



## WORK SESSION AGENDA

February 7<sup>th</sup> 2023- 5:00-5:30 P.M.

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Public meeting held at the Clatsop County Fairgrounds in the Annex building.  
92937 Walluski Loop  
Astoria OR 97103

### **FAIR BOARD MEMBERS**

Kallie Linder,  
Brittany Israel  
Matt Bellingham  
Malory Litehiser  
Sarah Finn

### **Call to Order**

### **Roll Call**

### **Round Table Discussion**

- **Strategic planning-**
  - Discuss 2009 plan
  - Discuss bills in legislature.
- **CIP**
- **Budget**

### **Adjournment**



## REGULAR MEETING AGENDA

February 7<sup>th</sup> 2023 5:30 P.M.

Public meeting held at the Clatsop County Fairgrounds in the Annex building.

92937 Walluski Loop

Astoria OR 97103

503.325.4600

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### **FAIR BOARD MEMBERS**

Kallie Linder,  
Brittany Israel  
Matt Bellingham  
Malory Litehiser  
Sarah Finn

### **Call to Order**

### **Roll Call**

### **Agenda Approval**

### **Selection of Chair and Vice Chair**

**Public Comment** - At this time anyone wishing to address the Fair Board concerning items of interest not already on the Agenda may do so. The person addressing the Fair Board will, when recognized, give their name and address for the record. All remarks will be addressed to the whole Board and limited to 3 minutes per person. Fair Board members reserve the right to delay any action, if required, until such time when they are fully informed and the matter is scheduled as an agenda item.

### **Consideration of past Minutes**

### **Board Member Reports**

(report on items you are working on the behalf of the board)

### **Managers' report**

- OFA conference
- Legislative update
- Maintenance issues
- Recruitment status
- club house repairs
- Business Oregon – round 1 and 2

- Kitchen inspection
- Fair vendors- many calls every day
- Events- upcoming events- Contacts with many stakeholders.
- Budget- budget will be submitted before next meeting
- Roof repairs
- Named Envelopes in fairgrounds office.
- Bricks
- Septic tank at annex restroom
- Septic service
- Steamer issues
- Heater issue
- Ice machine issue
- Kitchen inventory
- Concert- Fair

### **Business Agenda**

- Ethics Training for Fair Board Members April 5th @ 10:00am County Counsel Anthony Pope. Board Members please hold this date
- MOU with 4H
- Mowing Contracting Process
- Managers Authority
- Rental of equipment- for example chairs and tables
- Work Sessions- subjects for upcoming sessions.
- Consideration of New Life Church Easter Service rental donation 4.9.2023
- Consideration of fees for Columbia Flyways show 9.22.23-9.24.2023

### **Financial Statement**

### **Round Table Discussion**

- Contracts and agreements
  - Legal review- updates
  - Security deposits
  - Alcohol- food supplied by renters
  - Equity
- ORS 565 Fairs and Exhibits
- Projects-Capital improvements- Repairs
- Events- County sponsored events.
- Rental fees- Nonprofits.

### **Good of the Order**

(Opportunity to make statements or offer observations about the character or work of the organization without having any particular item of business before the meeting)

### **Adjournment**