JOB DESCRIPTION

Title	**Programmer Analyst**		*Created*	Aug. 2010
Department	Information Systems		*Revised*	
Job Class	A 20		*Safety Sensitive*	No
Labor Union	AFSCME Local 2746 Courthouse/Roads		*FLSA*	Non-exempt

Purpose

Maintain existing client/server application systems by writing new programs, modifying existing programs to meet user needs, and maintaining accurate documentation in system's technical manuals.

Essential Functions

- Modify client/server application programs due to legislative changes and business process changes.

- Create custom reports for the client/server applications from user & public requests.

- Write new application programs for client/server systems.

- Write triggers and stored procedures for altering information in the Oracle database.

- Analyze client/server application systems user requested modifications.

- Participate in Business Processing Modeling and Data Engineering process.

- Train user departments on usage of client/server applications.

- Export data from Oracle to ASCII files.

- Follow all safety rules and procedures established for work area.

Mandatory Qualifications

Understanding of Windows guidelines for software development. Knowledge of relational databases and data engineering concepts. Experience with a Windows development tool to create user interface to database information. Experience with report writing tool and SQL programming. The ability to follow oral and written instructions and to schedule and prioritize tasks. Ability to establish and maintain cooperative working relationships with individuals, whether members of the public or coworkers, from diverse groups and backgrounds; ability to communicate effectively both orally and in writing.

Education or equivalent to a Bachelor of Science - CS, or an Associate's Degree/equivalent and four years' experience in programming and client/server application system development.

Desired Qualifications

Experience deploying client/server applications in a network environment; ORACLE 10.2; PowerBuilder 11.5.

Physical Demands

Physical demands are minimal involving infrequent lifting of items over 25 pounds.

Working Conditions

Typical office working environment.

Supervisory Responsibility

Supervision is not typically a responsibility of this position.

THE ABOVE DESCRIPTION COVERS THE MOST SIGNIFICANT DUTIES PERFORMED BUT DOES NOT INCLUDE OTHER OCCASIONAL WORK, THE INCLUSION OF WHICH WOULD BE IN CONFORMITY WITH THE FACTOR DEGREES ASSIGNED TO THIS JOB.