

CLATSOP COUNTY RURAL LAW ENFORCEMENT DISTRICT ADVISORY COMMITTEE BY-LAWS

Mission:

As representatives of Clatsop County residents residing within the Rural Law Enforcement District (LE District), The Advisory Committee will provide local input to the Clatsop County Sheriff on issues concerning service levels, enforcement priorities, and general operation of the LE District. In addition, the Advisory Committee will submit an annual budget for the operation of the LE District to the Clatsop County Board of Commissioners.

Responsibilities:

The Clatsop County Rural Law Enforcement District Advisory Committee will work with the Sheriff to:

1. Review, Discuss, and make recommendations regarding the level and type of service, enforcement priorities, and related matters.
2. Assist in informing the LE District constituents regarding budgeting for the District, District enforcement activities and District policies.
3. Assist in evaluating the effectiveness and cost efficiency of the LE District.
4. Prepare an annual budget for the operation of the LE District. This budget will then be submitted to the Clatsop County Board of Commissioners.

The Advisory Committee may be asked to be involved with other matters related to the responsibilities outlined above. Direction of the day-today operation of the Sheriffs Department are, and shall remain the responsibility of the Sheriff.

Committee Composition:

An Advisory Committee is hereby established to perform the duties hereinafter set forth.

Members: The Committee shall consist of five (5) members nominated and elected by electors residing within the zone. There shall be five (5) zones whose boundaries shall be set out on Exhibit A. To be eligible for membership an individual must continually reside in the zone from the date of nomination to the expiration of the term. Candidates for membership shall be nominated as provided in ORS 255.235. Members shall be elected bi-annually at the March election for a four year term.

Initial Committee: The County Clerk shall assign position numbers for each committee member. Nominations received shall be assigned to positions sequentially and in the order that they are received. The initial committee members shall serve two (2) year terms for Positions 1 and 2 and four (4) year terms for positions 3, 4 and 5. Thereafter, all members shall serve four (4) year terms.

Vacancies: Each Committee member shall serve until a successor is duly elected. Should a vacancy occur during a member's term, that vacancy shall be filled by appointment by the governing body to serve the balance of the term then remaining.

Officers: The Committee members shall elect from its members a Chair, Vice-Chair, Secretary and such other officers as it may deem necessary to serve as such for one year or until a successor is duly elected. Vacancies shall be filled by appointment by the Committee.

Committee Procedures:

The committee shall elect a Chair and Vice-Chair.

The sheriff will designate a support staff employee to act as secretary.

The committee shall establish meeting dates, to be no less than four a year, with at least two being held
in various regions of the county. The committee shall also meet at such times as the Sheriff requests.

The committee shall adopt such rules of procedure as it finds necessary. A majority will constitute a quorum. In order for a motion to carry , fifty one percent of the total membership must vote yes.