

# Clatsop County Code

**2012**

**A Codification of the  
General and Permanent Ordinances  
of Clatsop County, Oregon**

**Published and Supplemented by**



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**SUPPLEMENT NO. 14**

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**October 2012**

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## **PREFACE**

The Clatsop County Code is a codification of the general and permanent ordinances of Clatsop County, Oregon, originally published in 2012 by Quality Code Publishing.

Guides to using the code and for drafting ordinances are included at the front of this volume. An ordinance list and index are located at the end of the code.

This code is current through Supplement No. 14 and Ordinance 22-05, passed June 22, 2022, and will be updated regularly with new provisions.

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## CODE INSTRUCTIONS

### I. Important Features of This Code

Please take a moment to familiarize yourself with some of the important elements of this code.

**Tables of Contents.** There are many tables of contents in this code to assist in locating specific information. At the beginning of the code is the main table of contents listing each title. In addition, each title and chapter has its own contents summary, a title table of contents listing its chapters and a chapter table of contents listing its sections, respectively.

**Ordinance History Note.** At the end of each code section, there is an “ordinance history note” that lists the ordinances that added and later amended that section. Ordinances are listed by number and section (if applicable), as in this example: (Ord. 09-03 §1). This note is updated when a section is amended, with the most recent amending ordinance being listed first in the note.

**Ordinance List and Disposition Table.** To find a specific ordinance in the code, turn to the ordinance list and disposition table at the end of the code. This table documents the status of every ordinance reviewed for codification. The table is organized by ordinance number in chronological order and provides a brief description of an ordinance’s action(s) and the “disposition” (i.e., location) of the ordinance in the code. If the ordinance is codified, its disposition will be the chapter(s) wherein the ordinance is codified [Example: (2.04, 6.12, 9.04)]. If the ordinance is of a temporary nature or deals with subjects not normally codified—such as budgets, taxes, annexations or rezones—its disposition will be “(Special).” If an ordinance that is typically codified is omitted from the code at the direction of the governing body, its disposition will be “(Not codified).” When an ordinance is repealed, its disposition is changed to “(Repealed by Ord....)” with the appropriate ordinance number. Other dispositions sometimes used are “(Tabled),” “(Pending),” “(Number not used)” or “(Void).”

If an ordinance contains a numbering error when referring to a particular code section, this is indicated by including the correct number in square brackets following the incorrect number. For example, in this description of an ordinance’s actions—“amends § 1.01.910 [1.01.010]”—Section 1.01.910 was incorrectly referenced in the ordinance and it is § 1.01.010 that was actually amended.

**Index.** If you’re not certain where to look for a particular subject in this code, start with the index, an alphabetical multi-tier subject index which uses section numbers as the reference, and cross-references where necessary. Look for the main heading of the subject you need, then the appropriate subheadings. The index is updated as necessary when the code text is amended.

**Insertion Guide.** Each supplement to the code is accompanied by an insertion guide. This guide includes the date of the most recent supplement and the last ordinance contained in that supplement. It then lists the pages to remove from the code and the new pages to be inserted. Following these instructions carefully assures that the code is kept accurate and current.

## II. Procedures for Drafting Ordinances

When drafting ordinances, it is most important to clearly designate, within the ordinance, what specific portions of the code are affected by an ordinance and how they are affected—e.g., “amended,” “deleted,” “repealed,” “added,” etc.

### Amending Existing Code Material

Amend the code section specifically:

**Example:** § 3.04.020 of the Clatsop County Code is amended to read as follows:

If only a portion of a section is being amended, designate the specific portion:

**Example:** Subsection A of § 3.04.050 of the Clatsop County Code is amended to read as follows:

### Repealing Existing Code Material

When repealing material, designate clearly the specific portion of the code to be repealed.

**Examples:** § 3.04.020 of the Clatsop County Code is repealed.  
Subsection B of § 3.04.030 of the Clatsop County Code is repealed.  
Chapter 8.12 of the Clatsop County Code is repealed.

### Adding New Material to Code

When new provisions are to be added to the code, determine where the material would best fit within the subject matter of an existing section, chapter or title. If there is no existing section, chapter or title that seems a logical place to add the new provision(s), you should assign a new section, chapter or title number.

**Examples:** Subsection D is added to § 5.10.040 of the Clatsop County Code, to read as follows:  
§ 5.10.033 is added to the Clatsop County Code, to read as follows:  
Chapter 12.07 is added to the Clatsop County Code, to read as follows:

**Note:** In order to reduce the possibility of error or misinterpretation, it is best to lay out in an ordinance exactly how the added or amended provisions should appear in print rather than using strikeouts, underlining, bold, etc. showing what has been changed or added.