



Board Meeting Minutes

November 1, 2022

BOARD MEMBERS PRESENT

Mike Autio, Chair

Kallie Linder, Vice Chair

Jack Ficken

Brittany Israel

Matt Bellingham

Jason Brim – Interim Manager

Call to Order at 5:30 by Mike Autio.

Roll Call – all board members in attendance with the exception of Britney Israel. Her absence was excused.

Public Comment –None at this time.

Meeting Minutes: Jack Ficken makes motion to approve minutes from October 4, 2022 meeting. Kallie Linder seconds the motion. Minutes are approved.

Old Business Update on Concert artist option. Interim Manager Jason Brim gives update on communications for Promoter Eric Marcus. Several acts that were of interest are either over our budget or simply not available for our Fair. The board was not excited about any of the options at this point.

New Business

County Memorandum of Understanding – Fair Board President Mike Autio, Fair Board Vice President Kallie Linder, Clatsop County Commissioner Courtney Bangs, Clatsop County Commissioner John Toyooka, Assistant County Manager Monica Steele and Clatsop County Manager Don Bohn make up task force to revise and update the MOU between Fair Board and Clatsop County. The primary interest of this MOU change is to make the Fair Manager and the fair employees of Clatsop County rather than the Fair Board employees. Mike Autio states the language of the MOU states the Fairgrounds personnel will follow Fair Board Policy on the interest and goals of Fair Board. The change adds that employees would also be subject to Clatsop County HR policies. Kallie Linder speaks to the conversation with County Manager Don Bohn as a round table discussion to address the Fair Boards concerns and interest in the MOU change. Kallie expressed no concern that the County is trying to take over the fairgrounds, but is willing to help manage employees. Jack Ficken points out section 3 of agreement that reads the Fair Board will be involved in the hiring process of the Fair Manager. The rest of the employees will fall

under the Fair Manager. This MOU change reduces the responsibility of the Fair Board to hire and manage employees.

Kallie Linder makes motion to approve the revised Memorandum of Understanding between Clatsop County and Fair Board. Matthew Bellingham seconds the motion. All in favor of passing MOU revision.

4-H Campground Policy – The discussion revolves around the concerns of not having a camp host for Fair in 2022. Additionally, the changes in the campground policy has caused concern over the removal of language regarding consumption of alcohol. The campground policy is a Fairground issue not a 4-H or FFA issue. Matthew Bellingham states his interest in seeing the campground being designated for 4-H and FFA members only during Fair and that it be no alcohol period. Discussion revolves around improving the environment of the campground during Fair. Having a camp host is essential to maintain order in the campground. Having security person at campground gate for the duration of fair. Board will address issue again at next meeting.

Capital Improvements – Interim Manager Jason Brim reports of facility needs and capital improvement projects. The indoor arena roof needs repair. We are working toward getting multiple opinions on course of action to remedy the leaky roof. Intend on working with county to develop facility maintenance plan. Fire suppression service should be performed right away. Friends of the Fair has donated \$4000 to improve horse stalls. Placement of donated big top tent was discussed.

Afton Tickets – Proposal from Interim Manager to change the method of ticket sales both during fair and for concert sales. Afton would be available to partner with Fairgrounds on other ticketed events as well. Afton provides the equipment and software with no upfront cost. Each transaction has a cost whether it be cash, check or card. At the current rates for admission and Concert tickets the per transaction cost is roughly \$2. The Afton Tickets program has the ability to process admissions, merchandise, beer tokens, camping, parking and items through system for better tracking and reporting of data.

Board Staff Communications.

Oregon Fair Association Convention January 15-18 Matthew Bellingham is the board member nominated to attend.

Looking into security options for Quinceañeras and events.

Open Ride is starting this next month.

Financial Statement was presented and reviewed by board.

Mike Autio comments of the reduction of timber revenue on statement.

Matthew Bellingham questions the increased in 4-H revenue line item. Brim states posting error.

Jack Ficken inquires of making budget adjustments. Mike Autio states adjustments to be made before next budget is prepared.

Board Communications Jack Ficken reports of conversation with Sandra Carlson of 4-H Extension service regarding the MOU between Fair board, 4-H and Extension. The MOU had not been evaluated since 2007. The request from 4-H and extension is to remove the fee schedule from MOU. The revision

of MOU with 4-H/OSU is pending the visibility of revisions. The Fair Board has seen the new language but is requesting to have the old language also visible to ensure what is being removed or omitted.

Kallie Linder asks if we have any other MOU's in particular with the FFA.

Mike Autio states there is no MOU with FFA. The MOU's in place at this time are between Clatsop County and the Clatsop County Fair Board. The Clatsop County Fair Board and 4-H / OSU Extension.

Report from County Commissioner Courtney Bangs

Commissioner Bangs expresses her excitement for the work done surrounding the MOU revision with the Fair Board. She states the Fair board has been able to adjust MOU to keep anonymity.

Adjournment of meeting at 6:40pm