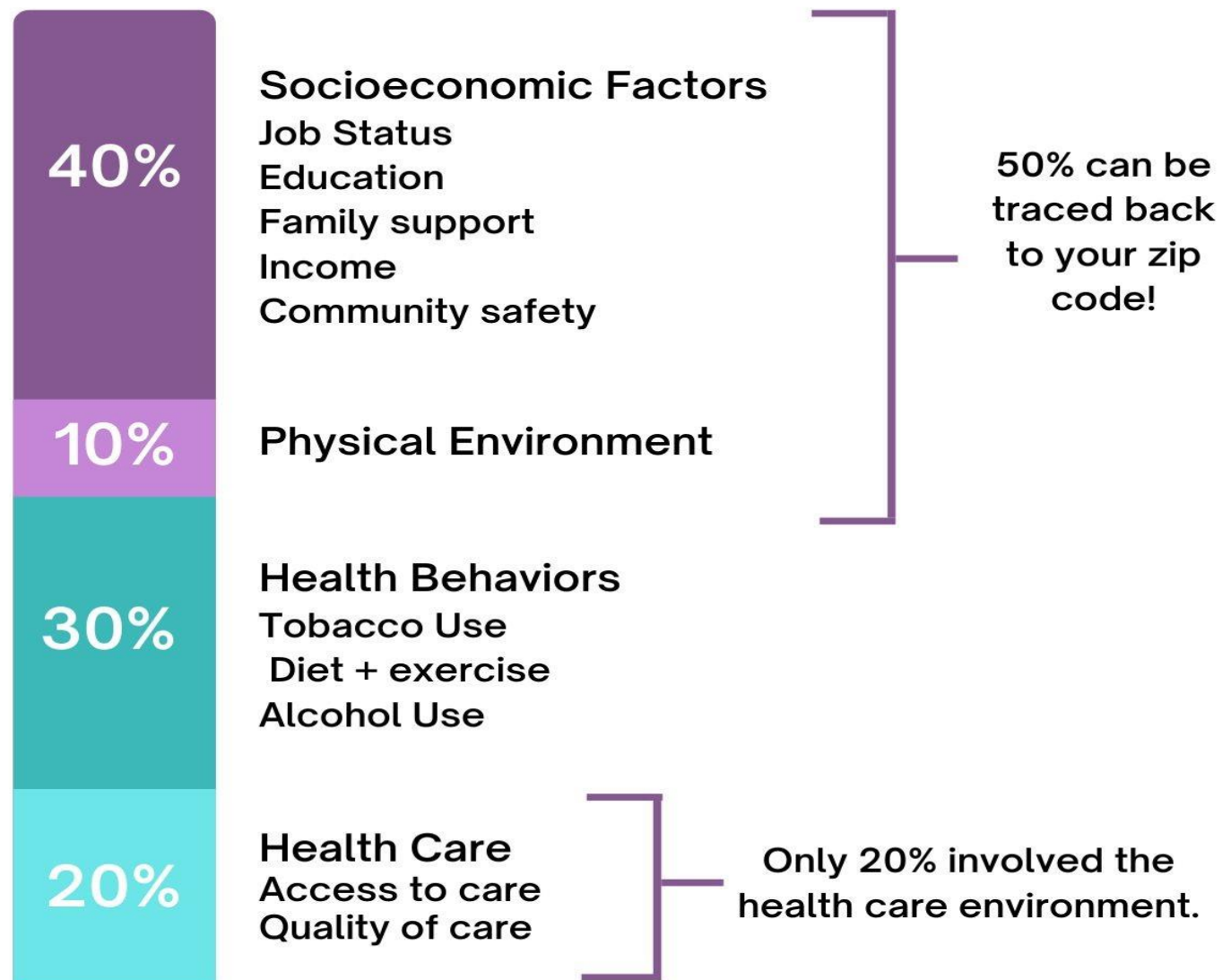
Clatsop County Department of Public Health
Astoria, Oregon

Spring 2023

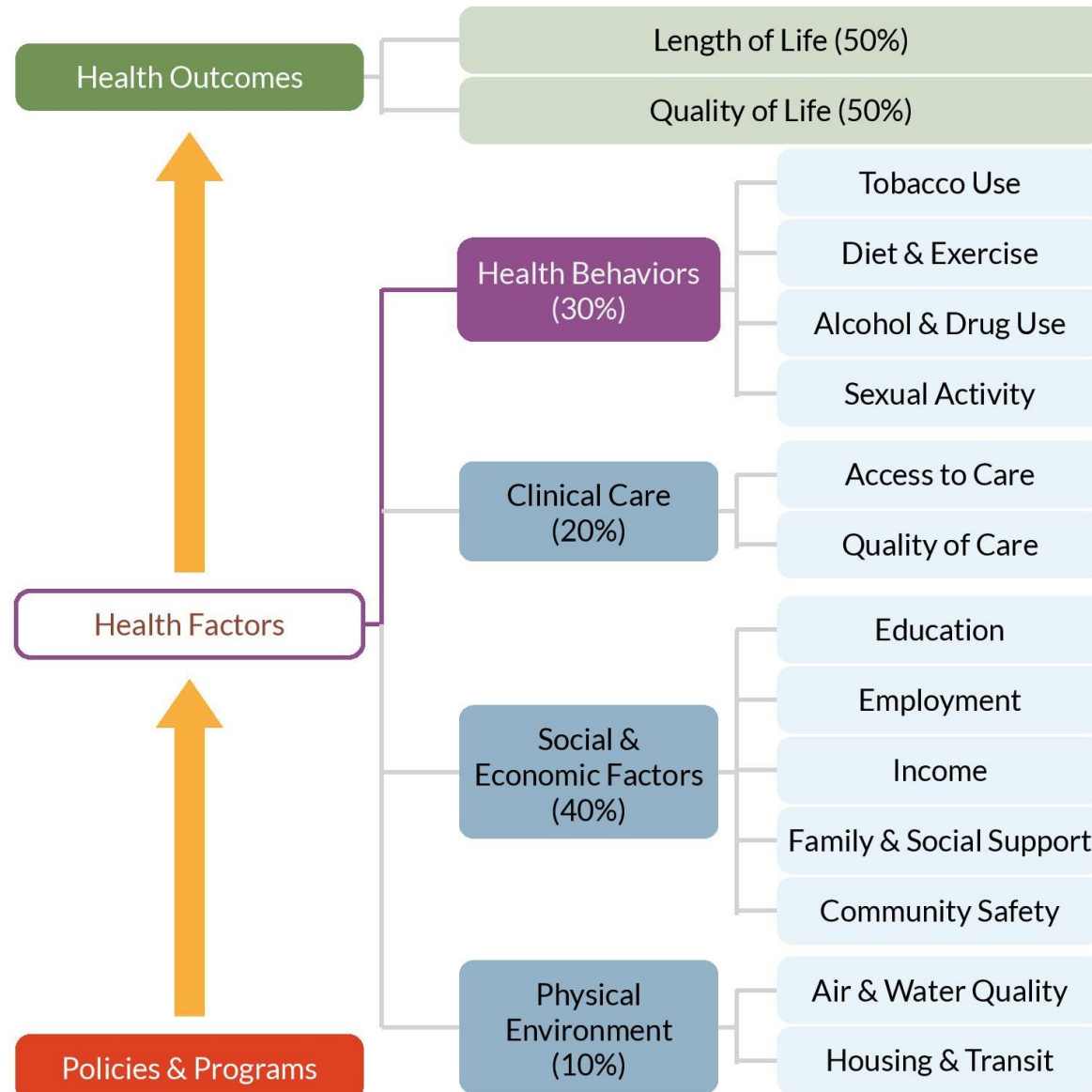
An Ecological Perspective of Health Determinants



WHAT GOES INTO YOUR HEALTH?

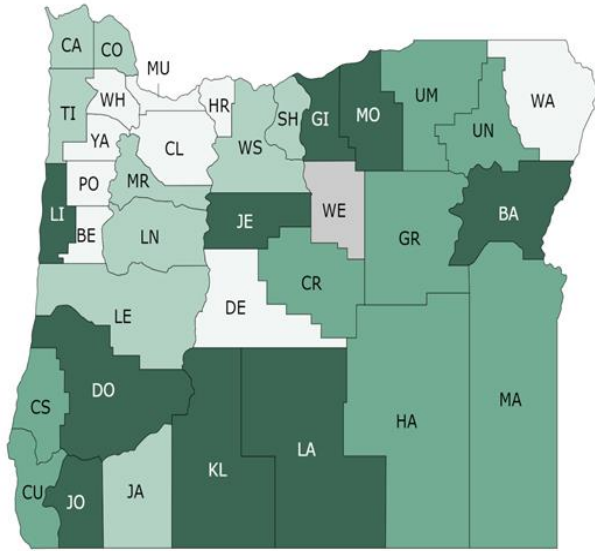


County Health Rankings Model



County Health Rankings model © 2014 UWPHI

2023 Health Outcomes - Oregon

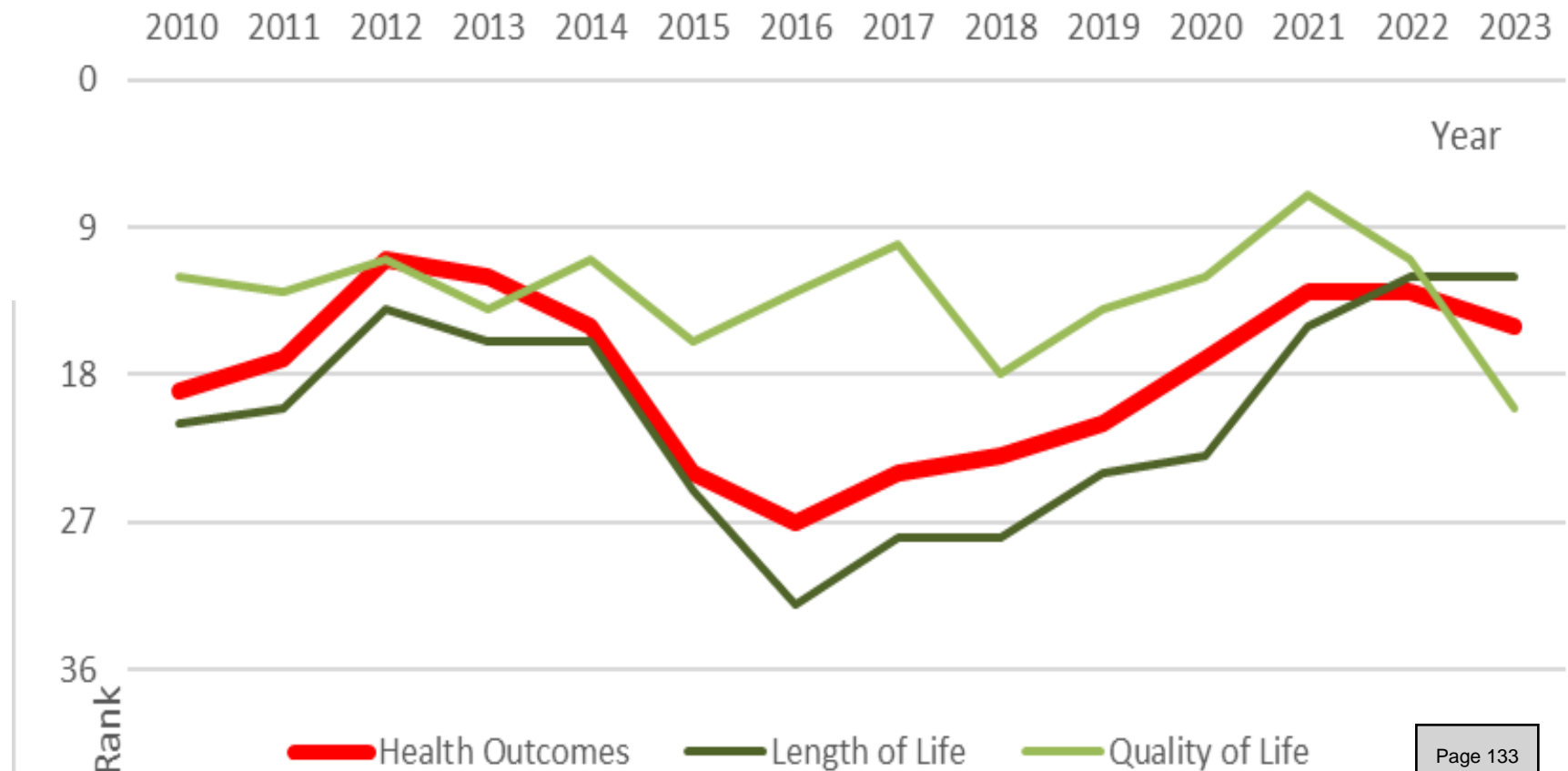


Health Outcome Ranks 1 to 9 10 to 18 19 to 26 27 to 35

County Health
Rankings & Roadmaps
Building a Culture of Health, County by County

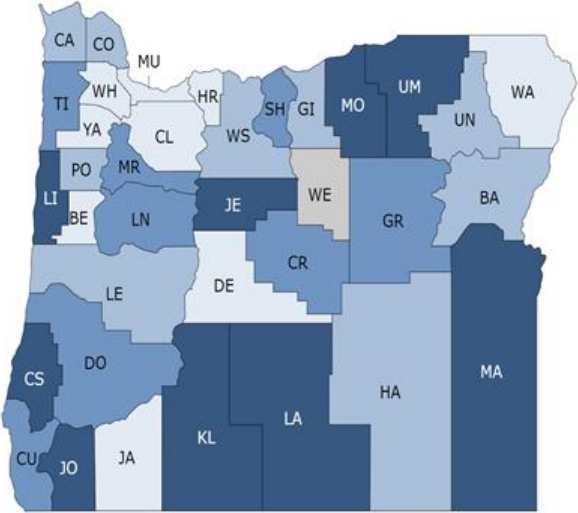
Agenda Item #5.

Health Outcomes - Clatsop County, OR



Page 133

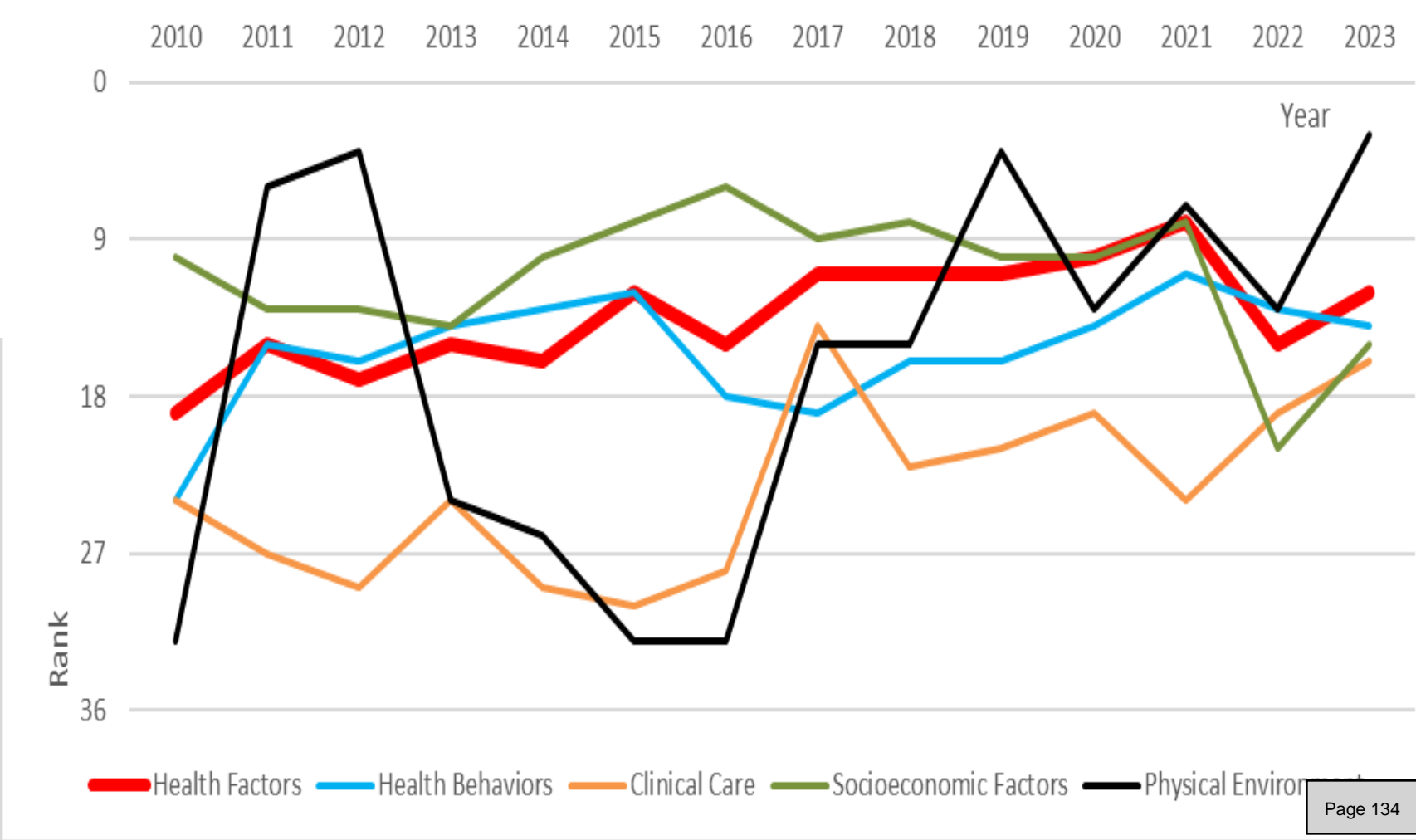
2023 Health Factors - Oregon



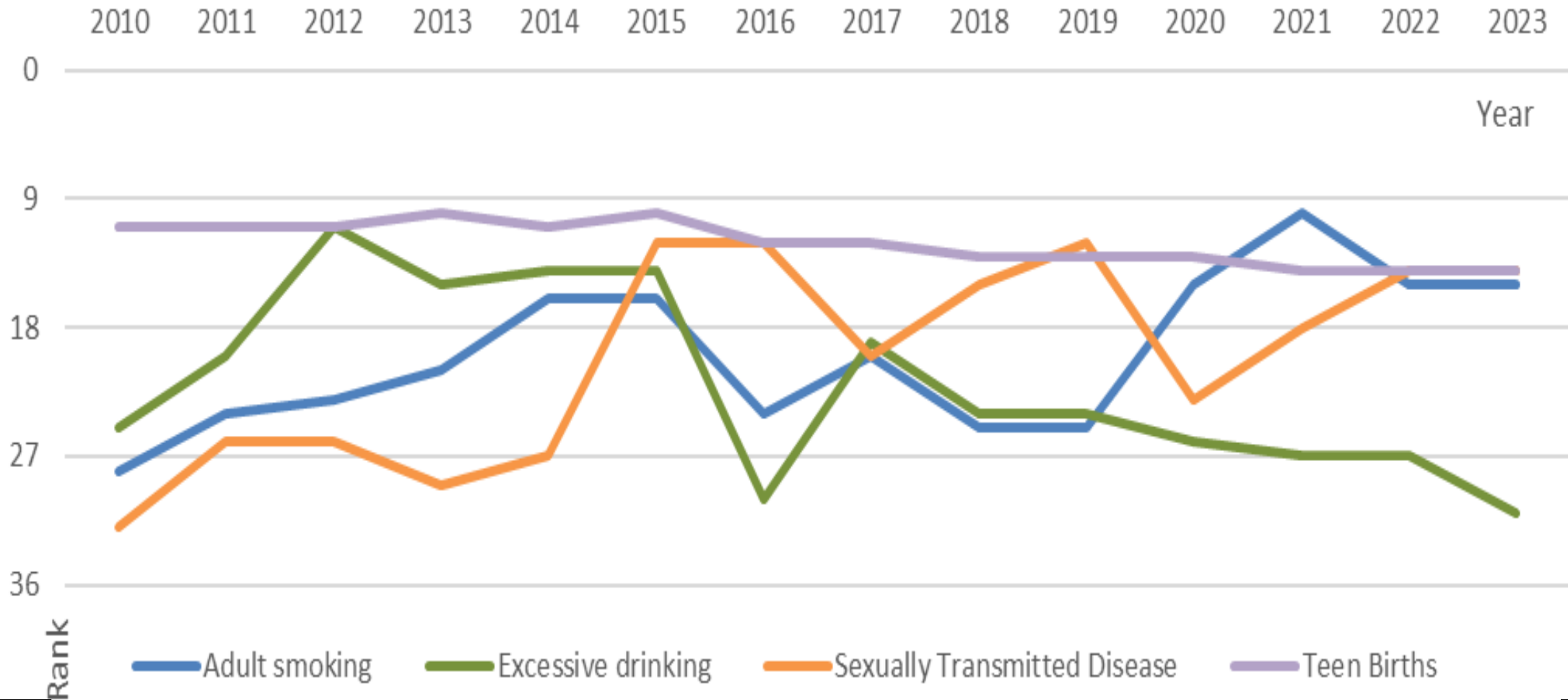
Health Factor Ranks 1 to 9 10 to 18 19 to 26 27 to 35

County Health Rankings & Roadmaps
Building a Culture of Health, County by County

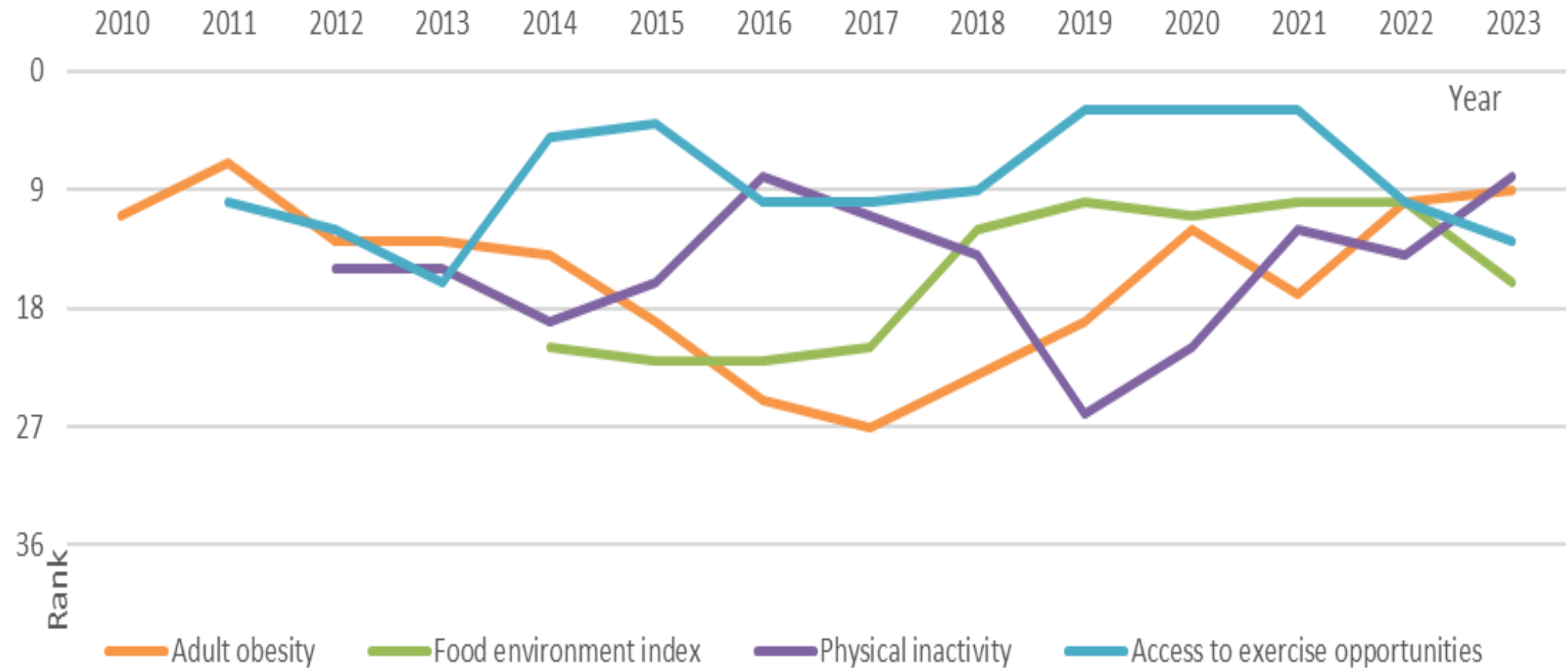
Health Factors - Clatsop County, OR



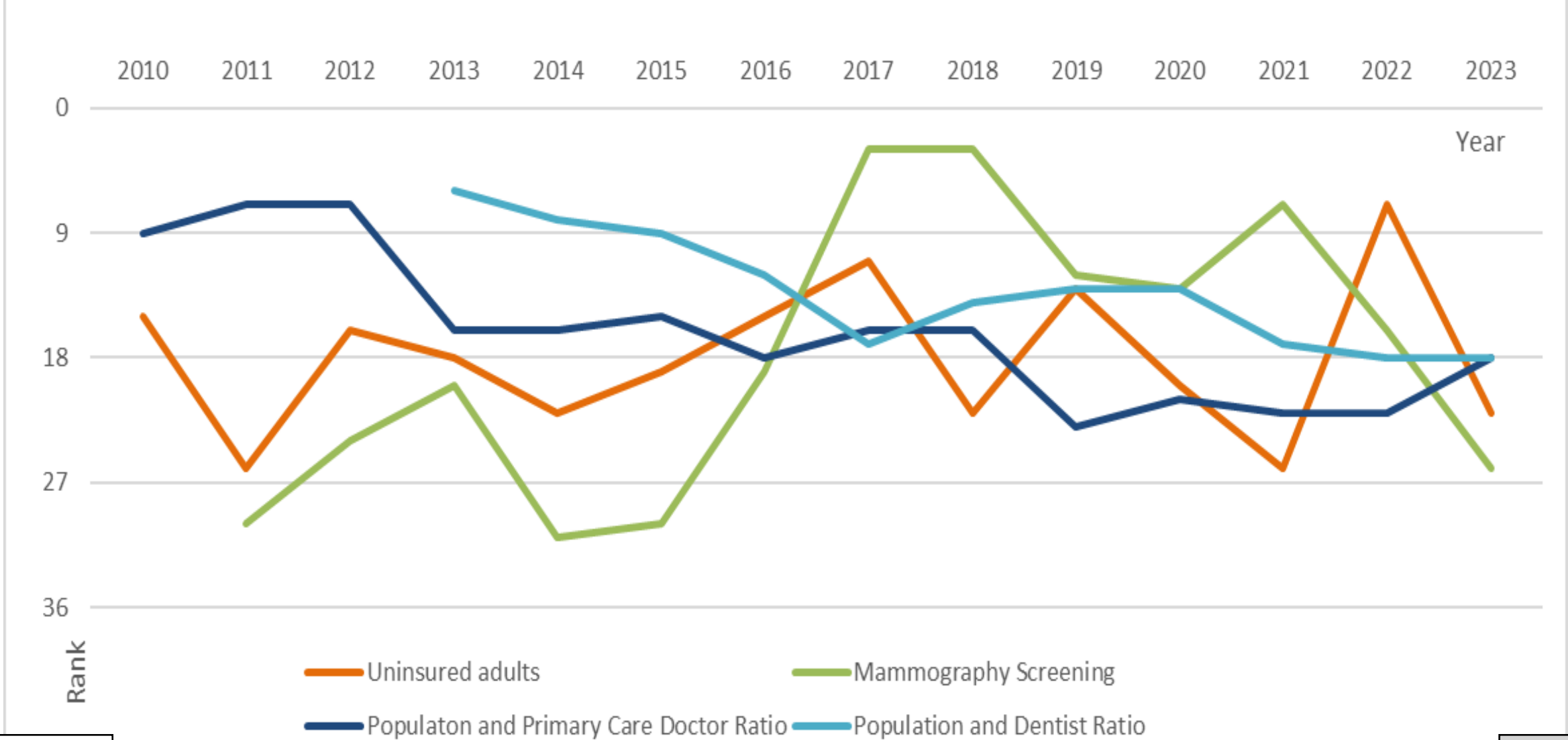
Health Behaviors (1)



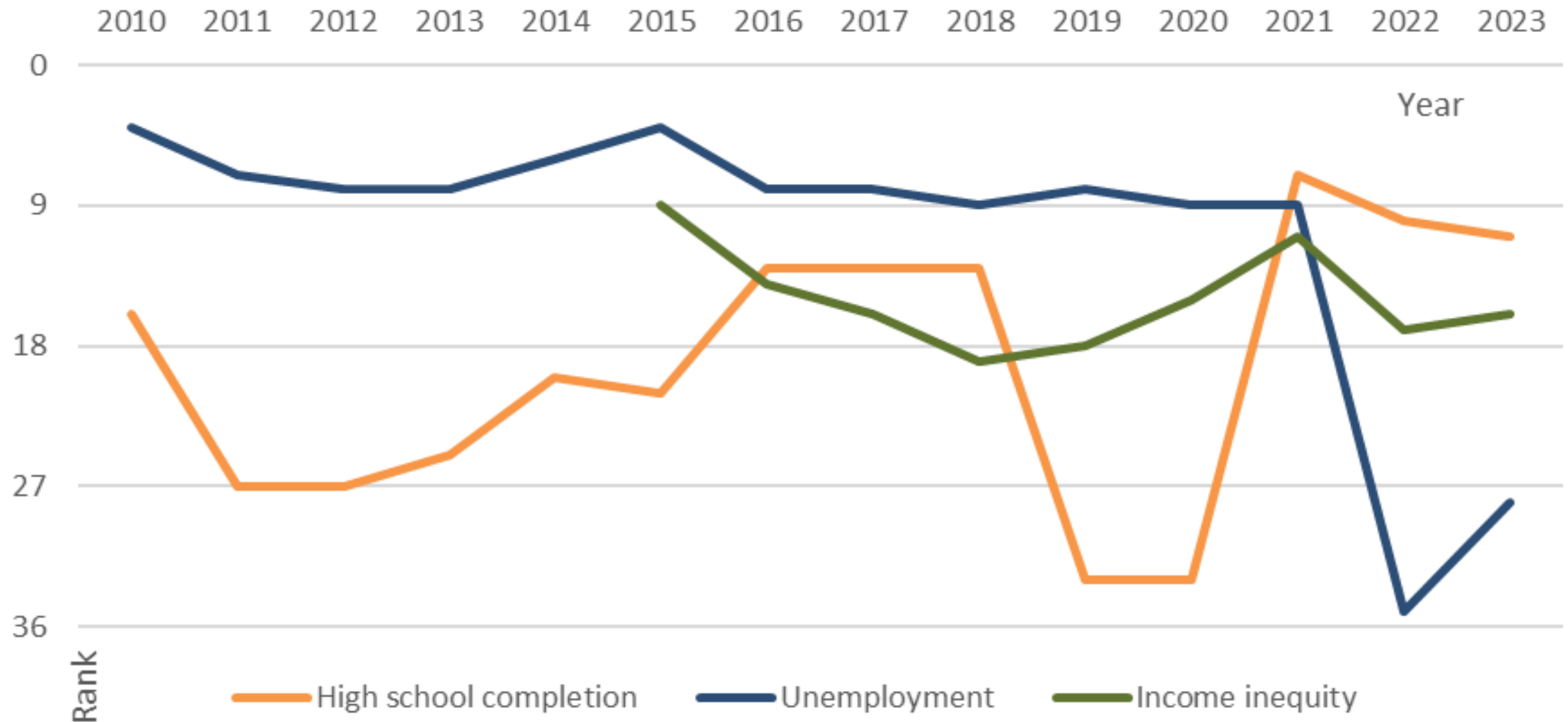
Health Behaviors (2)



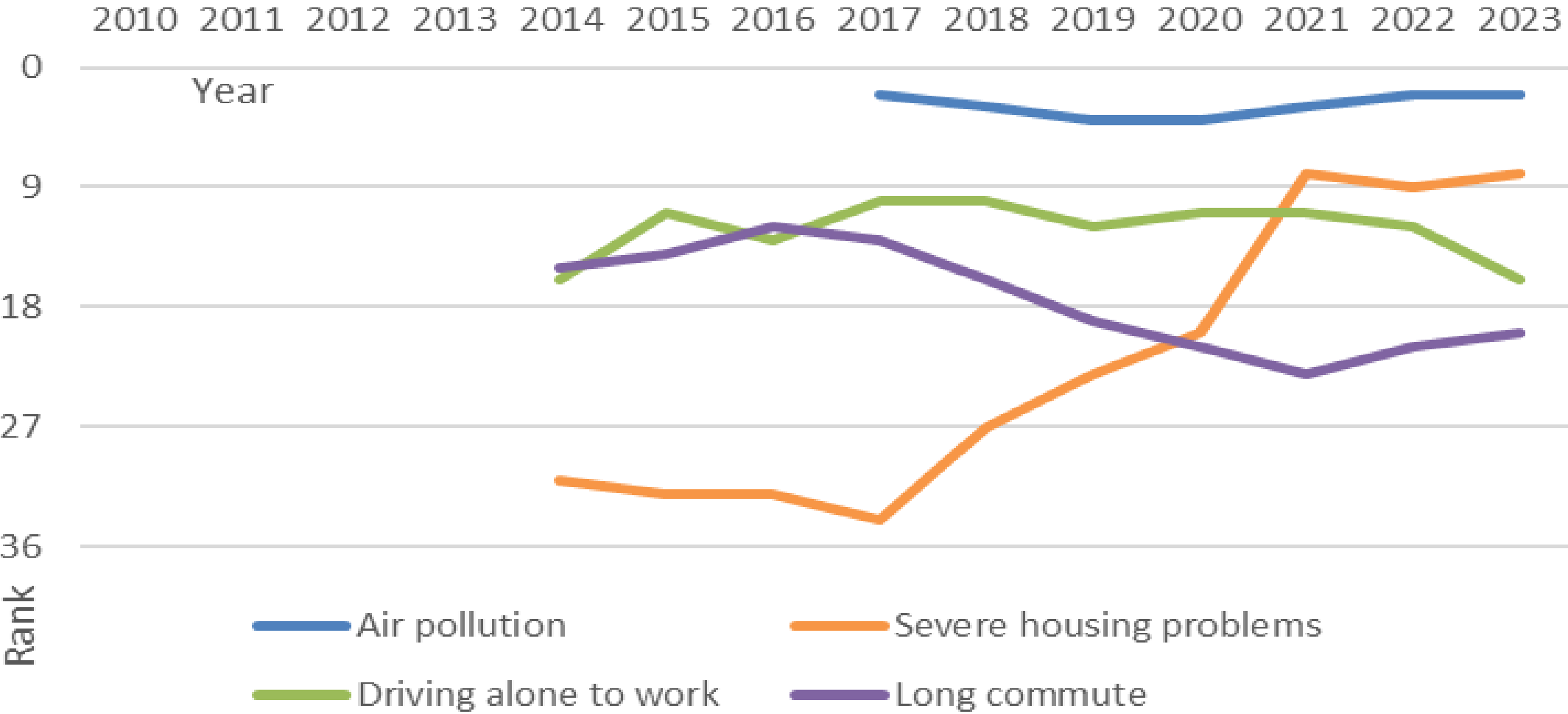
Clinical Care



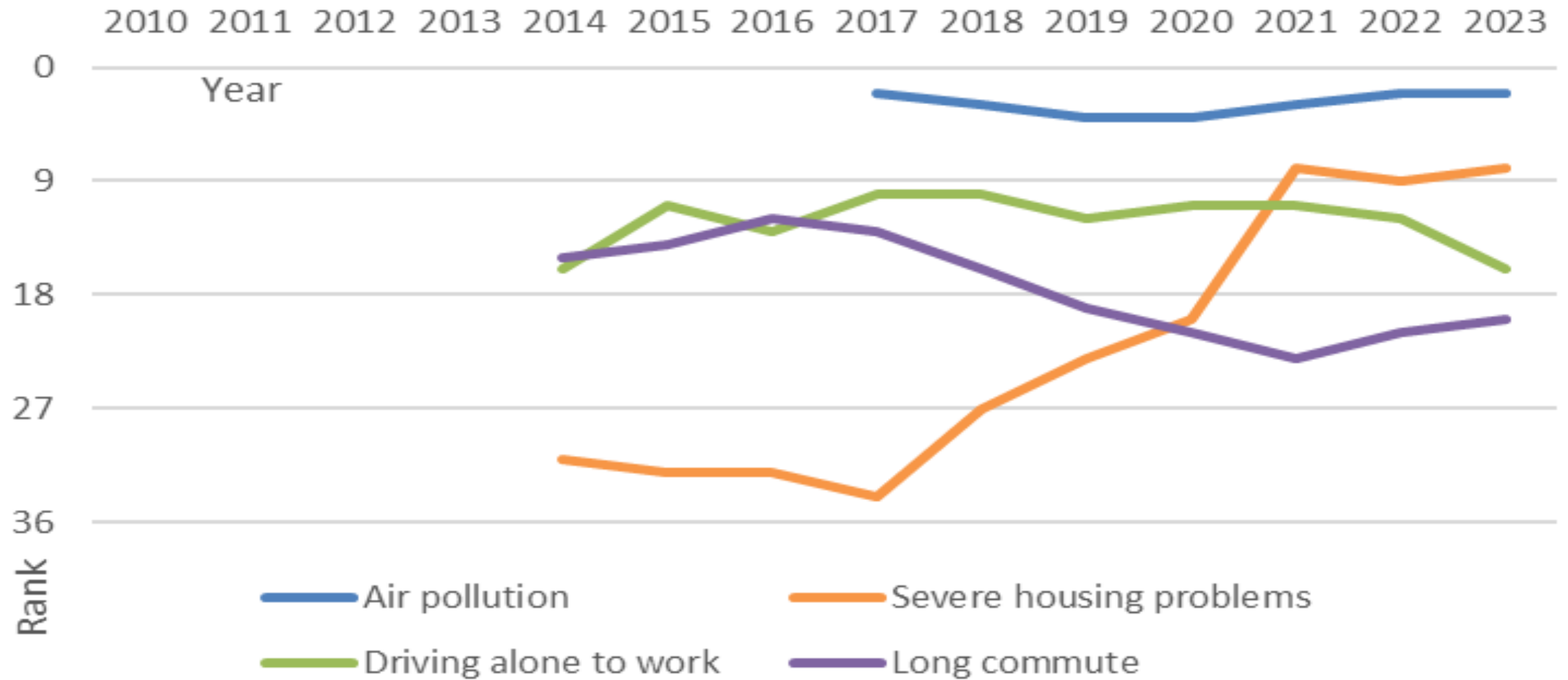
Social Economic Factors (1)



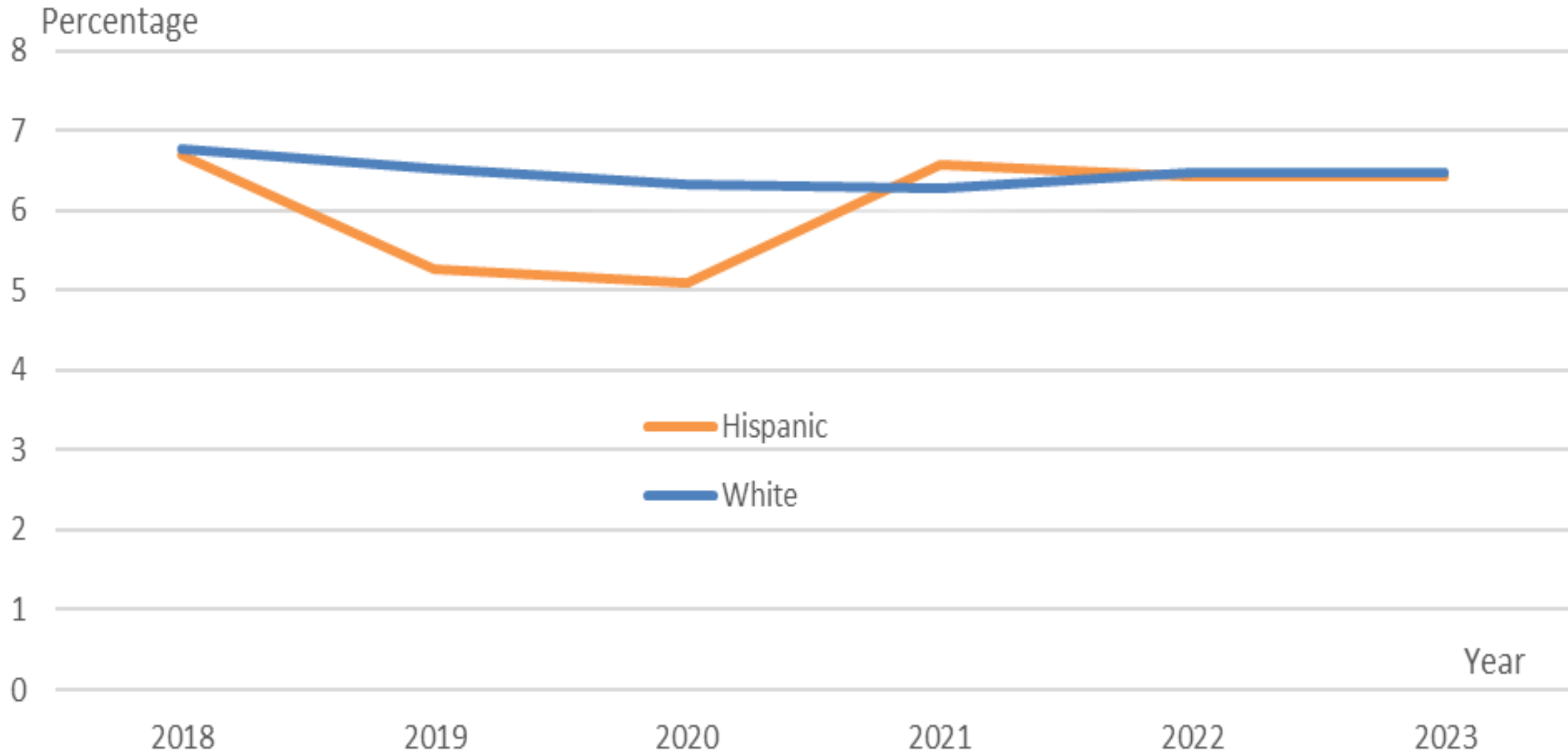
Physical Environment



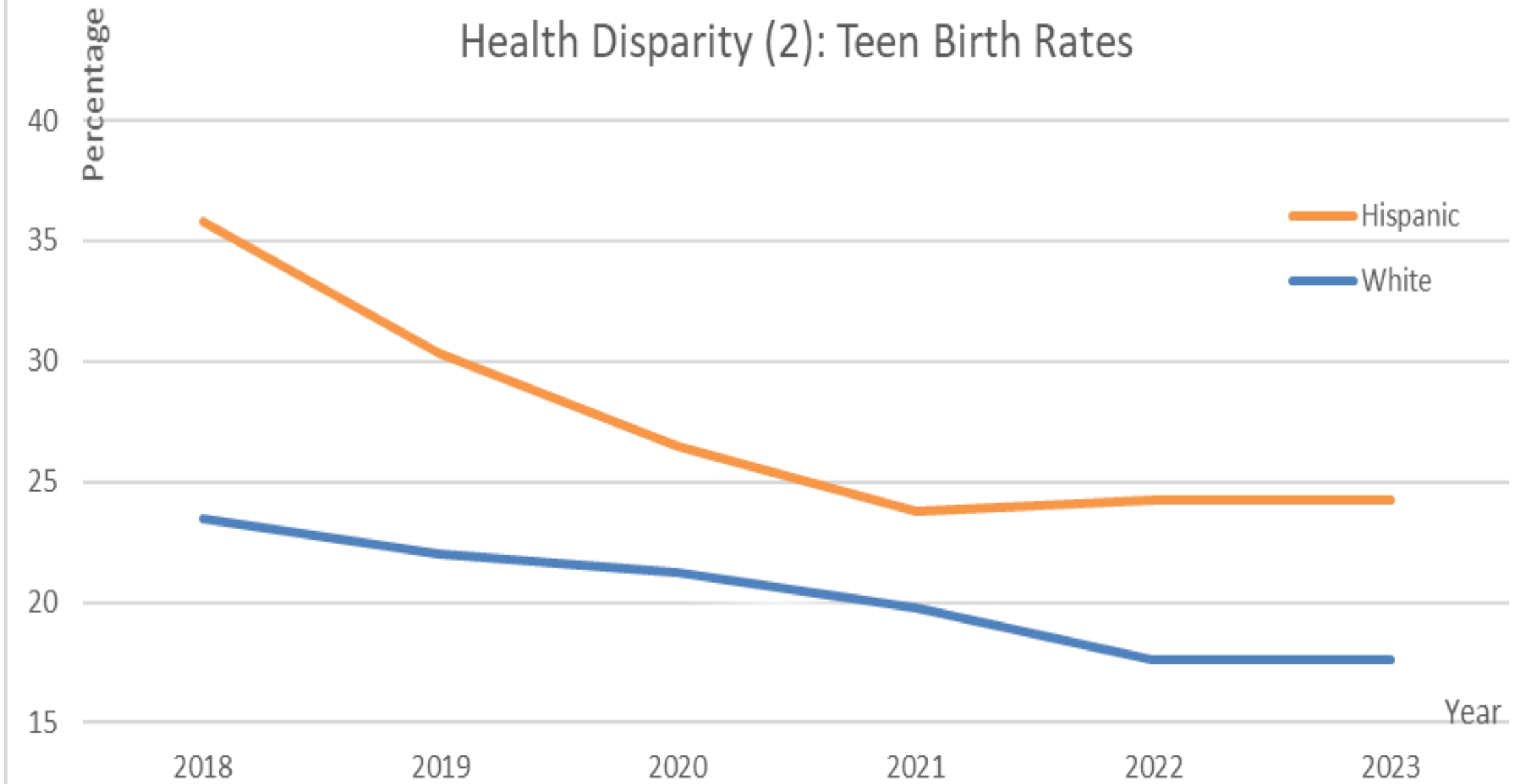
Physical Environment



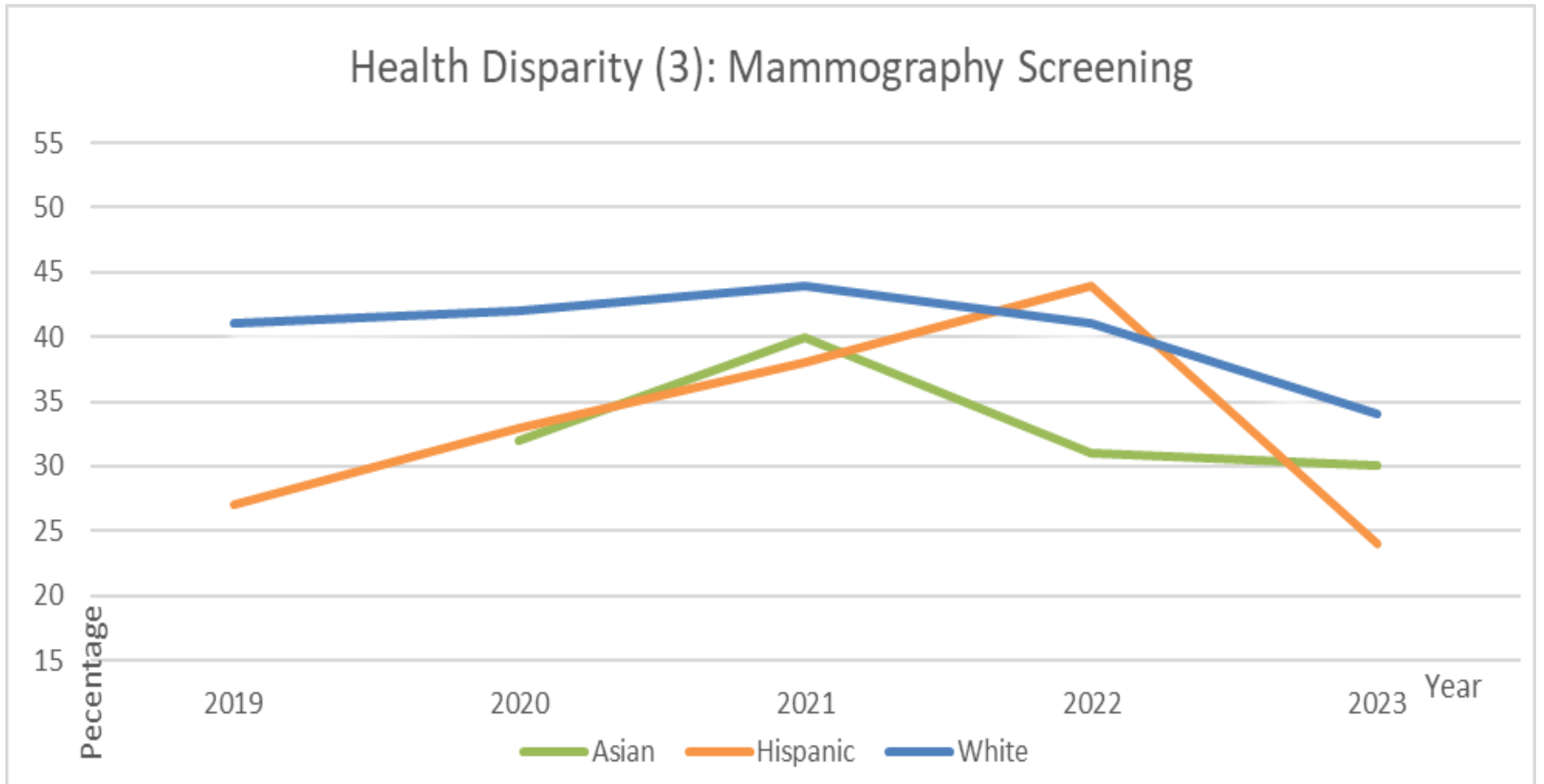
Health Disparity (1): Low Birth Weight



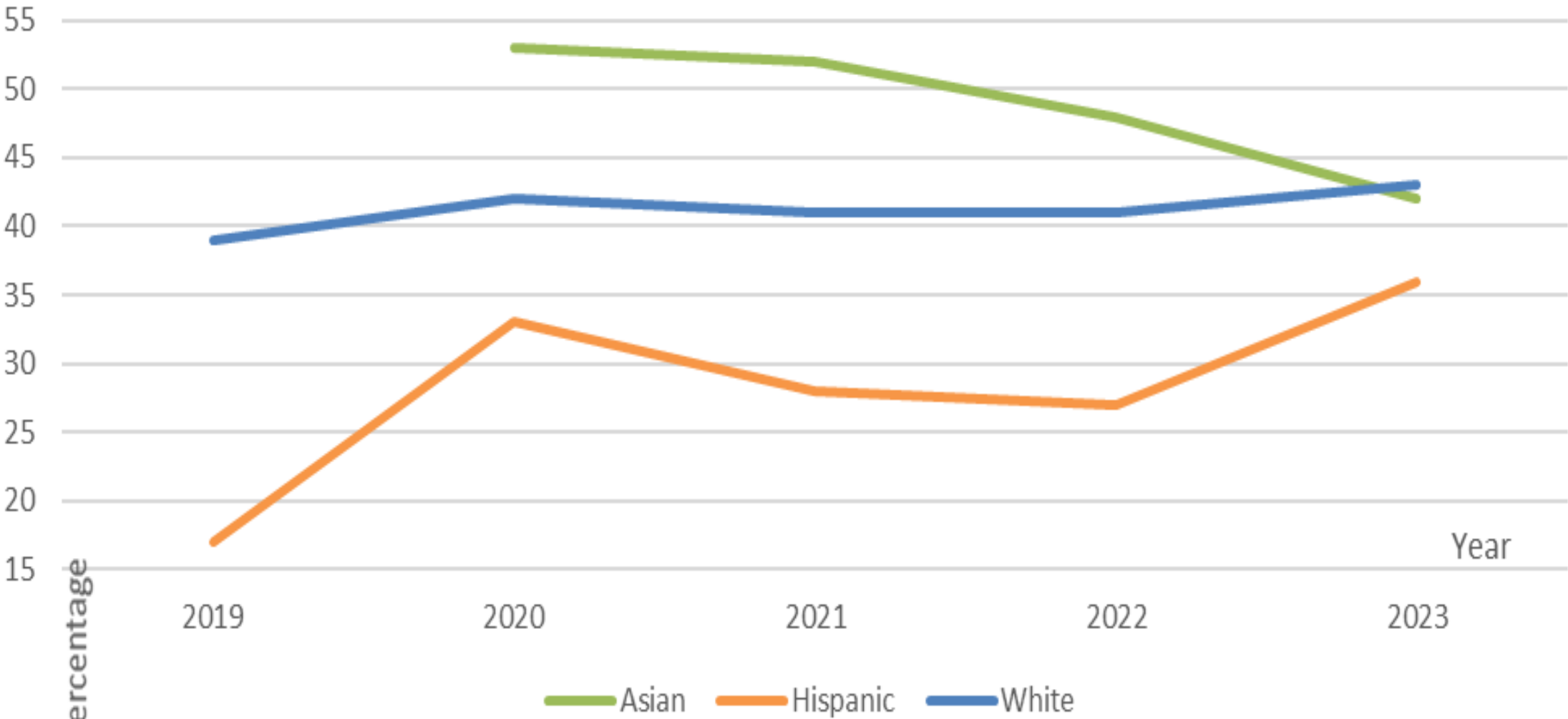
Health Disparity (2): Teen Birth Rates



Health Disparity (3): Mammography Screening



Health Disparity (3): Influenza Vaccination



Health Disparity (4): Children in Poverty

